



## UNIFIED FIRE AUTHORITY BOARD MINUTES

March 15, 2022, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum was obtained  
Chair Dahle called the meeting to order at 7:31 a.m.
2. Public Comment  
None  
Public comment was made available live and with a posted email address
3. Civilian Rescue Recognition  
Chief Petersen presented Jose Perez a certificate and Chief's Coin for his bravery and personal risk to pull an unconscious victim from a burning vehicle in a rollover on I201 resulting in saving the victims life
4. Approval of Minutes  
Mayor Silvestrini moved to approve the minutes from the February 15, 2022, UFA Board Meeting as submitted  
Mayor Knopp seconded the motion  
All voted in favor, none opposed
5. Consent Agenda
  - a. Review of February Disbursements
    - No discussion

Mayor Silvestrini moved to approve the February disbursements as submitted  
Council Member Perry seconded the motion  
All voted in favor, none opposed
6. Committee Updates
  - Benefits & Compensation Committee
    - No meeting held
    - Next meeting 3/30/22
  - Governance Committee
    - No meeting held
  - Finance Committee
    - Chair Stewart stated that this meeting will begin the budget process
    - Next meeting 4/15/22

7. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2021-2022 Fiscal Year Budget

Mayor Knopp moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2021-2022 Fiscal Year Budget

Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	Y	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

- 8 amendments for consideration
  - General Fund
    - Reduction in event support billing revenue for cancelled events
    - Women on Fire Symposium, sponsorship covered the total cost to host the event
    - The State of Utah provided additional funds (\$8,400) to the EMS grant
  - Emergency Management Special Revenue Fund
    - Additional funding from SLCo for COVID-19 activation costs through December 2021
    - 2021 SHSP Grant for countywide rescue task force equipment and supplies
    - Transfer from noncapital to capital outlay for dorm room furniture and construction as costs have now increased
  - Fire Capital Replacement Fund
    - Appropriation of fund balance to fund furniture, fixtures, and equipment for Station 125
    - Reimbursement from USAR to purchase trucks on behalf of the task force, this reimbursement will continue over the coming years
- No further questions from Board Members
- No public comment

Mayor Silvestrini moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2021-2022 Fiscal Year Budget

Council Member Stewart seconded the motion

All voted in favor, none opposed

8. Consider Resolution 03-2022A to Approve the Second Budget Amendment for the 2021-2022 Fiscal Year

Council Member Stewart moved to approve the second budget amendment for the 2021-2022 Fiscal Year

Mayor Overson seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	Y	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

8. Seismic Retrofit Update

- Division Chief Robinson provided an update to the seismic work
  - 5 Station Structural
    - Station 116
      - This project has reached substantial completion
      - It is anticipated that the punch list will be completed by the end of the week
    - Station 110
      - Crews have temporarily relocated their sleeping quarters to accommodate the first phase of construction
      - Framing for the sleeping quarters has been completed
      - Installation of new electrical is underway
      - This project has a estimated completion date of June 3<sup>rd</sup>
    - Stations 107/109/115
      - The RFP for General Contractor services was posted on March 1 and closes March 22
  - 20 Station Non-Structural
    - Coleman Seismic has completed the non-structural upgrades on 19 stations
    - One punch list item remains for Station 116

9. Fire Chief Report

- Women FF Leadership Symposium
  - 13 UFA women Firefighters as well as 40 women Firefighters from across the country were in attendance
  - The keynote speaker was President Biden’s appointed Fire Administrator Dr. Lori Moore-Merrell
  - Sponsorship covered all costs to host and allowed for UFA personnel to attend
  - Non-UFA personnel were charged \$150.00 to attend
  - Chief Petersen stated that from this 2-day event, not only was the outcome a stronger sense of belonging from the UFA women, but they are now better prepared to compete for leadership opportunities within UFA
  - Council Member Hull attended as an observer and stated that she would like to see it continue as it was uplifting and exciting
- Legislative Wrap-Up
  - UFA Lobbyists Ashly and Dave Spatafore gave an overview of the events from this year’s legislative session
  - Overall, it was a good positive session
  - A listing of bills was provided in the Board Packet

- Ashley Spatafore gave an update on the biggest win for UFA and 8 bomb squads throughout the state
  - Division Chief Ball spearheaded this effort
  - \$3.4 M was 100% funded for the purchase of robots, squad's suits and a host of other items
  - Also resulting from this was the education of the legislature, as they did not realize that the state bomb squads were locally funded
  - The ask for funding excluded the salaries and day-to-day costs, it was just for equipment
  - Work will continue toward manual appropriations in the coming years, so that the equipment can stay updated
- HB16 Emergency Response Team
  - Streamlining the reimbursement for agencies who respond allowing for the state to pay 80% of costs prior to when the other states reimburse
- SB102 Enforcement on Hand-Held Devices and Distracted Driving
  - Making progress on making it easier for law enforcement to enforce distracted driving
- Dave Spatafore expressed his gratitude for working with Chief Petersen these past number of years and thanked him for the opportunity
- Mayor Silvestrini inquired as to any pending issues that UFA should keep an eye on during the interim session
  - HB23 requires every agency to have a plan for mental health services for not only employees, but their families and potentially retirees as well
    - Rules for implementation have yet to be developed
  - SB228 addresses the benefit for responders to have access to more information prior to arrival on scene
    - How best to provide additional information to the CAD system and dispatchers while not violating HIPAA, but allow responders to be better prepared when arriving on scene
  - HB145 Wildfire Amendment
    - Addresses funding for County Fire Wardens, but requires the State Division of Fire and Forestry to come up with an implementation plan for prevention and preparedness
    - Wanted to make sure local Fire Chiefs are involved in the study of this process which will continue for the coming years
  - SB190 Cannabis Bill
    - There are a few references in the bill to public safety stating that law enforcement can't use medical cannabis
    - This will allow any other first responder to use medical cannabis, but not on shift or 12-hours prior to shift
    - This issue is settled for this year, but as federal regulations change, this will be addressed in the coming years
  - None of the retirement bills passed this year, however, efforts will continue on retirement issues
- Chief Petersen stated that Ashley, Dave and the UFA are not reactive, efforts to be engaged to help our community do better and to continue providing service better because of the work that has been done through legislation
  - The work being done to ensure that legislators hear what is important to UFA and the work to advocate on behalf of the communities we serve could not be possible without the help of both Dave and Ashley

10. Closed Session

Mayor Silvestrini moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	Y	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

Mayor Silvestrini moved to re-open the meeting to the public

Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	Y	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

11. Consider Resolution 03-2022B to Extend Employment Offer for the Position of Fire Chief Pending Negotiation and Execution of Employment Agreement

- Mayor Dahle reviewed the process and work the Fire Chief Ad Hoc Committee has done
- The Board was fortunate to have 3 exceptional internal candidates from which to choose from, but this also made for a difficult decision
- The Ad Hoc Committee consisted of Fire Chief Bob Baker from South Metro Fire in Colorado, CLO Roberts, Chief Petersen, Mayor Silvestrini, HR Director Day, Mayor Overson, UFSA District Administrator Anderson, Mayor Dahle, Council Member Hull, Council Member Stewart, and UFA Labor President Quinn
- Mayor Dahle explained that this was a thorough and thoughtful process and commended the Ad Hoc Committee for their work
- Mayor Silvestrini wanted to convey to the Department and Command Staff how much the Board appreciated the input provided on the 360's
  - The help is appreciated in making the best decision for the Department and recognizing the abundance of riches that made this decision difficult and also acknowledged how refreshing and encouraging the future is with the apparent talent within
- Mayor Knopp thanked Chief Petersen for grooming a successor and stated that he is comfortable with any of the 3 candidates

- Council Member Stewart stated that it is not just a few individuals, but a department that overcame challenges and continues to serve the communities and thanked everyone knowing that the communities are being well taken care of thanks to Chief Petersen

Council Member Stewart moved to adopt Resolution 03-2022B to extend an offer of employment for the position of Fire Chief to Dominic Burchett and authorize the Board Chair, with the assistance and approval of the Chief Legal Officer, to negotiate and execute an employment agreement substantially similar to the draft attached to the Resolution  
Mayor Silvestrini seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	Y	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	-	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

- Mayor Dahle echoed the work done at UFA by Chief Petersen and on behalf of the UFA Board of Directors, wishes to thank Chief Petersen for all that he has done for the organization

12. Consider Resolution 03-2022C to Amend the Employment Agreement of the Chief Legal Officer

- The Fire Chief agreement was changed to provide a COLA at the same time as when the UFA personnel receives this adjustment going forward
- This resolution proposes the same for the CLO going forward as well

Mayor Silvestrini feels that this is appropriate and moved to adopt Resolution 03-2022C to amend the employment agreement of the Chief Legal Officer

Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	Y	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	-	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

13. Adjournment

Council Member Stewart moved to adjourn the March 15, 2022, meeting

Mayor Silvestrini seconded the motion

All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey  
Council Member Chrystal Butterfield  
Council Member Catherine Harris  
Mayor Robert Dahle  
Council Member Trish Hull  
Mayor Marcus Stevenson  
Mayor Dan Knopp  
Mayor Kristie Overson  
Mayor Mike Weichers  
Council Member Jared Henderson

Council Member Allan Perry  
Deputy Mayor Catherine Kanter  
Council Member Sheldon Stewart  
Mayor Jeff Silvestrini  
Mayor Roger Bourke  
Mayor Tom Westmoreland  
Council Member Dea Theodore

STAFF IN ATTENDANCE:

CFO Tony Hill  
Chief Petersen

CLO Roberts  
Cynthia Young, Clerk

OTHER ATTENDEES:

Aaron Lance  
Ashley Spatafore  
Aaron Whitehead  
Matt Anderson  
Amanda Lawrence  
Andrew Ridd  
Anthony Widdison  
Armen Jacobs  
Arriann Woolf  
Ashley Spatafore  
Bill Brass  
Brian Anderton  
Brian Case  
Brad Larson  
Blayne Pilgrim  
Bob Baker  
Calogero Ricotta  
Chad Simons  
Clint Mecham  
Dan Brown  
Danielle Ahn  
David Chipman, public  
Dustin Dern  
Dave Spatafore  
Dominic Burchett  
EM Division Chief  
Embret Fossum  
Erica Langenfass

Fire Training  
Guy Perrin  
Japheth McGee  
Jenn Bevan  
Jessica Johnson  
Jill Tho  
Jenni Petersen  
Jose Perez, public  
Jay Torgersen  
Justin Watters  
Kate Turnbaugh  
Kathy DeVoogd  
Keith Bevan  
Kiyoshi Young  
Kelly Millard  
Krystal Griffin  
Kiley Day  
Lana Burningham  
Larson Wood  
Meisha Marriott  
Micayla Dinkel  
Michael Greensides  
Mike Watson  
Nate Bogenschutz  
Nichole Holdaway  
Nile Easton  
Nyla Benedict  
Patrick Costin

Rhonda Danielson  
Rob Ayres  
Roger Beckman  
Rachel Anderson  
Rylie Pilgrim  
Ryan Love  
Shelli Fowlks  
Station 102  
Station 104  
Station 112  
Station 115  
Station 117  
Station 118  
Station 118  
Steve Bowen  
Steve Higgs  
Shelli Fowlks  
Sylvia Cardenas  
Steve Prokopis  
Steve Ball  
Taylor Sandstrom  
Tua Tho  
Tyler Goodspeed  
Wade Russell  
Wade Watkins  
Zach Robinson