



UFA Command Staff Meeting Highlights

April 1, 2024

Present

Chief Burchett	HR Director Day
AC Pilgrim	CFO Hill
AC Robinson	CLO Roberts
AC Dern	DOC Easton
OC Russell	Cyndee Young
Fire Marshal Larson	

Guests – BC Fossum

- BC Fossum – Liability/Workers Comp

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Chief Burchett

- VECC Director
 - Ivan Whitaker has been chosen as the new director
- Board Meeting Agenda Review
 - Reviewed agenda items for the agenda review next Monday
- Canyon Contribution Update
 - Chief Burchett met with both the Democratic and Republican parties from the SLCo Council
 - The map Chief Burchett proposed was accepted
 - The new map includes unincorporated areas on the east side of UFA's service area
- Station 119 Office Space Request
 - Emigration has requested office space at Station 119 for a UPD office
 - AC Robinson will ask facilities to see if this is possible and if so, will work with DA Anderson on a lease contract
- Division Leaders Meeting
 - Discussed topics for the meeting this week, 4/4
- Chief's Schedule This Week:
 - **Monday, 4/1**
 - Morning Meeting w/ACs
 - Command Staff
 - Station 121 Annual Meeting
 - **Tuesday, 4/2**
 - UTTF1 Executive Board Meeting
 - Darkhorse CRA Innovation Meeting

- FPAT Discussion Command Staff
- Station 119 Annual Meeting
- **Wednesday, 4/3**
 - FF Hiring Meeting
 - Weekly Wednesday Command Staff
 - Talk to Students @ UVU
- **Thursday, 4/4**
 - ChamberWest Legislative Affairs Committee
 - Division Leaders
 - Filming Questions w/Chief
 - Budget Prep & Review
- **Friday, 4/5**
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HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- Special FF Hiring Process
 - The process opened today, 4/1
 - The memo below was distributed today, 4/1, for those interested in participating on the oral board or in the physical agility portion
 - [Click Here to View Memo 24-052 Oral Board Panel & Physical Performance Interest](#)

AC Dern

- Medical Protocols in Power DMS
 - Medical is hoping to add their protocols to the new Power DMS program
 - Chief asked to see what this looks like and run a test on the development side
 - Command Staff agrees this makes sense and would provide for a better workflow on development and updating of protocols
- VECC Outage
 - Last week the CAD and US Digital paging went down
 - Work is being done to see what the cause was
 - Crews did a great job without correct recommends and resources during this time
- Training Tower Events
 - Command Staff discussed requests to utilize the training facility from groups and for events outside of normal partner agencies and whether there should be a charge to use the facilities
 - Further review and discussion will take place

DOC Easton

- Questions for Chief
 - 1 question has been submitted thus far
 - Command Staff discussed other topics for the video
- Summer PIO Position
 - There are 2 applicants for the position
 - The application period closes Wednesday, 4/3

- Fitz Petersen Life is Duty Award
 - DOC Easton discussed this year's award and presenting it at the banquet
 - AC Pilgrim and DOC Easton will finalize the policy
 - As a reminder, this award is for extraordinary work with and within communities over the course of a career
- Pancake Breakfasts
 - April 13, Millcreek
 - April 27, Midvale
 - May 11, Riverton
 - May 18, Holladay
 - June 8, Herriman

CFO Hill

- FY23/24 Capital Replacement Plan Update
 - Divisions are encouraged to submit PO's and finalize cash purchases budgeted for in FY23/24
 - The money will not carry over to the FY24/25 budget year
 - There are only 3 months remaining for finalizing purchases

Fire Marshal Larson

- Open Burning
 - Fire Prevention is beginning to receive open burn complaints
 - Guidelines and rules are on the UFA website
 - FM Larson will prepare a memo for distribution and for discussion at the Operations and Liaison Meetings

AC Pilgrim

- FPAT
 - Command Staff will be meeting this week to discuss messaging and the rollout for the FPAT following a meeting with Social Sciences on best practices for implementation
 - Work on finalizing the policy will be in conjunction with the final rollout
- Special Enforcement Position
 - 7 applicants applied for the position
 - We are finalizing our review of each candidate and will be setting up interviews shortly

AC Robinson

- Camp Williams Breathing Air Compressor Request
 - The EOD Team at Camp Williams is holding a training May 13-25
 - They have requested use of the SCBA fill stations at Stations 121 and 252
 - Command Staff discussed and approved this request
 - AC Robinson will make an assignment for someone to coordinate with the EOD team and fire station crews to schedule times and ensure access to the fill stations