



UFA Command Staff Meeting Highlights May 5, 2025

Present

Chief Burchett	CFO Hill
AC Dern	CLO Roberts
AC Robinson	DOC Easton
AC Russell	HR Director Day
FM Watkins	Shelli Fowlks

Guests

BC Fossum - Liability & Workers Compensation Claims

Liability/Workers Compensation Claims- BC Fossum

- Reviewed recent accident and injury liability claims

Policies – HR Director Day

900-300 Funeral & Bereavement Leave-

- Changes were made to include language regarding day-staff use of funeral & bereavement leave. CLO Roberts will review the language before sending this to PAC

600-080 Payroll-Command Staff will review and revisit this policy next week

- Feedback from Staffing and Wildland on timecard approval times is needed before final approval is given

Chief Burchett

- Funeral services will be held on May 9th for retired Deputy Chief Rob Timmerman- FM Watkins plans to attend the services
- Metro Conference report-
 - Chief attended the Metro Chiefs Conference last week. Fire Chiefs worldwide attend this conference to receive instruction and share insight regarding EMS and fire services in their communities. Discussion of fire trends and community education were among the topics discussed
- House Bill 48- Wildland Urban Interface Modifications
 - Chief will be meeting with UFA and county representatives to discuss this bill in detail
- Banquet-
 - The Information Outreach Team and Customer Service Committee did a great job on the banquet this year. Chief appreciates all who attended
- Chief's Schedule This Week:
 - **Monday, 5/5**
 - Morning Meeting w/ACs
 - Command Staff
 - Monthly Meeting President Young
 - Budget Run-Through
 - Quarterly Promotional Ceremony

- Assistant Chief Wade Russell
- Paramedic Logan Redditt
- Paramedic Thomas Elbrecht
- Paramedic Sam Bartlit
- Paramedic Benjamin Paul
- Division Chief/Fire Marshal Wade Watkins
- WL Specialist Tyrell Osterud
- WL Specialist Preston Valora
- [Click Here to View Flyer](#)
- **Tuesday, 5/6**
 - State Fire Chief's Spring Meeting
 - UFA/UFSA Orientation Mayor Gettel, Midvale
 - Rocky Mtn Community Event, Station 119
- **Wednesday, 5/7**
 - Filming Questions w/Chief Prep Meeting
 - FF Hiring Meeting
 - Weekly Wednesday Command Staff
 - Stork Awards Station 101
 - Taylorsville/UFA Meeting
- **Thursday, 5/8**
 - UFA Finance Committee Meeting
 - Filming Questions w/Chief
 - VECC Operations Meeting
 - FY25/26 Budget Prep & Review
- **Friday, 5/9**
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HRD Day

- Light Duty Update- Reviewed current light duty assignments
- Skill Bridge- (Military Program)
 - Ben Porter presented the Skill Bridge Program to HRD Day. This is a military-sponsored program. HRD Day will research the program further and bring additional information to Command Staff
- Policies surrounding the Firefighter II change have been reviewed and will go to PAC
- Open Enrollment-
 - Memo 25-075 has been distributed with details for open enrollment. Click [here](#) to access the memo

AC Dern

- BC Test Process-
 - HR did a great job coordinating the process
 - BC's will act-in off the current list through May 12. The new list will go into effect on May 13th
- Central Dispatch Meeting-

- Chief Dern had an opportunity to meet with the new operations manager of Central Dispatch. UFA's message was shared along with concerns regarding the current dispatch system
- We are on course to make staffing changes in Eagle Mountain on June 3rd
- Cedar Fort Fire-
 - Cedar Fort has a new Fire Chief. Chief Dern plans to meet with him to discuss future plans
- Rocky Mountain Power Emigration Canyon Wildfire Event
 - The event will be held on May 6th at Station 119
 - Focus is on increasing safety and reliability in the community during wildfire season and year-round

DOC Easton

- Upcoming Promotional Ceremony –
 - The list is current for Monday, May 5th promotions
- Banquet Update
 - 308 attended this year, including 3 board members
 - The feedback has been positive. Nile will send out a survey to gather additional feedback
- Holladay Pancake Breakfast will be held Saturday, May 10th
- Magna Pancake Breakfast is scheduled for Saturday, May 17th
- Recruit Graduation is scheduled for Monday, May 19th
- Questions with the Chief will be filmed this week

CFO Hill

- Fraud Risk Assessment
 - Command Staff reviewed the annual Fraud Risk Assessment results
 - The board will receive this at the board meeting

AC Robinson

- National Emergency Response Information System (NERIS)
 - The NERIS Program was discussed. The go-live date is tentatively January 1, 2026. More information will become available as members obtain access to the NERIS system
- Phone numbers for removal-
 - The IT team continues to work on shutting down unused phone numbers for stations and ECC
- National Fallen Firefighters Memorial- Emmitsburg, MD
 - AC Robinson had the privilege of attending the memorial this year
 - UFA was well represented by members of the Pipes and Drums and Honor Guard
 - Ben Porter did a great job documenting the event for IO