



UFA Command Staff Meeting Highlights

April 29, 2024

Present

Chief Burchett

AC Pilgrim

AC Robinson

AC Dern

OC Russell

Fire Marshal Larson

HR Director Day

CFO Hill

CLO Roberts

DOC Easton

Cyndee Young

Guests – BC Fossum

- BC Fossum – Liability/Workers Comp

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Policy – HR Director Day

900-060 Re-Employment of Former Employees

900-140 Merit Probation (New Hire)

- While HR Director Day was researching how the re-employment policies evolved, she found some discrepancies between these two policies
- Changes were made so that both policies were the same with regard to probation

Chief Burchett

- Canyon Contribution Update
 - SLCo adopted the resolution on the changes to the defined recreation areas last week
- UFA Finance Committee Agenda
 - Reviewed the agenda for the meeting next week, 5/7
- Division Leaders Agenda
 - Policy Analyst Brass will provide a demo of the new policy program
- UFA/SLCFD Executive Team Lunch
 - This is a biannual lunch with Chief Lieb and his AC's
 - UFA will host this lunch, SLCFD will host the November meeting
- FPAT Policy
 - The first draft is ready for review
 - A meeting is scheduled this week to work on finalizing the policy

- Chief's Schedule This Week:
 - **Monday, 4/29**
 - Morning Meeting w/ACs
 - Command Staff
 - Logistics Budget Run-Through
 - Lifesaving Awards Station 106
 - **Tuesday, 4/30**
 - SWOC on SWOC
 - Millcreek Ambulance Meeting
 - Station 103 Annual Meeting
 - Station 123 Annual Meeting
 - **Wednesday, 5/1**
 - Exit Interview PM Chris Thurman
 - EM Budget Run Through
 - FF Hiring Meeting
 - Weekly Wednesday Command Staff
 - UFA/SLCFD Executive Meeting
 - Life Saving Awards Station 125
 - Mitigation Tracking Pilot Meeting, Intterra
 - **Thursday, 5/2**
 - FPAT Policy Review
 - Division Leaders
 - Budget Run-Through
 - **Friday, 5/3 – Sunday, 5/5**
 - National Fallen FF Memorial – Emmitsburg Maryland
 - Acting Chief AC Pilgrim

HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- History of Re-Hire/Re-Employment Policy
 - HR Director Day explained how the policy evolved to where it is today regarding pay, vacation accrual, and seniority
 - Changes and clarifications from the original SLCo Fire policy were made in 2021 and 2022 as there were different interpretations of the policy as it was originally written
 - The policy will remain as it currently stands
- Captain Registry Update
 - All scores are in, and HR is double checking formulas to ensure they are all correct
 - The registry should be available by Friday, 5/3
 - There were some takeaways from the deliberation and improvements will be made
 - HRD Day discussed that a video will be created for the raters to better understand what to look for, what “right” looks like
 - Positive feedback was received on how the process was managed
- Policy Program (Icon, Licenses & Division Leaders)
 - IO will create a desktop icon for this program for all employees

AC Dern

- Holladay Incident Update
 - The EPA is done on-site and is looking to dispose some bulk chemicals they collected
 - A larger AAR is scheduled with local departments and other agencies that were at the event
 - More information is pending for personnel, possibly a podcast once the AAR is complete

DOC Easton

- Promotional Ceremony
 - The ceremony will take place next Monday, 5/6, at the JATC
 - [Click Here to View Promotions for May](#)
- Podcast Update
 - Two podcasts are scheduled to be recorded this week
 - Medical Division: Colorado Ketamine Incident
 - HR: Open Enrollment
- Midvale Pancake Breakfast
 - The event was smaller due to the weather, but went well
 - The mayor was impressed with the crew and their interactions with community members
 - Upcoming pancake breakfasts:
 - 5/11 Riverton
 - 5/18 Holladay
 - 6/8 Herriman
- Questions for Chief
 - There were no questions submitted this month
- Photo/Video Release Holladay Incident
 - IO has created a share file with photos and videos taken on-scene
 - These will be released to the media this week
 - UPD will follow-up with their media package which should include some aerial drone footage
 - [Click Here to View UFA Photos & Videos](#)
- Banquet Registration Reminder
 - There are currently over 200 registered to attend
 - Registration closes two weeks from now, 5/11
 - [Click Here to Register](#)

CFO Hill

- AP/AR Manager
 - Nyla Willoughby is retiring and her replacement, Molly McClellan has accepted the position
 - She will begin Wednesday, 5/1
- UFSA Auditor

▪ The auditor is at the ECC this week and working out of the Board Conference Room
Fire Marshal Larson

- Firework Restrictions
 - FM Larson has been meeting with some of the municipalities who are considering making changes to their boundaries
 - Holladay has decided to roll back restrictions to where they were prior to 2022
 - Midvale and White City are also making some minor changes
 - CWH is working on clarifying their boundaries
 - Command Staff discussed concerns and how the legislature has taken setting restrictions out of our hands
- Sky Ranch Development – Magna
 - This development will consist of multiple townhome buildings
 - An issue regarding access roads per fire code regulations was brought forward
 - Fire Prevention has asked that work cease until UDOT and the developer can work out problems with in/out road access
- Kearns Ice Skating Oval
 - Maglocks have been installed on all exit doors
 - Magnetic locks are delayed egress mechanisms and are not allowed for this type of occupancy
 - Fire Prevention is working with the oval on removal of the magnetic locks

AC Pilgrim

- T-Shirt Stock at Skaggs
 - There was an issue with t-shirt availability for the new recruits, but it was rectified quickly
 - The Uniform Committee is working on finding another brand of t-shirt that can be supplied by vendors we will be utilizing
 - Skaggs has a regional agreement with 5.11 and no other vendors can stock the shirts that are currently in policy
 - Command Staff discussed the possibility of allowing both 5.11 and the new t-shirt brand or sunseting the 5.11 brand in the future
 - The Uniform Committee will bring a recommendation course of action to the Chief following their next meeting
- Focus Survey
 - The Drexel University focus survey comparison will be distributed to Command Staff this week for review

AC Robinson

- Light the Night Event
 - Light the Night takes place 5/1-5/5
 - Saturday, 5/4, is the main event and coincides with the National Fallen Firefighter event this weekend
 - IO will coordinate with Logistics to light some of the stations
 - Lit stations around the country are live fed during the event in Emmitsburg, Maryland

- Emergency Management Involvement
 - AC Robinson wants to highlight EM's involvement the past week on a couple events
 - They coordinated with Holladay City and the Red Cross to provide shelter and maintain communication with residents affected by the the Holladay event
 - Another event, a diesel spill in Parleys Canyon, resulted in fuel reaching both Tanner and Sugarhouse Parks
 - EM worked with SLC EM, SLC Fire, and SLC Public Utilities in coordinating a message to the media for citizens

OC Russell

- Ambulance 216
 - The ambulance is out of service for the season