



UFA Command Staff Meeting Highlights

March 24, 2025

Present

Chief Burchett
AC Dern
AC Robinson
OC Russell
FM Watkins

HR Director Day
CFO Hill
CLO Roberts
DOC Easton
Cyndee Young

Guests

- BC Fossum – Liability/Workers Comp

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Policy – HR Director Day

500-090 Durable EMS Equipment

- Updated language to current practices and equipment names

900-140 Merit Probation (New Hire)

- Updated policy to state that new hires must be off probation prior to attending UFA schools

900-210 Holidays

- The legislature did not make any changes with regard to the observation of Juneteenth
- UFA observes the actual day, as is done at the federal level
- No changes will be made to the current observance of the holiday, it will remain on the actual date

900-430 Professional Standards Investigations & Complaints

- Changes include adding the Fire Marshal to the Administrative Professional Group
- Updated the job titles for the Human Resources Division

Chief Burchett

- Intterra Presentation
 - Chief is coordinating an Intterra presentation for the Valley Fire Chief's
- Recreation Fee
 - Chief will be meeting with SLCo Council Chair Theodore later this week to discuss the recreation fee
 - With the misalignment of the SLCo budget and the UFA budget, Chief is hoping that the funding will remain until the mediator has completed the review
 - SLCo has been working on the RFP for the mediator

- Chief's Schedule This Week:
 - **Monday, 3/24**
 - Morning Meeting w/ACs
 - Captain Layne Hilton 30-Year Certificate
 - Command Staff
 - LS Award MA120 & ME103 @ 121
 - Station 121 Annual Meeting
 - **Tuesday, 3/25**
 - Station 102 Annual Meeting
 - Graveside PM Richard Evans (Ret)
 - Work on Budget
 - **Wednesday, 3/26**
 - Captain Steve Quinn 25-Year Certificate
 - Weekly Wednesday Command Staff
 - Captain Stewart Gray 30-Year Certificate, Station 117
 - Captain Allan Norton 30-Year Certificate, Station 102
 - **Thursday, 3/27**
 - State Fire Chief's Legislative Meeting
 - Filming Questions w/Chief Prep
 - Recreation Fee Discussion Council Member Theodore, SLCo
 - Work on Budget
 - FY25/26 Budget Prep & Review
 - **Friday, 3/28**
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HR Director Day

- Measles Vaccine
 - The U of U has reached out offering to check titers for the measles and can offer boosters if necessary
 - This can be offered during physicals
 - Command Staff asked if this is also something that can be done for those who have already completed their physical
 - HRD Day will look into options for the booster outside of the physical

AC Dern

- Standards Of Cover Update
 - A meeting will be scheduled to start review of the SOC
- Telecommunicators Week
 - Telecommunicators Week is scheduled for April 13-19
 - VECC has asked for a short video from UFA thanking VECC staff for their work
- FPAT
 - All 33 recruits have passed the FPAT
- BC Academy
 - Command Staff wishes to thank all BC's who participated in the leadership academy last week
 - 22 individuals attended

- Versaterm
 - AC Dern met with BC Ascarte, VECC, and other valley agencies where Versaterm provided an update on changes coming to their system

DOC Easton

- Customer Service Committee Update
 - A memo is pending announcing three openings on the committee
- Questions w/Chief
 - Reviewed one question and topics Chief will discuss
- Liaison Talking Points
 - Reviewed topics
- Summer UFA Picnic
 - The picnic has been scheduled for 7/18 at the Magna Park
 - An invite is pending from IO
- Awards Banquet
 - IO will distribute flyers to all stations with information to register for the banquet
- Internal Communications Survey
 - 322 individuals have responded to the survey
 - The survey is on LMS

FM Watkins

- Fireworks Memo
 - Fire Prevention is finalizing a memo
 - Once completed, it will be sent to Command Staff for review
- Special Enforcement Division
 - Investigator interviews have been scheduled
- PulsePoint
 - A meeting is scheduled with PulsePoint and an individual from Indiana University
 - Currently PulsePoint is only available in Eagle Mountain

AC Robinson

- R&D Committee Google Survey
 - Command Staff reviewed the survey being prepared for distribution to all personnel
 - This survey is to gauge use of Microsoft vs Google
- New Fire Station Energy Use Analysis
 - AJC is conducting an analysis of why the new stations have higher utility costs
 - The intent of the analysis is to provide a list of probable causes for the higher energy use and optional adjustments that can be made now and implemented in future station prototypes
- BC Vehicles
 - Currently there are two BC rigs awaiting repair
 - Some temporary vehicle changes have been made
 - It is expected that BC12 will be back in service at the end of this week
 - BC11 will be out until next week

- Both are awaiting parts
- ESO Data
 - An email was received today from Central Dispatch stating that the data issue has been resolved
 - ESO data should now be coming in from Central. This has not yet been confirmed on our end

OC Russell

- BC Boot Camp
 - The instructors did a great job getting everyone prepared for the upcoming testing