



# UFA Command Staff Meeting Highlights

## June 16, 2025

### Present

Chief Burchett  
OC Kay  
AC Robinson  
AC Dern  
AC Russell  
FM Watkins

HR Director Day  
CFO Hill  
CLO Roberts  
DOC Easton  
Cyndee Young

### Guests

- BC Fossum – Liability/Workers Comp

### Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

### Policy – HR Director Day

#### 400-120 Bids, Bumps & Assignments

- After working with Local 1696, no changes will be made to this policy

#### 500-070 Electronic Health Records

- The Medical Division is conducting their annual policy review
- Changes include simplified definitions and updates to administrative rule references

### Chief Burchett

- UFA/UFSA Agenda Review
  - Agendas were reviewed for the meetings tomorrow, 6/17
- Liaison Topics
  - Topics were discussed for the meeting this Wednesday, 6/18
- HB48 Update
  - A meeting took place last week with FFSL, SLCo, and EM to discuss impacts of HB48
  - There are still many unanswered questions from how the fee is gathered, what is the fee, who will conduct the assessments, etc.
  - Another meeting will take place in future weeks
- SLCo Facilitator Plan
  - The 6-hour UFA/UFSA/SLCo facilitator meeting is scheduled on 6/26
  - During this meeting, all concerns and issues will be presented from both sides
  - A preparation meeting will take place prior to the meeting

- ChamberWest Leadership Institute
  - FM Watkins and OC Kay will attend the ChamberWest Leadership Institute for the coming year
  - UFA sends two individuals each year, with the next session beginning this September
  
- Chief's Schedule This Week:
  - **Monday, 6/16**
    - Morning Meeting w/ACs
    - Command Staff
    - Station 103 Annual Meeting
  - **Tuesday, 6/7**
    - UFA/UFSA Board Meetings
    - Lifesaving Awards Station 125
    - Meeting w/Cedar Fort Chief Cornett
    - UFA Public Hearing – Fee Schedule
  - **Wednesday, 6/18**
    - Liaison Meeting
    - Weekly Wednesday Command Staff
    - Stork Awards Station 110/112/MA104
    - VECC Board of Trustees
  - **Thursday, 6/19**
    - Administrative Holiday – Juneteenth
  - **Friday, 6/20**
    -

#### HR Director Day

- Light Duty Update
  - Reviewed current LD assignments

#### AC Dern

- Wildland Update
  - The hand crew is heading to the Horse Fire in Wyoming
- BEMS
  - Director Darin Bushman has resigned, no further information is available at this point
- VECC Testing
  - 4-Minute proximity dispatch testing begins , 6/24
  - All testing will be done in the development side of the CAD

#### DOC Easton

- Liaison Talking Points
  - Discussed topics in preparation for distribution
- Upcoming Events
  - The next two weeks will be busy with Herriman Town Days and Taylorsville Dayzz

AC Robinson

- Office of Homeless Services
  - Working on data tracking for homeless services
  - Command Staff discussed that this is only possible for those areas with homeless shelters
  - Chief Burchett asked that a memo/letter be prepared for distribution through the liaisons to the municipalities outlining what data UFA will be able to gather and provide

FM Watkins

- FEMA Grant
  - Fire Prevention will submit for a FEMA grant
  - FM Watkins feels there is some opportunity for funding for the juvenile fire setter or a community risk trailer
  - FM Watkins will work with Finance and AC Russell to build out what the application will look like
  - Many of these grants are one-time funding, so ongoing financial costs must be considered