



UFA Command Staff Meeting Highlights

May 19, 2025

Present

Chief Burchett
AC Russell
AC Dern
FM Watkins
HR Director Day

CFO Hill
CLO Roberts
DOC Easton
Cyndee Young

Absent

AC Robinson

Guests

- BC Fossum – Liability/Workers Comp

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Policy – HR Director Day

100-170 Uniform Policy

- Changes to this policy were made to reflect the alignment of the Operations Chief and Fire Marshal ranks

900-300 Funeral & Bereavement Leave

- This is the final review of the changes that were made to include language regarding day staff use of funeral and bereavement leave
- This will now go before PAC

Chief Burchett

- UFA/UFSA Agenda Review
 - Reviewed agendas in preparation for the meetings tomorrow, 5/20
- House Bill 48 Wildland Urban Interface
 - Meeting today to prepare for a HB48 discussion with SLCo Wednesday, 5/21
- Bob Hannay Funeral, 5/16
 - The funeral was held last Friday
 - Chief Burchett attended, many members of UFA were in attendance
 - Thanks again to the Pipes and Drums and Honor Guard for their participation
- Chief's Schedule This Week:
 - **Monday, 5/19**
 - Morning Meeting w/ACs
 - Command Staff

- HB48 Discussion
- Meeting Council Member Henderson
- Fire Training Annual Meeting
- Annual Meeting w/DC Prokopis
- **Tuesday, 5/20**
 - UFA/UFSA Board Meetings
 - Station 102 Annual Meeting
 - Station 111 Annual Meeting
- **Wednesday, 5/21**
 - HB48 Discussion w/SLCo
 - Weekly Wednesday Command Staff
 - VECC Board of Trustees
 - BEMS Award Ceremony – Tom Smolka Service Award
- **Thursday, 5/22**
 - State Fire Chief’s Legislative Meeting
 - Exit Interview Captain Darren Park
 - Captain Hilton Annual Meeting
 - Lifesaving Awards Staton 126
- **Friday, 5/23**
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HR Director Day

- Light Duty Update
 - Reviewed current LD assignments

AC Dern

- Rehab 115 In Service
 - Rehab 115 will be in service Wednesday, 5/21
- Cedar Valley Fire Department
 - Cedar Valley has a new Fire Chief
 - AC Dern will meet with him to discuss response plans
- VECC PT Communication
 - VECC is hoping to advertise an opportunity for sworn personnel to work part-time as dispatchers
 - Command Staff agrees that having sworn individuals at dispatch is valuable for UFA
 - More information will be distributed to personnel

DOC Easton

- Pancake Breakfasts
 - Both Emigration and Magna hosted pancake breakfasts this past week
 - There was good turnout at both events
 - Eagle Mountain and CWH will host breakfasts later in the summer, dates TBD
- Herriman/Taylorville Events
 - IO is gearing up for both large events that take place next month
- The UFA picnic is scheduled for July 18
 - Please register if you and your family are planning to attend
 - [Click Here to View the UFA Summer Picnic Flyer](#)

- Questions w/Chief
 - Reviewed submitted questions
- Liaison Talking Points
 - Reviewed topics in preparation for distribution to liaisons

AC Russell

- Herriman City Council Member
 - Tara Anderson has replaced Steven Shields on the city council
- FPAT
 - Questions were presented at Ops Chiefs meeting regarding when masks can be donned for the FPAT
 - The policy states that individuals must be on air when starting the maze, but does not indicate at what point they may voluntarily have their mask on their face
 - Command Staff determined that the policy should remain as is, which states at what point items must be donned
 - Individuals who elect to wear their masks prior to the mandatory point in the test may continue to do so
 - Chief Burchett wants to ensure that as the test is administered, that each Battalion Chief and proctor are consistent in the administration of the test

FM Watkins

- Jr. Fire Setter Program
 - FM Watkins will begin working with IO to better advertise this component of Community Risk Reduction
 - The goal is to show the value of the program and promote it not only internally, but with schools and our communities
 - Currently there are 6 juveniles in the program

Cyndee Young

- Internal Communication Survey Memo Changes
 - In response to memo email format requests provided during the survey, memos will be included in the body of the email as well as continue to be attached
 - This will make it possible to view memos immediately on phones rather than opening or downloading the attachment
 - Memos will still be stored for reference in Power DMS, Telestaff, and the weekly QR code