



UFA Command Staff Meeting Highlights

March 31, 2025

Present

Chief Burchett
AC Robinson
AC Dern
OC Russell
FM Watkins

HR Director Day
CFO Hill
CLO Roberts
DOC Easton
Jill Tho

Absent

Cyndee Young

Guests

BC Fossum - Liability & Workers Compensation Claims

Liability/Workers Comp-BC Fossum

- Reviewed recent injury and accident claims

Policy – HRD Day

900-360 Overtime and Compensatory Time

- Updated the policy to match UFA's current pay practices

Chief Burchett

- Discussed Division Leaders Agenda Items
- Questions for the Chief review
 - Preparation for filming this Thursday
- Acting in for spring break
 - Chief Robinson will act in April 11 - 20
- Chief's Schedule This Week:
 - **Monday, 3/31**
 - Morning Meeting w/ACs
 - Command Staff
 - Monthly Meeting President Young
 - Lifesaving Awards Station 116
 - Station 116 Annual Meeting
 - **Tuesday, 4/1**
 - Budget Work
 - OPS Chief meeting
 - Meeting with Labor to discuss HB 267
 - Lifesaving Awards Station 109
 - Station 109 Annual Meeting

- **Wednesday, 4/2**
 - Bonneville Exchange Club FF of the Year
 - FF Hiring Meeting
 - Weekly Wednesday Command Staff
 - Eagle Mountain City Manager Reeves UFA Orientation
- **Thursday, 4/3**
 - BC Anderton Annual Meeting
 - Division Leaders
 - Filming Questions w/Chief
 - FY25/26 Budget Prep & Review
- **Friday, 4/4**
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HRD Day

- Light Duty Update- Reviewed light duty assignments
- Open Enrollment-
 - Working through open enrollment with payroll to see how it will work with UKG
 - HR would like to have open enrollment dates from May 9 to the end of May, so HR and payroll have June to work through any issues
- Measles Memo
 - Working on a memo regarding measles titer and booster information out for employees to review
- Held interviews for the Senior HR Analyst
 - A final offer was made and accepted

AC Dern

- Training and logistics working on the flash over prop and search prop
- Full arrest at Brighton last week,
 - Chief Dern took coins up to Brighton Ski Patrol with the Crew from 108 as recognition
- Working on updating our response zones to accommodate third heavy apparatus in Eagle Mountain
 - Central dispatch has the changes and building out the new zones and recommends
- Met with Lehi and Saratoga Springs to let them know the apparatus and dispatch changes scheduled for June 3, 2025
- New Rehab unit will have the designator changed to Rehab 115 (RH115) from AL115
 - This change will happen when the new apparatus is put into service

DOC Easton

- Communication survey closed this weekend
 - Preliminary results Reviewed
 - Had a good response of 405
 - Overall positive feedback just need to help with using tools already in place
- 103 have registered for the banquet
 - We have 3 weeks left until the final count is due

FM Watkins

- Fireworks memo ready to be distributed
- Dark horse training went well

AC Robinson

- Working on phone numbers to be shut down at stations. Station #'s currently under review: 102, 104, 109, 110, 111, 112, 120

OC Russell

- Last week Battalion 12, Station 103 and Station 123 participated in a readiness drill with AirMed
- The director was very thankful for the crews willingness to participate and help keep the flight crews trained and prepared for emergencies