

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



UNIFIED FIRE AUTHORITY BOARD AGENDA

July 15, 2025, 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTj9lSDIxMS96KzZXZz09>

Password: 123911

1. Call to Order – Chair Weichers
2. Public Comment
Please limit comments to three minutes each and be germane to the agenda items or UFA business. The UFA Board typically will not engage directly but may direct staff to address comments following the meeting.
There are three options for comments during this meeting:
 - a. In-Person.
 - b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the queue and invited to speak.
 - c. EMAIL: Public comments will be accepted prior to the meeting via email at publiccomment@unifiedfire.org until 7:00 a.m. July 14, 2025. Emailed comments submitted prior to 7:00 a.m. July 14, 2025, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.
3. Mayor Silvestrini Service Award – Chair Weichers
4. Board Elections – CLO Roberts
 - a. Chair Election
 - b. Vice Chair
5. Minutes Approval – Chair
 - a. June 17, 2025 Board Meeting
 - b. June 17, 2025 Special Board Meeting – Fee Increase
6. Consent Agenda – CFO Hill
 - a. Review of June Disbursements

7. Committee Updates
 - a. Benefits & Compensation Committee (No meeting) – No Chair
 - b. Governance Committee (No meeting) – Chair Gettel
 - c. Finance Committee (No meeting) – Chair Henderson

8. Administration & Planning Report – AC Russell
 - a. Liaison Format Change

9. Support Services Report – AC Robinson
 - a. UFA/BLM WL Fire Station Update

10. Operations Report – AC Dern
 - a. Holiday Staffing
 - b. Herriman Incident
 - c. Type VI Staffing Prioritization

11. Fire Chief Report
 - a. Hot Shot Update
 - b. Lithium Ion Batteries – DOC Easton/FM Watkins

12. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting

13. Adjournment – Chair

The next UFA Board meeting will be held August 19, 2025, at 7:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting will also be held electronically to allow members of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 14th day of July, 2025, on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Micayla Dinkel, UFA Board Clerk



UNIFIED FIRE AUTHORITY BOARD MINUTES

June 17, 2025, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order

Quorum present

Chair Weichers called the meeting to order at 7:30 a.m.

Chair Weichers welcomed new Board Member Millcreek Council Member Cheri Jackson who will be replacing Mayor Silvestrini

Chair Weichers reminded all Board Members that there will be a Public Hearing tonight at 6:00 p.m. to discuss fee increases

2. Public Comment

- Council Member Harris thanked UFA crews at Station 119 for their quick response on a fire in Emigration Canyon
- A public comment was sent via email and forwarded to the Board, as it was past the submittal period, it was not addressed at the meeting or read into the meeting record

3. Approval of Minutes

Council Member Fotheringham moved to approve the minutes from the May 8, 2025 UFA Finance Committee Meeting, the May 20, 2025 UFA Board Meeting, and the May 28, 2025 UFA Governance Committee Meeting as submitted
Council Member Hull seconded the motion
All voted in favor, none opposed

4. Oath of Office for New Board Member

- Clerk Young administered the oath to Millcreek Council Member Cheri Jackson

5. Consent Agenda

- Review of May Disbursements
 - No discussion

Mayor Gettel moved to approve the May disbursements as submitted
Council Member Buroker seconded the motion
All voted in favor, none opposed

6. Committee Updates

- Benefits & Compensation Committee – Chair Silvestrini
 - No meeting
- Governance Committee – Chair Gettel
 - Meeting held 5/28/25
 - The Interlocal Agreement (ILA) was reviewed

- CLO Roberts explained that the ILA is to be reviewed every 5-years
- While there have been no issues and the ILA is working fine, the Committee decided to review the ILA in 6-months
- With the current facilitator process taking place with SLCo, it will be reviewed again in the event that anything arises from this process
- Chair Gettel stated that in January 2026 the Committee will be assembled to conduct a thorough review of the ILA, with the hope that the facilitation process will be completed
- Finance Committee – Chair Henderson
 - No meeting

7. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2024/2025 Fiscal Year Budget

- CFO Hill reviewed the proposed amendments to the budget
- Council Member Fotheringham questioned the source of funds for the Wildland Division
 - CFO Hill explained that the revenues are directly accounted for
 - When crews are deployed, UFA makes the expenditures, the state then reimburses UFA for these costs
 - CFO Hill stated that the wildland program is completely funded through the Enterprise Fund

Council Member Fotheringham moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2024/2025 Fiscal Year Budget

Council Member Harris seconded the motion

Roll call vote taken

Bailey	-	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	Y	Knopp	-
Fotheringham	Y	Overson	Y
Gettel	Y	Stewart	Y
Harris	Y	Weichers	Y
Henderson	-	Westmoreland	Y
Huish	Y		

No public comments

Mayor Overson moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2024/2025 Fiscal Year Budget

Mayor Gettel seconded the motion

Roll call vote taken

Bailey	-	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	Y	Knopp	Y
Fotheringham	Y	Overson	Y
Gettel	Y	Stewart	Y
Harris	Y	Weichers	Y
Henderson	Y	Westmoreland	Y
Huish	Y		

8. Consider Resolution 06-2025A to Approve Proposed Amendments for the 2024/2025 Fiscal Year

Council Member Buroker moved to approve Resolution 06-2025A amending the 2024/2025 Fiscal Year Budget as presented

Council Member Fotheringham seconded the motion

Roll call vote taken

Bailey	-	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	Y	Knopp	Y
Fotheringham	Y	Overson	Y
Gettel	Y	Stewart	Y
Harris	Y	Weichers	Y
Henderson	Y	Westmoreland	Y
Huish	Y		

9. Consider Request to Approve the Rollover of Funding for Two FY24/25 Projects

- Chief Burchett reviewed the memo explaining that there were two projects staff was unable to accomplish
- The request to the Board is to roll over the funds to allow the projects to be completed this coming year
- The first project is the replacement of the Flashover Prop at the Fire Training grounds that is at it's end of life, \$130,000
- The second project is the funding for professional development, \$20,000
 - An annual training for new and upcoming leadership was budgeted for, but due to internal scheduling conflicts, was unable to be scheduled
 - Rolling over the funding for this project will result in two opportunities for professional development this coming year
 - Both the CenterPoint cohort and another training offered by Mission Centered Solutions will provide professional development opportunities for administrative and operations personnel

Mayor Overson moved to approve the request to rollover funding for two FY24/25 projects as presented

Council Member Hull seconded the motion

All voted in favor, none opposed

10. Public Hearing to Receive and Consider Comments on the Final Budget for the 2025/2026 Fiscal Year

Mayor Gettel moved to open the Public Hearing to receive and consider comments on the Final Budget for the 2025/2026 Fiscal Year

Council Member Fotheringham seconded the motion

Roll call vote taken

Bailey	Y	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	Y	Knopp	Y
Fotheringham	Y	Overson	Y
Gettel	Y	Stewart	Y
Harris	Y	Weichers	Y
Henderson	Y	Westmoreland	Y

Huish	Y		
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No public comments

Council Member Fotheringham moved to close the Public Hearing to receive and consider comments on the Final Budget for the 2025/2026 Fiscal Year

Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	Y	Knopp	Y
Fotheringham	Y	Overson	Y
Gettel	Y	Stewart	Y
Harris	Y	Weichers	Y
Henderson	Y	Westmoreland	Y
Huish	Y		

11. Consider Resolution 06-2025B Adopting the Final Budget for the 2025/2026 Fiscal Year

- CFO Hill provided a brief overview of the budget, which is the culmination of 6-months of work and review
- This budget includes the rollover adjustments in the previous agenda item
- CFO Hill noted that the final exhibits are pay plans and benefits that have been vetted through both the Benefits & Compensation Committee and the UFA Finance Committee
- There are no further questions
- Council Member Fotheringham thanked staff for their efforts in providing a professional and carefully constructed document for the municipalities UFA serves

Council Member Hull moved to approve Resolution 06-2025B approving the Final Budget for the 2025/2026 Fiscal Year including the adjustments approved today by the Board

Council Member Buroker seconded the motion

Roll call vote taken

Bailey	Y	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	Y	Knopp	Y
Fotheringham	Y	Overson	Y
Gettel	Y	Stewart	Y
Harris	Y	Weichers	Y
Henderson	Y	Westmoreland	Y
Huish	Y		

12. Administration & Planning Report

- Administrative & Planning Overview
 - AC Russell has been conducting a comprehensive review of the structure of all internal committees
 - The intent is to ensure all committees have goals and are running efficiently
 - This should translate into actionable outcomes and increased oversight
 - Professional development opportunities are also at the forefront of his focus
 - The Liaison Program is being reviewed to provide more consistent messaging, mentorship, efficiencies, and effectiveness, while ensuring the program is sustainable

- There will be some restructuring and realignment within the program
- These changes will be presented at the upcoming CFO/City Manager Meeting, 6/24
- More information will be discussed at the July 15 Board Meeting

13. Operations Report

- AC Dern presented the report from last month
 - Incidents are at 16,000 YTD
 - Just over 3,300 for May, up 255 from 2024
 - UFA is trending at about 1,000 more calls per calendar year, this is being closely tracked
 - Council Member Fotheringham inquired as to what could be attributed to the increase
 - AC Dern replied that possibly growth and more population density could be contributing to the increase
 - Within the 2025/2026 budget, the trial run of a Low Acuity unit may help to buffer the use of the larger apparatus on non-emergent calls
 - Council Member Buroker asked if fires from lithium batteries are identifiable, to which AC Dern replied that through the fire investigation the cause would be tracked
 - Council Member Buroker hoped that the cause would circle back to media posts or some sort of preventive message
 - AC Dern stated that yes, this would be addressed through Community Risk Reduction outreach
 - Council Member Buroker asked about the incidents wherein crews were dispatched but cancelled enroute and what is done with this information
 - When dispatched and cancelled, there are many categories of calls
 - We have identified and are working on properly categorizing this category of calls
 - AC Dern expects that with the current work taking place in these instances, the number of these calls will decrease in future reports
 - Council Member Buroker feels it would be valuable if staff was able to calculate the cost every time this happens and use this information as education for the public with the hope that public awareness reduces the number of calls
- Holiday Staffing
 - With the upcoming July holidays, UFA will upstaff three Type 6 and one water tender from noon until midnight July 4
 - The fuels crew and Camp Williams personnel will also be available
 - Historically crews are busier with vegetation fires and medical calls, this upstaffing has been valuable in managing the additional calls and containing fires quickly
 - Staffing will be reevaluated prior to the 24th holiday
- Swift Water Incident
 - AC Dern reviewed an incident near the mouth of BCC involving an adult stranded in the creek
 - Due to the water conditions, crews decided a traditional water rescue was a risk
 - Aerial apparatus was used to lower a rescuer to the individual using a rope system and safely pulled the individual out of danger
- Operations Chief Nathan Kay
 - AC Dern introduced the new Operations Chief, the position vacated by AC Russell

14. Fire Chief Report

- Hot Shot Status – DC Widdison
 - Division Chief Widdison provided an overview of the 2-day interagency evaluation process
 - Apparatus, a sand table exercise, administrative documents, and a field exercise were all part of the testing
 - It was decided to not certify the crew at this time

- UFA understood this would be a challenging process, however this outcome is disheartening as work has been ongoing for the past 5-years to meet the national standards
- Work is being done to seek additional clarification of what needs to be done to meet the standards
- UFA is proud of the crews and the UFA Board's continued support
- Council Member Buroker asked how soon UFA can reapply and what is the course of action
 - DC Widdison stated that this is an unknown and that the certification team didn't know either
 - To this point, no one has been able to communicate what needs improvement and this has now been taken for review to a higher level with the hope of getting some clarified guidance
- Council Member Harris has been following this process for years and is proud of the crew
- DC Widdison noted that the crew has been deployed to a fire in Wyoming
- Chief Burchett pointed out that only two other crews have attempted this certification in the past 10-15 years with the three levels of bureaucracy
 - UFA will continue working with the coordination group to explore the next steps
 - This is a setback, but will be used as an opportunity to improve, we will not give up
- Chief Burchett acknowledges the amount of work that has been done and the great leadership given to the crew, they are ready and will continue to pursue Hot Shot status
- Information Outreach Event Season – Captain Barker
 - Captain Barker provided an overview of the upcoming events
 - On duty crews will attend events pending 911 response needs
 - Mayor Gettel discussed informing the community of when to call 911 and when to not
 - Captain Barker clarified that early activation of a response for a fire is paramount
 - Mayor Overson thanked Captain Barker for his expertise during the Taylorsville Dayzz planning meetings and for voicing vulnerability and safety issues
- UFA Board Elections
 - Chief Burchett reminded Board Members that Chair Weichers agreed to remain as Chair through the budget process and will now be stepping down
 - Please reach out to Mayor Weichers or Chief Burchett if interested in serving as Vice Chair
 - Council Member Fotheringham is currently serving as Vice Chair with the intent to advance to Chair for the coming two years
 - Also noted is that the Chair for Benefits & Compensation will need to be elected at the next Benefits & Compensation Committee Meeting
 - Elections will take place at the July 15, 2025 Board Meeting
- Executive Assistant Position
 - Chief Burchett introduced Micayla Dinkel who will be replacing Cyndee Young following her retirement in July
- Olympic Preparations
 - Chief Burchett intends to get ahead of the planning process for the Olympics
 - Work has begun to identify funding, grants, staffing, and resources that will be needed
 - A review of the impact to the organization and funds that were available during the 2002 has begun as well
 - Chief Burchett wants to make sure that UFA is in the position to be successful
 - If any Board Members hear of any funding opportunities, please reach out
 - Council Member Hull asked about venues within the service district
 - Chief Burchett replied that what venues will be used is still unknown

15. Closed Session

None

16. Adjournment

Council Member Fotheringham moved to adjourn the June 17, 2025 UFA Board Meeting

Council Member Hull seconded the motion

All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
Council Member Chrystal Butterfield
Council Member Catherine Harris
Council Member Paul Fotheringham
Council Member Trish Hull
Mayor Dustin Gettel
Council Member Sheldon Stewart
Mayor Tom Westmoreland

Mayor Dan Knopp
Mayor Kristie Overson
Mayor Mike Weichers
Council Member Tyler Huish
Council Member Tish Buroker
Council Member Cheri Jackson
Council Member Jared Henderson

BOARD MEMBERS ABSENT:

Deputy Mayor Catherine Kanter
Mayor Roger Bourke

STAFF IN ATTENDANCE:

Chief Dominic Burchett
CFO Tony Hill

CLO Brian Roberts
Cynthia Young, Clerk

ATTENDEES:

AC Dern
AC Robinson
AC Russell
Aaron Whitehead
Adam Park
Amanda Lawrence
Anthony Widdison
Ben Porter
Ben Reeves
Bryan Case
Calogero Ricotta
Chet Ellis
Chris Cawley
Chris Stavros, UFSA Board
Courtney Samuel
Dave Ulibarri
Debbie Cigarroa
Embret Fossum
Erica Langenfass
Erik Van Duren

Jared Gerber
Jay Torgersen
Jill Tho
Jon Wilde
Kate Turnbaugh
Katherine Petersen
Kelly Bird
Kenneth Aldridge
Kiley Day
Kiyoshi Young
Krystal Griffin
Meisha Marriott
Micayla Dinkel
Mike Greensides
Molly McClellan
Nile Easton
OC Kay
Rob Ayres
Station 125
Steve Bowen

Steve Quinn
Tara Behunin
Tony Barker
Tyler Lintz
Val Greensides
Wade Watkins



UNIFIED FIRE AUTHORITY SPECIAL BOARD MINUTES

June 17, 2025, 6:00 p.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum present
Chair Weichers called the meeting to order at 6:03 p.m.
2. Public Comment
None
Public comment was available live and with a posted email address
3. Public Hearing to Receive and Consider Comments on Proposed Increases to the Fee Schedule for FY25/26
 - The fee schedule has been updated to reflect changes in the Information Outreach Division, Medical Division, Records, Special Enforcement, and Fire Prevention and Permits

Mayor Overson moved to open the Public Hearing to receive and consider comments on the proposed Fee Schedule for FY25/26

Council Member Bailey seconded the motion

Roll call vote taken

Bailey	Y	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	-	Knopp	Y
Fotheringham	-	Overson	Y
Gettel	-	Stewart	-
Harris	-	Weichers	Y
Henderson	-	Westmoreland	Y
Huish	Y		

No public comments

Mayor Knopp moved to close the Public Hearing to receive and consider comments on the proposed Fee Schedule for FY25/26

Council Member Buroker seconded the motion

Roll call vote taken

Bailey	Y	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	-	Knopp	Y

Fotheringham	-	Overson	Y
Gettel	-	Stewart	-
Harris	-	Weichers	Y
Henderson	-	Westmoreland	Y
Huish	Y		

4. Consider Resolution 06-2025C Approving the Proposed Increase to the Fee Schedule for FY25/26

Council Member Bailey moved to approve Resolution 06-2025C approving the proposed increase to the Fee Schedule for FY25/26 as presented

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	Y	Hull	Y
Bourke	-	Jackson	Y
Buroker	Y	Kanter	-
Butterfield	-	Knopp	Y
Fotheringham	-	Overson	Y
Gettel	-	Stewart	-
Harris	-	Weichers	Y
Henderson	-	Westmoreland	Y
Huish	Y		

5. Closed Session

None

6. Adjournment

Council Member Buroker moved to adjourn the June 17, 2025 UFA Special Board Meeting

Mayor Knopp seconded the motion

All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
 Council Member Trish Hull
 Mayor Tom Westmoreland
 Mayor Dan Knopp
 Mayor Kristie Overson

Mayor Mike Weichers
 Council Member Tyler Huish
 Council Member Tish Buroker
 Council Member Cheri Jackson

BOARD MEMBERS ABSENT:

Mayor Dustin Gettel
 Deputy Mayor Catherine Kanter
 Council Member Chrystal Butterfield
 Council Member Catherine Harris

Council Member Paul Fotheringham
 Council Member Jared Henderson
 Mayor Roger Bourke
 Council Member Sheldon Stewart

STAFF IN ATTENDANCE:

Chief Dominic Burchett
 CFO Tony Hill

CLO Brian Roberts
 Cynthia Young, Clerk

ATTENDEES:

Courtney Samuel
OC Kay
AC Robinson
AC Russell
Wade Watkins
AC Dern

DRAFT

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JUNE 2025

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
06/25	6/10/2025	1	PAYROLL TRANS FOR 05/31/25 PAY PERIOD	N/A	\$ 1,818,122.55
06/25	6/25/2025	4	PAYROLL TRANS FOR 6/15/25 PAY PERIOD	N/A	1,610,752.86
06/25	6/4/2025	60425101	SELECTHEALTH	251360019022	650,337.10
06/25	6/12/2025	61225101	UTAH RETIREMENT SYSTEMS	URS061025	637,810.53
06/25	6/24/2025	62425102	UTAH RETIREMENT SYSTEMS	URS062525	616,023.96
06/25	6/9/2025	2	FEDERAL & STATE W/H ACH - 06/10/25 PAYROLL	N/A	463,276.65
06/25	6/24/2025	6	FEDERAL & STATE W/H ACH - 06/25/25 PAYROLL	N/A	397,920.58
06/25	6/7/2025	6072025	WELLS FARGO BUSINESS CARD	Multiple	199,221.38
06/25	6/11/2025	61125205	UTAH LOCAL GOVERNMENTS TRUST	Multiple	72,548.92
06/25	6/25/2025	62525007	GOLD CROSS AMBULANCE	4170	58,662.67
06/25	6/12/2025	88819	FUEL NETWORK	F2511E01004	54,237.94
06/25	6/10/2025	61025101	STRATOS WEALTH PARTNERS	VEBA061025	40,952.26
06/25	6/24/2025	62425101	STRATOS WEALTH PARTNERS	VEBA062525	40,818.12
06/25	6/25/2025	62525004	CASELLE INC	Multiple	31,685.00
06/25	6/12/2025	88828	PEHP GROUP INSURANCE	Multiple	30,456.46
06/25	6/12/2025	88838	CUSTOM BENEFIT SOLUTIONS, INC.	06102025	27,366.24
06/25	6/26/2025	88857	CUSTOM BENEFIT SOLUTIONS, INC.	06252025	27,081.66
06/25	6/18/2025	88854	ROCKY MTN POWER	Multiple	22,345.29
06/25	6/12/2025	88814	AFLAC GROUP INSURANCE	5/31/25	18,440.32
06/25	6/12/2025	88833	UNIFIED FIRE SERVICE AREA	194	15,671.76
06/25	6/4/2025	60425004	COMCAST	241389108	13,496.96
06/25	6/25/2025	62525005	COMCAST	243898198	13,495.03
06/25	6/10/2025	5	TRANSFER FUNDS FOR PATIENT REFUNDS FOR MAY 2025	N/A	13,354.67
06/25	6/25/2025	62525002	APPARATUS EQUIPMENT & SERVICE INC	Multiple	13,286.93
06/25	6/12/2025	88834	UNIVERSITY MEDICAL BILLING	6/1/25	12,566.00
06/25	6/18/2025	61825004	HENRY SCHEIN INC.	Multiple	12,542.55
06/25	6/18/2025	88850	PACIFIC FITNESS PRODUCTS LLC	98168	10,830.00
06/25	6/26/2025	88859	LOCAL 1696 - IAFF	06252025	10,775.30
06/25	6/12/2025	88841	LOCAL 1696 - IAFF	06102025	10,730.45
06/25	6/18/2025	61825012	TELEFLEX LLC	Multiple	10,100.00
06/25	6/25/2025	62525022	WHEELER MACHINERY CO	SS000561964	9,375.58
06/25	6/18/2025	61825001	APA BENEFITS INC (HRA CLAIMS)	T4581455	9,312.21
06/25	6/11/2025	61125206	UTOPIA FIBER	CIV202506-036422	8,656.00
06/25	6/25/2025	62525013	LIFE-ASSIST INC	Multiple	8,597.16
06/25	6/12/2025	88829	PURCELL TIRE CO.	280108142	8,573.89
06/25	6/12/2025	88820	GENERATION SYSTEMS INC	Multiple	8,527.99
06/25	6/4/2025	60425010	SERVICEMASTER OF SALT LAKE	Multiple	7,852.35
06/25	6/25/2025	62525009	HENRY SCHEIN INC.	Multiple	7,840.33
06/25	6/12/2025	88835	UNIVERSITY OF UTAH-DEPT EMERG MEDICINE	UFA-2025-05	6,621.00
06/25	6/2/2025	2	RECORD US MERCHANT FEE - MAY 2025	N/A	5,967.77
06/25	6/5/2025	88813	ZOOM VIDEO COMMUNICATIONS INC	INV301371967	5,894.90
06/25	6/18/2025	61825003	GRAHAM FIRE APPARATUS SALES SERVICE	1138	5,736.63
06/25	6/30/2025	9	XFER FUNDS FROM FIRE WF TO EM WF FOR EMAC OREGON 24 VEHICLE	N/A	5,297.69
06/25	6/12/2025	88815	BCS CLEANING SPECIALISTS INC	27321	5,157.36
06/25	6/25/2025	62525003	BLACKWATER FIRE	Multiple	5,040.00
06/25	6/4/2025	60425201	ENBRIDGE GAS	Multiple	4,749.41
06/25	6/11/2025	61125005	GROUND CONTROL SYSTEMS, INC	OESI-018674	4,668.00
06/25	6/12/2025	88825	ISOLVED TALENT ACQUISITION	82368-2	4,586.00
06/25	6/25/2025	62525023	ZOLL MEDICAL CORPORATION	Multiple	4,534.76
06/25	6/25/2025	62525006	GALLAGHER BENEFIT SERVICES, INC	343851	4,500.00
06/25	6/5/2025	88805	ROB SCHMIDT BODY & PAINT INC.	RS19485	4,260.00
06/25	6/26/2025	88866	FLEETPRIDE HEAVY DUTY PARTS & SERVICE	Multiple	4,202.10
06/25	6/18/2025	61825006	L.N. CURTIS & SONS	Multiple	4,193.96
06/25	6/11/2025	61125009	LES OLSON COMPANY	Multiple	4,054.81

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**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
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GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
06/25	6/12/2025	88817	FIDELITY SECURITY LIFE INSURANCE CO	166791125	4,042.48
06/25	6/11/2025	61125012	NAPA AUTO PARTS	5/31/25	3,988.53
06/25	6/25/2025	62525015	RHINEHART OIL CO LLC	Multiple	3,915.97
06/25	6/25/2025	62525008	GRAHAM FIRE APPARATUS SALES SERVICE	Multiple	3,829.38
06/25	6/18/2025	88846	BOUND TREE MEDICAL LLC	Multiple	3,738.58
06/25	6/18/2025	61825011	SYMBOL ARTS LLC	0531462	3,700.00
06/25	6/4/2025	60425102	SELECTHEALTH	251360010235	3,627.10
06/25	6/18/2025	88845	BCS CLEANING SPECIALISTS INC	27222	3,580.20
06/25	6/12/2025	88826	JERRY SEINER	896232	3,576.28
06/25	6/12/2025	88830	ROCKY MTN POWER	Multiple	3,238.39
06/25	6/18/2025	88856	SYRINGA NETWORKS LLC	25JUN0158	3,156.00
06/25	6/26/2025	88867	FULLY INVOLVED STITCHING LLC	6/16/25	3,088.97
06/25	6/12/2025	88836	UTAH VALLEY UNIVERSITY	J0214438	2,987.00
06/25	6/26/2025	88861	PUBLIC EMPLOYEES LT DISABILITY	06252025	2,976.44
06/25	6/11/2025	61125006	HENRY SCHEIN INC.	Multiple	2,733.88
06/25	6/25/2025	62525017	SERVICEMASTER OF SALT LAKE	139455	2,617.45
06/25	6/4/2025	60425006	HIRERIGHT LLC	G4114474	2,587.41
06/25	6/26/2025	88873	ROOTED THERAPY	Multiple	2,400.00
06/25	6/4/2025	60425001	APA BENEFITS INC	Multiple	2,370.20
06/25	6/9/2025	3	GARNISHMENT 06/10/25 PAYROLL	N/A	2,340.53
06/25	6/12/2025	88824	INFOARMOR	5/31/25	2,297.50
06/25	6/25/2025	62525204	SALT LAKE CITY PUBLIC UTILITIES	Multiple	2,272.70
06/25	6/11/2025	61125002	BLOMQUIST HALE EMPLOYEE ASSISTANCE	JUN25-9376	2,230.00
06/25	6/5/2025	88809	UNIVERSITY OF UTAH	5/16/25	2,215.00
06/25	6/11/2025	61125207	WASATCH FRONT WASTE RECYCLE DIST	Multiple	2,183.09
06/25	6/5/2025	88802	JERRY SEINER	Multiple	2,174.29
06/25	6/25/2025	62525011	L.N. CURTIS & SONS	INV947786	2,149.00
06/25	6/26/2025	88864	FIREFIGHTERS CREDIT UNION	06252025TV	2,131.00
06/25	6/12/2025	88840	FIREFIGHTERS CREDIT UNION	06102025TV	2,129.00
06/25	6/4/2025	60425007	INVICTUS COUNSELING SUPPORT SERVICE	Multiple	2,092.50
06/25	6/11/2025	61125003	FASTEST LABS SALT LAKE	3953	2,039.00
06/25	6/18/2025	61825005	INVICTUS COUNSELING SUPPORT SERVICE	Multiple	2,025.00
06/25	6/26/2025	88865	BOUND TREE MEDICAL LLC	Multiple	1,985.56
06/25	6/18/2025	88852	PURCELL TIRE CO.	280109912	1,973.80
06/25	6/12/2025	88821	GRAHAM FIRE APPARATUS SALES SERVICE	Multiple	1,941.19
06/25	6/18/2025	61825014	WAXIE SANITARY SUPPLY	83272688	1,791.43
06/25	6/4/2025	60425008	L.N. CURTIS & SONS	Multiple	1,729.20
06/25	6/26/2025	88858	FIREFIGHTERS CREDIT UNION	06252025SF	1,729.00
06/25	6/12/2025	88839	FIREFIGHTERS CREDIT UNION	06102025SF	1,727.00
06/25	6/5/2025	60525101	UTAH DEPT WORKFORCE SERVICES	DWS0525	1,687.25
06/25	6/18/2025	61825009	SEA-WESTERN INC	INV42266	1,682.60
06/25	6/18/2025	61825010	STRATEGIC COMMUNICATIONS SOLUTIONS	25SCS-2187	1,665.05
06/25	6/5/2025	88806	ROOTED THERAPY	Multiple	1,650.00
06/25	6/26/2025	88868	GENERATION SYSTEMS INC	Multiple	1,640.98
06/25	6/25/2025	62525010	INVICTUS COUNSELING SUPPORT SERVICE	Multiple	1,620.00
06/25	6/18/2025	88847	DEPARTMENT OF THE TREASURY	6/16/25	1,544.15
06/25	6/11/2025	61125011	MOPA LLC	Multiple	1,533.75
06/25	6/24/2025	5	GARNISHMENT 06/25/25 PAYROLL	N/A	1,529.14
06/25	6/18/2025	61825205	JORDAN VALLEY WATER CONS. DIST	Multiple	1,460.49
06/25	6/11/2025	6	RECORD CLIENT ANALYSIS FEE FOR UFA & UFSA FOR MAY 2025	N/A	1,429.40
06/25	6/18/2025	61825203	EAGLE MOUNTAIN CITY	Multiple	1,367.10
06/25	6/26/2025	88869	GENEVA ROCK PRODUCTS INC	2889066	1,340.00
06/25	6/25/2025	62525019	TECHNOLOGY NET CO LLC	4916	1,200.00
06/25	6/18/2025	88853	ROB SCHMIDT BODY & PAINT INC.	RS19683	1,200.00

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GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
06/25	6/11/2025	61125007	HUSKIEZ LANDSCAPING INC	M16744	1,177.98
06/25	6/11/2025	61125201	ACE RECYCLING & DISPOSAL	Multiple	1,122.07
06/25	6/24/2025	7	RECORD PAYMENT TO UNCLAIMED PROPERTY FOR PATIENT REFUNDS	N/A	1,103.04
06/25	6/5/2025	88807	SUNCREST COUNSELING P.C.	Multiple	1,050.00
06/25	6/12/2025	88818	FLEETPRIDE HEAVY DUTY PARTS & SERVICE	125725930	991.99
06/25	6/11/2025	61125001	APPARATUS EQUIPMENT & SERVICE INC	25-IV-9037	922.52
06/25	6/26/2025	88871	JAN-PRO OF UTAH	352419	921.00
06/25	6/25/2025	62525020	UKG KRONOS SYSTEMS LLC	I10010008251	915.12
06/25	6/4/2025	60425009	MEANING TO LIVE	Multiple	840.00
06/25	6/18/2025	61825211	TAYLORSVILLE-BENNION IMPR DIST	Multiple	822.50
06/25	6/18/2025	88849	GENERATION SYSTEMS INC	15970A	762.80
06/25	6/18/2025	61825209	RIVERTON CITY CORPORATION	Multiple	695.78
06/25	6/12/2025	88823	IMPROVISATIONS INC	12313	675.00
06/25	6/12/2025	88837	UTAH VALLEY UNIVERSITY	AC1264	660.00
06/25	6/25/2025	62525201	HERRIMAN CITY	Multiple	634.36
06/25	6/5/2025	88810	UTAH BROADBAND	Multiple	589.00
06/25	6/11/2025	61125202	CITY OF WEST JORDAN	Multiple	574.19
06/25	6/25/2025	62525202	MIDVALE CITY CORPORATION	Multiple	550.95
06/25	6/11/2025	61125008	L.N. CURTIS & SONS	INV947518	518.00
06/25	6/18/2025	61825013	UKG KRONOS SYSTEMS LLC	I10010002234	500.34
06/25	6/18/2025	61825206	MAGNA WATER DISTRICT	Multiple	440.82
06/25	6/18/2025	88848	EAGLE EYE PROMOTIONS	80794	438.30
06/25	6/25/2025	62525203	PITNEY BOWES GLOBAL	3320811576	436.47
06/25	6/18/2025	61825007	MEANING TO LIVE	Multiple	420.00
06/25	6/26/2025	88863	UTAH RETIREMENT SYSTEMS	Multiple	403.64
06/25	6/3/2025	1	RECORD PAYMENTECH FEE - MAY 2025	N/A	373.29
06/25	6/25/2025	62525001	APA BENEFITS INC	1033524	340.20
06/25	6/18/2025	61825002	APPARATUS EQUIPMENT & SERVICE INC	25-IV-9019	339.00
06/25	6/5/2025	88804	PURCELL TIRE CO.	280107343	316.19
06/25	6/18/2025	61825210	SALT LAKE CITY PUBLIC UTILITIES	Multiple	300.37
06/25	6/18/2025	88855	SUNCREST COUNSELING P.C.	Multiple	300.00
06/25	6/11/2025	61125203	KEARNS IMPROVEMENT DISTRICT	Multiple	297.01
06/25	6/12/2025	88832	SNOWBIRD RESORT LLC	2BY5Y7-C53125	291.60
06/25	6/11/2025	61125010	MCGEE'S STAMP & TROPHY CO	INV153802	285.00
06/25	6/6/2025	4	RECORD XPRESS BILL PAY FEE FOR UFA & UFSA MAY 2025	N/A	270.34
06/25	6/18/2025	61825207	MIDVALE CITY CORPORATION	Multiple	267.67
06/25	6/5/2025	88803	LIFE-ASSIST INC	1599076	260.00
06/25	6/18/2025	61825204	JORDAN BASIN IMPROVEMENT DISTRICT	Multiple	255.98
06/25	6/5/2025	88812	XANTIE LLC	5462	250.00
06/25	6/25/2025	62525021	VEHICLE LIGHTING SOLUTIONS INC	17147	237.50
06/25	6/5/2025	88808	THE RIDGE APARTMENTS TIC I LLC	6/2/25	230.00
06/25	6/18/2025	61825208	MT. OLYMPUS IMPROVEMENT DISTRICT	S-#106 7/25	216.00
06/25	6/18/2025	61825201	AIRGAS USA, LLC	Multiple	210.00
06/25	6/4/2025	60425003	BESTSHRED LLC	6162042225	202.00
06/25	6/18/2025	88851	PUBLIC WORKS OPERATIONS	PWO0003382	199.00
06/25	6/25/2025	62525014	MCGEE'S STAMP & TROPHY CO	INV155293	190.00
06/25	6/12/2025	88843	SALT LAKE VALLEY LAW ENFORCE ASSOC	06102025	190.00
06/25	6/26/2025	88862	SALT LAKE VALLEY LAW ENFORCE ASSOC	06252025	190.00
06/25	6/25/2025	62525205	SUBURBAN PROPANE-1243	12430288247	173.81
06/25	6/12/2025	88822	HONEY BUCKET	Multiple	156.07
06/25	6/25/2025	62525016	SEA-WESTERN INC	INV40227	156.00
06/25	6/5/2025	88811	UTAH VALLEY UNIVERSITY	AC1176	150.00
06/25	6/26/2025	88874	SUNCREST COUNSELING P.C.	318905	150.00
06/25	6/12/2025	88816	COPPERTON IMPROVEMENT DISTRICT	W-#115 5/25	137.50

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**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
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<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
06/25	6/12/2025	88831	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 5/25	125.00
06/25	6/4/2025	60425005	HENRY SCHEIN INC.	41408991	104.79
06/25	6/18/2025	61825008	MONARCH FAMILY COUNSELING	137275	102.00
06/25	6/26/2025	88870	INTERSTATE BILLING SERVICE INC	3042018025	99.54
06/25	6/11/2025	61125204	SALT LAKE CITY PUBLIC UTILITIES	W-#112TEMP 5/25	98.55
06/25	6/18/2025	61825202	CITY OF SOUTH SALT LAKE	W-ECC(F) 5/25	95.70
06/25	6/4/2025	60425002	APPARATUS EQUIPMENT & SERVICE INC	25-IV-9034	85.46
06/25	6/5/2025	3	RECORD AMERICAN EXPRESS FEE MAY 2025	N/A	77.71
06/25	6/24/2025	8	RECORD INTELLIPAY FEE FOR MAY 2025	N/A	67.90
06/25	6/5/2025	88801	EMIGRATION IMPROVEMENT DIST	W-#119 4/25	58.20
06/25	6/26/2025	88872	JERRY SEINER	5435402	43.04
06/25	6/11/2025	61125004	GOLD CUP SERVICES	0304736	35.75
06/25	6/12/2025	88842	MOUNTAIN AMERICA CREDIT UNION	06102025	24.00
06/25	6/26/2025	88860	MOUNTAIN AMERICA CREDIT UNION	06252025	24.00
06/25	6/25/2025	62525012	LGG INDUSTRIAL INC	WV345141	12.94
					<u>\$ 7,255,124.98</u>

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**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING
JUNE 2025**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
06/25	6/4/2025	60425012	MAYORS FINANCIAL ADMIN	UFA2	\$ 214,000.00
06/25	6/25/2025	3	FUNDS TRANSFER FROM EM TO FIRE - 06/25/25 PAYROLL	N/A	74,212.57
06/25	6/16/2025	2	FUNDS TRANSFER FROM EM TO FIRE - 06/10/25 PAYROLL	N/A	73,032.27
06/25	6/18/2025	61825017	ESI ACQUISITIONS INC	INVEST6899	44,695.72
06/25	6/5/2025	8148	ICS CONSULTANTS LLC	1055	36,300.00
06/25	6/30/2025	4	TRANSFER FUNDS FROM EM WF TO FIRE WF - MAY 2025 EM PCARDS	N/A	32,604.69
06/25	6/4/2025	60425014	ULINE INC	193129280	27,584.15
06/25	6/26/2025	8157	ARISTA TEK INC	20250606-02	19,450.00
06/25	6/18/2025	61825018	TELEIRA	025352	17,694.00
06/25	6/12/2025	1	FUNDS TRANSFER FROM EM TO FIRE FOR IMT INSTRUCTOR COSTS	N/A	10,715.63
06/25	6/4/2025	60425013	SERVICEMASTER OF SALT LAKE	Multiple	6,424.65
06/25	6/5/2025	8149	JORDAN COMMONS FUNDING LLC	T0000027	5,796.30
06/25	6/12/2025	8152	ODP BUSINESS SOLUTIONS LLC	424432606001	5,234.62
06/25	6/18/2025	8155	ROCKY MTN POWER	E-ECC(EM) 5/25	4,890.66
06/25	6/26/2025	8158	K SPATAFORE DESIGN	138148	2,150.00
06/25	6/25/2025	62525024	SERVICEMASTER OF SALT LAKE	139455	2,141.55
06/25	6/11/2025	61125016	MAYORS FINANCIAL ADMIN	FAC0001067	1,973.39
06/25	6/12/2025	8151	FUEL NETWORK	F2511E01004	1,708.56
06/25	6/11/2025	61125015	LES OLSON COMPANY	Multiple	1,529.65
06/25	6/11/2025	61125017	WAXIE SANITARY SUPPLY	Multiple	1,365.17
06/25	6/18/2025	8156	SYRINGA NETWORKS LLC	25JUN0158	1,175.00
06/25	6/18/2025	61825213	JORDAN VALLEY WATER CONS. DIST	Multiple	1,020.21
06/25	6/11/2025	61125014	HUSKIEZ LANDSCAPING INC	M16744	963.81
06/25	6/18/2025	61825016	COMPUNET INC	293463	775.00
06/25	6/4/2025	60425202	ENBRIDGE GAS	G-ECC(EM) 5/25	529.23
06/25	6/18/2025	61825015	APA BENEFITS INC (HRA CLAIMS)	T4581455	197.64
06/25	6/12/2025	8150	CULLIGAN QUENCH	INV09064469	121.29
06/25	6/18/2025	8153	EAGLE EYE PROMOTIONS	80829	120.78
06/25	6/4/2025	60425011	BESTSHRED LLC	6162042225	108.00
06/25	6/11/2025	21125208	WASATCH FRONT WASTE RECYCLE DIST	SAN-ECC(EM) 5/25	80.55
06/25	6/18/2025	61825212	CITY OF SOUTH SALT LAKE	W-ECC(EM) 5/25	78.30
06/25	6/11/2025	61125013	GOLD CUP SERVICES	0304736	29.25
					\$ 588,702.64

**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND
JUNE 2025**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
06/25	6/18/2025	88844	BASIN UPFITTING	Multiple	\$ 88,982.80
06/25	6/25/2025	62525018	STRATEGIC COMMUNICATIONS SOLUTIONS	25SCS-2194	15,638.04
06/25	6/12/2025	88827	ODP BUSINESS SOLUTIONS LLC	423412099001	13,068.61
					\$ 117,689.45

Note 1: Bank of America escrow funds funded in October 2021; disbursements began 11/2021 and completed 01/2024

Note 2: JP Morgan escrow funds funded October 2022; disbursements began 12/2022

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**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - EM CAPITAL REPLACEMENT FUND
JUNE 2025**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
06/25	6/18/2025	8154	PREMIER VEHICLE INSTALLATION	47670	\$ 7,714.34
					<u>\$ 7,714.34</u>

Proposed Realignment of UFA Liaison Program

Highlights and Summary

Unified Fire Authority (UFA) is Utah's largest fire service, providing emergency services to 15 municipalities and the unincorporated areas of Salt Lake County. Maintaining strong relationships with each of these communities is vital to UFA's mission. Currently, UFA assigns either a Battalion/Division Chief or a station Captain to serve as the city liaison, acting as the primary representative to local elected officials and administrative staff. These liaisons attend city council meetings, provide department updates, and coordinate with city staff on community risk reduction and emergency planning initiatives.

In recent years, UFA has successfully transitioned most city liaison roles to chief officers, with 13 of 15 municipalities currently represented by a Battalion/Division Chief. This structure has demonstrated clear benefits in responsiveness, authority, and strategic coordination. The intent of this realignment is to complete that transition by assigning a Battalion/Division Chief as the official liaison in all municipalities, creating a unified and consistent model of executive representation across the entire service area.

UFA leadership has long emphasized the importance of the liaison program in building community trust and ensuring municipal engagement. Strategic plans call for enhancing the visibility and availability of UFA's leadership to local government partners. A 2020 survey of city leaders reinforced this commitment, with over 91% of municipal stakeholders expressing satisfaction with the responsiveness of their UFA liaison.

To build on this success, UFA is formalizing a realignment of the liaison structure that ensures all municipalities are assigned a chief officer liaison, supported by increased involvement from the Assistant Chiefs. This model strengthens city level representation, improves intergovernmental communication, and reinforces UFA's dedication to each of the communities it serves.

Proposal

Outlined in this document is a proposed realignment of the UFA liaison program. The goal is to enhance community engagement and executive visibility by ensuring that each of UFA's 15 municipalities is assigned a chief officer to serve as liaison. It establishes a leadership framework that supports strategic communication, intergovernmental coordination, and a strong connection between UFA leadership and its member communities.

Proposed Realignment of UFA Liaison Program

Executive Presence at City Council Meetings: In addition to the day-to-day liaison work done by the Battalion/Division Chiefs, each Assistant Chief will personally attend a city council meeting in one of their municipalities each month on a rotating basis. This means that every month, each Assistant Chief will be present at a different city council meeting within their region. The purpose is to support the Battalion/Division Chief liaison and to formally represent the Office of the Fire Chief at important public forums. By having an executive chief officer periodically present at council meetings, UFA demonstrates its commitment to the partnership with that city's leaders. The Assistant Chief can address high-level questions or policy matters, convey UFA's strategic initiatives, and show accountability directly to elected officials. This regular executive attendance complements the Battalion/Division Chiefs ongoing liaison efforts and visibly connects UFA's top leadership with the communities served.

New Roles and Responsibilities: Under this model, the responsibilities will shift as follows. Battalion/Division Chiefs will take on the liaison duties that Captains performed in the past, becoming the "face" of UFA in their assigned city and managing all routine communications with city officials. The Assistant Chiefs will add a new

layer of involvement in municipal relations. They will mentor and direct their Battalion/Division Chief liaisons and ensure that UFA's Office of the Fire Chief remains highly visible and responsive across all jurisdictions. This structure creates a clear hierarchy for municipal communication, and city concerns can be handled at the appropriate level (Battalion/Division Chief or escalated to Assistant Chief), and information will flow efficiently between city halls and UFA leadership.

Rationale for the Change

To ensure long-term sustainability and improve consistency across jurisdictions, UFA is realigning the liaison program to better integrate executive oversight, standardize communication, and enhance city engagement. The proposed realignment is driven by the desire to strengthen relationships with communities and to enhance the overall effectiveness of the liaison program.

Several key benefits support this change:

- **Stronger Representation for Cities:** Assigning a Battalion/Division Chief as the city liaison elevates the rank and experience of UFA's representative to the municipality. A Battalion/Division Chief typically has a wide scope of authority and understanding of UFA operations. They can speak to city-wide service issues (spanning multiple stations or battalions) and make decisions or commitments on behalf of UFA with more authority. Cities will have a senior officer advocating for their needs. This change also instills confidence that any concerns raised by local officials will be addressed at the appropriate management level without needing to "work up the chain." In short, municipalities gain more direct access to UFA's leadership through their Battalion/Division Chief liaison.
- **Improved Consistency and Oversight:** By grouping five municipalities under each Assistant Chief, UFA can ensure more consistent communication and service delivery across communities. The Assistant Chiefs will coordinate the efforts of the Battalion/Division Chiefs, standardize messaging (so all cities receive the same information about UFA initiatives, budget impacts, service changes, etc.), and share best practices. This oversight helps to ensure that the liaison program is not just 15 separate relationships, but a unified outreach strategy managed at the executive level. It addresses a strategic goal of making UFA more available and responsive to city administrations. It will also solidify relationships across all jurisdictions by having defined leadership channels.
- **Enhanced Executive Engagement:** Introducing a regular presence of Assistant Chiefs at city council meetings bridges the gap between UFA's executive leadership and local governments. While survey data showed that an overwhelming majority of local officials find UFA's current liaisons responsive, they were somewhat less certain about direct responsiveness from top leadership. This initiative directly tackles that gap by putting Assistant Chiefs in front of city councils on a routine basis. City leaders will have face-to-face interactions with UFA executives. This visibility and personal interaction are likely to increase trust and satisfaction with UFA leadership. It demonstrates to elected officials that UFA's chief officers care about each community's needs and are willing to invest time to attend meetings and listen in person. In turn, the Fire Chief gains additional insight into local issues via the Assistant Chiefs' reports, enabling proactive adjustments to services or resources.
- **Alignment with Best Practices:** The realigned structure mirrors successful models used by other large fire authorities. In regional agencies that serve multiple cities, it's common for an Assistant Chief to act as liaison for a group of municipalities. This approach has proven effective in maintaining consistent service levels and communication across a broad service area. Adopting a similar model at UFA helps ensure the agency keeps pace with modern governance practices and expectations of member

communities. It formalizes the liaison program's importance by making it a defined part of the Assistant Chiefs' and Battalion/Division Chiefs' duties.

In summary, the change is expected to deepen relationships with cities, improve information flow up and down the chain of command, and position UFA to be even more responsive and proactive in addressing local needs. The presence of higher-ranking officers in liaison roles underscores UFA's dedication to its communities and aligns with its mission to protect and strengthen those communities through professional service and engagement.

Transition Plan for Implementation

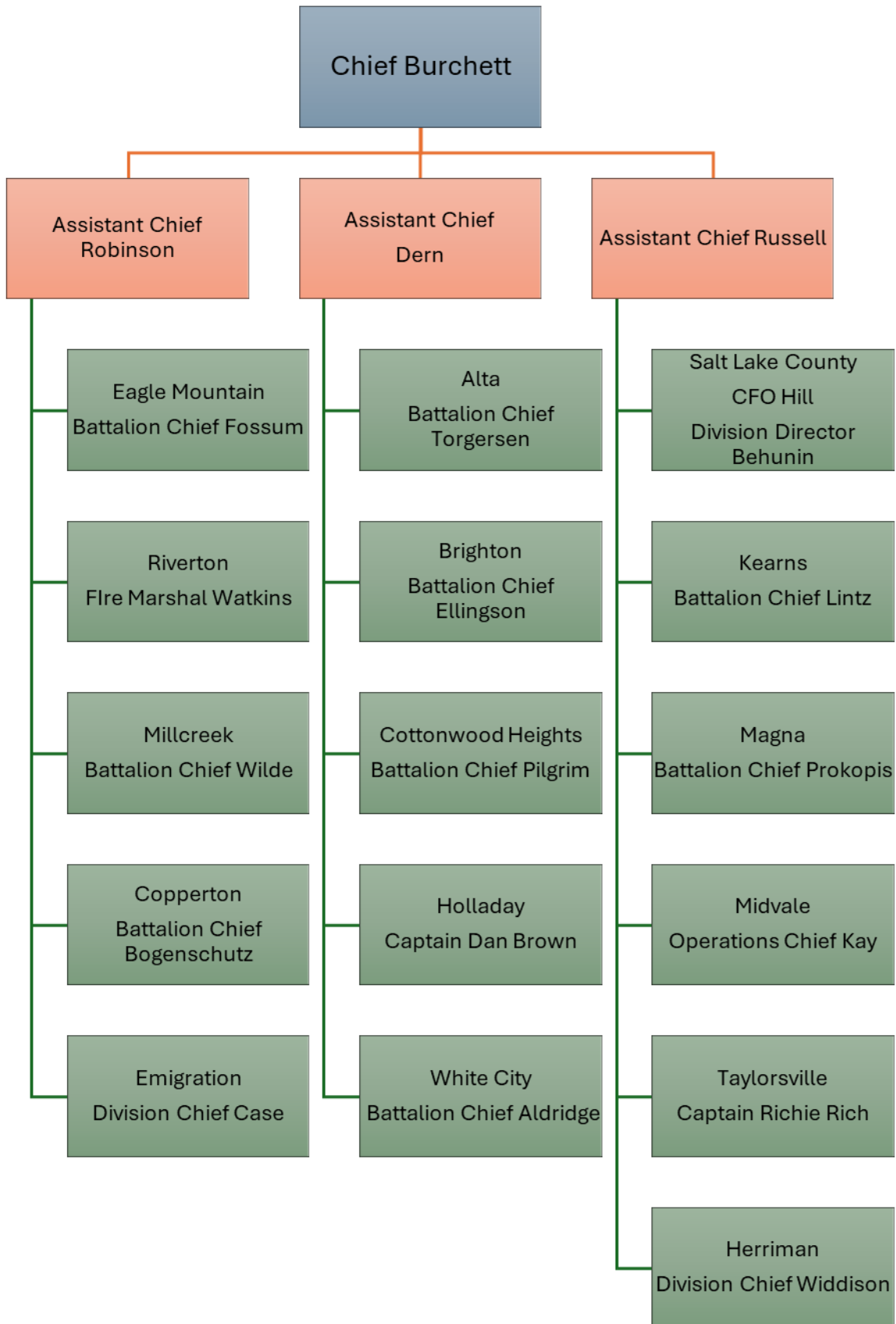
Leadership Support and Communication: Secure approval and support from UFA leadership (Fire Chief and Board of Directors) for the liaison program realignment. Communicate the upcoming changes internally to all ranks, especially the current Captains and Battalion/Division Chiefs, explaining the new structure, reasons for the change, and expected benefits. Also notify external stakeholders, such as city managers and mayors, that UFA is enhancing its liaison program so they are aware of potential changes in their primary contacts.

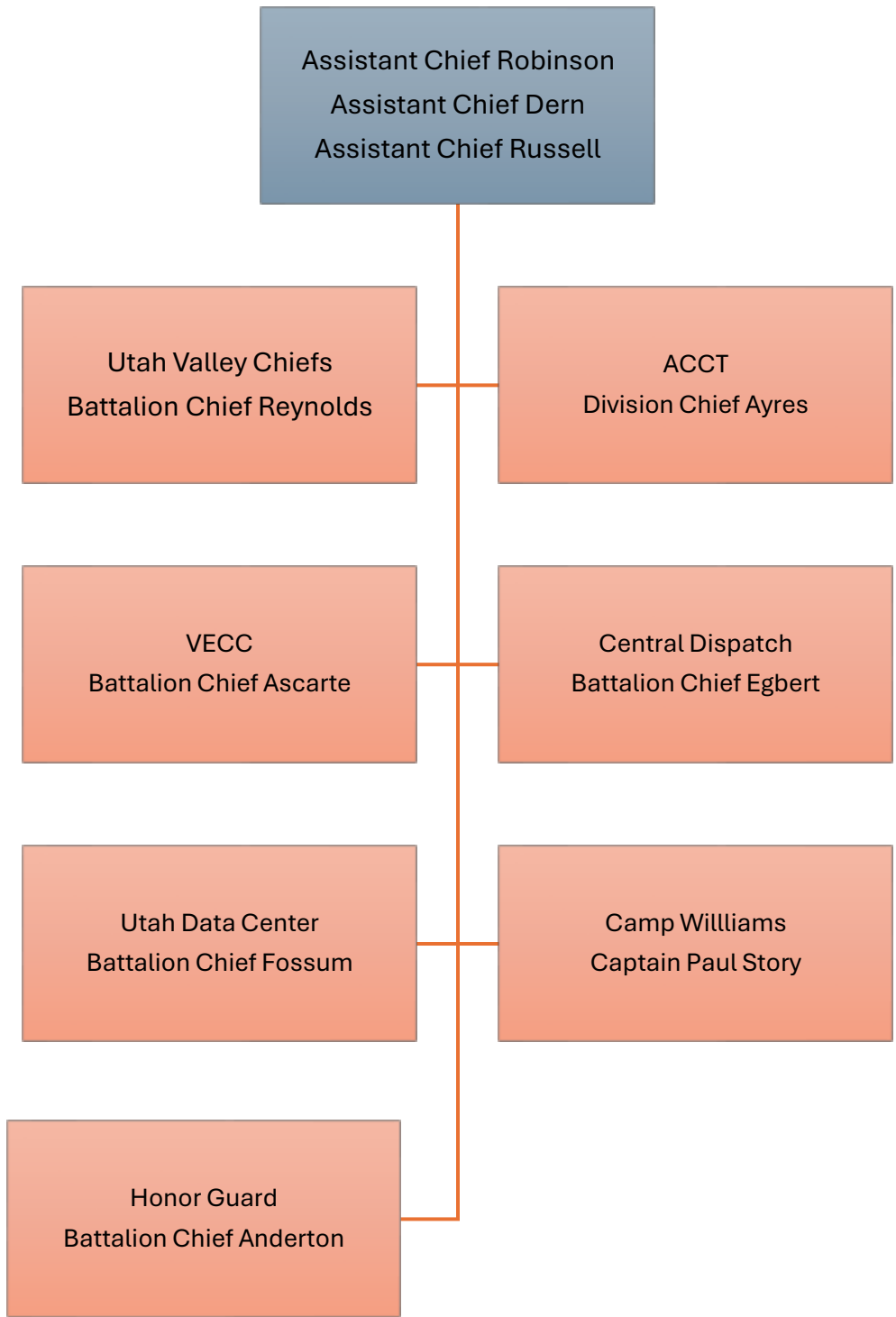
Assign Battalion/Division Chief Liaisons to Cities: Develop an assignment list matching each of the 15 municipalities to a specific Battalion/Division Chief. This may consider current battalion coverage areas, existing relationships, and workload balance. In many cases, the Battalion/Division Chief already responsible for emergency operations in a geographic area can be assigned to the city within that area. Publish a list of the new liaisons with their contact information and provide it to each city's leadership.

Define Assistant Chief Regional Oversight: Determine how the 15 communities will be grouped into three regions under the Assistant Chiefs. Clearly identify which cities fall under each Assistant Chief's responsibility. Communicate these groupings internally and to city leaders so everyone knows which Assistant Chief is linked to their municipality.

Update Policies and Documentation: Revise any internal policies, organizational charts, or job descriptions to reflect the new liaison structure. The liaison program should be documented as an official duty of Battalion/Division Chiefs and Assistant Chiefs. Additionally, update UFA's website and any public-facing materials to list the new liaisons for each municipality.

By following this plan, UFA can implement the liaison realignment with minimal disruption. With the Battalion/Division Chiefs and Assistant Chiefs in these roles, UFA is positioned to provide an even higher level of service and partnership to each municipality it serves. The realigned liaison program supports UFA's mission to save lives and protect property while strengthening community relationships.





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BONNEVILLE HOTSHOTS- 10 BAYS

BONNEVILLE HOTSHOTS
United States Department of the Interior Bureau of Land Management

LOCATION

Sheet Title:
OPTIONS FOR 10-BAYS
CONCEPT 4

Checked by: Checker
Approved by: Approver

Designed by: Designer
Drawn by: Author

Revisions:	Date	Description
#		

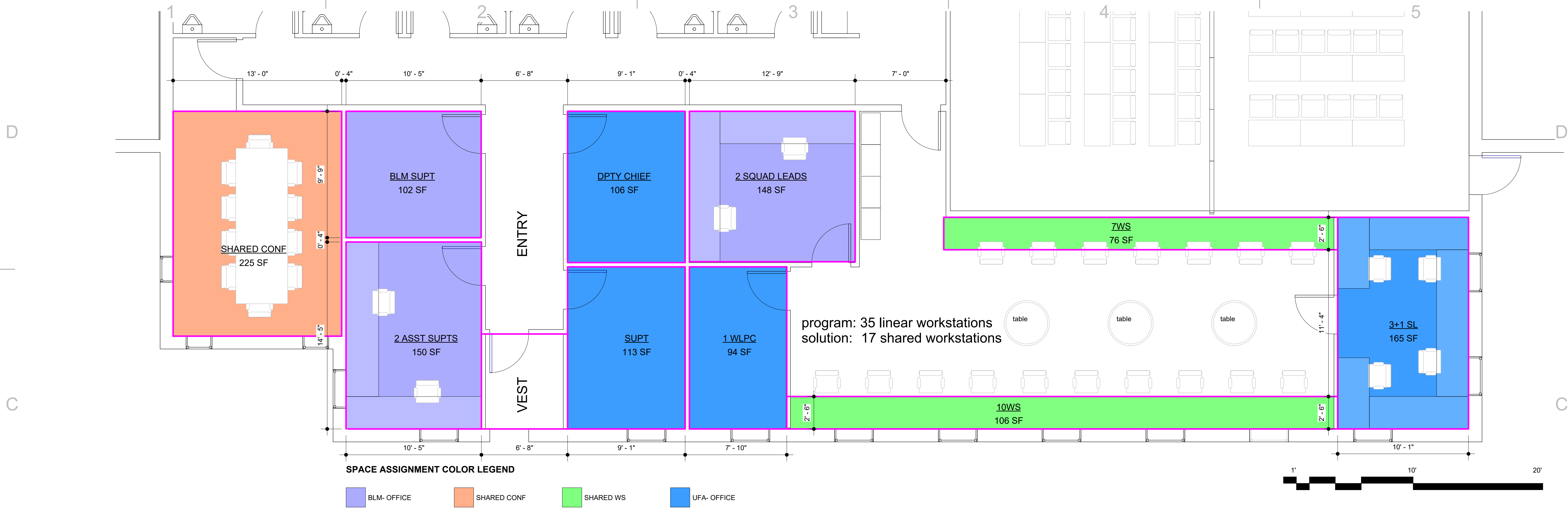
Seal:

Schematic Design

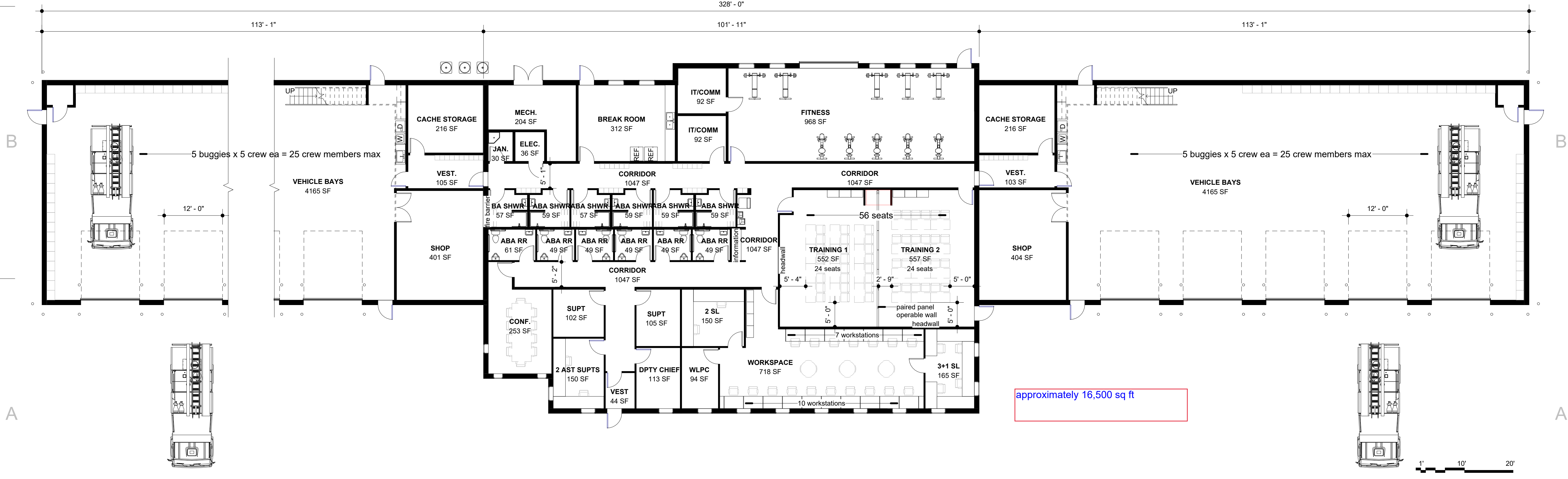
BLM Project ####
Architect's Job #
Date: 08/29/23

A101

Sheet of
BONNEVILLE HOTSHOTS-
10 BAYS



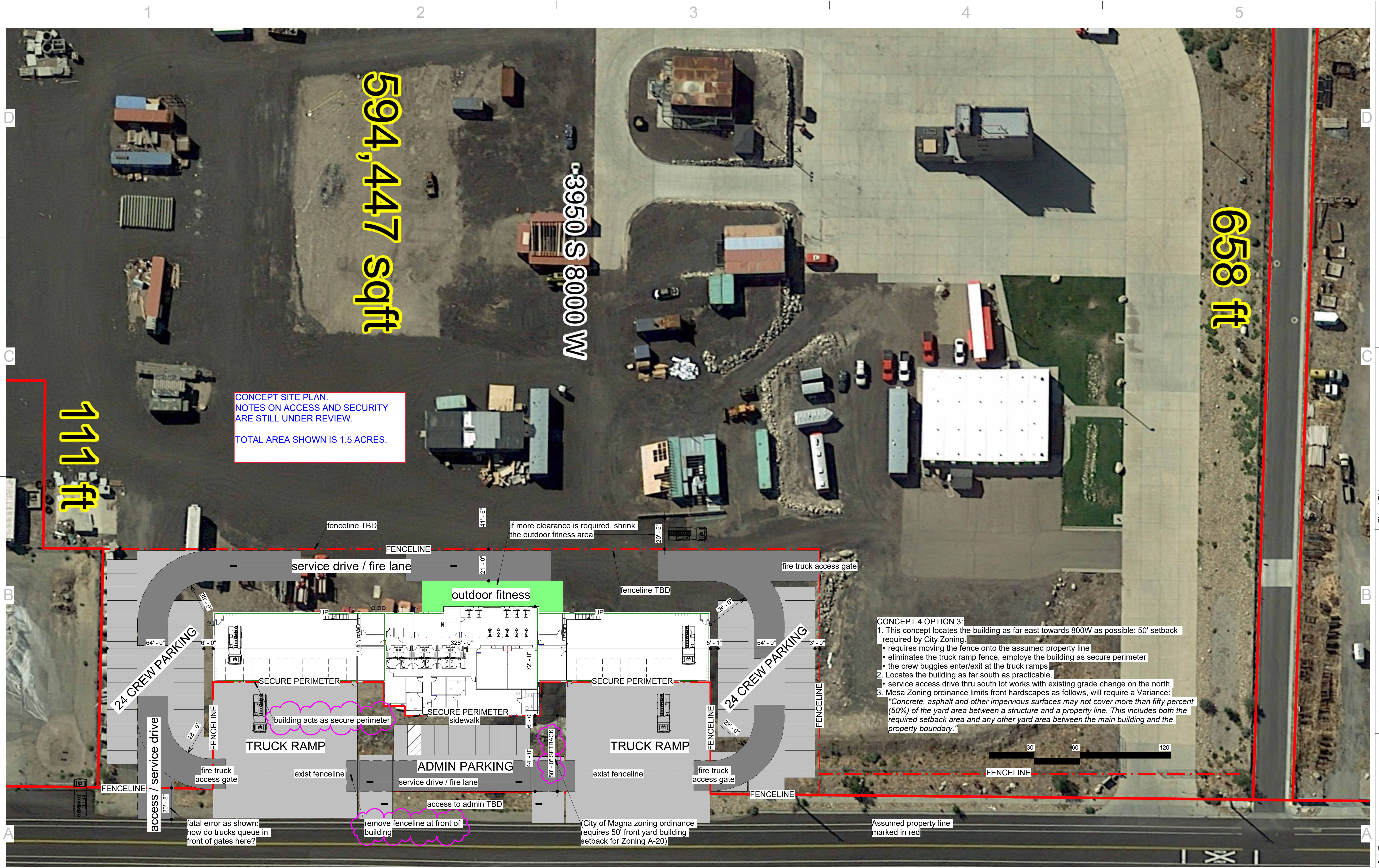
1 ADMINISTRATION DIAGRAM
1/4" = 1'-0"



4 OPTIONS FOR 10-BAYS- CONCEPT 4
3/32" = 1'-0"

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4.3 SITE CONCEPT 4 OPTION 3
1" = 30'-0"



BONNEVILLE HOTSHOTS- 10 BAYS

BONNEVILLE HOTSHOTS
United States Department of the Interior Bureau of Land Management

LOCATION

Sheet Title:
SITE CONCEPT 4 OPTION 3

Revisions:	Date	Description
#		

Seal:

Schematic Design

BLM Project ####
Architect's Job #

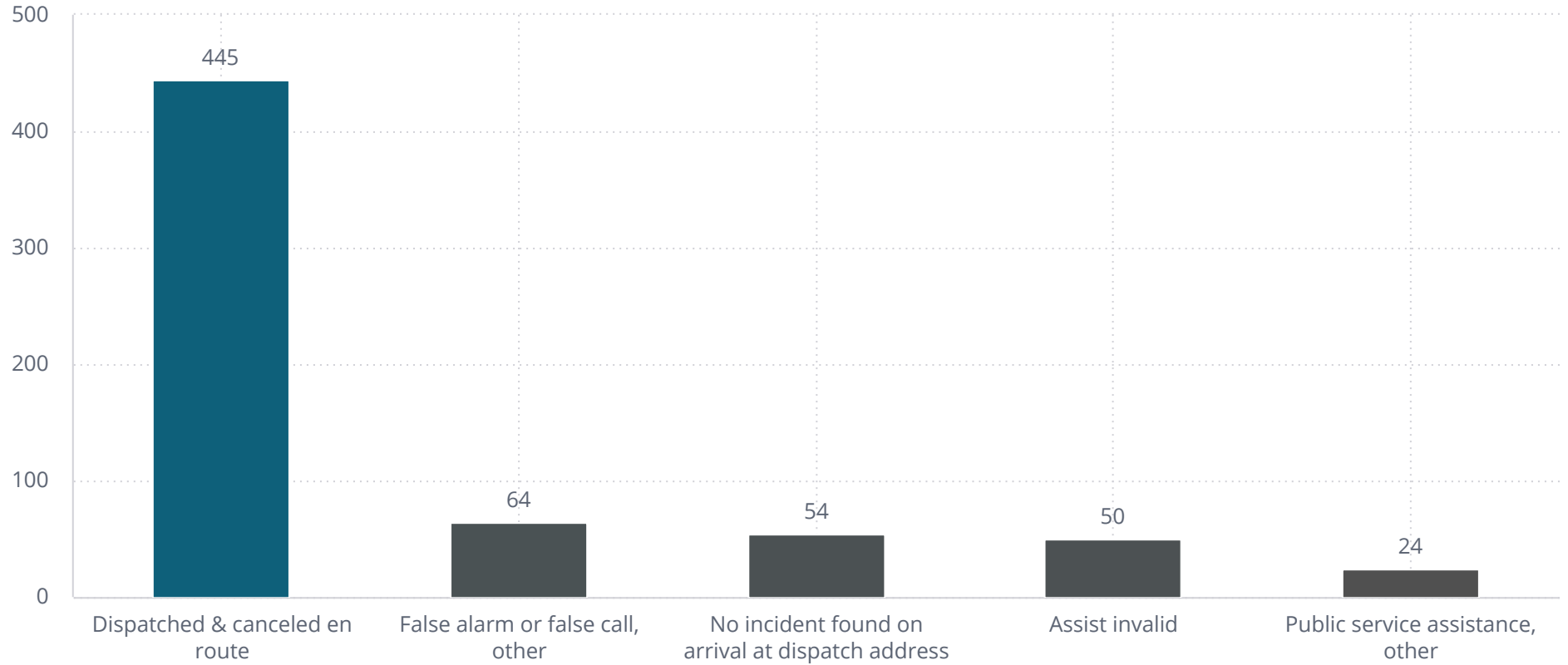
Date: 08/29/23

AS103

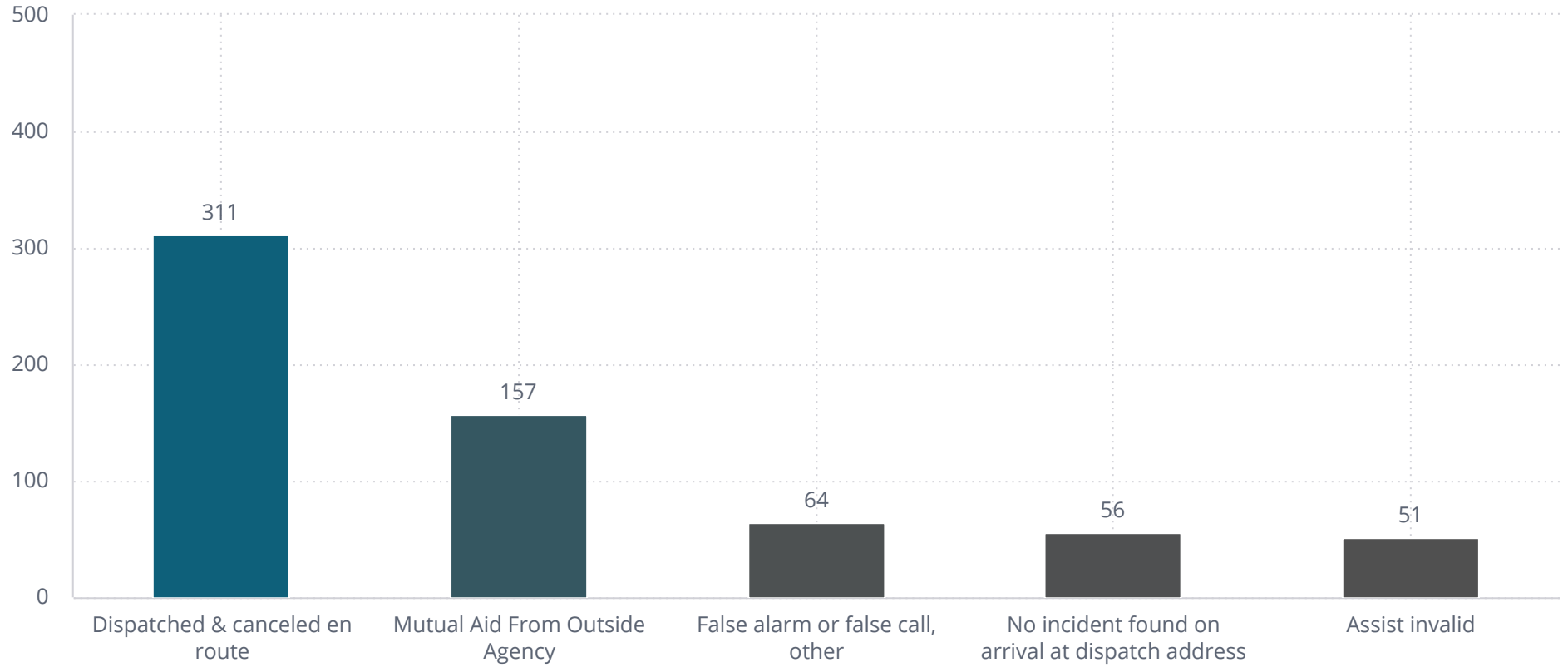
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BONNEVILLE HOTSHOTS-
10 BAYS

5 ALWAYS THINK SAFETY

Top 5 Incident Types Other (Neither Fire nor EMS)



Top 5 Incident Types Other (Neither Fire nor EMS)



Operations Report

Calendar YTD Incident Res...

Count of Incidents YTD
19,864

Incident Responses Last Month

Count of Incidents Last Month

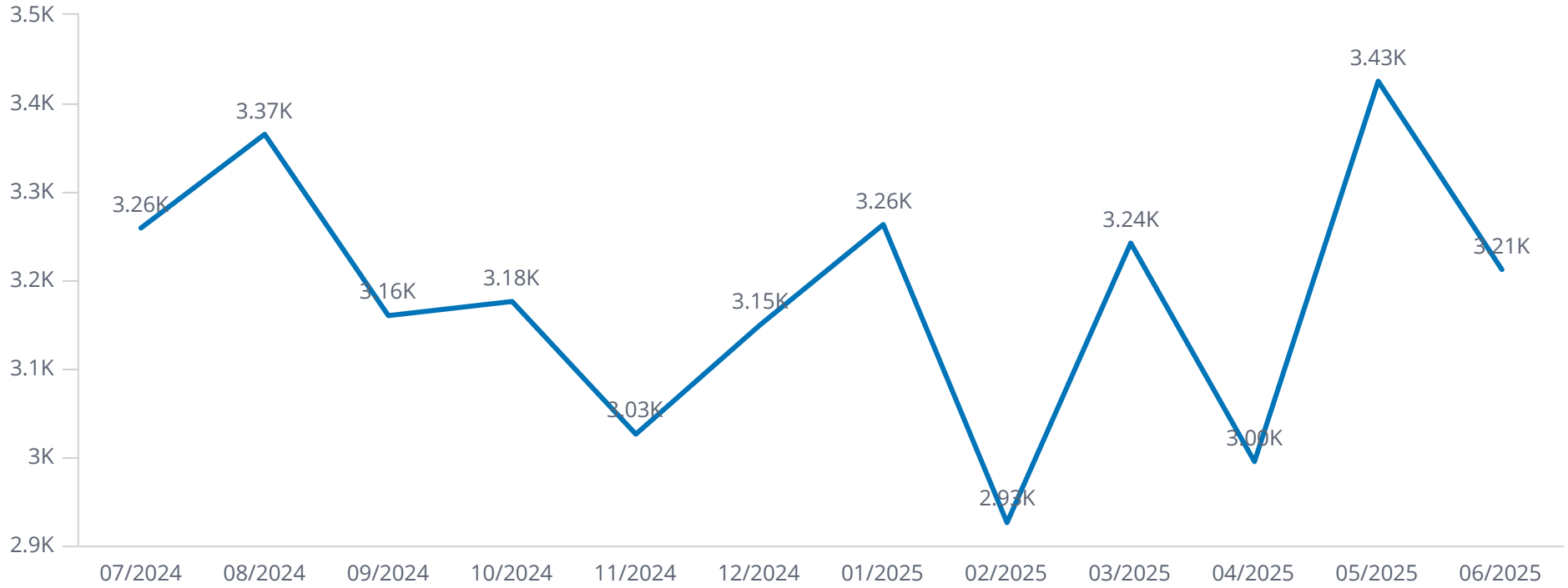
3,212

Difference from last year **-2**

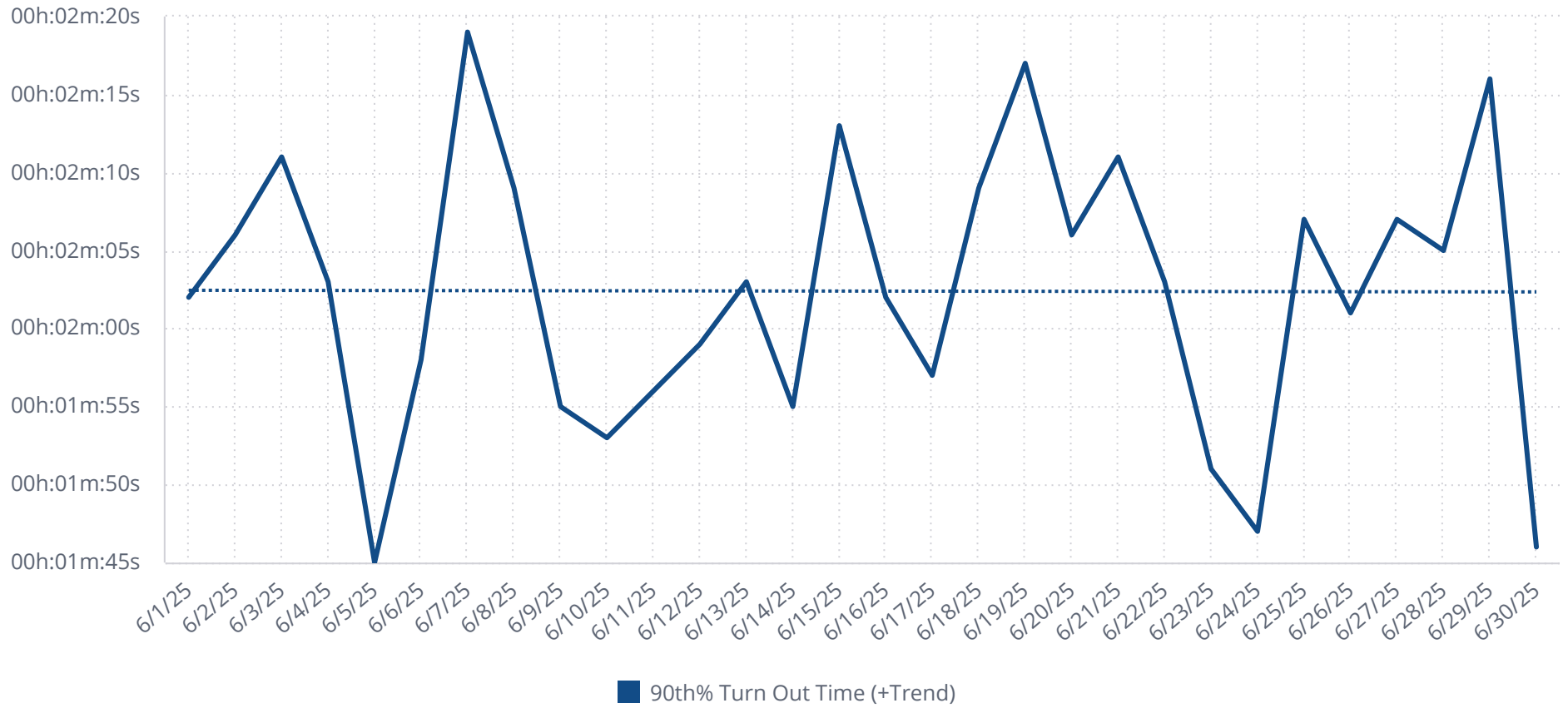
Count of Incident Type Groups

Incident Type Group	Incident Count
100 - Fire	134
200 - Overpressure Rupture, Explosion, Overheat	2
300 - Rescue & EMS	2,112
400 - Hazardous Condition	57
500 - Service Call	286
600 - Good Intent Call	434
700 - False Alarm	175
800 - Severe Weather & Natural Disaster	7
900 - Special Incident	5

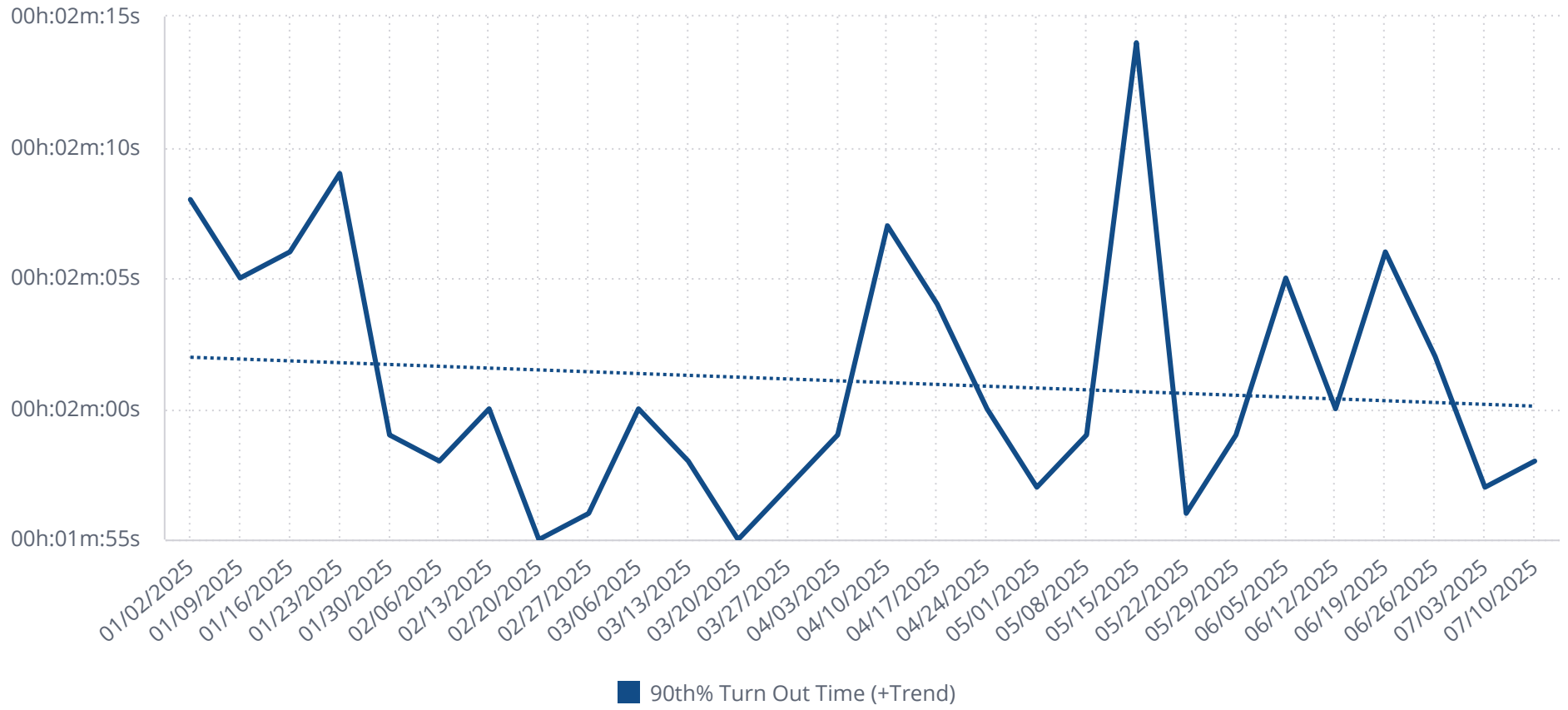
Incident Count by Month YTD



Turn Out Time Last Month



Turn Out Time YTD



Turn Out Time Last Month

90th% Turn Out Time Last Month

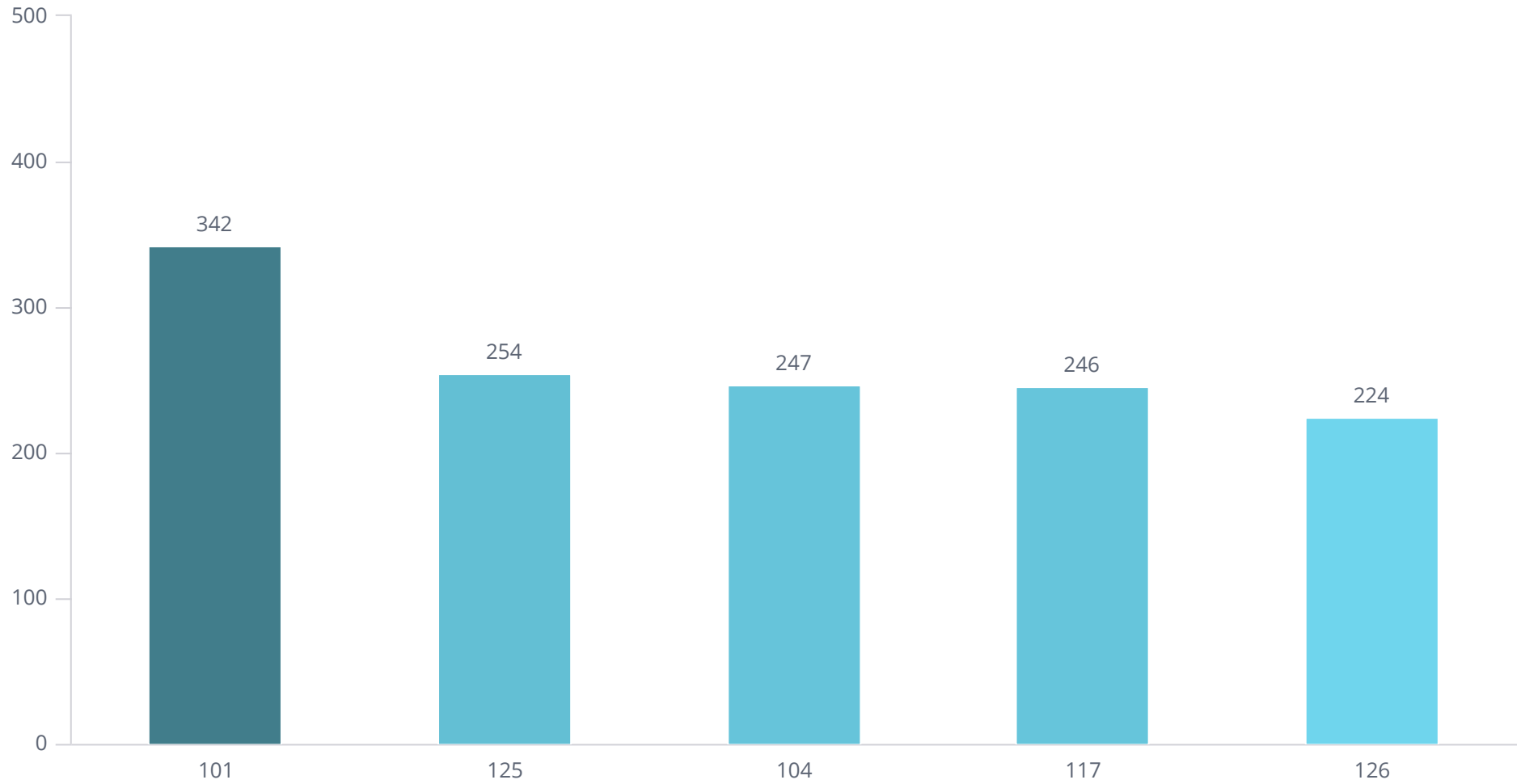
00h:02m:02s

Turn Out Time YTD

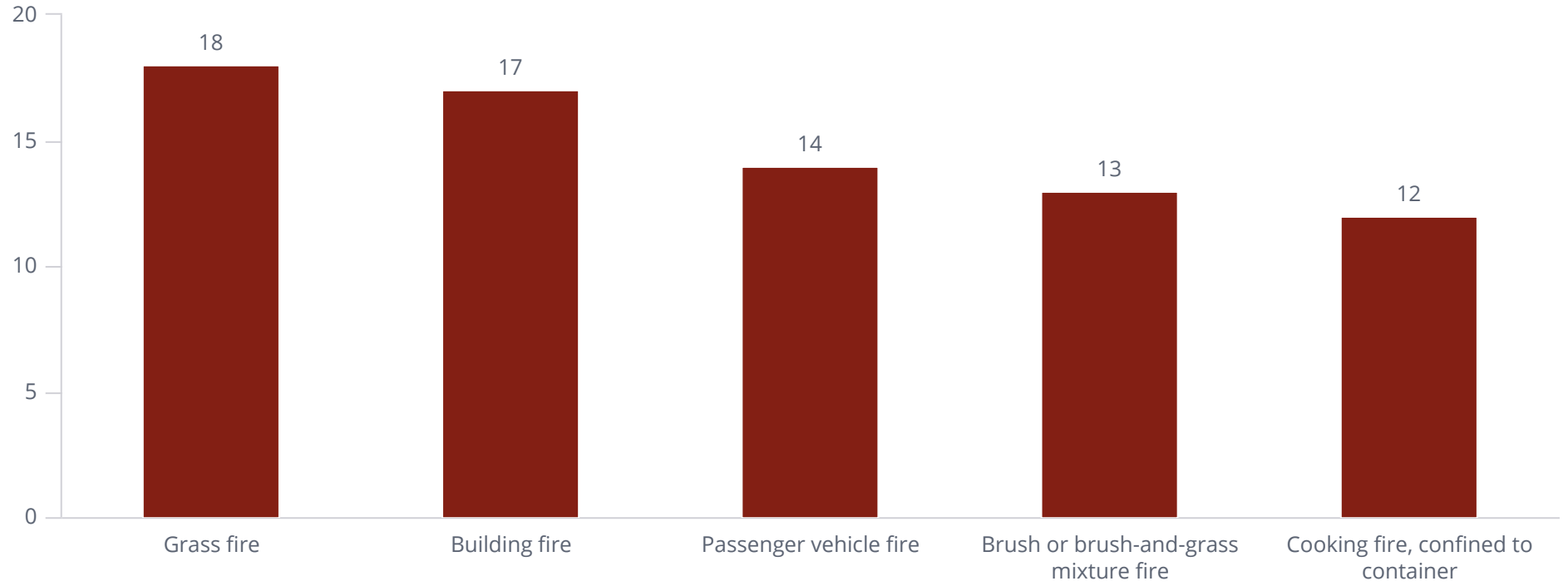
90th% Turn Out Time YTD

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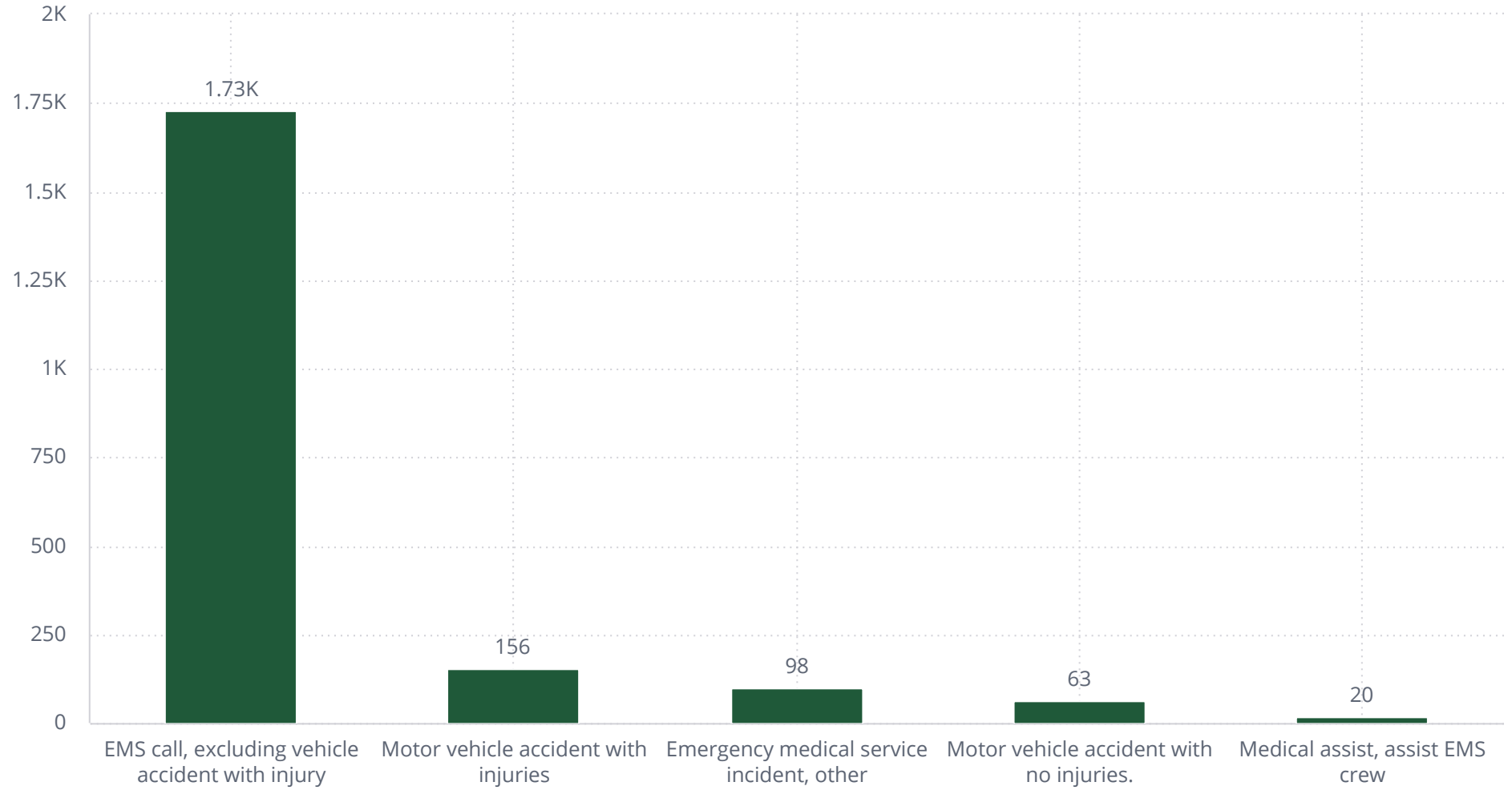
Busiest Station Top 5



Top 5 Fire Incident Types



Top 5 EMS Incident Types



Top 5 Incident Types Other (Neither Fire nor EMS)

