



UNIFIED FIRE AUTHORITY BOARD MINUTES

January 17, 2023, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum present
Chair Dahle called the meeting to order at 7:33 a.m.
2. Public Comment
None
Public comment was made available live and with a posted email address
3. Board Elections
 - CLO Roberts reminded the Board that the Chair and Vice Chair usually serve for 2-years
 - Mayor Dahle had already served his 2-years, but was asked to serve for 2022 for the placement and hire of a new Fire Chief to replace Chief Petersen

Mayor Overson moved to appoint Mayor Weichers as Chair
Mayor Stevenson seconded the motion
All voted in favor, none opposed

Mayor Dahle motioned to appoint Mayor Stevenson as Vice Chair
Council Member Hull seconded the motion
All voted in favor, none opposed
4. Approval of Minutes
Council Member Hull moved to approve the minutes from the December 13, 2022, UFA Board Meeting as submitted
Council Member Perry seconded the motion
All voted in favor, none opposed
5. Committee Updates
 - Review and Update Committee Assignments
 - CLO Roberts reviewed committee members and encouraged participation from the Board Members
 - Benefits & Compensation Committee – Chair Dahle
 - Next meeting 2/15/23
 - The meeting will kick-off the budget season
 - Governance Committee – Chair Silvestrini
 - No meeting held
 - Committee Members are needed as Mayor Silvestrini may be unable to continue with this committee
 - Finance Committee – Chair Henderson
 - Next meeting 4/10/23

6. Consider the Date of February 21, 2023 for a Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2022-2023 Fiscal Year Budget

Mayor Silvestrini moved to set the date of February 21, 2023 for a Public Hearing to receive and consider comments on proposed budget amendments to the 2022-2023 Fiscal Year Budget

Mayor Dahle seconded the motion

All voted in favor, none opposed

7. Fire Chief Report

- 2023 Overview
 - The budget process begins now and runs through June
 - The work to prioritize Division requests has begun
 - Chief Burchett is watching the OT line items closely as it is higher than he is comfortable with
 - Much of the OT is attributed to sick calls, there has been an average of 2 sick calls per day
 - These calls have the potential to impact the OT budget moving forward
 - The Canyon Contribution work continues and also may affect the budget
 - The Standards of Cover process will begin as will the meetings with municipalities to ensure that UFA is providing the services desired for the communities served
 - Captain and BC Academies
 - Past practice was self-preparation for testing and promotion
 - Chief Burchett wants to provide the tools to those interested, and give them clear expectations on what it takes to be successful in leadership roles
 - Completion of the development of a minimum fitness standard
 - This should be in place by summer and is the result of 5-6 years of work
 - Strategic Plan completion for the coming 3 years
 - Chief Burchett reminded the Board that his priorities focus on health & wellness, continuous improvement, and remaining relevant within the communities we serve
- Legislative Committee Members
 - Chief Burchett reviewed the members on the committee
 - For the duration of the Legislative Session, there is the possibility of a considerable commitment
 - The Committee monitors bills that have the potential to affect UFA or fire service throughout the state
- Strategic Plan Update – AC Pilgrim
 - AC Pilgrim outlined the development phases of the new plan
 - The new plan will be developed during 2023 and will be transitioned to in January 2024
 - There is currently a solicitation for the project lead and the assembly of a committee will follow
 - This project requires much community involvement and will engage all municipalities
 - Chief Burchett reminded the Board that a 3-year plan is not long enough to become stale, and not short enough to require ongoing work
 - Chief also stated that this is the document that guides the budget moving forward
- Bluffdale Fire Station 91 Closure
 - Bluffdale has two stations in their area
 - January 4, 2023, Station 91 was closed
 - Chief Burchett has met with them to discuss the impacts

- With the current drop-border response model; call volume, personnel, and units are tracked
 - Thus far, this closure is resulting in approximately 1 additional call per day, as Station 91 runs 400 calls per year
 - With this closure, Chief Burchett will continue to watch the impact to UFA, and will be patient to allow for them to figure out their staffing model going forward
 - Mayor Silvestrini expressed his hope that this will not become an issue and asked what could result if calls increased
 - Chief Burchett explained that for now, this is a slight impact, but wants to be cautious with the entire response model for a 1-month period
 - It is believed that the closure is a financial decision and also due to challenges with staffing
 - Mayor Dahle stated that the response model is based on a trust level that all fire departments are equally giving and taking
 - With this budget cut, it has created a gap that UFA must fill, but agrees that this can only be short-term while they resolve their challenges
 - Mayor Dahle does not want his citizens to pay for 4-person staffing while Bluffdale takes a different path forward
 - Chief Burchett will continue to monitor the situation
- Crew Highlight
 - This highlight is for an individual, Firefighter Tom Elbrecht, who was skiing in Neffs Canyon and found Travis Haussener who was caught in an avalanche and trapped
 - Tom was able to contact his wife who contacted 911
 - Tom stayed with Travis throughout the rescue, which took 8 hours
 - Travis attended the meeting via Zoom and expressed his thanks to Tom

8. Closed Session

None

9. Adjournment

Mayor Dahle moved to adjourn the January 17, 2023 meeting

Mayor Silvestrini seconded the motion

All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
 Council Member Chrystal Butterfield
 Council Member Catherine Harris
 Mayor Robert Dahle
 Council Member Trish Hull
 Mayor Marcus Stevenson
 Mayor Dan Knopp
 Mayor Kristie Overson
 Mayor Mike Weichers
 Council Member Jared Henderson

Council Member Allan Perry
 Deputy Mayor Catherine Kanter
 Mayor Jeff Silvestrini
 Mayor Tom Westmoreland
 Mayor Roger Bourke
 Pending Council Member Sheldon Stewart
 Pending Council Member Tish Buroker

BOARD MEMBERS ABSENT

Council Member Dea Theodore

STAFF IN ATTENDANCE:
Chief Dominic Burchett
CLO Brian Roberts

Cynthia Young, Clerk

STAFF ABSENT
CFO Hill

OTHER ATTENDEES:

Tim Tingey, CWH
Kyle Maurer, Herriman
Bill Brass
Erica Langenfass
Travis Haussener, public
Val Greensides
Steve Ball

Trent Staggs, Riverton
Ryan Love
Kate Turnbaugh
Rhonda Danielson
David Chipman, public
Aaron Whitehead
Brooke Burton

Bryan Case
Calogero Ricotta
AC Dern
AC Robinson
Courtney Samuel
Nile Easton

DRAFT