



UFA Command Staff Meeting Highlights

March 10, 2025

Present

Chief Burchett	CLO Roberts
AC Dern	DOC Easton
Captain DeVoogd	Cyndee Young
HR Director Day	

Absent

AC Pilgrim	OC Russell
AC Robinson	CFO Hill

Liability/Workers Comp – AC Dern

- Reviewed recent injury and accident claims

Policy – HR Director Day

100-050 Occupational Licensure & Certification Requirements

- Clarifications were made to the timeline for those on probation who have yet to be licensed, but are working in the field

Chief Burchett

- Benefits & Compensation Committee Agenda
 - The agenda was reviewed in preparation for meeting this week, 3/13
- UFA/UFSA Agendas
 - Both agendas were reviewed in preparation for the meetings next week, 3/18
- Chief's Schedule This Week:
 - **Monday, 3/10**
 - Morning Meeting w/ACs
 - Command Staff
 - Lunch w/Chief Lieb
 - UFA/UFSA Agenda Review
 - **Tuesday, 3/11**
 - Captain Halsey 25-Year Certificate, Station 106
 - Intterra Meeting
 - Canyon Report Data Review
 - Captain Sandberg 25-Year Certificate, Station 124
 - **Wednesday, 3/12**
 - PM Burrows 35-Year Certificate, Station 116
 - Engineer Eric Johnson 30-Year Certificate, Station 116
 - SL Valley Alliance Fire Chiefs Meeting

- **Thursday, 3/13**
 - UFA Benefits & Compensation Committee Meeting
 - ChamberWest Leadership Institute
 - FY25/26 Budget Prep & Review
- **Friday, 3/14**
 - Entry Level & Special Hire Banding Process

HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- AC Process
 - A memo is pending announcing the upcoming process
- Firefighter II (Skills Evaluation & Probation/School)
 - Command Staff discussed attending UFA sponsored schools while on probation and updating the policy to address this
 - Chief would like to continue the discussion with Command Staff
- BC Qualifications
 - Discussed how both ICS 300 and ICS 400 are interchangeable with NWCG I-300 and NWCG I-400 for both Battalion Chief and Captain requirements
 - The announcement for the upcoming BC process will be updated to provide clarity

AC Dern

- Wildland Fuels Mitigation Funding
 - At a meeting last week, AC Dern and DC Widdison were informed of a pause on funding for wildland fuels mitigation
 - Will continue to watch and work through this as we approach fire season

DOC Easton

- May Promotional Ceremony
 - The May 5 promotional ceremony will be held at the Millcreek City Hall again

Captain DeVoogd

- Saltair Event
 - The “Get Lucky” festival took place last week and went well
 - Staff from Emergency Management and Fire Prevention were in attendance
 - SLC FD has requested access to the Knox Box at Saltair
 - Fire Prevention and AC Dern will discuss this further
- Fire Prevention Fee Chart
 - Captain DeVoogd will review the fee schedule for update consideration
 - If any fees change, an additional Board Meeting will need to take place for approval of the fee changes

AC Dern for AC Robinson

- Great Shakeout Drill
 - Emergency Management has scheduled the Great Shakeout for 4/17 at approximately 10:15 a.m.

- Notifications will be made at the ECC for staff as well as email and text notifications for sworn, to the Battalion Chief level