



UFA Command Staff Meeting

June 16, 2026

10:00 am

Guests

- BC Bogenschutz-Liability and Workers Compensation Claims
 - Command Staff reviewed the recent liability claims, accidents, and injury reports.

Policies-HRD Day

- No policies to review

Chief Burchett

- Acting In Chief
 - Chief Burchett will be out of town June 26-29. Assistant Chief Robinson will serve as Acting In Chief.
- City Manager/CFO Annual Meeting Agenda
 - Chief Burchett reviewed the agenda for the upcoming City Manager/CFO Annual Meeting scheduled for June 18.
 - Chief Burchett outlined expectations for each presentation and emphasized the importance of keeping presentations concise while allowing time for discussion and questions.
- Chief's Schedule This Week:
 - Monday, June 15
 - June Operations Chief Meeting
 - Meeting with the ACs
 - Board Meeting Prep
 - Tuesday, June 16
 - UFA/UFGA Board Meetings
 - Command Staff
 - UFA Fee Schedule Public Hearing
 - Wednesday, June 17
 - Liaison Meeting
 - City Manager/CFO Annual Meeting
 - SLVECC 2026 Board of Trustees Meeting
 - Thursday, June 18
 - UT-TF1 Exec Board Meeting
 - Friday, June 19

HRD Day

- Light Duty Update
 - Command Staff reviews the light-duty assignments.

Micayla Dinkel

- Nothing to report

AC Dern

- Employee Recognition Discussion
 - Command Staff discussed an employee involved in a significant rescue incident. Consensus was reached to recognize the employee at an upcoming Board meeting with a Chief's Coin presentation. Additional award nominations may be pursued through external recognition programs if appropriate.
- Cooperative Agreement and Wildland Updates
 - AC Dern reported that the cooperative agreement with FFSL has been finalized and fully executed.
 - Dan Walton has been appointed as the new Salt Lake County Fire Warden.
 - AC Dern highlighted recent out-of-area wildland assignments and commented on personnel for their hard work and professionalism while representing UFA.

DOC Easton

- Public Information Updates
 - DOC Easton will be on vacation June 17-June 24. Courtney Samuel will oversee Public Information Office operations during the coverage period.
 - Registration for the annual golf tournament and summer employee picnic is now open. Click [here](#) to register. The picnic will be on August 29, 2026.
 - Command Staff discussed continued distribution of commemorative 250th anniversary challenge coins and positive participation from employees and community partners. Information regarding the UFA will be coming soon.

CFO Hill

- Nothing to report

OC Kay

- Nothing to report

CLO Roberts

- Nothing to report

AC Robinson

- UFA AI Policy
 - AC Robinson reported that a draft Artificial Intelligence policy has been developed, and additional review by Command Staff will occur before broader distribution.
 - Discussion focused on ensuring accountability remains with the employee utilizing AI-generated content and tools. Command Staff acknowledged the growing use of AI technologies and the importance of establishing clear organizational expectations and guidelines.

AC Russell

- Nothing to report

FM Watkins

- Nothing to report