



UFA Command Staff Meeting Highlights

April 7, 2025

Present

Chief Burchett

AC Robinson

OC Russell

HR Director Day

CFO Hill

CLO Roberts

DOC Easton

Cyndee Young

Absent

FM Watkins

AC Dern

Policy – HR Director Day

910-060 Captain

- Changes made were administrative to align with the new process

Chief Burchett

- UFA Finance Agenda Review
 - Reviewed agenda in preparation for the meeting this week, 4/10
- UFA/UFSA Agenda Review
 - Reviewed agendas in preparation for the meetings next week, 4/15
 - Rehab115 will be at the ECC to allow Board Members to tour the new apparatus
- Chief's Schedule This Week:
 - **Monday, 4/7**
 - Morning Meeting w/ACs
 - Command Staff
 - FireAside Meeting w/Robert Edson
 - UFA/UFSA Agenda Review
 - **Tuesday, 4/8**
 - FireSat Meeting w/Robert Edson
 - Greater SL Valley Fire Chiefs Meeting
 - State Controlled Substance License
 - **Wednesday, 4/9**
 - Labor Management Breakfast
 - Meeting SLCo Council Member Moreno
 - Weekly Wednesday Command Staff
 - VECC Board of Trustees Meeting
 - **Thursday, 4/10**
 - UFA Finance Committee Meeting
 - ChamberWest Leadership Institute
 - FY25/26 Budget Prep & Review

- **Friday, 4/11-4/20**
 - Vacation – Acting Chief AC Robinson

HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- Captains Task book
 - The task book has been reviewed and it is ready for distribution

AC Robinson

- Website Issues
 - The website host, Love Communications, moved servers which caused the UFA website to go down Friday
 - On Saturday, they had scheduled service updates which caused the website to go down once again
 - IT is working with Love Communications to get better information on potential website disruption in the future
- Fire Training Facility
 - A meeting took place last week to review a new site plan
 - Work has been done to downsize the multi purpose building as we work to wrap up the feasibility study
 - The building has been reduced from accommodating 70 students to 50, a reduction of 12,760 sq ft
 - Feedback will be provided to AJC about the changes
 - Other adjustments have also been made to help reduce the cost estimate

OC Russell

- Station 253
 - Station bumps will be discussed at the labor breakfast this week, 4/9
 - OC Russell will also ensure that policy is followed
 - A memo is pending
- Weekend Incidents
 - Crews were very busy this weekend with multiple fires throughout the service area
- FPAT
 - A and C Platoon BCs have started running crews through the FPAT
 - The BCs report everyone is doing very well