

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



## **UNIFIED FIRE AUTHORITY BOARD AGENDA**

April 18, 2023, 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTj9lSDIxMS96KzZXZz09>

Password: 123911

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1. Call to Order – Chair Weichers
2. Public Comment  
Please limit comments to three minutes each. The UFA Board typically will not engage directly but may direct staff to address comments following the meeting.  
There are three options for comments during this meeting:
  - a. In-Person.
  - b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the queue and invited to speak.
  - c. EMAIL: Public comments will be accepted prior to the meeting via email at [publiccomment@unifiedfire.org](mailto:publiccomment@unifiedfire.org) until 7:00 a.m. April 17, 2023. Emailed comments submitted prior to 7:00 a.m. April 17, 2023, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.
3. Minutes Approval – Chair Weichers
  - a. March 21, 2023
4. Consent Agenda – CFO Hill
  - a. Review of March Disbursements
5. Committee Updates
  - a. Benefits & Compensation Committee (Meeting held 3/30/23) – Chair Dahle
  - b. Governance Committee (No meeting) – Chair Silvestrini
  - c. Finance Committee (Meeting held 4/10/23 – Next meeting 5/9/23) – Chair Henderson
6. Quarterly Financial Report – CFO Hill
7. BLM and Fire Training Land Deed/Lease – CLO Roberts

8. Fire Chief Report
  - a. Lobbyist Contract Renewal
  - b. Grant Awards
    1. NPSG Grant
    2. State Flood Mitigation Funding
    3. UFA Portion of State Flood Mitigation Funding
  - c. Promotions
  - d. Canyon Response

9. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Conclusion of Closed Meeting – Chair Weichers

**Open and Public Meeting Training will take place following the UFA Board Meeting for both the UFA and UFSA Board Members.**

**The next UFA Board meeting will be held May 16, 2023, at 7:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119**

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.**

**In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting will also be held electronically to allow members of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.**

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 17<sup>th</sup> day of April, 2023, on the UFA bulletin boards, the UFA website [www.unifiedfire.org](http://www.unifiedfire.org), posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



## UNIFIED FIRE AUTHORITY BOARD MINUTES

March 23, 2023, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum present  
Chair Weichers called the meeting to order at 7:31 a.m.
2. Public Comment  
None  
Public comment was available live and with a posted email address
3. Annual Board Member Requirements
  - CLO Roberts reminded Board Members to review the Code of Ethics and sign the acknowledgment
4. Approval of Minutes  
Council Member Hull moved to approve the minutes from the February 21, 2023, UFA Board Meeting as submitted  
Council Member Stewart seconded the motion  
All voted in favor, none opposed
5. Consent Agenda
  - Review of February Disbursements
    - No discussion

Council Member Stewart moved to approve the February disbursements as submitted  
Mayor Stevenson seconded the motion  
All voted in favor, none opposed
6. Committee Updates
  - Benefits & Compensation Committee – Chair Dahle
    - Next meeting 3/30/23
    - Chief Burchett stated that Mayor Dahle asked that Board Members communicate any discussion or decision by their councils regarding the member fee increase, cap, and provide guidance as to what they feel they can absorb
    - Mayor Dahle mentioned that with the big increase given to public safety last year and most councils needing tax increases, there may be a challenge for this year
    - The Benefits & Compensation Committee wants to provide a realistic recommendation to the Finance Committee, so any guidance they can get would be appreciated
  - Governance Committee – Chair Silvestrini
    - No meeting held
  - Finance Committee – Chair Henderson
    - Next meeting 4/10/23

7. Standards of Cover (SOC)

- Access Standards of Cover: <https://unifiedfire.org/soc/>
- The SOC has been posted for the public
- This is the first iteration of the document which presents hazards for the valley and individual municipalities
- The document establishes benchmarks and standards for UFA to work towards
- The plan moving forward is to revisit this document every 3-years
- Thanks to BC Fossum for the work these past 5-years to create this document

Council Member Hull moved to approve the 2023-2025 Standards of Cover as presented  
 Mayor Overson seconded the motion  
 All voted in favor, none opposed

8. Fire Chief Report

- Legislative Close-Out
  - AC Pilgrim provided an update of the legislative session
  - 930 bills were proposed, this was one of the busiest sessions in history
  - UFA and UFSA wish to thank Lobbyists Dave Spatafore and Ashley Mirabelli for their work again this year
  - AC Pilgrim reviewed the highlights of the session and the 28 bills that were prioritized and monitored
  - During the interim, bills regarding behavioral health, wildland issues, fireworks, retirement, occupational injuries, building codes and ordinances, and anything affecting UFA or UFSA will be monitored
  - The expectation is that this interim will be busier than in the past
  - Mayor Stevenson asked if UFA is watching HB374, as the relationship with SLCo Councils role is similar
    - It definitely peaks our interest, stated AC Pilgrim, and as a large organization, we will always be open to questions regarding function, financing, oversight by the Board, and generally the way we are structured
    - But we will maintain our openness and transparency so when these questions arise, we can alleviate or address them
    - The work the Board has done in the past few years will keep us in a favorable light, but the intent is to be prepared for tough questions
  - Council Member Stewart clarified that the bills biggest issue was related to the sheriff's involvement as the direct head and the funding coming from SLCo to sheriff
    - This issue does not exist with UFA, Chief Burchett is appointed by the Board of Directors and does not control the funds that move from SLCo
  - Chief Burchett clarified that UFA often gets associated with UPD
    - UFA is a different organization with a similar name, there is no conflict of interest and there is no double taxation issue
    - UFA will continue to work openly and transparently
  - Mayor Stevenson has had other conversations with other communities and the concern is the role SLCo has in offsetting costs in an organization is similar with UPD and UFA
    - The issue will exist if the SLCo portion is a problem and asks that UFA continue to be aware
- Banquet/Fire School 101
  - Save the date for April 28, 2023 for the Annual Banquet at Little America Hotel
    - More information will be sent as the date draws near
  - Fire School 101 will take place April 14, 2023 at the Fire Training Facility in Magna
    - If interested in taking part, please reach out to Clerk Young

- This is a great experience and opportunity to see what FF's do and provides an overview of the services UFA provides
- Leadership Training
  - Currently taking place is the Captain Leadership Training and the Battalion Chief Bootcamp
  - Both are designed to provide the tools needed and help them better understand the expectations and demands before they are promoted to the positions
- Seasonal Flood Awareness
  - UFA IO will be working with UPD and other agencies on a media campaign with the direction to stay away from the water
  - Emergency Management and SLCo are also working to help prepare municipalities for flooding, identifying potential hazards and creating a Hazard Assessment Team
  - UFA Swift Water refresher training takes place the first week of April
  - Council Member Stewart asked if UFA could assess the fire scar in Riverton
    - Chief Burchett stated that the scar has 10-11 years of growth and mitigation work was done following the fire
  - Deputy Mayor Kanter stated that SLCo is not responsible to make sure there is no flooding and municipalities are responsible for engaging in preparedness for themselves
  - Council Member Hull asked that whatever flood campaigns are done, please distribute to the municipalities so they can educate their citizens and post the information on their websites
    - Deputy Mayor Kanter stated that SLCo and EM are connected with PIO's for that purpose and will ensure everyone is in the loop
      - The goal is to make citizens aware of the risk, but quell panic, we are not there yet, but SLCo is leaning forward
      - The State of Utah appropriated \$5M for enhancement measures for municipalities to apply for through SLCo, the due date for that funding is tomorrow, 3/22
- Bluffdale Station 91 Update
  - Chief Burchett reported that UFA has provided aid on 32 calls and received aid for 25
  - Thus far it has not been a huge impact
- Canyon Contribution
  - Meetings have been taking place with Brighton, DA Anderson, Mayors Dahle, Weichers, Silvestrini, and representatives from SLCo with the intention to determine if there is a separate funding source to offset the shortfall
  - Chief Burchett clarified that his role is to advocate for UFA services and provide data to help the conversation move forward
  - Chief Burchett provided a brief history of the funding which began in 2008
    - Funding increased in 2013 to \$3.175M and has remained the same to date
    - In 2017 the FTE Model was used, this was the funding divided by FTE's to calculate costs for members
    - 2018 the funding was changed to the current Member Fee Model
    - The canyon contribution discussion began when Brighton began entertaining the idea to incorporate
    - The funding has benefitted all members since it is a draw on the entire system
    - The call volume in the canyons warrant the stations, but the revenue does not match the cost and UFSA and SLCo have helped support the difference

- Mayor Dahle inquired as to how much Brighton was paying in 2017 and 2018
  - Since they are a member of UFSA, they have paid the same tax rate as all members
- Chief Burchett is asking the Board for approval to find a better way to apply the funding in the future so that the funds go directly to support the canyon calls
  - If approved, Chief will work through the Finance Committee on what this will look like with a target to complete this in time for this year's budget
- The UFA budget is almost finalized and a 5-5.5% Member Fee is what is being entertained
  - Adding \$1.2M will impact the discussion, but Chief Burchett needs to continue moving forward
- Council Member Stewart asked that both Butterfield and Yellow Fork canyons be evaluated for inclusion for funding
  - Chief Burchett clarified that he is only able to consider the three canyons identified as recreation areas by SLCo which are Millcreek, BCC, and LCC
  - However, he believes that the mechanism exists to fund those and other canyons with the state statute
  - Deputy Mayor Kanter stated that this has been discussed, and the council has identified which canyons are recreational areas
    - Improvements have been done in other canyons, but the question is if the areas have been deemed as recreational
  - Tracking of calls in the canyons mentioned above has resulted in 17 calls per year, UFA is not seeing the same response numbers as BCC/LCC as of yet
    - Chief Burchett is working to identify a solution that will fix these problems in the future
    - Mayor Dahle feels the issue for the smaller canyons is long-term, but LCC/BCC are unique
      - It is not fair that UFA cover the shortfall
      - The subsidy is the fair way
- In response to clarify options for funding shortfall and continued support, Chief Burchett is asking for direction to look at the application of the funds differently
  - A potential option is to look at applying the funding to those members who are first due responding
- Mayor Silvestrini mentioned Parleys and Millcreek Canyon response and stated that the support needs to be broadened
- Council Member Stewart added that freeway accidents are impacting the residents of those cities the freeways traverse
- Chief Burchett stated that the pros and cons of leaving the funding as is benefits everyone
- Deputy Mayor Kanter agrees that this can't be looked at as just a Brighton issue and recommended Chief Burchett return with various options and calculations
  - The potential Member Fees increase
  - Address this challenge holistically
  - A solution is needed at the legislative level to define the recreation areas and tap additional revenue sources
  - What is the responsibility of the municipality and what should the SLCo General Fund Cover
- Mayor Dahle agreed that the problem is more complicated
  - The probability of Brighton having the ability to cover the gap is minimal
  - Asking UFSA members to cover the cost is not doable
  - This needs to be figured out before this budget season and if it can't be done; UFA will need to decide if they can operate the station at all

- The hope is that the SLCo Council will weigh the issue and prevail with a level head
- There was no objection to Chief Burchett pursuing other options for funding
- Mayor Knopp noted that when Brighton joined UFSA and SLVSA they were led to believe everyone was treated the same and shared the costs
  - With UPD going away, there is a need to retain revenue for coverage
  - 98% of ambulance transports are attributed to non-Brighton residents, this is not punishing residents, but the visitors
  - Brighton wants to mind their business and handle their own area, and they prefer to stay with UFA

9. Closed Session and Adjournment

Mayor Dahle moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205 or 78B-1-137 and, at the conclusion of the closed session, to adjourn this meeting.

Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	Y	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	-	Weichers	-
Hull	Y	Westmoreland	
Kanter	Y		
Hartman	Y		

Council Member Stewart moved to conclude the closed meeting and adjourn the March 21, 2023

UFA Board Meeting

Council Member Perry seconded the motion

Roll call vote taken

Bailey	Y	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	Y	Stevenson	Y
Harris	-	Stewart	Y
Henderson	-	Weichers	-
Hull	Y	Westmoreland	
Kanter	Y		
Hartman	Y		

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey

Council Member Chrystal Butterfield

Council Member Catherine Harris  
Mayor Robert Dahle  
Council Member Trish Hull  
Mayor Marcus Stevenson  
Mayor Dan Knopp  
Mayor Kristie Overson  
Mayor Mike Weichers  
Mayor Tom Westmoreland

Council Member Allan Perry  
Deputy Mayor Catherine Kanter  
Council Member Tish Buroker  
Mayor Jeff Silvestrini  
Council Member Sheldon Stewart

**BOARD MEMBERS ABSENT:**

Council Member Jared Henderson  
Mayor Roger Bourke

**STAFF IN ATTENDANCE:**

Chief Dominic Burchett  
CFO Tony Hill

CLO Brian Roberts  
Cynthia Young, Clerk

**OTHER ATTENDEES:**

Aaron Whitehead  
AC Dern  
AC Pilgrim  
AC Robinson  
Amanda Lawrence  
Anthony Widdison  
Bill Brass  
Calle Ellingson  
Calogero Ricotta  
Courtney Samuel  
David Chipman, public  
Debbie Cigarroa  
Embret Fossum  
Erica Langenfass  
Jay Torgersen  
Jen Bevan  
Kate Turnbaugh  
Keith Zuspan, Brighton  
Kelly Bird  
Kiley Day  
Kristen Trivison, public  
Krystal Griffin  
Kyle Maurer, Herriman City  
Local 1696  
Matt Everett  
Mike Greensides  
Nate Rockwood, Midvale  
Nile Easton  
Nyla Benedict  
Patrick Costin  
Ryan Love

Shelli Fowlks  
Special Operations  
Steve Prokopis  
Tim Tingey, CWH

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**MARCH 2023**

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Mar-23	3/10/2023	1	PAYROLL TRANS FOR 02/28/23 PAY PERIOD	N/A	\$ 1,566,186.86
Mar-23	3/24/2023	2	PAYROLL TRANS FOR 3/15/23 PAY PERIOD	N/A	1,341,432.74
Mar-23	3/9/2023	30923102	UTAH RETIREMENT SYSTEMS	URS031023	563,629.04
Mar-23	3/2/2023	30223101	SELECTHEALTH	230470015940	563,227.10
Mar-23	3/23/2023	32323102	UTAH RETIREMENT SYSTEMS	URS032523	541,141.10
Mar-23	3/13/2023	5	EFTPS - 03/10/23 PAYROLL	N/A	304,765.89
Mar-23	3/23/2023	8	EFTPS - 03/24/23 PAYROLL	N/A	236,623.59
Mar-23	3/6/2023	3062023	WELLS FARGO BUSINESS CARD	Multiple	231,826.41
Mar-23	3/27/2023	9	STATE TAX W/H ACH - MARCH 2023 PAYROLL	N/A	175,125.16
Mar-23	3/29/2023	32923002	LES OLSON COMPANY	Multiple	59,242.36
Mar-23	3/3/2023	30323101	STRATOS WEALTH PARTNERS	Multiple	129,758.50
Mar-23	3/30/2023	86750	UTAH LOCAL GOVERNMENTS TRUST	1605373	65,482.24
Mar-23	3/1/2023	30123001	LES OLSON COMPANY	Multiple	56,979.67
Mar-23	3/16/2023	86701	FUEL NETWORK	F2308E01009	54,001.16
Mar-23	3/22/2023	32223001	GCS BILLING SERVICES	3192	37,260.14
Mar-23	3/8/2023	30823003	GCS BILLING SERVICES	3162	35,981.68
Mar-23	3/23/2023	32323101	STRATOS WEALTH PARTNERS	VEBA032523	34,486.64
Mar-23	3/9/2023	30923101	STRATOS WEALTH PARTNERS	VEBA031023	34,471.06
Mar-23	3/2/2023	86651	ROCKY MTN POWER	Multiple	24,687.59
Mar-23	3/10/2023	31023101	UTAH DEPT WORKFORCE SERVICES	DWS0223	23,033.87
Mar-23	3/2/2023	86653	CUSTOM BENEFIT SOLUTIONS, INC.	2242023	22,193.58
Mar-23	3/9/2023	86683	CUSTOM BENEFIT SOLUTIONS, INC.	3102023	21,854.42
Mar-23	3/23/2023	86724	CUSTOM BENEFIT SOLUTIONS, INC.	3242023	21,854.42
Mar-23	3/16/2023	86713	UNIVERSITY MEDICAL BILLING	44985	21,552.00
Mar-23	3/23/2023	86718	ROCKY MTN POWER	Multiple	19,355.05
Mar-23	3/16/2023	86694	AFLAC GROUP INSURANCE	44985	19,105.72
Mar-23	3/9/2023	86675	ON LINE UTILITY LOCATING LLC	4	16,194.00
Mar-23	3/23/2023	86719	RQI PARTNERS LLC	INV15887	16,038.41
Mar-23	3/16/2023	86712	UNIFIED FIRE SERVICE AREA	160	15,671.76
Mar-23	3/30/2023	86738	COMCAST	167364364	15,597.46
Mar-23	3/22/2023	32223002	MAYORS FINANCIAL ADMIN	MFA0000814	15,244.00
Mar-23	3/3/2023	30323001	DOMINION ENERGY	Multiple	15,004.57
Mar-23	3/31/2023	33123001	DOMINION ENERGY	Multiple	13,400.36
Mar-23	3/16/2023	86696	CAPSTONE STRATEGIES	44991	13,333.33
Mar-23	3/8/2023	30823004	WEIDNER & ASSOCIATES INC	Multiple	12,436.10
Mar-23	3/24/2023	32423001	DOMINION ENERGY	Multiple	11,354.40
Mar-23	3/16/2023	86697	ESO SOLUTIONS INC	ESO-100564	9,995.00
Mar-23	3/2/2023	86655	LOCAL 1696 - IAFF	2242023	9,783.67
Mar-23	3/23/2023	86726	LOCAL 1696 - IAFF	3242023	9,662.51
Mar-23	3/9/2023	86685	LOCAL 1696 - IAFF	3102023	9,632.22
Mar-23	3/15/2023	31523002	NAPA AUTO PARTS	44985	9,445.00
Mar-23	3/1/2023	30123003	WEIDNER & ASSOCIATES INC	Multiple	7,469.32
Mar-23	3/9/2023	86665	APA BENEFITS INC	Multiple	6,933.31
Mar-23	3/9/2023	86673	LIFE-ASSIST INC	Multiple	6,592.02
Mar-23	3/16/2023	86702	GRAHAM FIRE APPARATUS SALES SERVICE	Multiple	6,419.52
Mar-23	3/30/2023	86736	APA BENEFITS INC	TRUST830	6,404.70
Mar-23	3/9/2023	86681	UNIVERSITY OF UTAH	UFA-2023-2	6,240.00
Mar-23	3/17/2023	31723001	DOMINION ENERGY	Multiple	6,216.13
Mar-23	3/2/2023	30223102	SELECTHEALTH	Multiple	5,631.30
Mar-23	3/9/2023	86676	PURCELL TIRE CO.	Multiple	5,060.33
Mar-23	3/9/2023	86680	SYMBOL ARTS LLC	Multiple	4,950.00
Mar-23	3/15/2023	31523004	WEIDNER & ASSOCIATES INC	Multiple	4,858.00
Mar-23	3/29/2023	10	TRANSFER FUNDS FOR PATIENT REFUNDS - FEBRUARY 2023	N/A	4,796.23

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Budget Docs Partial\2023-03 Disbursements\10

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**MARCH 2023**

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Mar-23	3/16/2023	86695	BOUND TREE MEDICAL LLC	Multiple	4,476.67
Mar-23	3/30/2023	86743	KRONOS INCORPORATED	Multiple	4,288.38
Mar-23	3/30/2023	86748	PURCELL TIRE CO.	280038341	4,053.29
Mar-23	3/29/2023	32923006	WEIDNER & ASSOCIATES INC	Multiple	3,826.93
Mar-23	3/10/2023	31023002	DOMINION ENERGY	Multiple	3,500.46
Mar-23	3/16/2023	86699	FIDELITY SECURITY LIFE INSURANCE CO	165626520	3,457.63
Mar-23	3/30/2023	86739	DEPT OF HEALTH & HUMAN SERVICES	23EM000251	2,940.00
Mar-23	3/30/2023	86744	LIFE-ASSIST INC	Multiple	2,495.42
Mar-23	3/30/2023	86737	BOUND TREE MEDICAL LLC	Multiple	2,480.26
Mar-23	3/15/2023	31523001	APPARATUS EQUIPMENT & SERVICE INC	Multiple	2,479.35
Mar-23	3/16/2023	86703	INFOARMOR	44985	2,374.25
Mar-23	3/1/2023	30123002	SERVICEMASTER OF SALT LAKE	136819	2,284.15
Mar-23	3/29/2023	32923004	SERVICEMASTER OF SALT LAKE	136890	2,284.15
Mar-23	3/23/2023	86714	APA BENEFITS INC	Multiple	2,258.20
Mar-23	3/8/2023	30823001	APPARATUS EQUIPMENT & SERVICE INC	Multiple	2,243.55
Mar-23	3/9/2023	86666	BLOMQUIST HALE CONSULTING GROUP INC	MAR23927	2,230.00
Mar-23	3/9/2023	86670	GRAHAM FIRE APPARATUS SALES SERVICE	UT2023126	2,205.12
Mar-23	3/2/2023	86663	FIREFIGHTERS CREDIT UNION	02242023TV	2,054.00
Mar-23	3/9/2023	86684	FIREFIGHTERS CREDIT UNION	03102023TV	2,040.00
Mar-23	3/23/2023	86734	FIREFIGHTERS CREDIT UNION	03242023TV	2,036.00
Mar-23	3/23/2023	86730	PUBLIC EMPLOYEES LT DISABILITY	3242023	1,829.10
Mar-23	3/16/2023	86710	SNOWBIRD RESORT LLC	2BY5Y7-C22823	1,807.97
Mar-23	3/23/2023	86721	SYMBOL ARTS LLC	456627	1,800.00
Mar-23	3/2/2023	86659	PUBLIC EMPLOYEES LT DISABILITY	2242023	1,779.54
Mar-23	3/2/2023	86654	FIREFIGHTERS CREDIT UNION	02242023SF	1,629.00
Mar-23	3/16/2023	86709	SALT LAKE COUNTY SURVEYOR'S OFFICE	Multiple	1,620.00
Mar-23	3/9/2023	86692	FIREFIGHTERS CREDIT UNION	03102023SF	1,618.00
Mar-23	3/23/2023	86725	FIREFIGHTERS CREDIT UNION	03242023SF	1,614.00
Mar-23	3/1/2023	1	RECORD US MERCHANT FEE FEBRUARY 2023	N/A	1,523.48
Mar-23	3/2/2023	86658	OFFICE OF RECOVERY SERVICES	2242023	1,380.80
Mar-23	3/9/2023	86688	OFFICE OF RECOVERY SERVICES	3102023	1,380.80
Mar-23	3/31/2023	33123002	EAGLE EYE PROMOTIONS	73566	1,373.13
Mar-23	3/16/2023	86704	L.N. CURTIS AND SONS	INV681929	1,338.00
Mar-23	3/23/2023	86729	OFFICE OF RECOVERY SERVICES	3242023	1,326.55
Mar-23	3/30/2023	86735	A WARRIOR'S LIGHT	Multiple	1,282.50
Mar-23	3/13/2023	7	RECORD CLIENT ANALYSIS FEE FOR FEBRUARY 2023	N/A	1,177.34
Mar-23	3/9/2023	86677	ROCKY MTN POWER	Multiple	1,162.90
Mar-23	3/16/2023	86711	SYMBOL ARTS LLC	455568	1,150.00
Mar-23	3/9/2023	86664	A WARRIOR'S LIGHT	Multiple	1,147.50
Mar-23	3/16/2023	86698	FERRELLGAS	1122098978	1,016.38
Mar-23	3/16/2023	86693	A WARRIOR'S LIGHT	Multiple	1,012.50
Mar-23	3/16/2023	86705	LIFE-ASSIST INC	1297234	917.54
Mar-23	3/29/2023	32923001	APPARATUS EQUIPMENT & SERVICE INC	23-IV-9033	818.00
Mar-23	3/2/2023	86649	JAN-PRO OF UTAH	333394	816.00
Mar-23	3/30/2023	86741	JAN-PRO OF UTAH	334085	816.00
Mar-23	3/2/2023	86645	A WARRIOR'S LIGHT	Multiple	810.00
Mar-23	3/2/2023	86646	ADAMS, HAYLEY	Multiple	600.00
Mar-23	3/9/2023	86671	HEALTHIER YOU COUNSELING CENTER	44986	600.00
Mar-23	3/23/2023	86720	SUNCREST COUNSELING	Multiple	600.00
Mar-23	3/30/2023	86746	MO MED SUPPLIES LLC	14096	600.00
Mar-23	3/10/2023	31023003	ACE RECYCLING & DISPOSAL, INC.	Multiple	597.75
Mar-23	3/30/2023	86740	GRAHAM FIRE APPARATUS SALES SERVICE	UT2023138	595.58
Mar-23	3/30/2023	86747	PUBLIC WORKS OPERATIONS	Multiple	576.00

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Budget Docs Partial\2023-03 Disbursements\10

**UNIFIED FIRE AUTHORITY  
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING  
MARCH 2023**

<b>GL Period</b>	<b>Check Date</b>	<b>Ref#</b>	<b>Vendor Name</b>	<b>Invoice#</b>	<b>Check Amount</b>
Mar-23	3/2/2023	86662	U.S DEPARTMENT OF THE TREASURY	2242023	566.95
Mar-23	3/8/2023	30823002	BESTSHRED, LLC	6162022823	562.00
Mar-23	3/9/2023	86667	COMCAST	CL-#125 3/23	546.30
Mar-23	3/16/2023	86707	PITNEY BOWES BANK INC	POSTAGE 3/23	520.99
Mar-23	3/15/2023	31523003	SPEED'S POWER EQUIPMENT	Multiple	463.88
Mar-23	3/3/2023	3	RECORD PAYMENTECH FEE FEBRUARY 2023	N/A	463.00
Mar-23	3/30/2023	86749	SUNCREST COUNSELING	Multiple	450.00
Mar-23	3/2/2023	86652	XANTIE LLC	2495	406.25
Mar-23	3/29/2023	32923003	NEW DAY TRAUMA THERAPY	Multiple	360.00
Mar-23	3/2/2023	86647	APA BENEFITS INC	1001195	337.40
Mar-23	3/9/2023	86691	U.S DEPARTMENT OF THE TREASURY	WG2331545	326.72
Mar-23	3/9/2023	86679	SUNCREST COUNSELING	259516	300.00
Mar-23	3/23/2023	86732	THE LAW OFFICE OF EDWIN B. PARRY	3242023	271.69
Mar-23	3/16/2023	86706	MEANING TO LIVE	44988	260.00
Mar-23	3/23/2023	86717	MEANING TO LIVE	Multiple	260.00
Mar-23	3/30/2023	86745	MEANING TO LIVE	45001	260.00
Mar-23	3/2/2023	86661	THE LAW OFFICE OF EDWIN B. PARRY	2242023	255.82
Mar-23	3/9/2023	86690	THE LAW OFFICE OF EDWIN B. PARRY	3102023	255.82
Mar-23	3/23/2023	86716	HONEY BUCKET	553358654	212.00
Mar-23	3/23/2023	86733	U.S DEPARTMENT OF THE TREASURY	3242023	208.76
Mar-23	3/9/2023	86682	UTAH BROADBAND LLC	1289502	199.00
Mar-23	3/23/2023	86722	UTAH BROADBAND LLC	1296117	199.00
Mar-23	3/2/2023	86657	ND CHILD SUPPORT DIVISION	2242023	179.00
Mar-23	3/9/2023	86687	ND CHILD SUPPORT DIVISION	3102023	179.00
Mar-23	3/23/2023	86728	ND CHILD SUPPORT DIVISION	3242023	179.00
Mar-23	3/23/2023	86723	UTAH COUNTY EMS COUNCIL	45005	175.00
Mar-23	3/2/2023	86660	SALT LAKE VALLEY LAW ENFORCE ASSOC	2242023	171.00
Mar-23	3/9/2023	86689	SALT LAKE VALLEY LAW ENFORCE ASSOC	3102023	171.00
Mar-23	3/23/2023	86731	SALT LAKE VALLEY LAW ENFORCE ASSOC	3242023	171.00
Mar-23	3/6/2023	2	RECORD XPRESS BILL PAY FEE FOR UFSA & UFA FEBRUARY 2023	N/A	161.04
Mar-23	3/6/2023	4	RECORD AMERICAN EXPRESS FEE FEBRUARY 2023	N/A	127.74
Mar-23	3/9/2023	86678	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 2/23	119.05
Mar-23	3/9/2023	86668	COPPERTON IMPROVEMENT DISTRICT	W-#115 2/23	115.00
Mar-23	3/9/2023	86672	INTERSTATE BILLING SERVICE INC	3031319926	106.15
Mar-23	3/9/2023	86669	DESERET NEWS	2023-176610	71.04
Mar-23	3/13/2023	6	RECORD INTELLIPAY FEE FOR FEBRUARY 2023	N/A	66.50
Mar-23	3/29/2023	32923005	SPEED'S POWER EQUIPMENT	88073	61.04
Mar-23	3/2/2023	86656	MOUNTAIN AMERICA CREDIT UNION	2242023	25.00
Mar-23	3/9/2023	86686	MOUNTAIN AMERICA CREDIT UNION	3102023	25.00
Mar-23	3/23/2023	86727	MOUNTAIN AMERICA CREDIT UNION	3242023	25.00
Mar-23	3/2/2023	86650	KRONOS INCORPORATED	12036895	21.36
Mar-23	3/30/2023	86742	KENNECOTT UTAH COPPER LLC	1985	1.00
Mar-23	3/16/2023	86598	SALT LAKE COUNTY SURVEYOR'S OFFICE (VOIDED CHECK DATED 2/9/23)	Multiple	(1,620.00)
					<b>\$ 6,572,161.31</b>

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Budget Docs Partial\2023-03 Disbursements\10

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING**  
**MARCH 2023**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Mar-23	3/30/2023	4	FUNDS TRANSFER FROM EM TO FIRE - 03/25/23 PAYROLL	N/A	\$ 71,209.23
Mar-23	3/16/2023	2	FUNDS TRANSFER FROM EM TO FIRE - 03/10/23 PAYROLL	N/A	69,156.93
Mar-23	3/31/2023	3	TRANSFER FUNDS FROM EM TO FIRE - FEBRUARY 2023 PCARDS	N/A	10,807.04
Mar-23	3/6/2023	1	TRANSFER FUNDS FROM EM TO FIRE - 2022 SICK LEAVE BUYOUT	N/A	6,415.61
Mar-23	3/15/2023	31523005	WEIDNER & ASSOCIATES INC	65278	5,686.75
Mar-23	3/29/2023	32923010	WEIDNER & ASSOCIATES INC	65385	4,323.24
Mar-23	3/23/2023	7905	ROCKY MTN POWER	E-ECC 2/23	3,316.13
Mar-23	3/2/2023	7902	ROCKY MTN POWER	E-ECC 1/23	3,283.83
Mar-23	3/16/2023	7903	FUEL NETWORK	F2308E01009	2,467.93
Mar-23	3/1/2023	30123005	SERVICEMASTER OF SALT LAKE	136819	1,868.85
Mar-23	3/29/2023	32923008	SERVICEMASTER OF SALT LAKE	136890	1,868.85
Mar-23	3/30/2023	7907	IDENTISYS INC.	604151	1,766.45
Mar-23	3/3/2023	30323002	DOMINION ENERGY	G-ECC 2/23	1,398.85
Mar-23	3/31/2023	33123003	DOMINION ENERGY	G-ECC 3/23	1,332.31
Mar-23	3/30/2023	7906	EARTH NETWORKS, INC.	INV15168	1,313.00
Mar-23	3/30/2023	7908	UTAH LOCAL GOVERNMENTS TRUST	1605373	1,221.68
Mar-23	3/8/2023	30823007	LES OLSON COMPANY	Multiple	1,190.59
Mar-23	3/16/2023	7904	SYRINGA NETWORKS LLC	23MAR0166	1,175.00
Mar-23	3/8/2023	30823006	GOLD CUP SERVICES	Multiple	716.30
Mar-23	3/29/2023	32923007	LES OLSON COMPANY	Multiple	422.33
Mar-23	3/29/2023	32923009	WAXIE SANITARY SUPPLY	Multiple	340.66
Mar-23	3/1/2023	30123004	LES OLSON COMPANY	MNS26600	320.00
Mar-23	3/8/2023	30823005	BESTSHRED, LLC	6162022823	108.00
					<b>\$ 191,709.56</b>

**UNIFIED FIRE AUTHORITY  
CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND  
MARCH 2023**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Mar-23	3/28/2023	22004	YOUNG BUICK GMC OF BURLEY LLC	Multiple	\$ 137,484.00
Mar-23	3/29/2023	32923002	LES OLSON COMPANY	Multiple	99,550.00
Mar-23	3/23/2023	86715	DISCOUNTCELL INC	OE-26711	98,752.50
Mar-23	3/2/2023	86648	COMPUNET INC	217351	57,804.07
Mar-23	3/9/2023	86674	ODP BUSINESS SOLUTIONS LLC	283046901002	7,075.89
Mar-23	3/16/2023	86708	PREMIER VEHICLE INSTALLATION	40643	4,879.81
Mar-23	3/16/2023	86700	FS.COM INC	IN102303040050	1,380.00
					<b>\$ 406,926.27</b>



**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2023**

<b>FIRE REVENUES</b>	<u>Total</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
Cottonwood Heights	\$ 3,213,970	\$ 4,285,293	\$ 1,071,323	75.0
Unified Fire Service Area	33,883,906	45,393,473	11,509,567	74.6
Herriman	3,714,964	4,953,285	1,238,321	75.0
Holladay	2,049,047	2,732,063	683,016	75.0
Riverton	4,301,752	5,735,669	1,433,917	75.0
MIDA contract	<u>57,433</u>	<u>57,433</u>	<u>-</u>	100.0
MEMBER FEES & SERVICE CONTRACTS	<u>47,221,072</u>	<u>63,157,216</u>	<u>15,936,145</u>	74.8
Ambulance service fees	6,375,252	10,300,000	3,924,748	61.9
Collections revenues	<u>203,554</u>	<u>-</u>	<u>(203,554)</u>	0.0
AMBULANCE OPERATIONS	<u>6,578,806</u>	<u>10,300,000</u>	<u>3,721,194</u>	63.9
SL County canyon recreation area	3,175,714	3,175,713	(1)	100.0
Fire and medical report fees	2,944	4,000	1,056	73.6
Hazmat & tank permit fees	203,520	220,000	16,480	92.5
Firewatch	5,355	6,000	645	89.3
Fireworks permit fees	6,755	6,000	(755)	112.6
Blast permits	-	700	700	0.0
CPR class fees	4,410	8,100	3,690	54.4
EMT school fees	39,800	40,600	800	98.0
Event billings - Information Outreach	20,127	25,000	4,873	80.5
Event billings - Special Enforcement UFA- hosted event revenue	5,194	10,000	4,806	51.9
	<u>1,750</u>	<u>-</u>	<u>(1,750)</u>	0.0
OTHER FEES	<u>3,465,569</u>	<u>3,496,113</u>	<u>30,545</u>	99.1
UFSA management fees	244,716	489,432	244,716	50.0
Miscellaneous intergovernmental	175,182	146,512	(28,670)	119.6
Municipal EM planner reimbursement	<u>206,079</u>	<u>241,026</u>	<u>34,948</u>	85.5
INTERGOVERNMENTAL REVENUES	<u>625,977</u>	<u>876,970</u>	<u>250,993</u>	71.4
Federal grants	1,715	20,215	18,500	8.5
EMS per capita grant	<u>-</u>	<u>16,424</u>	<u>16,424</u>	0.0
GRANTS AND DONATIONS	<u>1,715</u>	<u>36,639</u>	<u>34,924</u>	4.7
Interest income	424,361	60,000	(364,361)	707.3
Sale of materials	1,415	3,000	1,585	47.2
Rental income	71,172	94,896	23,724	75.0
Training grounds rental income	4,550	-	(4,550)	0.0
USAR reimbursements	415,672	801,555	385,883	51.9
USAR reimbursements - deployments	265,761	167,436	(98,325)	158.7
Insurance reimbursements	44,485	41,636	(2,849)	106.8
Miscellaneous revenues	<u>40,369</u>	<u>34,500</u>	<u>(5,869)</u>	117.0
MISCELLANEOUS INCOME	<u>1,267,785</u>	<u>1,203,023</u>	<u>(64,762)</u>	105.4
Transfer from Emergency Services fund	181,780	181,780	-	100.0
Appropriation of fund balance	<u>-</u>	<u>3,584,957</u>	<u>3,584,957</u>	0.0
OTHER FINANCING SOURCES	<u>181,780</u>	<u>3,766,737</u>	<u>3,584,957</u>	4.8
<b>TOTAL FIRE REVENUES</b>	<b><u>\$ 59,342,702</u></b>	<b><u>\$ 82,836,698</u></b>	<b><u>\$ 23,493,996</u></b>	<b>71.6</b>

Note: Balances include payroll through 3/25/2023 and pcards through 2/28/23.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2023**

<b>FIRE EXPENDITURES</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Salaries & wages	28,877,003	-	28,877,003	43,506,932	14,629,929	66.4
Overtime	4,339,619	-	4,339,619	4,093,595	(246,024)	106.0
Benefits	<u>12,603,779</u>	<u>873</u>	<u>12,604,652</u>	<u>19,081,155</u>	<u>6,476,503</u>	66.1
SALARIES & BENEFITS	<u>\$ 45,820,401</u>	<u>\$ 873</u>	<u>\$ 45,821,274</u>	<u>\$ 66,681,682</u>	<u>\$ 20,860,408</u>	<u>68.7</u>
Art & photo services	762	-	762	1,000	238	76.2
Awards & banquet	6,015	3,750	9,765	62,000	52,235	15.8
Bank fees	9,254	-	9,254	13,000	3,746	71.2
Community outreach	374	-	374	3,500	3,126	10.7
Honor guard & pipe band	497	-	497	9,000	8,503	5.5
Identification supplies	13,042	890	13,932	20,700	6,768	67.3
Office supplies	10,515	-	10,515	28,550	18,035	36.8
Postage	5,320	1,308	6,628	9,950	3,322	66.6
Printing charges	5,645	-	5,645	17,550	11,905	32.2
Subscriptions & memberships	16,627	-	16,627	45,055	28,428	36.9
UFA-hosted event costs	<u>2,877</u>	<u>-</u>	<u>2,877</u>	<u>-</u>	<u>(2,877)</u>	0.0
GENERAL & ADMINISTRATIVE	<u>\$ 70,928</u>	<u>\$ 5,948</u>	<u>\$ 76,876</u>	<u>\$ 210,305</u>	<u>\$ 133,429</u>	<u>36.6</u>
Bedding & linen	770	-	770	16,000	15,230	4.8
Books, publications & subscriptions	24,263	-	24,263	69,655	45,392	34.8
Clothing provisions	55,470	161,950	217,420	394,000	176,580	55.2
Dining & kitchen supplies	5,633	-	5,633	7,500	1,867	75.1
Food provisions	20,150	-	20,150	58,300	38,150	34.6
Gasoline, diesel, oil & grease	458,738	8,015	466,753	670,000	203,247	69.7
Janitorial supplies and service	61,187	12,306	73,493	89,000	15,507	82.6
Medical supplies	424,152	8,955	433,107	531,100	97,993	81.5
Physical exams	118,887	49,968	168,855	175,688	6,833	96.1
Training supplies	7,693	10,715	18,408	22,000	3,592	83.7
Canine expenses	1,943	-	1,943	5,000	3,057	38.9
Expenses to be reimbursed by related organization(s)	<u>32,056</u>	<u>1,962</u>	<u>34,018</u>	<u>43,780</u>	<u>9,762</u>	77.7
OPERATING COSTS	<u>\$ 1,210,942</u>	<u>\$ 253,871</u>	<u>\$ 1,464,813</u>	<u>\$ 2,082,023</u>	<u>\$ 617,210</u>	<u>70.4</u>
Liability insurance & claims	570,779	-	570,779	595,000	24,221	95.9
Ambulance - State Medicaid assessment	211,416	248,084	459,500	459,500	-	100.0
Dispatch service contract	<u>994,156</u>	<u>-</u>	<u>994,156</u>	<u>1,004,668</u>	<u>10,512</u>	99.0
CONTRACTUAL COSTS	<u>\$ 1,776,351</u>	<u>\$ 248,084</u>	<u>\$ 2,024,435</u>	<u>\$ 2,059,168</u>	<u>\$ 34,733</u>	<u>98.3</u>
Auditor	8,990	-	8,990	8,990	-	100.0
Contract hauling	-	-	-	1,000	1,000	0.0
Intergovernmental expenditures	-	-	-	4,200	4,200	0.0
Professional fees	732,935	130,220	863,155	1,319,005	455,850	65.4
Ambulance service fees	<u>261,465</u>	<u>159,541</u>	<u>421,006</u>	<u>463,500</u>	<u>42,494</u>	90.8
PROFESSIONAL SERVICES	<u>\$ 1,003,390</u>	<u>\$ 289,761</u>	<u>\$ 1,293,151</u>	<u>\$ 1,796,695</u>	<u>\$ 503,544</u>	<u>72.0</u>
GRANT PURCHASES	<u>\$ 21,550</u>	<u>\$ 10,084</u>	<u>\$ 31,634</u>	<u>\$ 33,139</u>	<u>\$ 1,505</u>	<u>95.5</u>
Miscellaneous rental	31,714	9,903	41,617	49,400	7,783	84.2
Rent of buildings	<u>125,111</u>	<u>-</u>	<u>125,111</u>	<u>171,173</u>	<u>46,062</u>	73.1
RENT	<u>\$ 156,825</u>	<u>\$ 9,903</u>	<u>\$ 166,728</u>	<u>\$ 220,573</u>	<u>\$ 53,845</u>	<u>75.6</u>
Maintenance of machinery & equipment	93,892	5,531	99,423	232,000	132,577	42.9
Maintenance of buildings & grounds	102,802	35,211	138,013	227,421	89,408	60.7
Maintenance of office equipment	14,863	5,241	20,104	20,000	(104)	100.5
Software maintenance	192,916	377	193,293	268,530	75,237	72.0
Vehicle maintenance	567,882	71,765	639,647	775,000	135,353	82.5
Vehicle repairs - accident related	<u>42,350</u>	<u>172</u>	<u>42,522</u>	<u>76,435</u>	<u>33,913</u>	55.6
REPAIR & MAINTENANCE	<u>\$ 1,014,705</u>	<u>\$ 118,297</u>	<u>\$ 1,133,002</u>	<u>\$ 1,599,386</u>	<u>\$ 466,384</u>	<u>70.8</u>

Note: Balances include payroll through 3/25/2023 and pcards through 2/28/23.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2023**

<b>FIRE EXPENDITURES (Continued)</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Communications equipment	13,646	7,453	21,099	97,000	75,901	21.8
Computer equipment	54,975	5,783	60,758	100,000	39,242	60.8
Computer software & software subscriptions	323,411	110,683	434,094	519,800	85,706	83.5
Small equipment noncapital	230,720	30,757	261,477	501,150	239,673	52.2
Small equipment - photography	271	-	271	4,025	3,754	6.7
Training props	-	-	-	-	-	0.0
Visual & audio aids	-	-	-	3,500	3,500	0.0
SOFTWARE & EQUIPMENT	<u>\$ 623,023</u>	<u>\$ 154,676</u>	<u>\$ 777,699</u>	<u>\$ 1,225,475</u>	<u>\$ 447,776</u>	<u>63.5</u>
Education, training & certifications	167,216	31,813	199,029	368,669	169,640	54.0
Travel & transportation	70,350	-	70,350	150,000	79,650	46.9
Mileage reimbursement	13	-	13	2,000	1,987	0.7
TRAINING & TRAVEL	<u>\$ 237,579</u>	<u>\$ 31,813</u>	<u>\$ 269,392</u>	<u>\$ 520,669</u>	<u>\$ 251,277</u>	<u>51.7</u>
Computer lines	143,210	-	143,210	208,242	65,032	68.8
Heat & fuel	172,428	1,873	174,301	142,000	(32,301)	122.7
Light & power	192,240	-	192,240	274,000	81,760	70.2
Sanitation	19,028	-	19,028	30,000	10,972	63.4
Telephone	46,767	-	46,767	71,750	24,983	65.2
Telephone - cellular	92,090	-	92,090	232,000	139,910	39.7
Water & sewer	56,086	-	56,086	84,800	28,714	66.1
UTILITIES	<u>\$ 721,849</u>	<u>\$ 1,873</u>	<u>\$ 723,722</u>	<u>\$ 1,042,792</u>	<u>\$ 319,070</u>	<u>69.4</u>
Capital outlay	69,679	6,801	76,480	111,230	34,750	68.8
Principal payment on related party note payable	96,200	-	96,200	128,912	32,712	74.6
Interest expense	44,846	-	44,846	59,150	14,304	75.8
CAPITAL OUTLAY & LONG-TERM DEBT	<u>\$ 210,725</u>	<u>\$ 6,801</u>	<u>\$ 217,526</u>	<u>\$ 299,292</u>	<u>\$ 81,766</u>	<u>72.7</u>
TRANSFER TO FIRE CAPITAL REPLACEMENT FUND	3,679,385	-	3,679,385	4,743,082	1,063,697	77.6
TRANSFER TO EM VEHICLE REPLACEMENT FUND	-	-	-	-	-	0.0
TRANSFER TO WILDLAND	322,416	-	322,416	322,416	-	0.0
FUND TRANSFERS & CONTRIBUTIONS	<u>\$ 4,001,801</u>	<u>\$ -</u>	<u>\$ 4,001,801</u>	<u>\$ 5,065,498</u>	<u>\$ 1,063,697</u>	<u>0.0</u>
<b>TOTAL FIRE EXPENDITURES</b>	<b><u>\$ 56,870,069</u></b>	<b><u>\$ 1,131,984</u></b>	<b><u>\$ 58,002,053</u></b>	<b><u>\$ 82,836,697</u></b>	<b><u>\$ 24,834,644</u></b>	<b><u>70.0</u></b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>\$ 2,472,633</u></b>		<b><u>\$ 1,340,649</u></b>	<b><u>\$ 1</u></b>		

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2023**

<b>WILDLAND REVENUES</b>		<u>Total</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>		
20-31-100	Wildland reimbursements - Hand crew	1,076,641	1,200,000	123,359	89.7		
20-31-110	Wildland reimbursements - Engine 302	211,745	350,000	138,255	60.5		
20-31-115	Wildland reimbursements - Engine 301	321,644	300,000	(21,644)	107.2		
20-31-120	Wildland reimbursements - Single resource	435,106	500,000	64,894	87.0		
20-31-130	Wildland reimbursements - Fuels crew	17,897	20,000	2,103	89.5		
20-31-150	Wildland reimbursements - Camp Williams	65,951	30,000	(35,951)	219.8		
20-31-900	Camp Williams contract	489,257	639,291	150,035	76.5		
20-33-100	State grants	29,023	72,500	43,477	40.0		
20-33-200	Federal grants	24,050	-	(24,050)	0.0		
20-34-150	Transfer from General Fund	322,416	322,416	-	100.0		
20-31-350	Donations	1,000	-	(1,000)	0.0		
20-39-200	Sale of materials	480	-	(480)	0.0		
20-34-400	Appropriation of net assets	-	209,608	209,608	0.0		
<b>TOTAL WILDLAND REVENUES</b>		<b><u>\$2,995,210</u></b>	<b><u>\$3,643,815</u></b>	<b><u>\$ 648,605</u></b>	<b><u>82.2</u></b>		
<b>WILDLAND EXPENSES</b>		<u>Actual</u>	<u>Encumbrance</u>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
P	Salaries & benefits	2,167,225	-	2,167,225	3,212,879	1,045,654	67.5
207	Awards	3,770	-	3,770	7,500	3,730	50.3
215	Books, publications & subscriptions	165	-	165	580	415	28.4
CAP	Capital outlay	-	-	-	-	-	0.0
219	Clothing provisions	16,962	-	16,962	26,000	9,038	65.2
220	Communication equipment	583	-	583	1,000	417	58.3
225	Computer equipment	-	-	-	2,500	2,500	0.0
230	Computer lines	4,299	-	4,299	5,500	1,201	78.2
235	Computer software	1,344	240	1,584	2,200	616	72.0
250	Education, training & certifications	-	-	-	5,000	5,000	0.0
260	Food provisions	650	-	650	700	50	92.9
265	Gasoline, diesel, oil & grease	36,237	-	36,237	45,000	8,763	80.5
270	Heat & fuel	2,029	-	2,029	1,400	(629)	144.9
280	Janitorial supplies and service	-	-	-	500	500	0.0
295	Light & power	1,395	-	1,395	2,500	1,105	55.8
305	Maintenance of machinery & equipment	1,067	-	1,067	5,000	3,933	21.3
315	Maintenance of buildings	-	-	-	500	500	0.0
325	Maintenance of office equipment	353	124	477	1,250	773	38.2
335	Medical supplies	611	-	611	4,000	3,389	15.3
340	Miscellaneous rental	46,994	23,549	70,543	3,440	(67,103)	2050.7
345	Office supplies	486	-	486	1,500	1,014	32.4
350	Professional fees	-	-	-	1,050	1,050	0.0
365	Postage	368	-	368	300	(68)	122.7
380	Physical exams	-	-	-	2,600	2,600	0.0
400	Sanitation	535	-	535	850	315	62.9
410	Small equipment	14,838	-	14,838	52,500	37,662	28.3
415	Subscriptions & memberships	269	-	269	500	231	53.8
420	Telephone services	3,880	-	3,880	6,200	2,320	62.6
425	Travel & transportation	119,355	-	119,355	162,500	43,145	73.4
440	Vehicle maintenance	30,454	2,099	32,553	47,000	14,447	69.3
455	Water & sewer	486	-	486	850	364	57.2
20-80-210	Contribution to Fund Balance	-	-	-	40,516	40,516	0.0
<b>TOTAL WILDLAND EXPENSES</b>		<b><u>\$2,454,355</u></b>	<b><u>\$ 26,012</u></b>	<b><u>\$2,480,367</u></b>	<b><u>\$3,643,815</u></b>	<b><u>\$ 1,163,448</u></b>	<b><u>68.1</u></b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>		<b><u>\$ 540,855</u></b>		<b><u>\$ 514,843</u></b>	<b><u>\$ -</u></b>		

Note: Balances include payroll through 3/25/2023 and pcards through 2/28/23.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2023**

<b>EMERGENCY MANAGEMENT (EM) REVENUES</b>	<u>Actual</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
SL County emergency fees	\$ 2,476,469	\$ 2,476,469	\$ -	100.0
Federal grants	286,896	649,713	362,817	44.2
Miscellaneous intergovernmental	-	-	-	0.0
Appropriated fund balance	-	635,423	635,423	0.0
Interest income	38,355	3,000	(35,355)	1,278.5
Miscellaneous revenue	2,426	-	(2,426)	0.0
<b>TOTAL EM REVENUES</b>	<b>\$ 2,804,146</b>	<b>\$ 3,764,605</b>	<b>\$ 960,459</b>	<b>74.5</b>

<b>EMERGENCY MANAGEMENT EXPENDITURES</b>	<u>Actual</u>	<u>Encumbrance</u>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Salaries & benefits	\$ 1,116,795	\$ -	\$ 1,116,795	\$ 1,696,043	\$ 579,248	65.8
Capital outlay	4,642	-	4,642	103,000	98,358	4.5
Clothing provisions	240	-	240	10,000	9,760	2.4
Communication equipment	3,111	-	3,111	7,000	3,889	44.4
Community outreach	2,076	-	2,076	10,000	7,924	20.8
Computer equipment	1,827	-	1,827	15,000	13,173	12.2
Computer software & software subscriptions	85,322	14,110	99,432	104,300	4,868	95.3
Education, training & certifications	1,920	-	1,920	10,000	8,080	19.2
Emergency activations	3,518	-	3,518	10,000	6,482	35.2
Maintenance of building & grounds	16,065	17,161	33,226	59,000	25,774	56.3
Maintenance of machinery & equipment	33,460	-	33,460	31,000	(2,460)	107.9
Maintenance of office equipment	1,402	598	2,000	7,000	5,000	28.6
Food provisions	8,594	349	8,943	10,000	1,057	89.4
Gasoline, diesel, gas & grease	18,290	-	18,290	28,000	9,710	65.3
Grant purchases	121,023	9,940	130,963	481,713	350,750	27.2
Identification supplies	-	-	-	2,500	2,500	0.0
Janitorial supplies and service	17,810	10,025	27,835	30,000	2,165	92.8
Miscellaneous rental	15,544	6,164	21,708	24,000	2,292	90.5
Office supplies	2,467	-	2,467	10,000	7,533	24.7
Professional fees	100,796	300,054	400,850	547,469	146,619	73.2
Postage	-	-	-	-	-	0.0
Printing charges	1,782	-	1,782	4,000	2,218	44.6
Small equipment	26,917	-	26,917	44,500	17,583	60.5
Software maintenance	3,433	-	3,433	8,900	5,467	38.6
Subscriptions & memberships	4,017	-	4,017	7,000	2,983	57.4
Telephone service	3,401	-	3,401	12,000	8,599	28.3
Telephone - cellular	12,030	-	12,030	40,000	27,970	30.1
Travel & transportation	13,223	-	13,223	20,000	6,777	66.1
Utilities	62,089	3,525	65,614	102,700	37,086	63.9
Vehicle maintenance	6,991	-	6,991	9,000	2,009	77.7
Transfer to General fund	181,780	-	181,780	181,780	-	100.0
Transfer to EOC Vehicle Replacement fund	138,700	-	138,700	138,700	-	100.0
<b>TOTAL EM EXPENDITURES</b>	<b>\$ 2,009,265</b>	<b>\$ 361,926</b>	<b>\$ 2,371,191</b>	<b>\$ 3,764,605</b>	<b>\$ 1,393,414</b>	<b>63.0</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 794,881</b>		<b>\$ 432,955</b>	<b>\$ -</b>		

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2023**

**FIRE CAPITAL REPLACEMENT**

<b>REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Transfer from General fund	\$ 3,679,385	\$ 4,743,082	\$ 1,063,697	77.6
Interest income	53,888	10,000	(43,888)	538.9
Federal grants	37,000	37,000	-	100.0
Miscellaneous intergovernmental	388,000	388,000	-	100.0
Sale of capital assets	21,630	75,000	53,370	28.8
Loan Proceeds	8,819,024	8,819,024	-	100.0
Reimbursements	103,510	-	(103,510)	0.0
Miscellaneous revenue	750	750	-	100.0
Appropriation of fund balance	-	2,938,509	2,938,509	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b>\$ 13,103,187</b>	<b>\$ 17,011,365</b>	<b>\$ 3,908,178</b>	<b>77.0</b>

  

<b>EXPENDITURES</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Capital outlay - light fleet (financed)	\$ 237,734	\$ 374,396	\$ 612,130	\$ 1,370,163	\$ 758,033	44.7
Capital outlay - light fleet (cash)	-	53,839	53,839	70,000	16,161	76.9
Capital outlay - heavy apparatus (financed)	3,708,030	2,320,220	6,028,250	6,427,898	399,648	93.8
Capital outlay - communications equipment (financed)	-	656,855	656,855	647,802	(9,053)	101.4
Capital outlay - communications equipment (cash)	-	423,437	423,437	393,363	(30,074)	107.6
Capital outlay - computer equipment (financed)	89,805	-	89,805	123,604	33,799	72.7
Capital outlay - computer equipment (cash)	562,129	51,129	613,258	745,100	131,842	82.3
Capital outlay - medical equipment (financed)	17,820	255,519	273,339	775,000	501,661	35.3
Capital outlay - station equipment (financed)	-	6,811	6,811	272,000	265,189	2.5
Capital outlay - station equipment (cash)	425,000	6,200	431,200	425,000	(6,200)	101.5
Capital outlay - building & improvements (financed)	86,997	-	86,997	129,890	42,893	67.0
Noncapital equipment (financed)	-	997,862	997,862	1,240,941	243,079	80.4
Noncapital equipment (cash)	(31,732)	206,705	174,973	734,637	559,664	23.8
Bank fees	750	-	750	750	-	100.0
Capital lease payments - principal	3,462,796	-	3,462,796	3,502,590	39,794	98.9
Capital lease payments - interest	144,727	-	144,727	144,727	-	100.0
Debt issuance costs	7,900	-	7,900	7,900	-	100.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b>\$ 8,711,956</b>	<b>\$ 5,352,973</b>	<b>\$ 14,064,929</b>	<b>\$ 17,011,365</b>	<b>\$ 2,946,436</b>	<b>82.7</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 4,391,231</b>		<b>\$ (961,742)</b>	<b>-</b>		

**EOC CAPITAL REPLACEMENT**

<b>REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Transfer from EOC fund	\$ 138,700	\$ 138,700	\$ -	100.0
Appropriation of fund balance	-	6,300	6,300	0.0
Sale of capital assets	-	-	-	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b>\$ 138,700</b>	<b>\$ 145,000</b>	<b>\$ 6,300</b>	<b>95.7</b>

  

<b>EXPENDITURES</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Capital outlay	\$ 123,855	\$ -	\$ 123,855	\$ 130,050	\$ 6,195	95.2
Noncapital expenditures	7,287	7,663	14,950	14,950	-	100.0
Contribution to fund balance	-	-	-	-	-	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b>\$ 131,142</b>	<b>\$ 7,663</b>	<b>\$ 138,805</b>	<b>\$ 145,000</b>	<b>\$ 6,195</b>	<b>95.7</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>			<b>\$ (105)</b>	<b>\$ -</b>	<b>\$ 105</b>	



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

TO: UFA Board of Directors  
FROM: Chief Burchett  
DATE: April 18, 2023

SUBJECT: Waiver of Procurement for Lobbyist

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### **Intent**

Renew the existing contract for “District Lobbyists” with our current vendor, Capstone Strategies LLC.

### **Background**

The current contract has been in place since July 1, 2018 and expires on June 30, 2023. Dave Spatafore and Ashley Mirabelli (with Capstone Strategies) have been great partners and assisted UFA in navigating many challenging legislative issues over the years.

Current work on legislation with the Spatafore’s will extend past the contract date, and staff feels it would be beneficial to continue the contract with Capstone Strategies in order to keep the momentum on certain legislative issues. According to current UFA policy, in order to waive the requirements for a Request for Quote (RFQ) or Request for Proposal (RFP), the Fire Chief must document the justification and provide information to UFA’s Board of Directors at a regular meeting.

UFA’s policy Purchases of Services, Supplies and Equipment provides that:

*3.0 Exceptions to Solicitation Requirements Purchases that meet the following requirements are exempt from the solicitation requirements of Paragraph 2.0: 3.1 If the Fire Chief determines that a method or requirement described in Paragraph 2.0 is either not practical or not advantageous to UFA for a particular purchase, the Fire Chief may waive such a requirement. The Fire Chief will document the waiver, and its justification, in writing and provide it to the UFA Board at its next regular meeting.*

As Fire Chief I have made the determination to waive further procurement processes as I believe discontinuing the five-year relationship with Capstone Strategies would not be advantageous to UFA. There are a small number of lobbyists available in the State of Utah who regularly interact with the Legislature. Capstone has, over the previous five years, built expertise and familiarity with UFA’s legislative issues, operations, and personnel. I also believe its fees are reasonable and UFA receives significant value for what is paid to Capstone Strategies. I have made the determination after review that: 1) UFA will not be presented with any better options if it goes through the process of an RFQ or RFP; and 2) that it is in the best interest of UFA to waive the requirements outlined in the purchasing policy and renew the contract for an additional five years.