



UFA Command Staff Meeting Highlights

April 22, 2024

Present

Chief Burchett	HR Director Day
AC Pilgrim	CFO Hill
AC Robinson	CLO Roberts
AC Dern	DOC Easton
OC Russell	Cyndee Young
Fire Marshal Larson	

Guests – BC Fossum

- BC Fossum – Liability/Workers Comp

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Policy – HR Director Day

100-230 Pins Medals & Awards

- Changes to the policy are administrative and refer to changes in ribbon colors/patterns
- SymbolArts is no longer able to purchase some of the colors/patterns
- AC Pilgrim is working on adding the Life is Duty award to the policy as well

Chief Burchett

- Rehire Policy
 - During recent station visits there has been some discussion regarding providing full benefits for those returning to work after leaving UFA
 - Chief asked that HR Day look into the history and how the policy evolved
 - This will be discussed further by Command Staff
- Chief's Schedule This Week:
 - **Monday, 4/22**
 - Morning Meeting w/ACs
 - Command Staff
 - UFA Board Member Orientation Tyler Huish, White City
 - Staffing Annual Meeting
 - **Tuesday, 4/23**
 - Captain Promotional Process Welcome
 - Station 251 Annual Meeting
 - Stations 252/253 Annual Meeting
 - Life Saving Awards Station 121
 - **Wednesday, 4/24**

- Coffee w/SLCo Deputy Director Kanter
- Weekly Wednesday Command Staff
- VECC Board of Trustees
- **Thursday, 4/25**
 - State Fire Chief's Legislative Meeting
 - 20-Year Certificate Engineer Toby Wynn
 - Life Saving Awards Stations 120, 121
 - Health & Safety Quarterly Meeting
- **Friday, 4/26**
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HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- Captain Testing
 - Testing is taking place Tuesday – Thursday this week

AC Dern

- Large Event Management
 - Managing large community events was discussed at the Liaison Meeting last week
 - Saltair events involve EM in the planning phase
 - Will work to treat large community events in a similar manner going forward
 - Work will continue on the possibility of adding something to the SLCo event permit process
- Quarterly Liaison Reports
 - Discussion was had regarding the work that takes place to produce the quarterly reports for all the liaisons and their municipalities
 - IT is working on automating this process and to work toward a more cohesive way to link the GIS side and the IO information
 - Command Staff will review the new report draft once it has been built

DOC Easton

- Fully Involved Podcast Requests
 - Three requests to record podcasts were submitted and reviewed
- Liaison Talking Points
 - Reviewed talking points in preparation for distribution
- Midvale Pancake Breakfast
 - The breakfast takes place this Saturday, 4/27 at Station 126

CFO Hill

- NIGP Reverse Trade Show
 - National Institute of Government Purchasing
 - The trade show takes place this Thursday, 4/25
 - Staff from both Logistics and Finance will attend

- This provides vendors the opportunity to present their services and items for consideration by those in government and to also learn about the various departments/divisions
- Fraud Risk Assessment
 - The assessment is done each year and is presented to the Board in May
 - This valuable tool identifies and suggests internal controls that minimize the risk of fraud
 - Command Staff is comfortable with the assessment, there has been no change in the status of the controls met
 - UFA does a great job of internally auditing and ensuring our risk of fraud is minimal

AC Pilgrim

- Peer Support/Behavioral Health Update
 - The monthly training was held last week on case consulting and revisiting confidentiality practices
 - An additional training took place that focused on assessing and managing suicide risk
 - Training will occur monthly until July where it will be held every other month going forward
 - Work has been done with behavioral health providers to better prioritize care

AC Robinson

- Fire Training/BLM Building
 - A meeting was held last Friday with the BLM to review the statement of work agreement
 - Discussion was had on the proposed budget
 - They will now make updates to the agreement and resend it for review
 - The goal is to finalize the agreement in May
 - Targeting spring 2026 for occupancy if construction is able to begin early 2025
- Station 112 Update
 - The structural retrofit work has been completed and both units are in the stations
 - The completion of Station 112 officially wraps up the seismic grant
 - Just awaiting final invoicing from Gerber Construction

OC Russell

- FEMA US&R Task Force Representative Meeting
 - Both OC Russell and AC Pilgrim and Task Force Administrative Staff attended the meeting in Orange County
 - This is an annual meeting for program managers and taskforce representatives from all teams in the System
 - An update of what is expected this hurricane season was given
 - AAR's and best practices on the major deployments from the last year were presented
 - The US&R Strategic Plan for 2024-2027 has been finalized
 - BC Fossum was recognized for his work on this plan

- Captain Bevan was recognized for his work on the advisory group
- Many UFA personnel are operating in the national system and are coveted members receiving good recognition