



# UFA Command Staff Meeting Highlights

## May 13, 2024

### Present

AC Pilgrim  
AC Robinson  
AC Dern  
OC Russell  
HR Director Day

CFO Hill  
CLO Roberts  
DOC Easton  
Cyndee Young

### Absent

Chief Burchett  
Fire Marshal Larson

### Guests – BC Fossum

- BC Fossum – Liability/Workers Comp
- Policy Analyst Brass & Lana Burningham

### Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

### PowerDMS – Policy Analyst Brass & Lana Burningham

- Command Staff watched a demo for the new system and processing workflows for policies

### Policy – AC Pilgrim

#### 100-230 UFA Pins & Medals Awards

- Changes are mostly administrative, clarifying language, and the addition of the new Life is Duty award
- Chief's Schedule This Week:
  - **May 13, 2024 – May 27, 2024**
    - Acting Chief AC Dern

### HR Director Day

- Light Duty Update
  - Reviewed current LD assignments
- Entry Level Hiring Process
  - HR is working on a process to include the FPAT and add in more candidates to the process
  - A schedule is being developed to run the FPAT as well as interviews the week of 8/12/2024

- The interview time for each candidate is being reduced from 25 to 20 minutes
- HR is anticipating running 150-175 candidates through the FPAT
- This is the first trial run of the FPAT in this process

### AC Dern

- Holladay Incident AAR
  - The AAR took place last Friday, 5/10
  - All agencies, except the EPA, were present
- Santaquin Funeral Monday, 5/13
  - AC Dern offered coverage during the funeral, but no coverage was needed
- Brighton Request
  - Brighton will house the new UPD officer in one of the offices at Station 108 that Brighton already leases

### DOC Easton

- Pancake Breakfasts
  - The Riverton breakfast was held this past Saturday, 5/11
  - About 300-400 were in attendance
  - Discussed how great it is to see the part-time personnel staffing these events, they do a great job
  - The Holladay breakfast takes place this coming Saturday, 5/18
    - This breakfast is sponsored by Holladay and will be a joint event with UPD
  - Command Staff discussed doing these joint events and/or having the municipality host the event
  - DOC Easton stated that it is the OT that is the big expense and how it would help if UPD also provided some staff to support the events
  - OC Russell stated that crews need stickers and helmets to pass out as this is a highlight for the kids
- Banquet Update
  - Registration to attend has closed
  - 280 signed up, compared to 270 last year
  - 58 rooms were booked
  - IO is preparing a draft outline of the program
- Swim Season Safety Video
  - IO filmed a swimming safety video for distribution for the summer

### CFO Hill

- UKG Go-Live
  - Testing is currently taking place, and if all goes well, the new program will be live 5/21 for the 6/10 paycheck
  - Navigating to get into the timecard will change somewhat, but after that, the end user experience will be similar to the current system
    - [Click Here to View Memo 24-069 UKG Upgrade Go-Live](#)
    - [Click Here to View Memo 24-069a UKG Pro Instructions](#)
- Tentative Budget
  - The UFA Finance Committee approved Chief Burchett's proposed budget last week

- The tentative budget will go before the Board next week for review and approval

#### AC Pilgrim

- Special Enforcement Division Chief
  - Interviews are taking place today, 5/13
- Ravens Challenge
  - Special Enforcement personnel participated in the Ravens Challenge last week
  - This is an international event sponsored by ATF to evaluate problem solving and tactical decision-making in explosive-related scenarios
  - Participants were from the US, Germany, Ireland, Belgium, and Tunisia

#### AC Robinson

- P25 Radio Update
  - The radio update is underway and began Friday for the Eagle Mountain Stations
  - Beginning this Thursday, 5/16 from 0700-2000, UCA will be at the ECC to update any portable radios and all staff vehicles with mobile radios
  - This is for the Motorola radios only
- New Ambulance Chassis
  - The first two of the remounted ambulances have been received from Fire Trucks Unlimited
  - These are Dodge chassis models and drive quite a bit better than the Ford chassis
  - While there is new flooring, upholstery, lighting, and the Stryker Power-LOAD System, the box interior has not been repainted
  - Enough money was saved by not repainting the interior to get 7 remounts completed

#### OC Russell

- Captains Process
  - Information is being prepared for candidates to make an appointment with the Assistant Chiefs to discuss their scores from the process