



UFA Command Staff Highlights

April 28, 2026

10:00 am

Guests

- AC Russell-Liability and Workers Compensation Claims

Policies-HRD Day

- 500-070 Electronic Health Records
 - Command Staff reviewed the policy. Changes are organizational only; no substantive policy changes. The policy was reorganized to better align with the workflow and will be forwarded to PAC to review.

Chief Burchett

- L-380 Class Update
 - AC Russell reported that the class is progressing well with strong participation. Participants are being placed into leadership roles to evaluate performance and capability.
- Governance Committee-March 30, 2026 at 2:00 pm
 - Command Staff reviewed the agenda.
 - The UFA Interlocal Agreement is required to be reviewed every five years, including board composition.
 - The Governance Committee will also review two board policies during the meeting.
- Chief's Schedule This Week:
 - Monday, April 27
 - Sync Meeting with/ACs
 - Budget Prep Meeting
 - Tuesday, April 28
 - EMAC Meeting
 - Command Staff
 - Lunch with Chief Maxfield
 - Budget Prep Meeting
 - Wednesday, April 29
 - 20 Years of Service Coin-Adam Webb
 - Kennecott UFA Collaboration Meeting
 - Budget Prep Meeting
 - Thursday, April 30
 - Cardiac Arrest Coin-Station 253
 - Budget Prep Meeting
 - UFA Governance Meeting
 - Friday, May 1
 - Command Staff Prep Meeting
 - Saturday, May 2
 - Millcreek Pancake Breakfast Station 106
 - Light the Night-Station 121

HRD Day

- Light Duty Update
 - Command Staff reviewed the current light-duty assignments.
- Open Enrollment
 - Scheduled to begin Friday, May 1, 2026.
 - Final communications and materials are being prepared for distribution. Click [here](#) to view Memo 26-070 Open Enrollment.
- Performance Evaluations
 - Command Staff discussed the current evaluation workflow.
 - Minor concerns were identified regarding process efficiency and visibility.
 - Human Resources will evaluate potential modifications to the second-level supervisor review and ensure appropriate final review visibility for leadership, if feasible.

Micayla Dinkel

- The May 7, 2026, Division Leaders meeting has been canceled to allow divisions adequate time to prepare for budget meetings scheduled that same day.

AC Dern

- Camp 61 Recruit Camp Update
 - Recruit training is ongoing, with a focus on medical training this week.
 - Training includes:
 - EMT-related instruction and test preparation
 - Hands-on medical scenarios and skills validation.
 - Camp 61 Graduation is scheduled for May 6, 2026, at 6:00 pm in the ECC Boardroom.
- VECC-Vesta Assist Update
 - VECC continues to evaluate VESTA Assist (text-to-video initiative).
 - The system is designed to enhance communication between responders and callers via text video sharing via text link.
 - Additional updates will be provided .

DOC Easton

- 2026 Annual Banquet
 - Command Staff discussed the recent banquet, including what went well and opportunities for improvement for next year's banquet.
- Multi-Agency Wildland Media Release
 - Filming is scheduled for Monday, May 4, 2026.
 - The media release is expected to highlight UFA's wildland capabilities and initiatives and provide an opportunity for public and media engagement efforts.
- IO Position
 - Patrick Costin was selected as the Information Outreach Staff Captain. The job announcement for the Information Outreach Specialist (PIO) has been sent out. Click [here](#) to review Memo 26-068 Job Announcement Information Outreach Specialist (PIO).

- Upcoming Promotional Ceremony
 - May 4, 2026, 6 p.m. JATC
- Light the Night
 - Scheduled for May 2, 2026, at 8:30 pm at Station 121. Mayor Buroker will be attending the event.
- 2026 Pancake Breakfast Schedule
 - Station 106 Millcreek City May 2
 - Station 115 Copperton City May 9
 - Station 104 Holladay City May 16

CFO Hill-Absent

OC Kay-Absent

CLO Roberts-Absent

AC Robinson

- IT Update
 - Technology updates are scheduled for all Stations, Logistics, and Fire Training.
 - Updates will occur on April 29, 2026, from 10:00 a.m. to 12:00 p.m.
- SLCC/Fire Training Grounds Update
 - The Salt Lake Community College legal team is currently reviewing the proposed agreement related to the Fire Training Grounds.

AC Russell

- Strategic Plan Memo
 - A memo soliciting interest for personnel to be on the strategic planning committee has been sent. The deadline to submit interest is May 15, 2026. Click [here](#) to review Memo 26-069 2027 2029 Strategic Plan Committee Solicitation.

FM Watkins-Absent