



**UNIFIED FIRE AUTHORITY BOARD
FINANCE COMMITTEE MEETING MINUTES**

Thursday, April 15, 2021 at 7:30 a.m.

Committee Members Present:

Council Member Stewart
Council Member Perry
Mayor Hale
Mayor Sondak
Mayor Dahle

Mayor Silvestrini
Mayor Peterson
Council Member Henderson
Council Member Bailey

Staff:

Chief Petersen
CFO Hill
Cyndee Young

CLO Roberts
AC Pilgrim

Guests:

Arriann Woolf
Bill Brass
Brad Larson
Brian Child
Bryan Case
Calogero Ricotta
Chad Simons
Clint Mecham
Dominic Burchett
Dustin Dern
Erica Langenfass

Ginger Watts
Greg Fisher
Greg Schulz
Jay Torgersen
Kate Turnbaugh
Larson Wood
Lee Ascarte
Local 1696
Matthew McFarland
Michael Greensides
Nile Easton

Nyla Benedict
Richard Rich
Riley Pilgrim
Ryan Love
Scott Juges
Shelli Fowlks
Stephen Higgs
Wade Russell
Zach Robinson

Meeting called to order by Chair Stewart at 7:33 a.m.

Public Comments

None

Public comment was made available live and with a posted email address

Minutes Approval

Mayor Peterson moved to approve the minutes from the October 29, 2020 Finance Committee Meeting as submitted

Mayor Hale seconded the motion

All voted in favor, none opposed

Budget Message – Chief Petersen

- ◆ Chief shared some highlights from his budget message
 - ◆ Proposal of a 3.5% overall Member Fee increase
 - ◆ Reviewed several key impacts
 - A recommendation from the Benefits & Compensation Committee of a 2% COLA contribution to a VEBA account for all employees
 - Full-time ambulance in Eagle Mountain
 - Carryover wage costs from FY20/21
 - Reduction in health insurance by 4%
 - ◆ Shared the proposed budget spreadsheet for FY21/22
 - Considering all revenue and expenditures
 - Isolating the one-time funding and ongoing revenue to ensure sustainability
 - Transferring of \$862,443 to the Capital Fund
 - Anticipated \$2.5M under expend to be returned to members as a discount in Member Fee
 - ◆ One-time use of Fund Balance
 - Reviewed several one-time projects with a portion of the excess fund balance generated from the pause of spending at the beginning of the pandemic
 - These have no impact to future budgets
 - ◆ Capital Replacement Fund
 - All apparatus and equipment needs have been identified for the next 10-15 years
 - Outlined the major purchases this year
 - ◆ Member Fee
 - Discussed some changes to the Member Fee for both direct members and the UFSA
- ◆ Chief stressed the work that continues to ensure the sustainability of the UFA
 - ◆ Managing growth, goals, and initiatives, all while keeping value to municipalities served
- ◆ Finance Committee members expressed their appreciation for the detail and the work to keep the Member Fee at a manageable level

Budget Document Overview – CFO Hill

- ◆ CFO Hill shared the Table of Contents to the budget
- ◆ The budget document will be distributed later today to all Board Members

Budget Schedule

- ◆ April 20 – UFA Board Meeting
 - ◆ Update from this meeting
- ◆ May 6 – Finance Committee Meeting
 - ◆ Division budget presentation
 - Chair Stewart asked that all come prepared with questions regarding the budget
 - If possible, please forward any questions to Chief Petersen and CFO Hill
 - ◆ Determine recommendation to the Board
- ◆ May 18 – UFA Board Meeting
 - ◆ Adoption of Tentative Budget
- ◆ June 15 – UFA Board Meeting
 - ◆ Adoption of Final Budget

Closed Session

- ◆ None

Mayor Dahle moved to adjourn the April 15, 2021 Finance Committee Meeting

Mayor Silvestrini seconded the motion

All voted in favor, none opposed

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