



UNIFIED FIRE AUTHORITY BOARD MINUTES

March 19, 2024, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum present
Vice Chair Stevenson called the meeting to order at 7:31 a.m.
2. Public Comment
None
Public comment was available live and with a posted email address
3. Approval of Minutes
Mayor Silvestrini moved to approve the minutes from the February 20, 2024, UFA Board Meeting as submitted
Council Member Fotheringham seconded the motion
All voted in favor, none opposed
4. Consent Agenda
 - Review of February Disbursements
 - No discussion

Council Member Fotheringham moved to approve the February disbursements as submitted
Mayor Silvestrini seconded the motion
All voted in favor, none opposed
5. Committee Updates
 - Benefits & Compensation Committee – Chair Silvestrini
 - Next meeting 3/28/24
 - Chair Silvestrini provided an overview of what was discussed at the last meeting and what the conversation will look like going forward
 - The health insurance percentage and salary spread to avoid compression were the main topics
 - Governance Committee – Chair
 - No meeting held
 - Finance Committee – Chair Henderson
 - Next meeting 4/15/24
6. Emergency Management Update
 - Municipal Planner
 - EM Manager Behunin provided an update on the Municipal Planner position
 - One of the full-time planners has retired and EM Manager Behunin is planning on changing the position from a full-time to part-time position
 - The two Municipal Planner positions help communities to establish their own emergency plans
 - Spring Runoff Update
 - Utah Lake is at a compromised level which is resulting in increased rates in the Jordan River

- SLCo and Flood Control continue to monitor ground water levels
- Meetings with SLCo and Flood control will begin next week to prepare for potential flooding

7. Operations Report

- AC Dern presented the report from last month
- In response to a question last month from Council Member Buroker; AC Dern explained the Good Intent call types
 - Examples of the types of calls that fall within this category were discussed
 - A sheet was provided in the packet that broke down the categories of calls and brief descriptions for each
 - These categories are determined by the National Fire Incident Reporting System (NFIRS)
 - Council Member Buroker mentioned that she has spoken with Chief Burchett and encourages UFA to focus resources for incidents that are not fires, as fires are the minority of calls

8. Fire Chief Report

- Legislative Close-Out – Dave Spatafore/Ashley Mirabelli
 - An update as to what was followed during the session and what will be looked at during the interim was provided
 - HB67 Scholarships for first responders who decide to pursue a degree in behavioral health
 - HB84 School Safety Bill which doesn't impact fire as much as police
 - HB125 intent was to require all agencies with ILA's to utilize the State of Utah Procurement Code, no impact for UFA
 - HB378 addressed the provision of behavioral health services, this will be an ongoing subject
 - SB135 allowing only American made drones for use by Utah agencies, no impact to UFA
 - Ashley Mirabelli provided an overview of firework and retirement bills
 - Bills addressed increasing discharge dates, clarification and updating of explosive code/definitions, the sale of firecrackers, and selling fireworks online
 - HB251 changed the restriction of retire and rehire to 90-days, the 1-year option was also retained
- Fire School & Banquet Reminder
 - Fire School 101 takes place 4/12, if interested, please contact your Liaison
 - The banquet will take place this year at Snowbird, 5/18
- Promotion Update
 - Chief Burchett provided an update on promotions
 - 2020: 23 total promotions
 - 2021: 33 total
 - 2022/2023 39 promotions each year
 - 2024 to date: 8
 - There has and continues to be a lot of movement within the organization
 - Chief Burchett continues to focus on leadership training, a 2-year training academy was implemented for Captain, potential Captains, and the Battalion Chief ranks
 - All this effort is to ensure that there is a capable group of individuals for positions as they become available

- Over-Hire
 - Chief Burchett stated that when this agenda was created, there were 10 vacancies with 18 lateral hire applicants and he was planning on asking the Board to allow for an over-hire to account for upcoming retirements
 - Staff is now looking at only 9 applicants, so their over-hire is no longer necessary for now
 - A fall recruit camp is included in the budget for approval and Chief Burchett revisit the option for an over-hire in the fall
 - There is no budgetary impact since the OT line item and the use of vacancy savings covers any increases
 - Council Member Fotheringham stated that the term “optimized” would be a better description than “over-hire”, and is in favor of this strategy
 - No further comments
- Strategic Plan Communications Update – DOC Easton
 - DOC Easton presented a slideshow and explained how IO has addressed communication issues realized from the Strategic Plan internal and external feedback
 - Chief Burchett pointed out that this is an example of how the Strategic Plan produces results and provides a Division direction

9. Closed Session

Mayor Silvestrini moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205 or 78B-1-137 and, at the conclusion of the closed session, to adjourn this meeting
 Mayor Knopp seconded the motion

Both motions were repeated to clarify that the UFA Board Meeting will adjourn at the conclusion of the closed session

Roll call vote taken

Bailey	Y	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	Y	Weichers	-
Henderson	Y	Westmoreland	Y
Huish	-		
Hull	Y		
Kanter	Y		
Hartman	Y		

Mayor Silvestrini moved to conclude the closed meeting and adjourn the March 19, 2024 UFA Board Meeting

Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y

Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	Y	Weichers	-
Henderson	-	Westmoreland	Y
Huish	-		
Hull	Y		
Kanter	Y		
Hartman	Y		

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
 Council Member Chrystal Butterfield
 Council Member Catherine Harris
 Council Member Paul Fotheringham
 Council Member Trish Hull
 Mayor Marcus Stevenson
 Mayor Dan Knopp
 Mayor Tom Westmoreland
 Council Member Jared Henderson

Mayor Kristie Overson
 Deputy Mayor Catherine Kanter
 Council Member Tish Buroker
 Mayor Jeff Silvestrini
 Council Member Sheldon Stewart

BOARD MEMBERS ABSENT:

Mayor Roger Bourke
 Council Member Tyler Huish
 Mayor Mike Weichers

STAFF IN ATTENDANCE:

Chief Dominic Burchett
 CFO Tony Hill

CLO Brian Roberts
 Cynthia Young, Clerk

OTHER ATTENDEES:

AC Dern
 AC Pilgrim
 Aaron Whitehead
 Adam Park
 Anthony Widdison
 Ashley Mirabelli
 Battalion 13
 Ben Porter
 Bill Brass
 Brandon Dodge
 Bryan Case
 Calogero Ricotta
 Chad Simons
 Courtney Samuel
 Dave Spatafore
 Debbie Cigarroa
 Embret Fossum
 Erica Langenfass

Jay Torgersen
 Jill Tho
 Kate Turnbaugh
 Kelly Bird
 Kenneth Aldridge
 Kiley Day
 Kiyoshi Young
 Krystal Griffin
 Kyle Maurer, Herriman
 Lana Burningham
 Nile Easton
 OC Russell
 Patrick Costin
 Paul Story
 Rachel Anderson, UFSA
 Rob Ayres
 Scott McNeil
 Shelli Fowls

Steve Quinn
Tara Behunin
Tim Tingey, CWH
Tony Barker
Tua Tho

DRAFT