



UFA Command Staff Meeting Highlights

January 2, 2024

Present

Chief Burchett

AC Dern

AC Robinson

OC Russell

Fire Marshal Larson

HR Director Day

CFO Hill

CLO Roberts

Cyndee Young

Absent

AC Pilgrim

DOC Easton

Guests

BC Fossum - Liability & Workers Compensation Claims

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Policy – HR Director Day/OC Russell

100-160 Clothing-Uniform Allowances

- Changes made capture the frontloading of uniform allowance for entry-level new hires and lateral hires

900-050 Establishment Maintenance Duration of Merit Employment Registries

- Changes made are to better align with other policy language regarding ties on a registry

900-070 Filling of Job Vacancies

- Verbiage updated to refer back to specific rank policies for candidate selection from a promotional registry

900-030 Examinations

- Verbiage clarification changes

400-100 Vacation & Holiday Scheduling – Operations – OC Russell

- Cleanup to the policy resulting from the recent vacation draw review
- Clarifications were added and language was cleaned up
- Will now go to PAC

Chief Burchett

- Carnegie Medal
 - FF Thomas Elbrecht will be awarded the medal for his role in the rescue of an avalanche victim in Millcreek, while off-duty in 2022
- UFA Women FF Meeting
 - The annual meeting is scheduled for next week, 1/9

- UFA will be sending two women FF's to the Women FF Leadership Symposium in Mesa, AZ, May 2024
- Call Data for Member Fee/Recreation Area
 - IT will begin the work to collect call data and to help reduce the reliance on Xantie
- Herriman Fire Station
 - AC Robinson will work with Herriman City on use of the design for a new station
 - Chief Burchett is supportive of Herriman having access to the design
- Strategic Plan Meeting
 - This Thursday, 1/4, is the review and final acceptance of the document by Command Staff
 - Chief will present the document at the January Board Meeting for review and then for final adoption in February
- Evaluations
 - Chief has all his direct report evaluation meetings scheduled and will be soliciting feedback from their direct reports
 - The kick-off meeting is pending, and Division Leaders should receive an invite soon
- Chief's Schedule This Week:
 - **Monday, 1/1**
 - Administrative Holiday – New Years Day
 - **Tuesday, 1/2**
 - Command Staff
 - Meeting w/Labor
 - **Wednesday, 1/3**
 - Benefits & Compensation Committee Meeting
 - FF Hiring Meeting
 - Meeting w/Intterra
 - **Thursday, 1/4**
 - Valley Training Consortium Concepts Meeting
 - ChamberWest Legislative Affairs Committee
 - Division Leaders
 - Filming Questions w/Chief
 - Strategic Plan Review – Command Staff
 - Meeting w/Intterra
 - Emergency Management Staff Captain Deliberation
 - **Friday, 1/5**
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AC Dern

- Holiday Staffing
 - Staffing through the holidays went exceptionally well
- Incident Comparison
 - AC Dern has pulled call data from 2023
 - Upon initial review, there were only 80 calls less than in 2022

Fire Marshal Larson

- Facebook Project Update

- FM Larson provided an update as to expansion of the project and the work Fire Prevention has been doing on the project
- 2.5 Million square feet completed, three building with more planned

AC Robinson

- Station 251 Sale
 - The sale closed the week before Christmas
 - The final price was just over \$795,000
- EM Positions
 - Interviews for the three positions in Emergency Management will take place this week
- Station 102 Update
 - Crews are scheduled to move into the station on Thursday, 1/4
 - The grand opening will take place either 1/10 or 1/16
 - IO is working with Magna on which date works best for them