

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



## **UNIFIED FIRE AUTHORITY BOARD AGENDA**

April 20, 2021 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE FOR AN **ELECTRONIC MEETING ONLY**, DUE TO THE COVID-19 PANDEMIC

THE PUBLIC MAY ATTEND ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTi9lSDIxMS96KzZXZz09>

Password: 123911

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1. Call to Order – Chair Perry

As Chair, I have made this written determination that, based upon the ongoing COVID-19 pandemic, conducting this board meeting with an anchor location would present a substantial risk to the health and safety of those who may be present at an anchor location. Therefore, this meeting will be held in electronic format only with participation available to the public in the manner described in this publicly posted agenda.

2. Administer Oath of Office for Chrystal Butterfield – Cyndee Young, Clerk

3. Public Comment

Please limit comments to three minutes each. There are two options for comments during this meeting:

- a. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the que and invited to speak.
- b. EMAIL: Public comments will be accepted prior to the meeting via email at [publiccomment@unifiedfire.org](mailto:publiccomment@unifiedfire.org) until 7:00 a.m. April 19, 2021. Emailed comments submitted prior to 7:00 a.m. April 19, 2021, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.

4. Minutes Approval – Chair Perry

- a. March 16, 2021

5. Consent Agenda

- a. Review of March Disbursements – CFO Hill

6. Committee Updates
  - a. Benefits & Compensation Committee (Meeting held 3/25/21) – Chair Dahle
    - i. Report on March 25 Benefits and Compensation Meeting
  - b. Governance Committee (No meeting) – Chair Silvestrini
  - c. Finance Committee (Meeting held 4/15/21) – Chair Stewart
    - i. Report on April 15 Finance Committee Meeting
7. Consider Proposal Regarding Ownership of Breathing Air Compressors (BACs)  
– AC Burchett/District Administrator Anderson
8. Consider the Date of May 18, 2021 for a Public Hearing to Receive and Consider Comments on Proposed amendments to the 2021/2022 Fiscal Year Budget – Chair Perry
9. Quarterly Financial Report – CFO Hill
10. American Rescue Plan Funding – CFO Hill
11. Fire Chief Report
  - a. HR Director Process
  - b. Medic Lateral Hire
  - c. Bay Door Painting Proposal – AC Burchett
12. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

  - a. discussion of the character, professional competence, or physical or mental health of an individual;
  - b. strategy sessions to discuss pending or reasonably imminent litigation;
  - c. strategy sessions to discuss the purchase, exchange, or lease of real property;
  - d. discussion regarding deployment of security personnel, devices, or systems; and
  - e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.
13. Conclusion of Closed Meeting and Adjournment

**The next Board meeting will be held May 18, 2021 at 7:30 a.m.**

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.**

**In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.**

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 16<sup>th</sup> day of April, 2021 on the UFA bulletin boards, the UFA website [www.unifiedfire.org](http://www.unifiedfire.org), posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



## UNIFIED FIRE AUTHORITY BOARD MINUTES

March 16, 2021 7:30 a.m.

Electronically Via Zoom Webinar Only, Due to COVID-19 Pandemic

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1. Call to Order

Quorum was obtained

Chair Perry called the meeting to order at 7:31 a.m.

As Chair, I have made this written determination that, based upon the ongoing COVID-19 pandemic, conducting this Board meeting with an anchor location would present a substantial risk to the health and safety of those who may be present at an anchor location. Therefore, this meeting will be held in electronic format only with participation available to the public in the manner described in this publicly posted agenda.

After some discussion, the Board determined to host the April 20, 2021 UFA Board Meeting via Zoom Webinar and revisit how best to hold meetings going forward.

2. Public Comment

None

Public comment was made available live and with a posted email address

3. Approval of Minutes

Mayor Silvestrini moved to approve the minutes from the February 16, 2021 UFA Board Meeting as submitted

Mayor Peterson seconded the motion

All voted in favor, none opposed

4. Consent Agenda

a. Review of February Disbursements

- Mayor Sondak ask if the mental health costs were typical for this month
- CFO Hill stated that with the funding the Board approved to focus on the program and the grant, there will continue to be an uptick in costs and is anticipated to increase some
- Behavioral health is a major initiative in the UFA Strategic Plan as well
- Mayor Sondak stated an increase has been observed at the U of U and he supports watching out for UFA personnel

Mayor Sondak moved to approve the February disbursements as submitted

Council Member Bailey seconded the motion

All voted in favor, none opposed

5. Committee Updates

- Benefits & Compensation Committee
  - Meeting scheduled 3/25/21
  - A meeting was held 2/18/21 to review health benefits
  - A 4% reduction in premiums was realized from the previous year which will allow for more flexibility with benefits
  - Chief identified that CPI was 1.2% for 2020 and Benefits and Compensation has suggested a 2% CPI deposited into a VEBA account for employees to help get ahead of market
    - Chief has included the 2% in a phased-in approach as part of the draft budget
  - This next meeting will finalize a recommendation to the Finance Committee
- Governance Committee
  - No meeting held
- Finance Committee
  - Next meeting 4/15/21
    - Council Member Stewart welcomes anyone interested to attend as the process into the budget cycle begins

6. Discussion of Reduction of Revenue in Medical Division

- DC Torgersen outline the memo included in the packet requesting the Board consider budget amendments in the EMS Division
- An oversight resulted in expenditures remaining in the budget while the shortfall of revenue was not correlated
- The request is to appropriate fund balance (\$36,248) to support some of the work that has already been expended in order to continue meeting responsibilities
  - New Hire Paramedic Skills Evaluations
  - Biotech Maintenance of Data and Equipment
  - Check-It Audit for Narcotics
- Mayor Sondak asked why a discrepancy existed between items outlined and the final amount \$36,248
  - The difference is due to unknown costs associated from COVID and the continuation of maintaining licensure for personnel and additional OT needs
- Chief Petersen stated that DC Torgersen thought he had more funds than what he actually had and with the over expend, the resulting amount is what is needed to go forward the rest of the year
- CFO Hill stated that a monthly budget to actuals is routinely distributed, however, DC Torgersen's focus was on the expend reports
- DC Torgersen stated he is learning daily, and will better monitor his budget moving forward
- Council Member Bailey inquired as to why OT isn't added to the budget if it is utilized consistently year after year
  - Chief Petersen explained that many of the Divisions manage surge events which require certain skills with OT being the best way to accommodate them
  - Multiple and varied individuals are pulled to help with certain skill events
  - With the focus on response, surge capacity is valuable for training and growth without adding positions within the Divisions to handle all aspects

7. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2020-2021 Fiscal Year Budget

Mayor Silvestrini moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2020-2021 fiscal year budget

Mayor Hale seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Silvestrini	Y
Hale	Y	Sondak	Y
Henderson	Y	Stewart	Y
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

- CFO Hill reviewed the many amendments
- Many have come before the Board in the past such as remaining Cares Funding, grants, donations, Fund Balance appropriation, Market Adjustment, etc.
- Mayor Silvestrini asked if the Fund Balance was still able to cover outstanding COVID expenditures
- Chief Petersen explained that following the second Cares Funding ask, the total impact is \$1.6 million and if there are any additional monies UFA is open to any help to offset the \$900,000 in unrecoverable costs directly attributed to COVID
- Mayor Silvestrini asked that municipalities consider a place-marker for UFA when receiving recovery funding and asked CFO Hill to provide a monetary breakdown by population and Member Fee
- No public comment

Mayor Silvestrini moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2020-2021 fiscal year budget

Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Silvestrini	Y
Hale	Y	Sondak	Y
Henderson	Y	Stewart	Y
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

8. Consider Resolution 03-2021A Approving the Second Budget Amendment for the Fiscal Year Budget

Mayor Dahle moved to adopt Resolution 03-2021A approving the second budget amendment for 2020-2021 Fiscal Year Budget

Council Member Bailey seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Silvestrini	Y
Hale	Y	Sondak	Y
Henderson	Y	Stewart	Y
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

9. Consider Resolution 03-2021B Amendment to Board Policy on Overtime and Compensation Time and Board Policy “Clean Up” Amendments

- CLO Roberts explained that all but OT and Compensation are minor language, definition, or reference corrections that resulted from the Professional Development Plan which was in process at the same time
- Chief Petersen explained his amendment to the OT and Compensation Time Policy
  - This amendment is a permanent application counting all time off (sick/vacation) as time worked, for the purpose of constant staffing and hold over for sworn personnel
  - The intent of this policy was and is intended to help maintain staffing and is applied only to staffing operational units

Mayor Hale moved to adopt Resolution 03-2021B approving the amendments to Board Policies as discussed

Mayor Peterson seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Silvestrini	Y
Hale	Y	Sondak	Y
Henderson	Y	Stewart	Y
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

Council Member Bowen left due to another commitment

10. Fire Chief Report

- Data Challenges
  - Recently, it was discovered that some data in Intterra for call process was excessive and impacting the total response time numbers for our municipality reports
  - Staff is working with Versaterm, VECC, and Intterra to find a resolution

- Their staff believe the overall response time has not increased; however, the data source seems to have changed with the implementation of Versaterm
  - The municipality reports will be reporting turnout and travel time only without call processing until this can be fixed
- Member Fee Analytics
  - Last year the goal was to provide numbers in January as to any changes in the Member Fee for cross-border response
  - Due to a current vacancy, this work has been contracted out, resulting in a lag of data
  - Will continue to work through this and provide data as soon as possible to allow the municipality budget processes to flow easier
  - Chief is targeting 3.5% instead of the 4% that was discussed earlier and budgeted for by the UFSA
- Legislative Update
  - Dave and Ashley Spatafore provided a final update
- Apartment Fire Prevention Program
  - Fire Marshal Larson explained a program to visit high-hazard occupancies
  - Apartments present a high life lost potential and are second to single family home fires
  - This has been and will continue to be an effort to reduce risk and educate managers and owners
  - To date, 180 apartments were identified for this program, 160 have been completed, construction continues on many more
  - Mayor Hale inquired as to the possibility of retrofitting older apartments
    - FM Larson stated that older apartments were constructed before code changes
    - Code does not allow retroactive requirements, that would take legislative action
- Continuity of Operations
  - COVID leave ended March 1, individuals must use their own Sick time moving forward
  - With the current CDC guidelines, 80% of staff having received the vaccination and an anticipated additional 10%, mask mandate inside stations has been lifted
  - Mask use in public and when family visits the stations will continue
  - Last positive COVID was January 22
  - Recently, two recruits recovered from COVID, but have discovered they are not able to continue with recruit camp
    - The offer to attend recruit camp will be extended to them for next year as long as they can meet our contingencies at the time
- Upcoming Community Event Season
  - Many communities are planning a full event season and are ramping up events and growing in scope
  - In the past, 4-5 EMT's were ample to cover events, now are needing 10-12
  - The crews miss these events and positive interactions
  - DOC Easton stated that the Board will see an increase to his budget to accommodate the increasing, May-September clustered, weekend influx of events
  - Please notify UFA Information Outreach if planning any events in order to get on the calendar

- Update on Closest Forces Response
  - March 1 a change was made on the Priority I and II
  - PI calls are the critical, time sensitive calls that permit the crossing of borders to send the closest resource
  - PII calls aren't as time sensitive and result in the first due agency responding within their zone
  - In the past two weeks, this new protocol has decreased the crossing of borders by approximately 30%
  - Taylorsville Station 117 has been a peak demand ambulance, beginning April 1 this will be converted to a 24-hour ambulance due to the increased call volume in this area
    - The change will also be included in the budget for FY21/22 with the remainder of this year covered within budget

11. Closed Session and Adjournment

Council Member Stewart moved to temporarily recess the meeting to convene in a closed session to discuss matters as provided by Utah Code Annotated §52-4-205 or 78B-1-137 and, at the conclusion of the closed session, to adjourn this meeting

Council Member Bailey seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen		Perry	Y
Bush	Y	Peterson	Y
Dahle		Silvestrini	Y
Hale	Y	Sondak	Y
Henderson	Y	Stewart	Y
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

12. Conclusion of Closed Meeting

Mayor Knopp moved to conclude the closed session

Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen		Perry	Y
Bush	Y	Peterson	Y
Dahle	Y	Silvestrini	Y
Hale	Y	Sondak	Y
Henderson		Stewart	Y
Hull	Y	Theodore	Y
Kanter	Y	Westmoreland	Y
Knopp	Y		

**BOARD MEMBERS IN ATTENDANCE:**

Council Member Kathleen Bailey  
Mayor Kelly Bush  
Council Member Gary Bowen  
Mayor Robert Dahle  
Council Member Trish Hull  
Mayor Robert Hale  
Mayor Dan Knopp  
Mayor Kristie Overson  
Council Member Jared Henderson  
Mayor Tom Westmoreland

Mayor Mike Peterson  
Council Member Allan Perry  
Deputy Mayor Catherine Kanter  
Council Member Sheldon Stewart  
Mayor Jeff Silvestrini  
Mayor Harris Sondak  
Council Member Dea Theodore

**BOARD MEMBERS ABSENT:**

None

**STAFF IN ATTENDANCE:**

CFO Tony Hill  
Chief Petersen

CLO Roberts  
Cynthia Young, Clerk

**OTHER ATTENDEES:**

AC Pilgrim  
AC Higgs  
Arriann Woolf  
Ashley Spatafore  
Dave Spatafore  
BC Fossum  
BC Russell  
BC Ascarte  
OC Dern  
Bill Brass  
Captain Park  
Captain Ayres

Captain Greensides  
Division Chief Case  
Division Chief Larson  
Division Chief Ball  
Division Chief Robinson  
Division Chief Torgersen  
Brandon Dodge  
Erica Langenfass  
Johnathan Ward, Zions  
Japheth McGee, Zions  
Kiyoshi Young  
Kate Turnbaugh

Lana Burningham  
Larson Wood  
Matt McFarland  
Nile Easton, DOC  
Patrick Costin  
Ryan Love  
Shelli Fowlks  
Steve Quinn  
Steve Bowen  
Tim Tingey, CWH  
Tua Tho  
Wendy Thomas



**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**MARCH 2021**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Mar-21	3/25/2021	2	PAYROLL TRANS FOR 3/15/21 PAY PERIOD	N/A	\$ 1,399,533.70
Mar-21	3/10/2021	1	PAYROLL TRANS FOR 2/28/21 PAY PERIOD	N/A	1,207,664.30
Mar-21	3/22/2021	5	FUNDS TRANSFER FROM FIRE TO EM - SLCO EM FEE JAN-JUN 2021	N/A	1,038,101.50
Mar-21	3/11/2021	84596	SELECTHEALTH	3312021	599,805.60
Mar-21	3/23/2021	9	URS ACH PAYMENT - 3/25/21 PAY PERIOD	N/A	535,555.52
Mar-21	3/11/2021	3	URS ACH PAYMENT - 3/10/21 PAYROLL	N/A	519,845.93
Mar-21	3/22/2021	6	FUNDS TRANSFER TO UFSA - HERRIMAN BOND PMT PD UFA IN ERROR	N/A	444,747.05
Mar-21	3/26/2021	7	EFTPS - 3/25/21 PAY PERIOD	N/A	272,146.05
Mar-21	3/11/2021	2	EFTPS - 3/10/21 PAYROLL	N/A	218,330.88
Mar-21	3/23/2021	8	STATE TAX ACH PAYMENT - 3/25/21 PAY PERIOD	N/A	161,021.47
Mar-21	44261	3062021	WELLS FARGO BUSINESS CARD	Multiple	151,939.34
Mar-21	3/25/2021	84637	WELLS FARGO ADVISOR FBO UFA (VEBA)	Multiple	120,737.37
Mar-21	3/11/2021	84594	PUBLIC EMPLOYEES HEALTH PROGRAM	FEBBILL2021	69,737.06
Mar-21	3/17/2021	31723	LES OLSON COMPANY	Multiple	68,198.61
Mar-21	3/25/2021	84635	UTAH LOCAL GOVERNMENTS TRUST	Multiple	67,786.92
Mar-21	3/24/2021	32422	GCS BILLING SERVICES	Multiple	32,294.48
Mar-21	3/18/2021	84606	FUEL NETWORK	Multiple	27,634.42
Mar-21	3/31/2021	84651	CENTERPOINT	2009	23,600.00
Mar-21	3/11/2021	84585	CUSTOM BENEFIT SOLUTIONS, INC.	3102021	22,436.63
Mar-21	3/25/2021	84638	CUSTOM BENEFIT SOLUTIONS, INC.	3252021	22,436.63
Mar-21	3/15/2021	4	TRANSFER FUNDS FOR PATIENT REFUNDS 03/15/21	N/A	21,562.70
Mar-21	3/18/2021	84616	ROCKY MTN POWER	Multiple	20,261.68
Mar-21	3/11/2021	84584	AFLAC GROUP INSURANCE	2282021	17,648.58
Mar-21	44286	84663	UTAH VALLEY UNIVERSITY	J0172616	16,860.00
Mar-21	3/31/2021	84652	CUSTOM BENEFIT SOLUTIONS	Multiple	16,763.54
Mar-21	44286	84661	UNIFIED FIRE SERVICE AREA	Multiple	15,671.76
Mar-21	3/18/2021	84601	COMCAST	Multiple	15,598.38
Mar-21	3/3/2021	30323	WEIDNER FIRE	Multiple	14,915.77
Mar-21	3/24/2021	32423	MAYORS FINANCIAL ADMIN	MFA0000752	12,222.39
Mar-21	3/11/2021	84573	CAPSTONE STRATEGIES	44257	11,666.67
Mar-21	3/18/2021	84620	UNIVERSITY MEDICAL BILLING	Multiple	10,375.00
Mar-21	3/11/2021	84599	SELECTHEALTH	03312021RET	9,545.30
Mar-21	3/24/2021	32421	AMERICAN EXCELSIOR COMPANY	PROFORMA	9,486.00
Mar-21	3/25/2021	84641	LOCAL 1696 - IAFF	3252021	8,980.61
Mar-21	3/11/2021	84590	LOCAL 1696 - IAFF	3102021	8,942.18
Mar-21	3/11/2021	84574	DEPARTMENT OF PSYCHIATRY	Multiple	8,623.00
Mar-21	3/4/2021	84565	LUCKY JAKES FIREFIGHTING EQUIPMENT	282021	8,374.56
Mar-21	3/11/2021	84582	UTAH CORRECTIONAL INDUSTRIES	RE217E001929	7,488.00
Mar-21	3/4/2021	84558	DOMINION ENERGY	Multiple	7,432.90
Mar-21	3/11/2021	84580	UNIVERSITY OF UTAH	UFA-2021-2	6,240.00
Mar-21	44286	84657	KRONOS INCORPORATED	Multiple	5,922.78
Mar-21	3/17/2021	31724	NAPA AUTO PARTS	Multiple	5,841.66
Mar-21	3/11/2021	84575	DOMINION ENERGY	Multiple	5,603.72
Mar-21	3/17/2021	31721	APPARATUS EQUIPMENT & SERVICE, INC	Multiple	5,526.71
Mar-21	3/18/2021	84604	DEPARTMENT OF PSYCHIATRY	2021120	5,507.43
Mar-21	3/24/2021	32425	WEIDNER FIRE	Multiple	5,459.28
Mar-21	3/4/2021	84568	TELEFLEX LLC	Multiple	5,250.00
Mar-21	3/18/2021	84608	INTERSTATE BILLING SERVICE, INC.	Multiple	4,843.38
Mar-21	3/4/2021	84560	GALLAGHER BENEFIT SERVICES, INC	221439	4,500.00

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\FY20-21\2021-03 Disbursements\10

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**MARCH 2021**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Mar-21	3/31/2021	84654	GALLAGHER BENEFIT SERVICES, INC	223118	4,500.00
Mar-21	3/4/2021	84562	HENRY SCHEIN, INC.	89270145	4,473.98
Mar-21	3/18/2021	84600	BLOMQUIST HALE EMPLOYEE ASSISTANCE	Multiple	4,302.00
Mar-21	3/10/2021	1	FUNDS TRANSFER TO VEBA FOR AUDIT SERVICES 3/10/21	N/A	4,200.00
Mar-21	3/25/2021	84631	ROWLAND, GERALD KIM	44255	4,166.67
Mar-21	3/25/2021	84629	PROGREEN LAWN & LANDSCAPE, INC	20155	3,500.00
Mar-21	3/11/2021	84586	FIDELITY SECURITY LIFE INSURANCE CO	164651295	3,293.18
Mar-21	3/31/2021	84653	DOMINION ENERGY	Multiple	2,963.02
Mar-21	3/25/2021	84625	DOMINION ENERGY	Multiple	2,740.88
Mar-21	3/25/2021	84624	DEPARTMENT OF HEALTH	21EM000249	2,565.00
Mar-21	3/25/2021	11	TO RECORD MANUAL CHECK #084650 03/25/21 PAYROLL	N/A	2,518.43
Mar-21	3/4/2021	84567	SYMBOL ARTS, LLC	0367480-IN	2,475.00
Mar-21	3/12/2021	12	UNEMPLOYMENT ACH PAYMENT - 3/10/21 PAYROLL	N/A	2,444.95
Mar-21	3/3/2021	30322	SERVICEMASTER OF SALT LAKE	134604A	2,250.00
Mar-21	3/25/2021	84640	FIREFIGHTERS CREDIT UNION	03252021TV	2,084.67
Mar-21	3/11/2021	84588	FIREFIGHTERS CREDIT UNION	03102021TV	2,060.18
Mar-21	3/11/2021	84589	INFOARMOR	2282021	2,043.55
Mar-21	3/11/2021	84593	OFFICE OF RECOVERY SERVICES	3102021	1,990.16
Mar-21	3/25/2021	84644	OFFICE OF RECOVERY SERVICES	3252021	1,990.16
Mar-21	44286	84662	UNIVERSITY OF UTAH	44271	1,930.00
Mar-21	3/25/2021	84623	CITY CENTER PSYCHOLOGY PLLC	Multiple	1,925.00
Mar-21	3/25/2021	84628	KRONOS INCORPORATED	11733070	1,875.63
Mar-21	3/18/2021	84612	POLY-TECH AMERICA LLC	3715	1,824.55
Mar-21	3/25/2021	84645	PUBLIC EMPLOYEES LT DISABILITY	3252021	1,747.93
Mar-21	3/18/2021	84609	KRONOS INCORPORATED	11732837	1,741.78
Mar-21	3/25/2021	84639	FIREFIGHTERS CREDIT UNION	03252021SF	1,648.37
Mar-21	3/11/2021	84587	FIREFIGHTERS CREDIT UNION	03102021SF	1,624.78
Mar-21	3/18/2021	84621	XANTIE LLC	1557	1,515.00
Mar-21	3/3/2021	30321	APPARATUS EQUIPMENT & SERVICE, INC	21-IV-4773	1,505.00
Mar-21	3/18/2021	84605	DOMINION ENERGY	Multiple	1,314.78
Mar-21	3/18/2021	84607	HENRY SCHEIN, INC.	90169949	1,228.37
Mar-21	3/25/2021	84632	SYMBOL ARTS, LLC	0368928-IN	1,210.00
Mar-21	44286	84660	SALT LAKE COUNTY SURVEYOR'S OFFICE	W082120133	1,147.50
Mar-21	3/18/2021	84619	STEP INTO COMFORT LLC	Multiple	1,044.00
Mar-21	3/4/2021	84559	DOMINION ENERGY	G-ADM 2/21	979.21
Mar-21	3/4/2021	84563	JAN-PRO OF UTAH	Multiple	960.00
Mar-21	3/4/2021	84570	WELCH, JAIME ALLISON	Multiple	960.00
Mar-21	3/24/2021	32424	METRO PLUMBING	Multiple	900.00
Mar-21	3/18/2021	84602	COOKIE JAR DEVELOPMENT	20210004	900.00
Mar-21	3/4/2021	84556	CITY CENTER PSYCHOLOGY PLLC	Multiple	875.00
Mar-21	3/25/2021	84626	HAYLEY ADAMS	Multiple	840.00
Mar-21	3/26/2021	84649	OLLERTON, SCOTT	44281	750.00
Mar-21	3/4/2021	84571	WESTERN OFFICE SYSTEMS	1950	742.68
Mar-21	3/4/2021	84561	HAYLEY ADAMS	Multiple	720.00
Mar-21	44286	84659	LOVE COMMUNICATIONS LLC	Multiple	712.50
Mar-21	3/11/2021	84577	PHOENIX REBELLION THERAPY LLC	44251	700.00
Mar-21	3/30/2021	33021	APPARATUS EQUIPMENT & SERVICE, INC	21-IV-4875	619.70
Mar-21	44286	84658	L.N. CURTIS AND SONS	INV464128	586.00
Mar-21	3/18/2021	84618	SNOWBIRD RESORT LLC	Multiple	561.26

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\FY20-21\2021-03 Disbursements\10

**UNIFIED FIRE AUTHORITY  
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING  
MARCH 2021**

<b>GL Period</b>	<b>Check Date</b>	<b>Ref#</b>	<b>Vendor Name</b>	<b>Invoice#</b>	<b>Check Amount</b>
Mar-21	3/25/2021	84627	HONEY BUCKET	Multiple	530.00
Mar-21	3/18/2021	84615	PURCHASE POWER	POSTAGE 2/21	520.99
Mar-21	3/18/2021	84610	LIFE-ASSIST, INC	1075098	505.44
Mar-21	3/25/2021	84648	UTAH RETIREMENT SYSTEMS	Multiple	437.78
Mar-21	3/25/2021	84622	ACE RECYCLING & DISPOSAL, INC.	Multiple	429.13
Mar-21	3/18/2021	84614	PURCELL TIRE CO.	2831891	406.50
Mar-21	3/11/2021	84581	UTAH BROADBAND LLC	Multiple	398.00
Mar-21	3/11/2021	84576	LOVE COMMUNICATIONS LLC	56448	375.00
Mar-21	3/31/2021	84655	IMPROVISATIONS INC	5787	315.00
Mar-21	3/17/2021	31722	BESTSHRED, LLC	4977021121	275.00
Mar-21	3/25/2021	84633	THE PARTRIDGE GROUP	4030	215.00
Mar-21	3/25/2021	84634	UTAH BROADBAND LLC	1045731	199.00
Mar-21	3/18/2021	84613	PUBLIC WORKS OPERATIONS	Multiple	180.00
Mar-21	3/25/2021	84636	WELCH, JAIME ALLISON	90	180.00
Mar-21	3/11/2021	84592	ND CHILD SUPPORT DIVISION	3102021	179.00
Mar-21	3/25/2021	84643	ND CHILD SUPPORT DIVISION	3252021	179.00
Mar-21	3/11/2021	84597	THE LAW OFFICE OF EDWIN B. PARRY	03102021TH	154.12
Mar-21	3/11/2021	84595	SALT LAKE VALLEY LAW ENFORCE ASSOC	3102021	152.00
Mar-21	3/25/2021	84646	SALT LAKE VALLEY LAW ENFORCE ASSOC	3252021	152.00
Mar-21	3/4/2021	84569	THE PARTRIDGE GROUP	4001	140.00
Mar-21	3/4/2021	84564	KRONOS INCORPORATED	11726729	134.46
Mar-21	3/18/2021	84603	COPPERTON IMPROVEMENT DISTRICT	W-#115 2/21	125.00
Mar-21	3/11/2021	84583	WELCH, JAIME ALLISON	93	120.00
Mar-21	3/25/2021	84647	UHEAA	03252021MW	113.35
Mar-21	3/11/2021	84579	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 2/21	103.52
Mar-21	3/4/2021	84572	WORKFORCEQA, LLC	19807	100.00
Mar-21	3/4/2021	84557	CUSTOM BENEFIT SOLUTIONS	39303	75.00
Mar-21	3/11/2021	84598	UHEAA	03102021MW	63.95
Mar-21	3/25/2021	84630	ROCKY MOUNTAIN WATER COMPANY	191713	55.93
Mar-21	3/11/2021	84578	ROCKY MOUNTAIN WATER COMPANY	188034	50.40
Mar-21	3/18/2021	84617	SATCOM GLOBAL INC.	AI03210010	49.64
Mar-21	3/18/2021	84611	MT. OLYMPUS IMPROVEMENT DISTRICT	S-#112 4/21B	38.00
Mar-21	3/4/2021	84566	PURCELL TIRE CO.	2828131	36.00
Mar-21	3/11/2021	84591	MOUNTAIN AMERICA CREDIT UNION	3102021	26.00
Mar-21	3/25/2021	84642	MOUNTAIN AMERICA CREDIT UNION	3252021	26.00
Mar-21	3/31/2021	84656	KENNECOTT UTAH COPPER LLC	1552	1.00
					<b>\$ 7,399,359.52</b>

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\FY20-21\2021-03 Disbursements\10

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING**  
**MARCH 2021**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Mar-21	3/16/2021	2	PTIF TRANSFER FROM EM TO FIRE - FY20/21 INTERFUND TRANSFER	N/A	\$ 165,000.00
Mar-21	3/31/2021	5	EM TRANSFER - 3/25/21 PAYROLL	N/A	114,966.18
Mar-21	3/30/2021	33022	MAYORS FINANCIAL ADMIN	2103156139	103,385.00
Mar-21	3/31/2021	4	EM TRANSFER - 3/10/21 PAYROLL	N/A	89,024.26
Mar-21	3/30/2021	3	FUNDS TRANSFER FROM EM TO FIRE - FEBRUARY PCARDS	N/A	8,775.13
Mar-21	3/25/2021	7592	SATCOM GLOBAL INC.	AI03210526	5,824.08
Mar-21	3/25/2021	7594	WELLS FARGO ADVISOR FBO UFA4064-8710	3/22/21L	4,874.99
Mar-21	3/11/2021	1	CASH TRANSFER FOR 2/25/21 PAYROLL - CALLESTO	N/A	4,023.79
Mar-21	3/18/2021	7590	ROCKY MTN POWER	E-EOC 2/21	3,059.71
Mar-21	3/3/2021	30324	LES OLSON COMPANY	Multiple	2,455.36
Mar-21	3/25/2021	7593	UTAH LOCAL GOVERNMENTS TRUST	1589784C	2,282.35
Mar-21	3/18/2021	7588	FUEL NETWORK	Multiple	2,189.66
Mar-21	3/4/2021	7585	POWER STROKES PAINTING INC.	Multiple	1,791.56
Mar-21	3/3/2021	30325	SERVICEMASTER OF SALT LAKE	134604B	1,500.00
Mar-21	3/18/2021	7591	SYRINGA NETWORKS LLC	21MAR0204	1,175.00
Mar-21	3/18/2021	7587	COMPUNET, INC	165649	1,097.25
Mar-21	3/31/2021	7595	CUSTOM BENEFIT SOLUTIONS	289C	1,000.00
Mar-21	3/31/2021	7596	POWER STROKES PAINTING INC.	1908	873.78
Mar-21	3/4/2021	7584	DOMINION ENERGY	G-EOC 2/21	652.80
Mar-21	3/17/2021	31726	LES OLSON COMPANY	Multiple	420.00
Mar-21	3/17/2021	31727	WAXIE SANITARY SUPPLY	Multiple	382.86
Mar-21	3/11/2021	7586	PUBLIC EMPLOYEES HEALTH PROGRAM	02282021EOC	309.39
Mar-21	3/17/2021	31725	GOLD CUP SERVICES INC	Multiple	230.42
Mar-21	3/24/2021	32426	MAYORS FINANCIAL ADMIN	FAC0000681	140.00
Mar-21	3/31/2021	7597	PURE WATER SOLUTIONS OF AMERICA LLC	64678	105.00
Mar-21	3/18/2021	7589	LEADS	44250	100.00
					<b>\$ 515,638.57</b>



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

TO: UFA Board of Directors  
FROM: Assistant Chief Burchett/UFSA District Administrator Anderson  
DATE: April 20, 2021

SUBJECT: Regional Breathing Air Compressors

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### **Request**

Designation and transfer of the BACs as a Regional Asset

### **Background**

The attached memo from Logistics Division Chief Robinson lays out the results of the recent inventory taken by the UFA Logistics Division of the Breathing Air Compressors (BACs) used by UFA. Part of that inventory and review resulted in decisions made regarding the best placement and use of those BACs, but part of that review resulted in a recommendation about ownership of the BACs.

Presently, some of the BACs are owned by the UFA and others by the UFSA. As explained in Chief Robinson's memo, staff believes that the BACs would be most efficiently utilized as UFA regional assets.

We are in agreement with this conclusion and are presenting this request to each Board for your consideration. Please read Chief Robinson's memo for more detail, but in short, we propose that the UFSA conveys, by bills of sale, its 7 BACs to the UFA and that the UFA Board of Directors formally accept the responsibility for their maintenance and replacement.





# UNIFIED FIRE AUTHORITY

## MEMORANDUM

TO: UFA Board of Directors  
FROM: Division Chief Robinson  
DATE: April 20, 2021

SUBJECT: Breathing Air Compressor as a Regional Asset Project

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Breathing air compressors (BAC) are large, highly filtered, high pressure air compressors. UFA Firefighters utilize BAC's to fill the Self-Contained Breathing Apparatus (SCBA) cylinders utilized by Firefighters during structure fires and hazardous atmosphere events.

In January 2020, UFA Logistics Division staff completed an inventory of our Breathing Air Compressors. At that time UFA was utilizing and maintaining 16 BAC's. These units were housed at various fire stations, fire training and the logistics warehouse. While completing the inventory, it was noted that four of the BAC's required replacement and that other BAC's were being underutilized due to their remote placement.

Upon completion of the inventory, staff proposed a plan that would reduce the overall number of BAC's from 16 to 12, relocate the underutilized BAC's to serve as UFA regional assets rather than serve one remote station, reduce the cost of annual BAC maintenance and eliminate the need to replace four BAC's. This plan was approved and completed in March of 2020.

In the past, UFSA purchased BAC's when stations were built and reported them as capital assets on their books. The BAC currently located at Station 252 was purchased with bond proceeds; other BAC's purchased by UFSA were paid for using general fund proceeds, not restricted bond proceeds. UFSA owns seven of the remaining twelve BAC's which carry a total net book value of \$143,053.03. BAC's will be added to the UFA capital replacement plan for future purchases.

Staff believes that BAC's are more efficiently utilized as UFA regional assets. Staff understands that to maintain a regional approach to the placement of our existing BAC's, ownership of these assets (UFA/UFSA) must be addressed.

See the following tables for current Breathing Air Compressor details and locations.

COMPRESSOR	ORIGINAL LOCATION	NEW LOCATION	OWNERSHIP	ACQUIRED DATE	ORIGINAL COST	NET BOOK VALUE
Mako BAC Model #: BAM06H Serial #: 5407H10254006	Station 119	Fire Training	UFSA	1/1/09	Unknown – transferred to UFSA by SLCo with building value	
Mako BAC Model #: BAM06H Serial #: 5407H20240005	Station 123	Station 252	UFSA*	10/26/10	45,000.00	16,500.00
Mako BAC Model #: BAM06H Serial #: 5407H29820002	Station 108	Station 116	UFSA	12/30/11	46,000.00	27,599.98
Mako BAC Model #: BAM06H Serial #: 5407H21730005	Station 124	Station 126	UFSA	9/28/12	43,840.00	21,919.98
BAC Model #: ACI04E3 Serial #: 5404611	Station 252	Traded into LN Curtis: \$1,500 credit	UFA	1/1/13**	5,539.33	0.00
BAC Model #: Patriot II-32 Serial #: 15T4Y-1059	Station 126	Traded into LN Curtis: \$2,000 credit	UFSA	7/1/11	Unknown – transferred to UFSA by Midvale City with building value	
BAC (Trailer mounted) Model #: 5408HBD-DT Serial #: 54093HA151	Fire Training	Traded into LN Curtis: \$3,000 credit	UFA	3/26/12	37,500.00	0.00
BAC (Housed in the “shack”) Model #: American Bristol Serial #: Unknown	Fire Training	Traded into LN Curtis: \$500 credit	UFA	7/1/04	Unknown – transferred from SLCo at UFA’s inception	

#### Additional Breathing Air Compressor Locations

COMPRESSOR	LOCATION	OWNERSHIP	ACQUIRED DATE	ORIGINAL COST	NET BOOK VALUE
Mako BAC Model #: BAM06H Serial #: 5406EH297	Logistics	UFA	7/1/04***	32,900.00	0.00
Mako BAC Model #: BAM06H Serial #: 5407H20240007	Station 101	UFA	8/13/10	45,000.00	0.00
Mako BAC Model #: BAM06H Serial #: 5407H20086003	Station 106	UFA	11/3/09	45,000.00	0.00
Mako BAC Model #: BAC06H Serial #: 5406EH815	Station 109	UFA	7/1/04***	41,845.00	0.00
BAC Model #: Eagle Serial #: RA20G3C4EGS55157801	Station 115 (Mounted in: Air and Light 115)	UFA	12/28/15	135,070.00	67,670.28
Mako BAC Model #: BAM06H Serial #: 5407H20805005	Station 111	UFSA	8/5/11	46,000.00	19,933.31
Mako BAC Model #: MKBAM6H1N3206M Serial #: 5407H23452001	Station 117	UFSA	1/27/17	49,015.00	39,444.76
Mako BAC Model #: BAM06H Serial #: 5407H20296005	Station 121	UFSA	5/18/10	48,150.00	17,655.00

\*Included in LBA Capital Replacement fund bond financing

\*\* Transferred from Eagle Mountain upon joining UFSA

\*\*\*Transferred from SLCo at UFA’s inception

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2021**

<b>FIRE REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Alta	\$ 77,787	\$ 77,787	\$ -	100.0
Cottonwood Heights	2,925,284	3,900,378	975,095	75.0
Unified Fire Service Area	35,207,327	45,347,625	10,140,298	77.6
Herriman	1,055,318	2,110,636	1,055,318	50.0
Holladay	1,932,348	2,576,464	644,116	75.0
Riverton	1,337,882	2,675,775	1,337,894	50.0
MIDA contract	50,000	50,000	-	100.0
MEMBER FEES & SERVICE CONTRACTS	<u>42,585,945</u>	<u>56,738,665</u>	<u>14,152,720</u>	75.1
Ambulance service fees	5,090,481	8,653,481	3,563,000	58.8
Collections revenues	121,945	-	(121,945)	0.0
AMBULANCE OPERATIONS	<u>5,212,426</u>	<u>8,653,481</u>	<u>3,441,055</u>	60.2
SL County canyon recreation area fees	2,927,212	2,996,273	69,062	97.7
Fire and medical report fees	3,133	4,500	1,367	69.6
Hazmat & tank permit fees	155,540	175,000	19,460	88.9
Firewatch	-	10,500	10,500	0.0
Fireworks permit fees	485	6,000	5,515	8.1
Wildland reimbursements	82,404	82,855	451	99.5
Paramedic & PA school fees	7,900	13,500	5,600	58.5
CPR class fees	4,631	8,100	3,469	57.2
EMT school fees	(200)	5,800	6,000	-3.4
Event billings - Information Outreach	32,653	20,000	(12,653)	163.3
Event billings - Special Enforcement	5,175	5,200	25	99.5
OTHER FEES	<u>3,218,932</u>	<u>3,327,728</u>	<u>108,796</u>	96.7
UFSA management fees	169,827	339,654	169,828	50.0
Miscellaneous intergovernmental	1,414,950	1,357,902	(57,048)	104.2
Municipal EM planner reimbursement	167,238	196,749	29,512	85.0
Federal assistance	360,872	348,692	(12,180)	103.5
INTERGOVERNMENTAL REVENUES	<u>2,112,886</u>	<u>2,242,997</u>	<u>130,111</u>	94.2
Federal grants	31,680	487,358	455,678	6.5
EMS per capita grant	-	24,374	24,374	0.0
Donations	18,312	16,307	(2,005)	112.3
GRANTS AND DONATIONS	<u>49,992</u>	<u>528,039</u>	<u>478,047</u>	9.5
Interest income	46,761	250,000	203,239	18.7
Sale of materials	33,420	32,925	(495)	101.5
Rental income	55,356	94,896	39,540	58.3
USAR reimbursements	297,891	698,700	400,809	42.6
USAR reimbursements - deployments	856,278	759,935	(96,343)	112.7
Insurance reimbursements	97,625	24,000	(73,625)	406.8
Miscellaneous revenues	45,668	1,500	(44,168)	3,044.5
Warranty reimbursements	1,084	-	(1,084)	0.0
MISCELLANEOUS INCOME	<u>1,434,083</u>	<u>1,861,956</u>	<u>427,873</u>	77.0

Note: Balances include payroll through 03/25/2021 and pcards through 2/28/2021.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2021**

<b>FIRE REVENUES (Continued)</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Budget</u>
Transfer from Emergency Services fund	165,000	165,000	-	100.0
Transfer from Wildland fund	-	250,000	250,000	0.0
Appropriation of fund balance	-	4,709,353	4,709,353	0.0
OTHER FINANCING SOURCES	<u>165,000</u>	<u>5,124,353</u>	<u>4,959,353</u>	3.2
<b>TOTAL FIRE REVENUES</b>	<b><u>\$ 54,779,264</u></b>	<b><u>\$ 78,477,219</u></b>	<b><u>\$ 23,697,955</u></b>	<b>69.8</b>

<b>FIRE EXPENDITURES</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Salaries & wages	25,944,295	38,867,977	12,923,682	66.7
Overtime	4,910,549	6,158,318	1,247,769	79.7
Benefits	<u>11,944,692</u>	<u>17,572,934</u>	<u>5,628,242</u>	68.0
SALARIES & BENEFITS	<b><u>\$ 42,799,536</u></b>	<b><u>\$ 62,599,229</u></b>	<b><u>\$ 19,799,693</u></b>	<b>68.4</b>
Art & photo services	2,498	3,300	802	75.7
Awards & banquet	5,767	25,000	19,233	23.1
Bank fees	8,946	18,000	9,054	49.7
Community outreach	-	3,500	3,500	0.0
Honor guard & pipe band	2,819	9,000	6,181	31.3
Identification supplies	11,229	18,000	6,771	62.4
Office supplies	12,208	28,550	16,342	42.8
Postage	3,360	11,200	7,840	30.0
Printing charges	4,405	19,250	14,845	22.9
Subscriptions & memberships	<u>20,384</u>	<u>43,860</u>	<u>23,476</u>	46.5
GENERAL & ADMINISTRATIVE	<b><u>\$ 71,616</u></b>	<b><u>\$ 179,660</u></b>	<b><u>\$ 108,044</u></b>	<b>39.9</b>
Bedding & linen	10,288	15,000	4,712	68.6
Books, publications & subscriptions	20,080	42,634	22,554	47.1
Clothing provisions	290,353	385,510	95,157	75.3
Dining & kitchen supplies	4,501	4,500	(1)	100.0
Emergency activations & non-USAR deployments	22,766	22,766	-	100.0
Food provisions	26,602	52,200	25,598	51.0
Gasoline, diesel, oil & grease	273,599	500,000	226,401	54.7
Janitorial supplies and service	77,686	89,543	11,857	86.8
Medical supplies	321,132	593,109	271,977	54.1
Physical exams	122,498	197,070	74,572	62.2
Training supplies	10,241	22,000	11,759	46.6
Canine expenses	2,622	5,000	2,378	52.4
Expenses to be reimbursed by related organization(s)	<u>45,711</u>	<u>47,413</u>	<u>1,702</u>	96.4
OPERATING COSTS	<b><u>\$ 1,228,079</u></b>	<b><u>\$ 1,976,745</u></b>	<b><u>\$ 748,666</u></b>	<b>62.1</b>
Liability insurance & claims	514,913	559,050	44,137	92.1
Ambulance - State Medicaid assessment	149,854	405,800	255,946	36.9
Dispatch service contract	<u>820,888</u>	<u>830,000</u>	<u>9,112</u>	98.9
CONTRACTUAL COSTS	<b><u>\$ 1,485,655</u></b>	<b><u>\$ 1,794,850</u></b>	<b><u>\$ 309,195</u></b>	<b>82.8</b>
Auditor	8,990	8,990	-	100.0
Contract hauling	-	1,000	1,000	0.0
Intergovernmental expenditures	4,200	4,200	-	100.0
Professional fees	962,773	1,250,215	287,442	77.0
Ambulance service fees	<u>205,734</u>	<u>389,325</u>	<u>183,591</u>	52.8
PROFESSIONAL SERVICES	<b><u>\$ 1,181,697</u></b>	<b><u>\$ 1,653,730</u></b>	<b><u>\$ 472,033</u></b>	<b>71.5</b>

Note: Balances include payroll through 03/25/2021 and pcards through 2/28/2021.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF MARCH 31, 2021**

<b>FIRE EXPENDITURES (Continued)</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
GRANT PURCHASES	\$ 209,201	\$ 416,832	\$ 207,631	50.2
Miscellaneous rental	38,130	45,800	7,670	83.3
Rent of buildings	110,003	147,000	36,997	74.8
RENT	\$ 148,133	\$ 192,800	\$ 44,667	76.8
Maintenance of machinery & equipment	58,750	171,950	113,200	34.2
Maintenance of buildings & grounds	107,179	287,000	179,821	37.3
Maintenance of office equipment	22,762	21,000	(1,762)	108.4
Software maintenance	315,556	484,896	169,340	65.1
Vehicle maintenance	431,332	775,000	343,668	55.7
Vehicle repairs - accident related	24,518	50,000	25,482	49.0
REPAIR & MAINTENANCE	\$ 960,097	\$ 1,789,846	\$ 829,749	53.6
Communications equipment	34,804	84,500	49,696	41.2
Computer equipment	116,583	115,000	(1,583)	101.4
Computer software	137,890	167,331	29,441	82.4
Small equipment noncapital	317,372	572,893	255,521	55.4
Small equipment - photography	1,516	525	(991)	288.8
Training props	-	27,500	27,500	0.0
Visual & audio aids	-	2,500	2,500	0.0
SOFTWARE & EQUIPMENT	\$ 608,165	\$ 970,249	\$ 362,084	62.7
Education, training & certifications	98,119	224,240	126,121	43.8
Travel & transportation	9,188	103,600	94,412	8.9
Mileage reimbursement	19	2,000	1,981	1.0
TRAINING & TRAVEL	\$ 107,326	\$ 329,840	\$ 222,514	32.5
Computer lines	139,061	201,750	62,689	68.9
Heat & fuel	93,389	125,000	31,611	74.7
Light & power	184,575	290,000	105,425	63.6
Sanitation	16,907	32,000	15,093	52.8
Telephone	48,874	77,500	28,626	63.1
Telephone - cellular	90,137	200,300	110,163	45.0
Water & sewer	58,609	85,200	26,591	68.8
UTILITIES	\$ 631,552	\$ 1,011,750	\$ 380,198	62.4
Capital outlay	76,069	104,240	28,171	73.0
Principal payment on capital lease	3,259,523	3,259,526	3	100.0
Principal payment on related party note payable	88,815	119,016	30,201	74.6
Interest expense	264,010	280,825	16,815	94.0
CAPITAL OUTLAY & LONG-TERM DEBT	\$ 3,688,417	\$ 3,763,607	\$ 75,190	98.0
TRANSFER TO FIRE VEHICLE REPLACEMENT FUND	-	1,274,123	1,274,123	0.0
TRANSFER TO EM VEHICLE REPLACEMENT FUND	-	16,685	16,685	0.0
TRANSFER TO WILDLAND	257,273	257,273	-	0.0
CONTRIBUTION TO FUND BALANCE	-	250,000	250,000	0.0
FUND TRANSFERS & CONTRIBUTIONS	\$ 257,273	\$ 1,798,081	\$ 1,540,808	0.0
<b>TOTAL FIRE EXPENDITURES</b>	<b>\$ 53,376,747</b>	<b>\$ 78,477,219</b>	<b>\$ 25,100,472</b>	<b>68.0</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 1,402,517</b>	<b>\$ -</b>		

Note: Balances include payroll through 03/25/2021 and pcards through 2/28/2021.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - ENTERPRISE FUND (WILDLAND)  
AS OF MARCH 31, 2021**

<b>WILDLAND REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Wildland reimbursements - Hand crew	1,071,441	1,072,960	1,519	99.9
Wildland reimbursements - Engine 302	389,356	390,174	818	99.8
Wildland reimbursements - Engine 301	308,929	307,778	(1,151)	100.4
Wildland reimbursements - Single resource	576,317	582,807	6,490	98.9
Wildland reimbursements - Fuels crew	136,301	148,566	12,265	91.7
Wildland reimbursements - Camp Williams	91,314	91,314	-	100.0
Camp Williams contract	473,030	618,165	145,135	76.5
State grants	10,873	90,000	79,127	12.1
Transfer from General Fund	257,273	257,273	-	100.0
Appropriation of net assets	-	277,842	277,842	0.0
<b>TOTAL WILDLAND REVENUES</b>	<b><u>\$ 3,314,934</u></b>	<b><u>\$ 3,836,879</u></b>	<b><u>\$ 521,945</u></b>	<b><u>86.4</u></b>
<b>WILDLAND EXPENSES</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Salaries & benefits	2,274,719	2,877,489	602,770	79.1
Awards	3,157	4,500	1,343	70.2
Books, publications & subscriptions	222	1,050	828	21.1
Clothing provisions	5,725	29,000	23,275	19.7
Communication equipment	1,845	30,500	28,655	6.0
Capital lease payments	135,656	135,656	-	100.0
Computer equipment	3,338	5,000	1,662	66.8
Computer lines	4,282	600	(3,682)	713.7
Computer software	2,001	6,000	3,999	33.4
Education, training & certifications	498	2,000	1,502	24.9
Food provisions	1,048	2,000	952	52.4
Gasoline, diesel, oil & grease	22,120	40,000	17,880	55.3
Heat & fuel	1,093	750	(343)	145.7
Identification supplies	425	-	(425)	0.0
Interest expense	5,536	5,536	-	100.0
Janitorial supplies and service	140	500	360	28.0
Light & power	1,394	2,500	1,106	55.8
Maintenance of machinery & equipment	4,435	3,000	(1,435)	147.8
Maintenance of buildings	349	3,000	2,651	11.6
Maintenance of office equipment	1,351	-	(1,351)	0.0
Medical supplies	1,470	1,500	30	98.0
Miscellaneous rental	2,431	2,845	414	85.4
Office supplies	740	1,250	510	59.2
Professional fees	265	2,500	2,235	10.6
Postage	64	50	(14)	128.0
Physical exams	2,165	16,825	14,660	12.9
Sanitation	-	1,000	1,000	0.0
Small equipment	15,159	63,700	48,541	23.8
Subscriptions & memberships	273	3,520	3,247	7.8
Telephone services	2,852	9,400	6,548	30.3
Transfer to General fund	-	250,000	250,000	0.0
Travel & transportation	174,949	176,000	1,051	99.4
Vehicle maintenance	66,298	69,000	2,702	96.1
Water & sewer	696	850	154	81.9
Contribution to Fund Balance	-	89,358	89,358	0.0
<b>TOTAL WILDLAND EXPENSES</b>	<b><u>\$ 2,736,696</u></b>	<b><u>\$ 3,836,879</u></b>	<b><u>\$ 1,100,183</u></b>	<b><u>71.3</u></b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>\$ 578,238</u></b>	<b><u>\$ -</u></b>		

Note: Balances include payroll through 03/25/2021 and pcards through 02/28/2021.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - SPECIAL REVENUE FUND (EMERGENCY MANAGEMENT)  
AS OF MARCH 31, 2021**

<b>EMERGENCY MANAGEMENT (EM) REVENUES</b>	<u>Actual</u>	<u>Budget</u>	<u>Unearned</u>	<b>% of Budget</b>
SL County emergency fees	\$ 1,888,703	\$ 1,888,703	\$ -	100.0
State grants	75,000	75,000	-	100.0
Federal grants	50,000	159,462	109,462	31.4
Federal grants - CCTA	8,904	235,316	226,412	3.8
Contribution from SL County	1,164,546	1,697,343	532,797	68.6
Appropriated fund balance	-	422,401	422,401	0.0
Interest income	2,796	20,000	17,204	14.0
Miscellaneous revenue	4,227	-	(4,227)	<u>0.0</u>
<b>TOTAL EM REVENUES</b>	<b><u>\$ 3,194,176</u></b>	<b><u>\$ 4,498,225</u></b>	<b><u>\$ 1,304,049</u></b>	<b>71.0</b>

<b>EMERGENCY MANAGEMENT EXPENDITURES</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<b>% of Budget</b>
Salaries & benefits	\$ 2,205,042	\$ 3,010,568	\$ 805,526	73.2
Capital outlay	8,926	8,926	-	100.0
Clothing provisions	157	6,000	5,843	2.6
Communication equipment	300	5,000	4,700	6.0
Community outreach	-	8,000	8,000	0.0
Computer equipment	13,987	22,000	8,013	63.6
Computer software	149,965	204,600	54,635	73.3
Education, training & certifications	3,231	2,000	(1,231)	161.6
Emergency activations	56,997	77,614	20,617	73.4
Maintenance of building & grounds	23,979	54,000	30,021	44.4
Maintenance of machinery & equipment	20,826	31,000	10,174	67.2
Maintenance of office equipment	2,628	7,010	4,382	37.5
Food provisions	8,793	10,000	1,207	87.9
Gasoline, diesel, gas & grease	13,081	22,000	8,919	59.5
Grant purchases	92,807	352,089	259,282	26.4
Identification supplies	-	2,500	2,500	0.0
Janitorial supplies and service	23,514	24,000	486	98.0
Miscellaneous rental	18,311	19,500	1,189	93.9
Office supplies	8,889	10,000	1,111	88.9
Professional fees	168,391	225,000	56,609	74.8
Printing charges	999	4,000	3,001	25.0
Small equipment	30,665	47,518	16,853	64.5
Software maintenance	4,746	28,900	24,154	16.4
Subscriptions & memberships	4,379	7,000	2,621	62.6
Telephone service	3,037	11,000	7,963	27.6
Telephone - cellular	29,454	34,000	4,546	86.6
Travel & transportation	114	5,000	4,886	2.3
Utilities	55,866	86,000	30,134	65.0
Vehicle maintenance	4,273	8,000	3,727	53.4
Transfer to General fund	165,000	165,000	-	100.0
<b>TOTAL EM EXPENDITURES</b>	<b><u>\$ 3,118,357</u></b>	<b><u>\$ 4,498,225</u></b>	<b><u>\$ 1,379,868</u></b>	<b>69.3</b>

**REVENUES OVER/(UNDER) EXPENDITURES    \$    75,819    \$           -**

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - CAPITAL PROJECTS FUNDS  
AS OF MARCH 31, 2021**

**FIRE CAPITAL REPLACEMENT**

<b>REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Transfer from General fund	\$ -	\$ 1,274,123	\$ 1,274,123	0.0
Interest income	7,165	50,000	42,835	14.3
Sale of capital assets	183,760	100,000	(83,760)	183.8
Reimbursements	(20,000)	-	20,000	0.0
Appropriation of fund balance	-	99,200	99,200	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b>\$ 170,925</b>	<b>\$ 1,523,323</b>	<b>\$ 1,352,398</b>	<b>11.2</b>
<b>EXPENDITURES</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	
Capital outlay - light fleet (cash)	\$ -	\$ -	\$ -	0.0
Capital outlay - heavy apparatus (cash)	-	-	-	0.0
Capital outlay - communications equipment (cash)	-	-	-	0.0
Capital outlay - computer equipment (cash)	-	-	-	0.0
Capital outlay - medical equipment (cash)	-	-	-	0.0
Capital outlay - station equipment (cash)	87,358	149,650	62,292	58.4
Capital outlay - building & improvements (cash)	-	-	-	0.0
Noncapital equipment (cash)	250,815	329,500	78,685	76.1
Contribution to fund balance	-	1,044,173	1,044,173	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b>\$ 338,173</b>	<b>\$ 1,523,323</b>	<b>\$ 1,185,150</b>	<b>22.2</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ (167,248)</b>	<b>-</b>		

**EOC CAPITAL REPLACEMENT**

<b>REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Transfer from EOC fund	\$ -	\$ -	\$ -	0.0
Transfer from General fund	-	16,685	16,685	0.0
Contribution from SL County	-	103,385	103,385	0.0
Appropriation of/(Contribution to) fund balance	-	-	-	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b>\$ -</b>	<b>\$ 120,070</b>	<b>\$ 120,070</b>	<b>0.0</b>
<b>EXPENDITURES</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Capital outlay	\$ 103,385	\$ 103,385	\$ -	100.0
Contribution to fund balance	-	16,685	16,685	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b>\$ 103,385</b>	<b>\$ 120,070</b>	<b>16,685</b>	<b>86.1</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ (103,385)</b>	<b>\$ -</b>	<b>\$ 103,385</b>	



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

TO: UFA Board Members

FROM: CFO Tony Hill/CLO Brian Roberts

DATE: April 20, 2021

SUBJECT: COVID-19 Expenditure Reimbursements

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Based on the discussion at the March 16 Board meeting regarding funding from the American Rescue Plan, this memo details the amount UFA estimates it will spend related to COVID-19, how much CARES funding we have received to date from UFA member entities, and the amount of funding from the American Rescue Plan needed to meet UFA's expected expenditures.

UFA estimates it will spend a total of \$1,661,147 by the end of the FY21 fiscal year. UFA has received \$731,000 of CARES funding to date. That leaves a balance of \$930,147 that would be eligible for reimbursement from American Rescue Plan funding.

At the January UFA Board meeting, Chief Petersen presented a plan to use fund balance to cover the excess cost relating to COVID-19. If the Board chooses to provide American Rescue Plan funding it would replenish the fund balance used previously.

Using the same methodology (population) used to distribute the CARES funding, option #1 shows the breakdown by municipality. Option #2 show what the distribution would look like using the member fee as the basis for allocating the funding.

Option #1: Total costs divided by population

<u>Municipality</u>	<u>Population</u>	<u>% of Total</u>	<u>% of Total</u>
Alta Town	374	0.09%	\$810
Brighton Town	260	0.06%	\$563
Copperton Metro Township	799	0.19%	\$1,730
Cottonwood Heights City	33,161	7.72%	\$71,791
Eagle Mountain City	39,301	9.15%	\$85,084
Emigration Metro Township	1,601	0.37%	\$3,466
Herriman City	48,472	11.28%	\$104,938
Holladay City	30,719	7.15%	\$66,504
Kearns Metro Township	34,727	8.08%	\$75,181
Magna Metro Township	27,179	6.33%	\$58,840
Midvale City	34,419	8.01%	\$74,514
Millcreek City	60,169	14.00%	\$130,261
Riverton City	44,052	10.25%	\$95,369
Salt Lake County Unincorporated	9,726	2.26%	\$21,056
Taylorsville City	59,174	13.77%	\$128,107
White City Metro Township	5,512	1.28%	\$11,933
TOTAL	429,645	100.00%	\$930,147

Option #2: Total costs divided by member fee

<u>Municipality</u>	<u>% of Total</u>	<u>% of Total</u>
Alta Town	1.00%	\$9,301
Brighton Town	1.41%	\$13,115
Copperton Metro Township	0.11%	\$1,023
Cottonwood Heights City	6.89%	\$64,087
Eagle Mountain City	7.26%	\$67,529
Emigration Metro Township	0.88%	\$8,185
Herriman City	7.46%	\$69,389
Holladay City	4.55%	\$42,322
Kearns Metro Township	4.63%	\$43,066
Magna Metro Township	4.05%	\$37,671
Midvale City	8.00%	\$74,412
Millcreek City	19.01%	\$176,821
Riverton City	9.45%	\$87,899
Salt Lake County Unincorporated	12.66%	\$117,757
Taylorsville City	11.73%	\$109,106
White City Metro Township	0.91%	\$8,464
TOTAL	100.00%	\$930,147



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

TO: UFA Board of Directors  
FROM: Assistant Chief Burchett  
DATE: April 20, 2021

SUBJECT: Fire Station Overhead Doors

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### **Request**

Determine a standardized red color for station bay overhead doors.

### **Background**

Logistics Division has two pending overhead door projects: Station 118 in Taylorsville is scheduled to have all overhead doors replaced and Station 252 in Eagle Mountain requires repainting due to faded, chalky paint finish. Before moving forward with these projects, the Logistics Division would like to propose that these and all future overhead door projects be completed with a standardized red color.

Red overhead doors can be found on fire stations ranging from the very oldest in the country to the newest modern fire stations. The traditional red color lends visual appeal to the aesthetics of the building and highlights that the facility is a fire station. We are seeking approval to adopt red overhead doors as a standard for all UFA fire stations. No additional cost is associated with this proposal, overhead doors will be updated when due for repainting or when overhead door replacement is required.

