



UFA Command Staff Meeting Highlights

January 22, 2024

Present

Chief Burchett

AC Dern

AC Pilgrim

AC Robinson

OC Russell

Fire Marshal Larson

HR Director Day

CFO Hill

CLO Roberts

DOC Easton

Cyndee Young

Guests

BC Fossum - Liability & Workers Compensation Claims

IT Manager Bowden – Google vs Microsoft

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Google vs Microsoft – IT Manager Bowden

- IT Manager Bowden gave a presentation for Command Staff to consider converting from Microsoft to Google
- Discussed were the cost savings, benefits, challenges, testing and implementation
- More discussion will take place on this topic

Policy – AC Pilgrim

100-170 Uniform Policy

- Reviewed changes related to beanies

1200-070 Behavioral Health & Wellness

- Clarifications were reviewed that were discussed in previous meetings
- This policy will go before PAC this month

Chief Burchett

- Chief's Schedule This Week:
 - **Monday, 1/22**
 - Morning Meeting w/ACs
 - Command Staff
 - Evaluation Review – AC Dern
 - Evaluation Review – Cyndee Young
 - Civilian Compensation Discussion
 - ChamberWest Board of Trustees Meeting

- **Tuesday, 1/23**
 - Exit Interview Chris Rowan
 - Evaluation Review – HRD Day
 - Evaluation Review – CFO Hill
 - Evaluation Review – AC Robinson
 - Chief's Coin Station 101
- **Wednesday, 1/24**
 - Liaison Meeting
 - Swearing Out Engineer Bryan Sharp @ 124
 - Weekly Wednesday Command Staff
 - Evaluation Review – DOC Easton
 - Sworn Staff Job Description Discussion
- **Thursday, 1/25**
 - State Fire Chief's Legislative Meeting
 - Exit Interview Engineer Bryan Sharp
 - Station 125 Life Saving Award @ Station 125
 - Health & Safety Quarterly Meeting
 - Budget Prep and Review
- **Friday, 1/26**
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HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- U of U Cancer Screening
 - Command Staff discussed feedback from the UFA Women FF Meeting that was held 1/9
 - The option to have a mammogram prior to 40-years as part of the physical was discussed
 - HRD Day will research what other large agencies offer
 - Currently a note from the Doctor is needed for insurance to cover the mammogram if younger than 40
- PDP – Fire Marshal
 - While updating the PDP, it was brought to the attention of HRD Day that currently UFA did not have a PDP for the Fire Marshal
 - HRD Day will begin working with FM Larson on the PDP for the Fire Marshal position

DOC Easton

- Promotional Ceremony
 - Reviewed promotions for the 2/5 ceremony
 - As a reminder, promotional ceremonies are moving to quarterly
- Liaison Talking Points
 - Reviewed talking points in preparation for distribution

Fire Marshal Larson

- Legislative Update
 - Provided an update on the legislative watchlist items that affect the fire service

AC Pilgrim

- Behavioral Health Update
 - There remains about \$35,000 in funding
 - A memo is pending highlighting the changes in the program

AC Robinson

- SLCo Code Blue
 - EM is working with SLCo homeless resources on the Code Blue Program

OC Russell

- Captain's Roundtable
 - The roundtable will take place April 8-12
 - Guy Perrin will be addressing those in attendance
- Engineer Promotions
 - Currently in the process of promoting for two positions
 - This will tentatively take place 2/1