



UFA Command Staff Meeting Highlights

April 8, 2024

Present

Chief Burchett
AC Dern
AC Pilgrim
AC Robinson
OC Russell

Fire Marshal Larson
HR Director Day
CLO Roberts
DOC Easton
Cyndee Young

Absent

CFO Hill

Guests – BC Fossum

- BC Fossum – Liability/Workers Comp

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Policy – OC Russell

900-160 Acting-In Policy

- Changes were made to reflect the PDP and current practice
- Labor has already reviewed the changes
- Will go before PAC in May

Chief Burchett

- UFA Finance Committee Agenda Review
 - Reviewed the agenda in preparation for the meeting next Monday
- UFA/UFSA Agenda Review
 - Reviewed the agendas in preparation for the meetings next Tuesday
 - Open Meetings Training will also take place between the meetings for both Boards
- Labor Breakfast Topics
 - Discussed possible topics for the meeting this Wednesday, 4/10
- Pancake Breakfasts & Parade Schedules
 - Reviewed breakfast and parade schedules
- Benefits and Compensation Memo 24-048 Clarification
 - Specialist II and III were not specifically listed in the chart
 - They will receive the same percentage increases as the Specialist
 - This is because of how the Specialist are compared when looking at market
 - The Specialist II is used to measure all Specialist ranks when comparing the market
 - Specialist I are 95% of Specialist II and Specialist III are 7% above Specialist II

- Chief's Schedule This Week:
 - **Monday, 4/8**
 - Morning Meeting w/ACs
 - Command Staff
 - UFA/UFSA Agenda Review
 - **Tuesday, 4/9**
 - Lifesaving Awards Station 124
 - Station 101 Annual Meeting
 - **Wednesday, 4/10**
 - Labor Management Breakfast
 - Banquet Video Run-Through
 - Weekly Wednesday Command Staff
 - Holladay Ambulance Placement Discussion
 - Taylorsville Temple Tour
 - Dave Spatafore 50-Year Legislative Session Celebration
 - **Thursday, 4/11**
 - ChamberWest Leadership Institute Session
 - **Friday, 4/12**
 - Fire School Welcome
 - **Saturday, 4/13**
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HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- Captain Exam
 - 49 candidates took the exam last week
 - The challenge questions are being reviewed
 - The list should be available by tomorrow afternoon, 4/9

AC Dern

- Lifesaving/Chief Coins
 - Command Staff discussed which coins are awarded to other agencies and civilians
- Mass Gathering Events
 - AC Dern discussed the need for an event action plan (EAP) and coordination with other agencies during these events
 - Discussed assigning an Operational Chief Officer to events and the responsibilities of Police and the municipality
 - Chief likes the idea of having a layer built for each municipality and their events in Intterra that can be used during these mass gatherings
 - Having a prebuilt EAP was discussed
 - Also discussed was having Emergency Management oversight during these events and possibly building something into the Mass Gathering Permit from SLCO
 - AC Dern will work with IO and EM on filling this gap moving forward while working on a permanent solution

DOC Easton

- IO Summer Position
 - Interviews are taking place this week
- Fire School
 - A reporter from Fox News will be attending and filming at Fire School next week
- Banquet Reminder
 - As a reminder, registration for the banquet is still open

Fire Marshal Larson

- Firework Boundaries
 - Midvale and Cottonwood Heights are considering minor changes to their fireworks restricted areas
- Taylorsville Facilities
 - FM Larson met with Taylorsville staff, Taylorsville Police, and Planning & Zoning regarding assembly occupancies and occupant loads
 - A plan is being developed to address the issue at the business licensing stage

AC Pilgrim

- CenterPoint Leadership
 - The flyer announcing an upcoming leadership training is being prepared for distribution
 - CenterPoint is providing training at the Captains Roundtable taking place this week
- Survey Results
 - Results from two surveys that the Health & Safety Committee took part in have been provided
 - Both surveys were similar in topic
 - Workplace culture, satisfaction, etc. were the focus
 - One of the surveys, Drexel University, is a second part to a 2018 survey
 - This survey was a 5-year revisit
 - BC Fossum is reviewing the results of both surveys and highlighting any interesting finds
 - BC Fossum is also conducting a comparison on both Drexel surveys

AC Robinson

- Conditional Offers
 - Logistics has made conditional offers for the Mechanic and Fleet Services Tech positions

OC Russell

- FEMA US&R Incident Support Team (IST) Appointments
 - The IST manages all task forces that are deployed to a disaster site, and team members come from across the country
 - Three standing IST's are in the System
 - Captain Keith Bevan has been appointed to the Deputy IST Leader

- This is the first UT-TF1 member to permanently hold this leadership position on an IST
- Battalion Chief Fossum has been appointed to the Plans Chief
- Congratulations to both