



UFA Command Staff Meeting Highlights

January 22, 2025

Present

Chief Burchett
HR Director Day
CFO Hill
CLO Roberts
DOC Easton

AC Robinson
OC Russell
AC Dern
Captain DeVoogd
Jill Tho

Absent

AC Pilgrim

Policies – HRD Day

- 500-080 Controlled Substance Medications
 - No additional changes were made through PowerDMS
 - Policy is ready for PAC. Bill will send to PAC for vote through PowerDMS
- 910-090 Entry Level FF & PM
 - Adjusted timelines for recruits to successfully obtain required certifications.
 - Added language for the implementation of Firefighter II
 - Policy is ready for PAC and Labor to review
- 100-330 Unmanned Aircraft Systems (UAS)
 - No additional changes were made through PowerDMS
 - Policy is ready for PAC

Chief Burchett

- B&C Agenda Review
 - Reviewed agenda in preparation for initial meeting on 1/23/25
- Chief has conducted about half of the initial evaluation meetings
 - Chief asked for feedback on Command Staff from direct reports by the end of January
- Chief asked that Wade add HR Director Day to the OPS Chief meeting
- The National Fallen Fire Fighter in Emmitsburg is May 3-4, 2025
 - We do not have anyone going on the wall this year and the Chief would like AC Robinson to attend
 - AC Robinson is also planning on attending the Fallen Fire Fighter Memorial in Colorado Springs this year

- Chief's Schedule This Week:
 - **Monday, 1/20**
 - Administrative Holiday – MLK Day
 - **Tuesday, 1/21**
 - UFA/UFSA Board Meetings
 - Fire Marshal Discussion
 - Evaluation Meeting I – Easton
 - **Wednesday, 1/22**
 - Evaluation Meeting I – Day
 - Weekly Wednesday Command Staff
 - ChamberWest Leadership Institute
 - **Thursday, 1/23**
 - UFA Benefits & Compensation Meeting
 - Evaluation Meeting I – Hill
 - Stork Award Station 126
 - **Friday, 1/24**
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HRD Day

- 596 candidates have signed up for the entry level firefighter test
- Light Duty Update
 - Reviewed LD assignments

AC Dern

- Met with UCA and VECC for final coordination for reprogramming in February
 - Working on communication plans with dispatch centers

DOC Easton

- Graduation Recap
 - Liked the venue just a few issues
 - Parking was a challenge as the parking garage is not yet finished
- Promotional Ceremony Update
 - Only had 1 person and they declined so no need for ceremony
 - Will plan on June for the next ceremony
- Social Media Update
 - PIO Bird has been doing a great job using different platforms
 - 7 million views on videos
 - Doubled Facebook follows
 - Ariel drop was the highest watched
 - Nile will have team put together posts for Command Staff to review

Captain DeVoogd

- ATF reached out for a meeting with us and SLC fire this will be next Tuesday and can report back