



# UFA Command Staff Meeting Highlights

## July 15, 2024

### Present

Chief Burchett  
AC Pilgrim  
AC Dern  
AC Robinson  
OC Russell

HR Director Day  
CFO Hill  
CLO Roberts  
DOC Easton  
Cyndee Young

### Absent

Fire Marshal Larson

### Guests

- BC Fossum – Liability/Workers Comp

### Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

### Policy – HR Director Day/DOC Easton

#### 100-230 Pins, Medals & Awards

- DOC Easton stated that IO is continuing to work with SymbolArts on changes to the ribbons on the medals
- SymbolArts is no longer able to get many of the current ribbon color combinations
- IO is also looking at other vendors who could possibly continue to supply the current ribbon color combinations
- No changes will be made to policy

#### 300-020 ECC Staff

- All of Command Staff has reviewed the policy
- The policy will now go to PAC

#### 400-160 Mandatory Staffing

- More clarifying language will be added to address mandatory exemptions with the addition of the FPAT
- The policy will be brought back to Command Staff for review

### Chief Burchett

- SL Valley Alliance
  - Guidelines are being created for operational retreat and initial apparatus placement
  - AC Dern will house the guidelines in PowerDMS once they are approved
  - A memo will be distributed once more information is available

- Chief's Schedule This Week:
  - **Monday, 7/15**
    - Morning Meeting w/ACs
    - Command Staff
  - **Tuesday, 7/16**
    - UFA/UFSA Board Meetings
    - Lifesaving Awards Station 111
  - **Wednesday, 7/17**
    - HR Annual Meeting
    - Weekly Wednesday Command Staff
  - **Thursday, 7/18**
    - HR Director Day Annual Meeting
  - **Friday, 7/19**
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#### HR Director Day

- Light Duty Update
  - Reviewed current LD assignments
- Written Exam Update
  - 159 candidates participated in 4 tests last week
  - Testing continues Monday, Wednesday, and Saturday (3 test sessions on Saturday)

#### AC Dern

- Central Dispatch
  - Central dispatch is working on configuring the CAD and implementation of industry standards/best practices

#### DOC Easton

- Questions w/Chief
  - Two questions have been submitted
- Promotional Ceremony August 5
  - IO will distribute information on the upcoming ceremony
  - This will be held at the ECC

#### AC Pilgrim

- Special Enforcement Hiring Update
  - Interviews take place next week

#### AC Robinson

- Personnel Update
  - AC Robinson provided an update on personnel hiring in Logistics and Emergency Management
- Quarterly Updates
  - Both IT and Emergency Management have emailed their quarterly updates to all personnel
    - [Click Here to View the Technology Division Quarterly Update](#)

- [Click Here to View the Emergency Management Quarterly Update](#)
- Watch your email for the update from Logistics which should be out soon
- Ladder Trucks
  - Both apparatus should be ready for transport from Rosenbauer in 3-4 weeks

#### OC Russell

- An incident specific commendation was discussed for Engineer Jason Bosen
  - This was in reference to independent action he took during a field fire on July 6
  - His actions directly contributed to the protection of several homes in Saratoga Springs
  - This was another great example of the incredibly selfless and professional personnel we have at UFA
- Station 125 Board Meeting
  - Station 125 will have the new ambulance and engine at the ECC for the Board Members to view tomorrow, 7/16