



UFA Command Staff Meeting Highlights

May 26, 2026

10:00 am

Guests

- None

Policies-HRD Day

- 910-080 Firefighter Specialists
 - Command Staff reviewed proposed revisions to Policy 910-080. In section 2.4 “Fire Inspector I” was changed to Fire Inspector as NFPA now only has Fire Inspector (no longer I and II), and Company Officer is not a certification.
- 910-060 Captain
 - Command Staff reviewed proposed revisions to Policy 910-060. In section 2.4 “Fire Inspector I” was changed to Fire Inspector as NFPA now only has Fire Inspector (no longer I and II), and Company Officer is not a certification.
- 910-070 Staff Captain
 - Command Staff reviewed proposed revisions to Policy 910-070. In section 2.4 “Fire Inspector I” was changed to Fire Inspector as NFPA now only has Fire Inspector (no longer I and II) and Company Officer is not a certification.
 - Command Staff discussed proposed minimum requirement changes within the Emergency Management section. AC Robinson will talk with EM Director Behunin to review the section and coordinate with HRD Day regarding any necessary revisions.

Chief Burchett

- Firefighter Cancer Screening Update
 - The Rocky Mountain Health and Wellness Center has contacted more than 150 firefighters from the cancer screening priority list, but approximately 41% have not responded.
 - RMHWC is tasked with screening 500 firefighters per year, which requires 12 or more firefighter screenings each week. Current response rates and scheduling challenges are making it difficult to maintain.
 - Firefighters who are contacted and scheduled for MRI or physician screening appointments need to keep their appointments. If they are unable to attend, they should notify RMHWC in advance so the appointment can be rescheduled. Missed appointments are creating issues with screening providers and may result in charges in the future.
- Questions with the Chief Video
 - Chief Burchett asked all Command Staff members to review the latest “Questions with the Chief” following the meeting.
- Eagle Mtn City Parade
 - Chief Burchett advised that he will attend the upcoming Eagle Mountain City Parade on Saturday, May 30, 2026, at 10:00 am. AC Robinson will be in attendance as well.

- ChamberWest Cohort Training Opportunity
 - Chief Burchett informed Command Staff that Unified Fire Authority has been offered two positions for participation in the ChamberWest Cohort Training program. Chief Burchett expressed interest in offering the opportunity to Battalion Chiefs/Captains throughout the organization. Please let Chief Burchett know if you have a member in your Division or Battalion who would be interested in attending.

- Chief's Schedule This Week:
 - Monday, May 25-Memorial Day Holiday
 - Tuesday, May 26
 - LMI Meeting
 - Meeting with Union President Young
 - Command Staff
 - Quarterly Meeting with Mayor Gettel
 - Wednesday, May 27
 - Cardiac Arrest Save Coin-Station 104
 - Quarterly Meeting with Councilmember Bailey
 - Quarterly Meeting with Councilmember Harris
 - Thursday, May 28
 - USFCA Monthly Legislative Quarterly Meeting
 - Guardian Transportation Meeting
 - UFA/SLCFD Exec Team Meeting
 - Captain Deliberation
 - Friday, May 29
 - Command Staff Preparation Meeting
 - Saturday, May 30
 - Eagle Mountain City Parade

HRD Day

- Light-Duty Update
 - HRD Day reviewed the light-duty assignments with Command Staff.
- Open Enrollment Period
 - Open Enrollment is happening now and will be available until May 29. Please see [Memo 26-070 Open Enrollment 2026-2027](#) for details.

Micayla Dinkel

- Nothing to report

AC Dern

- Salt Lake 1
 - AC Dern advised that Salt Lake 1 received a resource order to Colorado.
- All-Hazards Division Supervisor Class
 - AC Dern reported that he is continuing coordination efforts with the Department of Emergency Management regarding scheduling of an All-Hazards Division Supervisor class. He explained that the State expressed concern that UFA's currently proposed course was considered a "closed" class.
 - To address the concern, AC Dern proposed offering an additional statewide class open to broader participation and not solely focused on fire department

personnel. Command Staff reviewed the request and approved providing one additional statewide class offering.

DOC Easton

- Days of 47 Parade
 - DOC Easton advised that the MAC apparatus will participate in the upcoming Days of '47 Parade. Nile will provide Command Staff with a complete list of upcoming parade events.
- 250 Anniversary Coin
 - DOC Easton discussed logistics associated with the delivery and distribution of the 250 Anniversary commemorative coins. It was recommended that personnel pick up the coins.
- Pony Express Days
 - DOC Easton reported that Pony Express Days activities are scheduled for the upcoming weekend. Staffing levels for town-day events throughout the organization appear strong, and personnel have continued signing up for event assignments.
- 2027 Banquet Update and RFQ Process
 - DOC Easton discussed ongoing planning for the 2027 banquet and associated Request for Qualifications (RFQ) efforts. Staff discussed meeting with hotel representatives to notify them of the RFQ process and encourage participation.
- 2026 BBQ and Golf Tournament
 - DOC Easton also provided an update on the 2026 BBQ event and advised that staff are currently working on a "save-the-date" flyer for the upcoming golf tournament

CFO Hill

- Nothing to report

OC Kay

- Nothing to report

CLO Roberts

- Nothing to report

AC Robinson

- AFG Grant
 - AC Robinson advised that the AFG Grant application period opened the previous week. Following preliminary research, staff determined that turnout gear itself may not be the strongest grant application option.
 - Alternative requests being explored include turnout laundering equipment such as extractors, fire shelters, and possible RTF equipment.
 - AC Robinson noted that DC Greensides is developing a comprehensive equipment list for consideration.
- BLM Station Update
 - AC Robinson reported that the proposed BLM station site requires additional land for the station project to function properly. The Bureau of Land

Management notified UFA on the previous Friday that additional land would likely be necessary.

- AC Robinson stated that meetings have been scheduled to determine whether the site can still accommodate both fire training operations and the planned fire training buildings. He will also meet with Fire Training staff to assess operational impacts and determine next steps.

AC Russell

- Nothing to report

FM Watkins

- Riverton City Wildland Preparedness Event
 - FM Watkins advised that Riverton City expressed interest in hosting a wildland fire preparedness event or town hall in partnership with Herriman City.
 - Discussion included utilizing Station 103 personnel and the Duty Officer as resources for the event, along with participation from Station 120 personnel and the Fuels Crew to assist with wildfire preparedness education and community outreach efforts.