



UFA Command Staff Meeting Highlights

June 2, 2026

10:00 a.m.

Guests

- BC Bogenschutz-Liability and Workers Compensation Claims

Policies-HRD Day

- No policy updates

Chief Burchett

- UFA/UFSA June Board Meetings Agenda
 - Chief Burchett reviewed the upcoming UFA and UFSA Board meeting agendas with Command Staff. Chief Burchett reminded the group that on June 16, 2026, the Board will meet for the usual meeting as well as a public hearing that evening at 6:00 p.m. to approve the 2026-2027 fee schedule. Chief Burchett asked that all Division Leaders who have fees on the list attend the public hearing in case any of the board members have questions on the fees.
- UFSA Finance Committee Meeting Agenda
 - June 8th, 2026 at 2:30 p.m.
- FF Hiring Agenda/Cancel
 - Command Staff discussed the upcoming firefighter hiring meeting, and as there were no agenda items, the June meeting was canceled. The July meeting is scheduled for July 1, 2026, at 10:00 a.m.
- City Manager Meeting Agenda
 - Chief Burchett reviewed the agenda items for the annual City Manager/CFO Meeting scheduled for June 17, 2026. Chief Burchett asked Command Staff to attend and participate in the meeting.
- Five-Year Planning CS Retreat
 - Chief Burchett discussed organizing a future Command Staff planning retreat focused on long-term organizational planning and operational needs.
 - The retreat would occur outside of the regular Command Staff meeting schedule and would focus on the development of a five-year strategic outlook for UFA.
 - A planning template will be developed to guide discussion and help identify future operational, staffing, facility, and program needs within each division.
 - Command Staff members were encouraged to begin evaluating future needs and priorities within their respective divisions.
 - The goal is to hold the retreat within the next few weeks, prior to July. Micayla will coordinate scheduling.
- Chief's Schedule This Week:
 - Monday, June 1
 - Captains Roundtable-A Platoon
 - Meeting with the ACs
 - Quarterly Meeting with Mayor Overson

- Tuesday, June 2
 - Quarterly Meeting with Councilmember Huish
 - Command Staff
 - Paramedic Discussion with IO
- Wednesday, June 3
 - Captains Roundtable-B Platoon
 - Quarterly Meeting with Mayor Buroker
- Thursday, June 4
 - Strategic Plan Committee Kickoff Meeting
 - Behavioral Health Meeting
- Friday, June 5
 - Captains Roundtable-C Platoon

HRD Day

- Light Duty Update
 - Command Staff discussed the current light-duty assignments
- Flu Shots
 - Discussion occurred regarding the annual flu shot distribution process.
 - Command Staff discussed having light-duty personnel assist with the delivery of the shots to the fire stations.
- Pregnancy, Parental and Family Care Guideline
 - HR Director presented a draft of the new Pregnancy, Parental, and Family Care Guideline for Command Staff to review. Chief Burchett asked Kiley to reach out to a few members of the Women Firefighters Group to ask for their feedback before the document is distributed. Once finalized, the form will be in PowerDMS in the "Forms" section.

Micayla Dinkel

- Nothing to Report

AC Dern

- EMAC Form
 - AC Dern provided an update on the EMAC deployment process.
 - An online Microsoft Form has been developed to collect employee deployment information when EMAC opportunities arise.
 - The form link will accompany future Telestaff notifications for EMAC deployments to streamline the application and tracking process.
 - The form will need to be completed by interested personnel every time there is a potential EMAC.
- Rescue School
 - AC Dern provided an update on rescue school.
 - The current session is expected to conclude next week.
 - AC Dern went to the training to observe the training, which is progressing well.
- Lateral Hires
 - Two lateral hires started employment on June 1, 2026, and will be in training with EMS the first week.
- Eagle Mountain Station Location
 - Staff continue evaluating potential station locations for Eagle Mountain.
- Standards of Cover Final

- AC Dern stated the finalized Standards of Cover document has been published on the UFA website. The document will guide operations planning over the next three years. Click the [link](#) to review the document.

DOC Easton

- IO Positions
 - Nate Cochran began working within Information Outreach this week.
- UFA Events
 - DOC Easton reported there are currently 46 summer events that the Information Outreach Division will be supporting between now and July 4th.
 - Significant staffing will be required to support all the events, and UFA personnel have been great at signing up for the shifts. Please continue to sign up to work the events and support Information Outreach and our municipalities.
- Upcoming Parade Coverage
 - DOC Easton discussed a need for coverage for the following parades:
 - July 18 – Cottonwood Heights – Coverage Needed
 - July 24 – Days of 47 Parade-AC Dern
 - August 1 – Midvale– OC Kay
 - August 20 – Copperton – AC Robinson

CFO Hill-Absent

OC Kay

- Nothing to Report

CLO Roberts

- Nothing to report

AC Robinson

- BLM Station Update
 - AC Robinson provided an update regarding the BLM Station design project. The survey revealed some challenges with the site.
 - A meeting with the BLM is scheduled for tomorrow to review multiple site options.
 - Budget considerations remain the primary focus of the project.
- Eastwood Elementary/Station 112 Update
 - AC Robinson discussed potential challenges associated with the Eastwood Elementary site related to Station 112 planning. Concerns include:
 - Existing fault line conditions
 - Historical landfill concerns
 - Potential extensive ground preparation requirements before construction could begin
- FIFA World Cup Discussion
 - AC Robinson discussed potential impacts associated with the FIFA World Cup.
 - Current expectations are that impacts to UFA operations will be limited because activities will primarily occur at the Real Salt Lake stadium in Sandy.
 - Bosnia and Herzegovina team is expected to be present in the area.

AC Russell-Absent

FM Watkins

- WUI Update
 - FM Watkins reported that Herriman has submitted its proposed Wildland Urban Interface (WUI) map.
 - The State will review and approve the map.
- Emigration Canyon Wildland Tabletop Exercise
 - FM Watkins discussed the exercise and ongoing preparation efforts in the area.
- Riverton City Wildland Fire Open House
 - The open house has been canceled due to scheduling conflicts.
- Salt Lake County Council Meeting
 - FM Watkins and EM Director Behunin will be presenting to the council regarding fire restrictions. The meeting will be on June 9, 2026 at 1:30 p.m.