



**UNIFIED FIRE AUTHORITY BOARD
FINANCE COMMITTEE MEETING MINUTES**

Thursday, May 6, 2021 at 9:00 a.m.

Meeting was held both in-person and via Zoom

Committee Members Present:

Council Member Stewart
Council Member Perry
Mayor Hale
Mayor Sondak
Council Member Henderson

Mayor Dahle
Mayor Silvestrini
Mayor Peterson
Council Member Bailey

Staff:

Chief Petersen
CFO Hill
Cyndee Young

CLO Roberts
AC Pilgrim

Guests:

AC Burchett
AC Higgs
AC Pilgrim
Arriann Woolf
BC Fossum
Bill Brass
Calogero Ricotta
Captain Ayres
Captain Greensides
Mayor Westmoreland
OC Dern
Pat Costin

Council Member Bowen
Division Chief Ball
Division Chief Case
Division Chief Mecham
Division Chief Robinson
Division Chief Torgersen
Division Chief Watkins
Division Chief Widdison
Nile Easton

Erica Langenfass
Fire Marshal Larson
Ginger Watts
Kate Turnbaugh
Lana Burningham
Larson Wood
Local 1696
Matt McFarland

Meeting called to order by Chair Stewart at 8:03 a.m.

Public Comments

None

Public comment was made available live and with a posted email address

Minutes Approval

Council Member Perry moved to approve the minutes from the April 15, 2021 Finance Committee Meeting as submitted

Mayor Hale seconded the motion

All voted in favor, none opposed

Budget Message and Proposed Amendment – Chief Petersen

- ◆ Two adjustments were proposed with an impact to expenditures
 - ◆ Advanced EMT Training for our Advanced EMT's and Paramedics - \$22,500
 - ◆ Civilian Wage Increase - \$10,046
- ◆ The Utah Bureau of Emergency Medical Services (BEMS) approved an increase to ambulance rates
 - ◆ With this increase, staff feels this anticipated revenue will fund the proposed adjustments with no impact to Fund Balance or the Member Fee for FY21/22
- ◆ Chief Petersen is requesting these amendments be considered for inclusion into the budget and presented to the Board of Directors
- ◆ One-Time Fund Balance
 - ◆ Included in the budget for this year is a one-time use of Fund Balance option
 - ◆ There are excess monies in the Fund Balance due to a pause in spending at the onset of COVID
 - ◆ These items will not impact future budgets and this concept will allow catching-up on some projects/items
 - ◆ The items were reviewed and result in a total of \$1,050,218
- ◆ Chief also reiterated that this budget is based on a 3.5% Member Fee increase

Budget Presentation

- ◆ All Division Leaders/Chief presented a synopsis of their proposed budgets
- ◆ Chief Petersen stressed that if any Board Members have further questions, please feel free to reach out as all are prepared to answer them
- ◆ Chief pointed out that the Strategic Plan is accurate, and the budget preparation is meeting the mark
- ◆ Council Member Stewart clarified that the proposals Chief addressed will not affect the Member Fee breakdown
 - ◆ CFO Hill stated that the ambulance revenue increase will cover the two items

Consensus on Recommendation to Full Board of Directors – Chair Stewart

- ◆ No further questions were addressed regarding the budget presentations

Mayor Sondak moved to recommend submitting the proposed budget (with the proposed additions) to the Board of Directors for consideration

Council Member Bailey seconded the motion

All voted in favor, none opposed

Closed Session

- ◆ None

Mayor Silvestrini moved to adjourn the May 6, 2021 Finance Committee Meeting

Council Member Perry seconded the motion

All voted in favor, none opposed