



# UFA Command Staff Meeting Highlights

## March 17, 2025

### Present

Chief Burchett	HR Director Day
AC Robinson	CFO Hill
AC Dern	CLO Roberts
OC Russell	DOC Easton
Fire Marshal Watkins	Cyndee Young

### Guests

- BC Fossum – Liability/Workers Comp

### Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

### Policy – HR Director Day

910-040 Battalion Chief

910-050 Division Chief

910-060 Captain

910-070 Staff Captain

- Changes to reflect the NWCG classes
- The appendix was also discussed
- Suggested changes will be made, and these will go before PAC

### Chief Burchett

- UFA/UFSA Agenda Review
  - Reviewed the agendas in preparation for the meetings tomorrow, 3/18
- Fire Marshal Position
  - Thank you to Captain DeVoogd who acted-in as Fire Marshal until the process was completed
  - Welcome to Command Staff Fire Marshal Watkins
- Chief's Schedule This Week:
  - **Monday, 3/17**
    - Morning Meeting w/ACs
    - Command Staff
    - Darkhorse Discussion
    - UFSA Orientation – SLCo Assessor Stavros
    - Engineer Tuohy 30-Year Certificate
  - **Tuesday, 3/18**

- UFA/UFSA Board Meetings
- Riverton Work Session
- **Wednesday, 3/19**
  - Engineer Steve Larsen 25-Year Certificate
  - Exit Interview Lana Burningham
  - Weekly Wednesday Command Staff
  - VECC Board of Trustees
  - ChamberWest Leadership Institute
- **Thursday, 3/20**
  - PM Dave Coover 25-Year Certificate
  - FY25/26 Budget Prep & Review
- **Friday, 3/21**
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### HR Director Day

- Light Duty Update
  - Reviewed current LD assignments
- Entry FF/Special FF Hiring Update
  - FPAT and Oral Board Interviews took place last week
  - 130 individuals were banded
  - Will begin working through A Band backgrounds
  - A list of candidates will be distributed to the field for feedback
- Firefighter II (Skills Evaluation & Probation/School)
  - Command Staff continued the discussion about allowing individuals on probation to attend school (Engineer, Heavy Rescue, PM, etc.)
  - Chief feels that allowing probationary personnel to attend school is valuable to UFA, but questioned if it would be better if those on probation could just focus on being a firefighter
  - There was much debate, the impact to crews was discussed, how this looks if a probation extension is necessary, completing the state certification tests, and the overall pros/cons of allowing them to attend school while on probation
  - It was decided that in order to attend school, individuals must be off merit probation
- UKG/BenAdmin
  - HR and Contracts and Procurement is currently working with UKG on open enrollment
  - The hope is that we can do this ourselves, as UKG is requiring a fee for them to set this up
  - As there aren't many changes with insurance other than the premiums, the intent is for HR to set up open enrollment

### AC Dern

- DEA Audit
  - The DEA conducted an audit last week
  - The process went well with very minor findings
  - The DEA will now begin background checks for anyone with access to the master safe

- DC Ayres will notify those individuals
- The narcotics policy will also be reviewed for any updates related to this change

#### DOC Easton

- July Picnic Dates
  - Discussed possible dates for the picnic
- Internal Communications Survey Update
  - There have been 277 responses to the survey
  - The link will close at the end of the week, 3/21
  - As a reminder, the survey is in LMS
- Banquet Update
  - [Click Here to Access Banquet & Room QR Codes](#)
  - Reminder to get a room and RSVP for the banquet at Snowbird on May 3

#### CFO Hill

- URS Audit
  - URS has completed their audit
  - This was a very in depth audit and all went well
  - The final results should be available Wednesday, 3/19

#### Fire Marshal Watkins

- FM Watkins will be meeting with Retired Fire Marshal Larson and will also begin meetings on the Fire Prevention and Special Enforcement budgets

#### AC Robinson

- Rehab Unit Update
  - Last week, staff from Station 115 and Logistics went to Rosenbauer in Minnesota for the final inspection
  - We are anticipating arrival in about 3-weeks, at that time it will go to the local Rosenbauer shop for inspection
  - Once it has been received at Logistics, outfitting will be completed
  - Training on the onboard systems will take place once it is ready
  - It should be about 6-weeks until it is in the field
- Midvale City Council Recognition
  - Midvale City is recognizing the individuals who responded to the California fires at their meeting tomorrow, 3/18
  - Two UFA members who responded will attend the meeting

#### OC Russell

- Mutual Aid Medical Response
  - OC Russell discussed issues with UFA ambulances arriving before other agency heavy apparatus
  - This will be discussed at Valley Chief's and at the Operations Chief Meeting regarding a common response to priority 1 incidents
- Murray City Firefighter Recognition

- The recognition of a Murray Firefighter who assisted with a civilian issue while off duty was discussed
- Captain Roundtable Memo
  - A memo is pending for the upcoming roundtable that will be held on April 21, 23, 25
- Federal Funding Meeting Cancellations
  - USAR IST Continuing Education and the Grants Manager Meetings have been cancelled due to the current funding issue