

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



## UNIFIED FIRE AUTHORITY BOARD AGENDA

July 16, 2024, 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTj9lSDIxMS96KzZXZz09>

Password: 123911

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1. Call to Order – Chair Weichers
2. Public Comment  
Please limit comments to three minutes each and be germane to the agenda items or UFA business. The UFA Board typically will not engage directly but may direct staff to address comments following the meeting.  
There are three options for comments during this meeting:
  - a. In-Person.
  - b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the queue and invited to speak.
  - c. EMAIL: Public comments will be accepted prior to the meeting via email at [publiccomment@unifiedfire.org](mailto:publiccomment@unifiedfire.org) until 7:00 a.m. July 15, 2024. Emailed comments submitted prior to 7:00 a.m. July 15, 2024, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.
3. Minutes Approval – Chair Weichers
  - a. June 18, 2024
4. Consent Agenda – CFO Hill
  - a. Review of June Disbursements
5. Committee Updates
  - a. Benefits & Compensation Committee (No meeting) – Chair Silvestrini
  - b. Governance Committee (No Meeting) – Chair Silvestrini
  - c. Finance Committee (No meeting) – Chair Henderson
6. Quarterly Financial Report – CFO Hill

7. Operations Report – AC Dern
  - a. 4<sup>th</sup> of July Update – OC Russell
  - b. American Heart Assoc Mission: Lifeline
    - i. Mission Lifeline EMS Silver Level Award
  - c. Incident Highlight
8. Fire Chief Report
  - a. Unifiedfireut.gov Domain Change – Technology Manager Bowden
  - b. Special Enforcement Division – DC Larsen
  - c. Health & Wellness Update

9. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting

10. Adjournment – Chair Weichers

**NOTICE OF NEW AMBULANCE AND ENGINE PREVIEW FOR THE  
UFA/UFSA BOARD MEMBERS  
July 16, 2024  
Following the UFA Board Meeting**

Notice is hereby given that Unified Fire Authority and Unified Fire Service Area Boards will have the opportunity to view a new ambulance and engine, at which a quorum of either board may be present, following the UFA Board Meeting. This demonstration is for informational purposes only and neither board will take any action. This will be held at the UFA Headquarters located at 3380 S. 900 W in Salt Lake City.

**The next UFA Board meeting will be held August 20, 2024, at 7:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119**

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.**

**In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting will also be held electronically to allow members of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.**

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 15<sup>th</sup> day of July, 2024, on the UFA bulletin boards, the UFA website [www.unifiedfire.org](http://www.unifiedfire.org), posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



## UNIFIED FIRE AUTHORITY BOARD MINUTES

June 18, 2024, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum present  
Chair Weichers called the meeting to order at 7:30 a.m.
2. Public Comment  
None  
Public comment was available live and with a posted email address
3. Approval of Minutes  
Mayor Knopp moved to approve the minutes from the May 21, 2024, UFA Board Meeting as submitted  
Council Member Hull seconded the motion  
All voted in favor, none opposed
4. Consent Agenda
  - Review of May Disbursements
    - No questions

Mayor Overson moved to approve the May disbursements as submitted  
Council Member Hull seconded the motion  
All voted in favor, none opposed
5. Committee Updates
  - Benefits & Compensation Committee – Chair Silvestrini
    - No meeting held
  - Governance Committee – No current Chair
    - No meeting held
  - Finance Committee – Chair Henderson
    - No meeting held
6. Consider Resolution 06-2024A to Authorize Designation of URS Savings Plan Contributions for Tier 2 Employees Authorization of Employer Pick Up of Employee Contribution
  - HR Director Day explained that URS increased the rate and UFA is proposing to pick up the amount for employees in the Tier 2 FF and Public Safety Hybrid system
  - The employee pick-up increased to 4.73%
  - UFA will no longer provide an elective contribution

Council Member Fotheringham moved to approve Resolution 06-2024A authorizing designation of URS Savings Plan contributions for Tier 2 employees authorizing employer pick up of employee contribution

Council Member Hull seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	-
Harris	-	Weichers	Y
Henderson	Y	Westmoreland	-
Huish	Y		
Hull	Y		
Kanter	Y		

7. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2023/2024 Fiscal Year Budget

- CFO Hill reviewed the proposed amendments
  - The General Fund consists of the standard amendments as well as grant and USAR Program true up, expenditures related to ambulance transport growth, and the transfer from noncapital to capital outlay
  - The Wildland Fund amendment is the standard start of season expenses until revenue is realized
  - Capital Replacement Fund insurance reimbursements and true up from some capital and noncapital purchases, and amending FY21/22 and FY22/23 costs appropriated into this year’s fund balance

Mayor Silvestrini moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2023/2024 Fiscal Year Budget

Council Member Hull seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	-	Westmoreland	-
Huish	Y		
Hull	Y		
Kanter	Y		

- No public comment

Council Member Hull moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2023/2024 Fiscal Year Budget

Mayor Overson seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y

Harris	-	Weichers	Y
Henderson	Y	Westmoreland	-
Huish	Y		
Hull	Y		
Kanter	Y		

8. Consider Resolution 06-2024B to Approve a Budget Amendment for the 2023/2024 Fiscal year
- No further questions

Council Member Hull moved to approve Resolution 06-2024B amending the 2023/2024 Fiscal year Budget as presented

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	Y	Westmoreland	Y
Huish	Y		
Hull	Y		
Kanter	Y		

9. Public Hearing to Receive and Consider Comments on the Final Budget for the 2024/2025 Fiscal Year

- CFO Hill provided an overview of the final budget for approval
  - There are 5 funds needing approval
    - \$86.6M General Fund
    - \$4.1M WL Fund
    - \$3.2M EM Fund
    - \$4.8M Fire Capital Replacement Fund
    - No budget for EM Capital Replacement Fund
  - The 4 wage schedules were reviewed: FF, PT/FT Civilian, PT/FT EMS, Seasonal WL
  - Employer benefits
  - Fee schedule, no changes this year
- No questions

Mayor Silvestrini moved to open the Public Hearing to receive and consider comments on the Final Budget for the 2024/2025 Fiscal Year

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	-	Westmoreland	Y
Huish	Y		
Hull	Y		

Kanter	Y		
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- No public comment

Council Member Fotheringham moved to close the Public Hearing to receive and consider comments the Final Budget for the 2024/2025 Fiscal Year

Mayor Stevenson seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	-	Westmoreland	Y
Huish	Y		
Hull	Y		
Kanter	Y		

10. Consider Resolution 06-2024C to Adopt the Final Budget for the 2024/2025 Fiscal Year

- No questions

Council Member Huish moved to approve Resolution 06-2024C approving the Final Budget for the 2024/2025 Fiscal Year

Council Member Buroker seconded the motion

Roll call vote taken

Bailey	-	Knopp	Y
Bourke	-	Overson	Y
Buroker	Y	Silvestrini	Y
Butterfield	Y	Stevenson	Y
Fotheringham	Y	Stewart	Y
Harris	-	Weichers	Y
Henderson	Y	Westmoreland	Y
Huish	Y		
Hull	Y		
Kanter	Y		

11. Operations Report

- AC Dern presented the report from last month
  - There were 2,977 incidents, down 34 from last year
  - 15,538 YTD incidents
  - Station 101 was the busiest station once again
- Structural Collapse Training Update – DC Case
  - Utah Task Force 1 hosted the class at the Magna training tower
  - There were 46 students with a total of 90 attendees including personnel and instructors
  - Students put in 80-90 hours during this training with the rescue squad officers putting in 90 hours in the leadership portion
  - UFA had 38 individuals participate and 10 in supporting or instructor roles
  - DC Case reminded Board Members that the task force is also a state asset
- Wildland Update – DC Widdison

- DC Widdison stated that with all the good water and snowpack there is less of a drought situation
- But these conditions help encourage the fine fuels growth, especially Cheatgrass
- DC Widdison is expecting a longer season with more acres burned with a dryer trend July/August due to a delay in monsoonal moisture
- The fire season has already begun in the southwest and is moving northward
- DC Widdison also provided an update on crew status
- AC Dern pointed out that all Operations crews have completed their wildland refresher training

## 12. Fire Chief Report

- Fireworks Update
  - The firework restriction map is updated and on the UFA website
  - A QR code to access the map is available for posting where fireworks are sold
  - There will be upstaffing of 3 Type 6 engines and a water tender
  - Fire Prevention and Special Enforcement will have staff presence in restricted areas
  - A Communications Chief will be at VECC to help manage high call volume and resources
  - In answer to a request, DOC Easton will provide the QR code to municipalities for their websites
- Local 1696
  - Chief Burchett introduced Local 1696 President Kiyoshi Young and Vice President Molly Doyle
  - Brandon Dodge has stepped down as President
  - Chief Burchett wishes to thank Brandon Dodge for his efforts and time
  - Chief Burchett explained that the relationship with the labor group is important, and Chief is committed to working with the group to help support the organization
  - Both VP Doyle and President Young are interested in meeting with members of the Board in the future
  - Board Members wanting to contact either President Young or VP Doyle:
    - [president@local1696.com](mailto:president@local1696.com)
    - [vicepresident@local1696.com](mailto:vicepresident@local1696.com)
- Staffing Update
  - Chief Burchett provided an update on the 26 new recruit graduates and the onboarding of 6 new lateral Firefighters and Paramedics
  - A second recruit camp begins in the fall and should provide another 20 recruits
  - Mandatory Staffing continues to be a challenge with an average of 1 per day
  - The Paramedic rank is seeing most of the mandatory calls with Firefighters and Engineers being impacted regularly as well
  - Chief Burchett thanks those who have stepped up and are working the extra shifts and expressed that staffing is on the forefront of his mind
  - Staff is working on a plan for an ongoing second recruit camp which should provide the opportunity to contribute to the hiring of 50-60 employees per year
  - Chief Burchett's goal is to reduce mandatory staffing to .5 per day
  - Council Member Hull asked what the ratio of retirements vs other reasons for leaving were
    - CFO Hill stated that data tracking shows that retirements and resignations stay pretty even

## 13. Closed Session No closed session

14. Adjournment

Mayor Knopp moved to adjourn the June 18, 2024 meeting  
Council Member Stewart seconded the motion  
All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Chrystal Butterfield  
Council Member Catherine Harris  
Council Member Paul Fotheringham  
Council Member Trish Hull  
Mayor Marcus Stevenson  
Mayor Dan Knopp  
Mayor Kristie Overson  
Mayor Tom Westmoreland  
Council Member Jared Henderson

Mayor Mike Weichers  
Council Member Tyler Huish  
Deputy Mayor Catherine Kanter  
Council Member Tish Buroker  
Mayor Jeff Silvestrini  
Council Member Sheldon Stewart

BOARD MEMBERS ABSENT:

Mayor Roger Bourke  
Council Member Kathleen Bailey

STAFF IN ATTENDANCE:

Acting Chief Dustin Dern  
Chief Dominic Burchett  
CFO Tony Hill

CLO Brian Roberts  
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Dern  
AC Pilgrim  
AC Robinson  
Aaron Whitehead  
Adam Park  
Amanda Lawrence  
Anthony Widdison  
Bill Brass  
Brad Larson  
Bryan Case  
Calogero Ricotta  
Casey Bowden  
Courtney Samuel  
Erica Langenfass  
Finn Kofoed  
J. Pasillas  
Jay Torgersen  
Kate Turnbaugh  
Kelly Bird  
Kiley Day  
Kiyoshi Young  
Kyle Maurer, Herriman  
Lana Burningham

Mike Greensides  
Molly Doyle  
Nate Bogenschutz  
Nile Easton  
Patrick Costin  
Rachel Anderson  
Rob Ayres  
Scotty McNeil  
Tara Behunin  
Tua Tho  
Val Greensides

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**JUNE 2024**

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
06/24	6/10/2024	1	PAYROLL TRANS FOR 5/31/24 PAY PERIOD	N/A	\$ 1,769,941.63
06/24	6/25/2024	2	PAYROLL TRANS FOR 6/15/24 PAY PERIOD	N/A	1,512,036.80
06/24	6/24/2024	62424102	UTAH RETIREMENT SYSTEMS	URS061024	592,283.39
06/24	6/6/2024	60624101	SELECTHEALTH	241370021819	575,154.50
06/24	6/24/2024	14	FEDERAL & STATE TAX 06/25/24 PAYROLL	N/A	377,787.12
06/24	6/7/2024	9	EFTPS - 06/10/24 PAYROLL	N/A	354,343.58
06/24	6/8/2024	6082024	WELLS FARGO BUSINESS CARD	Multiple	261,786.72
06/24	6/7/2024	10	STATE TAX W/H ACH - JUNE 10, 2024 PAYROLL	N/A	102,801.69
06/24	6/13/2024	87928	FUEL NETWORK	F2411E01022	61,811.12
06/24	6/26/2024	62624001	GCS BILLING SERVICES	3714	45,574.75
06/24	6/6/2024	87918	UNIFIED FIRE SERVICE AREA	Multiple	31,343.52
06/24	6/20/2024	87946	PEHP GROUP INSURANCE	Multiple	29,240.30
06/24	6/13/2024	87936	UNIVERSITY MEDICAL BILLING	45414	25,588.00
06/24	6/24/2024	62424101	STRATOS WEALTH PARTNERS	VEBA061024	24,718.61
06/24	6/27/2024	87956	CUSTOM BENEFIT SOLUTIONS, INC.	06102024	23,476.53
06/24	6/27/2024	87961	CUSTOM BENEFIT SOLUTIONS, INC.	06252024	23,026.53
06/24	6/20/2024	87948	ROCKY MTN POWER	Multiple	20,044.35
06/24	6/20/2024	87938	AFLAC GROUP INSURANCE	45443	17,642.56
06/24	6/26/2024	62624003	MAYORS FINANCIAL ADMIN	MFA0000856	15,244.00
06/24	6/13/2024	87924	APA BENEFITS INC	T4543973	13,471.84
06/24	6/6/2024	87913	COMCAST	202388902	13,272.37
06/24	6/13/2024	61324102	STRATOS WEALTH PARTNERS	VEBA061024	11,379.91
06/24	6/27/2024	87963	LOCAL 1696 - IAFF	06252024	10,178.87
06/24	6/27/2024	87958	LOCAL 1696 - IAFF	06102024	10,146.76
06/24	6/12/2024	61224004	TELEFLEX LLC	Multiple	9,844.00
06/24	6/21/2024	6	TRANSFER FUNDS FOR PATIENT REFUNDS - MAY 2024	N/A	9,773.02
06/24	6/20/2024	87947	ROB SCHMIDT BODY & PAINT INC.	RS18723	9,645.30
06/24	6/20/2024	87950	UTAH VALLEY UNIVERSITY	J0203338	8,961.00
06/24	6/26/2024	62624002	LES OLSON COMPANY	Multiple	8,287.73
06/24	6/13/2024	87929	HENRY SCHEIN INC.	Multiple	8,221.60
06/24	6/13/2024	61324101	UTAH DEPT WORKFORCE SERVICES	DWS0524	7,845.40
06/24	6/12/2024	61224001	NAPA AUTO PARTS	45443	6,681.17
06/24	6/6/2024	87919	UNIVERSITY OF UTAH	UFA-2024-05	6,428.00
06/24	6/25/2024	8	TO RECORD TRANSFER FROM FIRE TO VEBA FOR 2023 AUD	N/A	5,200.00
06/24	6/13/2024	87937	UNIVERSITY OF UTAH	45447	4,260.00
06/24	6/6/2024	60624102	SELECTHEALTH	241370031758	4,240.60
06/24	6/13/2024	87932	ON LINE UTILITY LOCATING LLC	31594	3,761.00
06/24	6/3/2024	1	RECORD US MERCHANT FEE - MAY 2024	N/A	3,720.11
06/24	6/20/2024	87942	FIDELITY SECURITY LIFE INSURANCE CO	166269413	3,520.62
06/24	6/24/2024	12	GARNISHMENT 06/25/24 PAYROLL	N/A	3,447.88
06/24	6/6/2024	87915	GRAHAM FIRE APPARATUS SALES SERVICE	607	3,390.42
06/24	6/12/2024	61224006	WEIDNER FIRE	68358	3,312.00
06/24	6/20/2024	87940	COREY & STEWART	5555	3,150.00
06/24	6/13/2024	87934	ROCKY MTN POWER	Multiple	2,742.79
06/24	6/26/2024	62624004	PUBLIC WORKS OPERATIONS	PW00002907	2,726.52
06/24	6/13/2024	87927	DEPT OF HEALTH & HUMAN SERVICES	Multiple	2,640.00
06/24	6/27/2024	87965	PUBLIC EMPLOYEES LT DISABILITY	06252024	2,556.20
06/24	6/7/2024	60724001	DOMINION ENERGY	Multiple	2,510.47

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

F:\Board Docs\2024-06 Disbursements\10

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**JUNE 2024**

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
06/24	6/5/2024	60524003	SERVICEMASTER OF SALT LAKE	137866	2,494.80
06/24	6/27/2024	87954	APA BENEFITS INC	Multiple	2,314.20
06/24	6/27/2024	87955	BLOMQUIST HALE EMPLOYEE ASSISTANCE	JUN24-5600	2,230.00
06/24	6/20/2024	87945	INFOARMOR	45443	2,114.30
06/24	6/27/2024	87962	FIREFIGHTERS CREDIT UNION	06252024TV	2,061.00
06/24	6/27/2024	87957	FIREFIGHTERS CREDIT UNION	06102024TV	2,057.00
06/24	6/13/2024	87931	JAN-PRO OF UTAH	Multiple	1,842.00
06/24	6/7/2024	11	GARNISHMENT 06/10/24 PAYROLL	N/A	1,735.05
06/24	6/27/2024	87968	FIREFIGHTERS CREDIT UNION	06252024SF	1,670.00
06/24	6/27/2024	87967	FIREFIGHTERS CREDIT UNION	06102024SF	1,661.00
06/24	6/20/2024	87939	COMCAST	203407026	1,634.39
06/24	6/13/2024	87925	BOUND TREE MEDICAL LLC	Multiple	1,320.00
06/24	6/11/2024	5	RECORD CLIENT ANALYSIS FEE FOR UFA & UFSA FOR MAY 2	N/A	1,219.97
06/24	6/20/2024	87944	HUSKIEZ LANDSCAPING INC	M14871	1,177.98
06/24	6/21/2024	62124001	ACE RECYCLING & DISPOSAL	Multiple	1,023.13
06/24	6/5/2024	60524002	INVICTUS COUNSELING SUPPORT SERVICE	Multiple	1,005.00
06/24	6/12/2024	61224003	TECHNOLOGY NET CO LLC	4763	1,000.00
06/24	6/20/2024	87941	EAGLE EYE PROMOTIONS	77560	935.28
06/24	6/20/2024	87943	HENRY SCHEIN INC.	Multiple	554.16
06/24	6/13/2024	87933	PITNEY BOWES BANK INC	POSTAGE 5/24	520.99
06/24	6/13/2024	87930	HONEY BUCKET	0554202227	460.00
06/24	6/13/2024	87935	STEP INTO COMFORT LLC	106203	436.00
06/24	6/12/2024	61224005	WAXIE SANITARY SUPPLY	82493443	396.15
06/24	6/6/2024	87920	UTAH BROADBAND	1445001	390.00
06/24	6/13/2024	87926	COPPERTON IMPROVEMENT DISTRICT	W-#115 5/24	328.50
06/24	6/4/2024	2	RECORD PAYMENTECH FEE - MAY 2024	N/A	265.01
06/24	6/6/2024	4	RECORD XPRESS BILL PAY FEE FOR UFA & UFSA MAY 2024	N/A	250.69
06/24	6/5/2024	60524001	BESTSHRED LLC	6162052824	202.00
06/24	6/6/2024	87916	MONARCH FAMILY COUNSELING	Multiple	148.30
06/24	6/27/2024	87960	SALT LAKE VALLEY LAW ENFORCE ASSOC	06102024	133.00
06/24	6/27/2024	87966	SALT LAKE VALLEY LAW ENFORCE ASSOC	06252024	133.00
06/24	6/20/2024	87949	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 5/24	125.00
06/24	6/5/2024	3	RECORD AMERICAN EXPRESS FEE MAY 2024	N/A	96.41
06/24	6/12/2024	61224002	SPEED'S POWER EQUIPMENT	109041	72.51
06/24	6/14/2024	7	RECORD INTELLIPAY FEE FOR MAY 2024	N/A	56.90
06/24	6/6/2024	87914	EMIGRATION IMPROVEMENT DIST	W-#119 4/24C	49.87
06/24	6/6/2024	87917	UKG KRONOS SYSTEMS LLC	12248328	27.77
06/24	6/27/2024	87959	MOUNTAIN AMERICA CREDIT UNION	06102024	25.00
06/24	6/27/2024	87964	MOUNTAIN AMERICA CREDIT UNION	06252024	25.00
					<u>\$ 6,083,352.64</u>

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

F:\Board Docs\2024-06 Disbursements\10

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING**  
**JUNE 2024**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
06/24	6/4/2024	2	FUNDS TRANSFER FROM EM TO FIRE - 05/25/24 PAYROLL	N/A	\$ 66,958.12
06/24	6/28/2024	3	FUNDS TRANSFER FROM EM TO FIRE - 06/10/24 PAYROLL	N/A	66,206.57
06/24	6/4/2024	1	TRANSFER FUNDS FROM EM WF TO FIRE WF - APRIL 2024 PCARDS	N/A	25,887.95
06/24	6/27/2024	8049	ARISTA TEK INC	20240619-02	23,000.00
06/24	6/28/2024	4	TRANSFER FUNDS FROM EM WF TO FIRE WF - MAY 2024 PCARDS	N/A	18,895.40
06/24	6/20/2024	8048	ROCKY MTN POWER	E-EM 5/24	4,453.55
06/24	6/13/2024	8044	FUEL NETWORK	F2411E01022	2,205.46
06/24	6/5/2024	60524006	SERVICEMASTER OF SALT LAKE	137866	2,041.20
06/24	6/26/2024	62624005	LES OLSON COMPANY	Multiple	1,526.02
06/24	6/13/2024	8045	SYRINGA NETWORKS LLC	24JUN0180	1,175.00
06/24	6/20/2024	8047	HUSKIEZ LANDSCAPING INC	M14871	1,123.81
06/24	6/20/2024	8046	COMPUNET INC	246969	625.00
06/24	6/5/2024	60524005	GOLD CUP SERVICES	0198668	253.94
06/24	6/6/2024	8043	QUENCH USA INC	INV07519232	115.50
06/24	6/5/2024	60524004	BESTSHRED LLC	6162052824	108.00
06/24	6/12/2024	61224007	GOLD CUP SERVICES	Multiple	65.00
					\$ 214,640.52

**UNIFIED FIRE AUTHORITY  
CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND  
JUNE 2024**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
06/24	6/14/2024	22030	LARRY H MILLER CHEVROLET MURRAY	Multiple	\$ 57,880.00
06/24	6/20/2024	87951	YOUNG CHEVROLET	189966	43,600.00
06/24	6/8/2024	6082024	WELLS FARGO BUSINESS CARD	Multiple	17,150.76
					<b>\$ 118,630.76</b>

*Note 1: Bank of America escrow funds funded in October 2021; disbursements began 11/2021 and completed 01/2024*

*Note 2: JP Morgan escrow funds funded October 2022; disbursements began 12/2022*

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**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF JUNE 30, 2024**

<b>FIRE REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Cottonwood Heights	\$ 4,497,568	\$ 4,497,568	\$ -	100.0
Unified Fire Service Area	48,553,278	48,553,278	-	100.0
Herriman	5,262,899	5,262,899	-	100.0
Holladay	2,877,579	2,877,579	-	100.0
Riverton	5,973,061	5,973,061	-	100.0
MIDA contract	<u>58,582</u>	<u>58,582</u>	-	100.0
MEMBER FEES & SERVICE CONTRACTS	<u>67,222,967</u>	<u>67,222,967</u>	-	100.0
Ambulance service fees	10,197,274	11,093,000	895,726	91.9
Collections revenues	<u>335,992</u>	<u>-</u>	<u>(335,992)</u>	0.0
AMBULANCE OPERATIONS	<u>10,533,266</u>	<u>11,093,000</u>	<u>559,734</u>	95.0
SL County canyon recreation area contribution	3,175,714	3,175,713	(1)	100.0
Fire and medical report fees	4,604	4,000	(604)	115.1
Hazmat & tank permit fees	289,385	305,100	15,715	94.8
Firewatch	8,500	10,000	1,500	85.0
Fireworks permit fees	5,350	6,500	1,150	82.3
CPR class fees	6,998	8,100	1,102	86.4
EMT school fees	28,248	28,248	-	100.0
Event billings - Information Outreach	3,700	6,000	2,300	61.7
Event billings - Special Enforcement	<u>8,700</u>	<u>5,000</u>	<u>(3,700)</u>	174.0
OTHER FEES	<u>3,531,199</u>	<u>3,548,661</u>	<u>17,462</u>	99.5
UFSA management fees	475,008	475,007	(1)	100.0
Miscellaneous intergovernmental	127,573	129,525	1,952	98.5
Municipal EM planner reimbursement	<u>191,758</u>	<u>255,444</u>	<u>63,686</u>	75.1
INTERGOVERNMENTAL REVENUES	<u>794,339</u>	<u>859,976</u>	<u>65,637</u>	92.4
State grants	123,027	280,000	156,973	43.9
Federal grants	86,890	186,480	99,590	46.6
EMS per capita grant	<u>37,498</u>	<u>37,498</u>	<u>-</u>	100.0
GRANTS AND DONATIONS	<u>247,414</u>	<u>503,978</u>	<u>256,564</u>	49.1
Interest income	923,121	400,000	(523,121)	230.8
Sale of materials	4,891	9,500	4,609	51.5
Rental income	79,080	94,896	15,816	83.3
Equipment rental income	4,400	-	(4,400)	0.0
USAR reimbursements	429,856	863,573	433,717	49.8
USAR reimbursements - deployments	141,743	141,743	0	100.0
Insurance reimbursements	17,232	35,000	17,768	49.2
Miscellaneous revenues	<u>45,921</u>	<u>42,117</u>	<u>(3,804)</u>	109.0
MISCELLANEOUS INCOME	<u>1,646,244</u>	<u>1,586,829</u>	<u>(59,415)</u>	103.7
Transfer from Emergency Services fund	181,854	181,854	-	100.0
Appropriation of fund balance	<u>-</u>	<u>4,164,938</u>	<u>4,164,938</u>	0.0
OTHER FINANCING SOURCES	<u>181,854</u>	<u>4,346,792</u>	<u>4,164,938</u>	4.2
<b>TOTAL FIRE REVENUES</b>	<b><u>\$ 84,157,284</u></b>	<b><u>\$ 89,162,203</u></b>	<b><u>\$ 5,004,919</u></b>	<b>94.4</b>

Note: Balances include payroll through 6/25/24 and pcards through 5/31/24.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF JUNE 30, 2024**

<b>FIRE EXPENDITURES</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Salaries & wages	41,681,450	-	41,681,450	46,596,180	4,914,730	89.5
Overtime	5,355,082	-	5,355,082	4,690,816	(664,266)	114.2
Benefits	17,588,872	28	17,588,900	19,863,692	2,274,792	88.5
SALARIES & BENEFITS	<u>\$ 64,625,404</u>	<u>\$ 28</u>	<u>\$ 64,625,432</u>	<u>\$ 71,150,688</u>	<u>\$ 6,525,256</u>	<u>90.8</u>
Art & photo services	146	-	146	1,000	854	14.6
Awards & banquet	16,299	2,274	18,573	52,000	33,427	35.7
Bank fees	16,761	-	16,761	19,300	2,539	86.8
Community outreach	-	-	-	5,000	5,000	0.0
Honor guard & pipe band	752	-	752	12,000	11,248	6.3
Identification supplies	19,840	3,624	23,464	21,067	(2,397)	111.4
Office supplies	15,590	-	15,590	24,050	8,460	64.8
Postage	4,011	257	4,268	9,350	5,082	45.6
Printing charges	5,905	-	5,905	16,050	10,145	36.8
Subscriptions & memberships	17,855	-	17,855	42,425	24,570	42.1
GENERAL & ADMINISTRATIVE	<u>\$ 97,159</u>	<u>\$ 6,155</u>	<u>\$ 103,314</u>	<u>\$ 202,242</u>	<u>\$ 98,928</u>	<u>51.1</u>
Bedding & linen	3,065	-	3,065	8,000	4,935	38.3
Books, publications & subscriptions	23,348	-	23,348	50,354	27,006	46.4
Clothing provisions	403,142	101,558	504,700	559,275	54,575	90.2
Dining & kitchen supplies	8,003	-	8,003	7,500	(503)	106.7
Food provisions	28,133	-	28,133	53,100	24,967	53.0
Gasoline, diesel, oil & grease	577,850	3,764	581,614	758,000	176,386	76.7
Janitorial supplies and service	98,587	5,043	103,630	94,000	(9,630)	110.2
Medical supplies	608,975	9,005	617,980	611,500	(6,480)	101.1
Physical exams	144,390	27,415	171,805	178,808	7,003	96.1
Training supplies	9,545	-	9,545	27,000	17,455	35.4
Canine expenses	5,832	-	5,832	5,000	(832)	116.6
Expenses to be reimbursed by related organization(s)	53,511	907	54,418	60,844	6,426	89.4
OPERATING COSTS	<u>\$ 1,964,381</u>	<u>\$ 147,692</u>	<u>\$ 2,112,073</u>	<u>\$ 2,413,381</u>	<u>\$ 301,308</u>	<u>87.5</u>
Liability insurance & claims	685,367	-	685,367	635,000	(50,367)	107.9
Ambulance - State Medicaid assessment	366,806	-	366,806	529,000	162,194	69.3
Dispatch service contract	1,086,658	15,539	1,102,197	1,102,770	573	99.9
CONTRACTUAL COSTS	<u>\$ 2,138,831</u>	<u>\$ 15,539</u>	<u>\$ 2,154,370</u>	<u>\$ 2,266,770</u>	<u>\$ 112,400</u>	<u>95.0</u>
Auditor	8,990	-	8,990	8,990	-	100.0
Contract hauling	-	-	-	1,000	1,000	0.0
Intergovernmental expenditures	5,200	-	5,200	5,700	500	91.2
Professional fees	837,405	155,366	992,771	1,122,995	130,224	88.4
Ambulance service fees	425,906	55,501	481,407	550,000	68,593	87.5
PROFESSIONAL SERVICES	<u>\$ 1,277,501</u>	<u>\$ 210,867</u>	<u>\$ 1,488,368</u>	<u>\$ 1,688,685</u>	<u>\$ 200,317</u>	<u>88.1</u>
GRANT PURCHASES	<u>\$ 144,488</u>	<u>\$ 2,440</u>	<u>\$ 146,928</u>	<u>\$ 220,478</u>	<u>\$ 73,550</u>	<u>66.6</u>
Miscellaneous rental	38,744	832	39,576	49,900	10,324	79.3
Rent of buildings	182,928	-	182,928	182,688	(240)	100.1
RENT	<u>\$ 221,672</u>	<u>\$ 832</u>	<u>\$ 222,504</u>	<u>\$ 232,588</u>	<u>\$ 10,084</u>	<u>95.7</u>
Maintenance of machinery & equipment	96,197	19,658	115,855	199,700	83,845	58.0
Maintenance of buildings & grounds	165,419	14,697	180,116	238,900	58,784	75.4
Maintenance of office equipment	23,045	8,280	31,325	20,000	(11,325)	156.6
Software maintenance	135,357	10,121	145,478	154,330	8,852	94.3
Vehicle maintenance	827,865	111,723	939,588	880,000	(59,588)	106.8
Vehicle repairs - accident related	21,857	5,154	27,011	35,000	7,989	77.2
REPAIR & MAINTENANCE	<u>\$ 1,269,740</u>	<u>\$ 169,633</u>	<u>\$ 1,439,373</u>	<u>\$ 1,527,930</u>	<u>\$ 88,557</u>	<u>94.2</u>

Note: Balances include payroll through 6/25/24 and pcards through 5/31/24.

**UNIFIED FIRE AUTHORITY**  
**REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)**  
**AS OF JUNE 30, 2024**

<b>FIRE EXPENDITURES (Continued)</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Communications equipment	34,516	4,829	39,345	92,000	52,655	42.8
Computer equipment	88,660	9,658	98,318	125,000	26,682	78.7
Computer software & software subscriptions	723,481	40,888	764,369	886,600	122,231	86.2
Small equipment noncapital	218,799	75,202	294,001	439,105	145,104	67.0
Small equipment - photography	5,021	-	5,021	5,025	4	99.9
Training props	9,660	-	9,660	9,660	-	100.0
Visual & audio aids	1,824	-	1,824	5,000	3,176	36.5
SOFTWARE & EQUIPMENT	<u>\$ 1,081,961</u>	<u>\$ 130,577</u>	<u>\$ 1,212,538</u>	<u>\$ 1,562,390</u>	<u>\$ 349,852</u>	<u>77.6</u>
Education, training & certifications	184,978	49,835	234,813	436,375	201,562	53.8
Travel & transportation	107,226	4,000	111,226	147,500	36,274	75.4
Mileage reimbursement	76	-	76	2,000	1,924	3.8
TRAINING & TRAVEL	<u>\$ 292,280</u>	<u>\$ 53,835</u>	<u>\$ 346,115</u>	<u>\$ 585,875</u>	<u>\$ 239,760</u>	<u>59.1</u>
Computer lines	215,358	-	215,358	333,242	117,884	64.6
Heat & fuel	222,706	-	222,706	147,000	(75,706)	151.5
Light & power	284,161	-	284,161	279,000	(5,161)	101.8
Sanitation	29,078	-	29,078	30,000	922	96.9
Telephone	75,476	-	75,476	71,750	(3,726)	105.2
Telephone - cellular	146,486	-	146,486	232,000	85,514	63.1
Water & sewer	97,637	-	97,637	87,000	(10,637)	112.2
UTILITIES	<u>\$ 1,070,902</u>	<u>\$ -</u>	<u>\$ 1,070,902</u>	<u>\$ 1,179,992</u>	<u>\$ 109,090</u>	<u>90.8</u>
Capital outlay	37,811	14,000	51,811	92,045	40,234	56.3
Principal payment on related party note payable	134,164	-	134,164	134,164	-	100.0
Interest expense	53,897	-	53,897	53,897	-	100.0
CAPITAL OUTLAY & LONG-TERM DEBT	<u>\$ 225,872</u>	<u>\$ 14,000</u>	<u>\$ 239,872</u>	<u>\$ 280,106</u>	<u>\$ 40,234</u>	<u>85.6</u>
TRANSFER TO FIRE CAPITAL REPLACEMENT FUND	5,483,081	-	5,483,081	5,483,081	-	100.0
TRANSFER TO EM VEHICLE REPLACEMENT FUND	-	-	-	-	-	0.0
TRANSFER TO WILDLAND	367,997	-	367,997	367,997	-	0.0
FUND TRANSFERS & CONTRIBUTIONS	<u>\$ 5,851,078</u>	<u>\$ -</u>	<u>\$ 5,851,078</u>	<u>\$ 5,851,078</u>	<u>\$ -</u>	<u>0.0</u>
<b>TOTAL FIRE EXPENDITURES</b>	<b><u>\$ 80,261,269</u></b>	<b><u>\$ 751,598</u></b>	<b><u>\$ 81,012,867</u></b>	<b><u>\$ 89,162,203</u></b>	<b><u>\$ 8,149,336</u></b>	<b><u>90.9</u></b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>\$ 3,896,015</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 3,144,417</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>	<b><u>-</u></b>

Note: Balances include payroll through 6/25/24 and pcards through 5/31/24.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENSES - WILDLAND ENTERPRISE FUND  
AS OF JUNE 30, 2024**

<b>WILDLAND REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Wildland reimbursements - Hand crew	1,480,923	1,765,000	284,077	83.9
Wildland reimbursements - Engine 302	92,423	92,000	(423)	100.5
Wildland reimbursements - Engine 301	269,918	270,000	82	100.0
Wildland reimbursements - Single resource	523,344	530,000	6,656	98.7
Wildland reimbursements - Fuels crew	19,876	20,000	124	99.4
Wildland reimbursements - Camp Williams	46,898	30,000	(16,898)	156.3
Camp Williams contract	649,883	650,153	270	100.0
State grants	66,491	50,000	(16,491)	133.0
Federal grants	14,767	15,000	233	98.4
Transfer from General Fund	367,997	367,997	-	100.0
Sale of materials	577	-	(577)	0.0
Appropriation of net assets	-	446,139	446,139	0.0
Interest (net of service charges)	34,274	-	(34,274)	0.0
Disposal of Capital Assets	36,350	36,350	0	100.0
<b>TOTAL WILDLAND REVENUES</b>	<b>\$ 3,603,722</b>	<b>\$ 4,272,639</b>	<b>\$ 668,917</b>	<b>84.3</b>

<b>WILDLAND EXPENSES</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Salaries & benefits	2,857,004	-	2,857,004	3,343,915	486,911	85.4
Awards	4,540	-	4,540	6,000	1,460	75.7
Books, publications & subscriptions	-	-	-	580	580	0.0
Capital outlay	-	289,740	289,740	312,500	22,760	92.7
Clothing provisions	11,435	-	11,435	23,000	11,565	49.7
Communication equipment	742	-	742	1,500	758	49.5
Computer equipment	610	-	610	-	(610)	0.0
Computer lines	5,938	-	5,938	5,500	(438)	108.0
Computer software	3,941	540	4,481	3,200	(1,281)	140.0
Education, training & certifications	-	-	-	2,000	2,000	0.0
Food provisions	1,086	-	1,086	1,000	(86)	108.6
Gasoline, diesel, oil & grease	52,418	-	52,418	60,000	7,582	87.4
Heat & fuel	1,972	-	1,972	2,200	228	89.6
Janitorial supplies and service	-	-	-	-	-	0.0
Light & power	1,803	-	1,803	2,800	997	64.4
Maintenance of machinery & equipment	2,332	-	2,332	5,000	2,668	46.6
Maintenance of buildings	180	-	180	500	320	36.0
Maintenance of office equipment	430	670	1,100	1,100	-	100.0
Medical supplies	792	-	792	4,000	3,208	19.8
Miscellaneous rental	53,685	414	54,099	82,440	28,341	65.6
Office supplies	644	-	644	2,000	1,356	32.2
Professional fees	746	-	746	1,050	304	71.0
Postage	975	-	975	1,400	425	69.6
Physical exams	2,090	-	2,090	2,300	210	90.9
Sanitation	250	-	250	850	600	29.4
Small equipment	30,940	-	30,940	54,000	23,060	57.3
Subscriptions & memberships	32	-	32	-	(32)	0.0
Telephone services	6,982	-	6,982	8,300	1,318	84.1
Travel & transportation	185,257	-	185,257	193,500	8,243	95.7
Vehicle maintenance	40,392	1,333	41,725	52,000	10,275	80.2
Water & sewer	738	-	738	850	112	86.8
Contribution to Fund Balance	-	-	-	99,154	99,154	0.0
<b>TOTAL WILDLAND EXPENSES</b>	<b>\$ 3,267,954</b>	<b>\$ 292,697</b>	<b>\$ 3,560,651</b>	<b>\$ 4,272,639</b>	<b>\$ 711,988</b>	<b>83.3</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 335,768</b>		<b>\$ 43,071</b>	<b>\$ -</b>		

Note: Balances include payroll through 6/25/24 and pcards through 5/31/24.

**UNIFIED FIRE AUTHORITY**  
**REVENUES AND EXPENDITURES - EMERGENCY MANAGEMENT SPECIAL REVENUE FUND**  
**AS OF JUNE 30, 2024**

<b>EMERGENCY MANAGEMENT (EM) REVENUES</b>	<u>Actual</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
SL County emergency fees	\$ 2,479,560	\$ 2,479,560	\$ -	100.0
Federal grants	231,101	605,140	374,039	38.2
Miscellaneous intergovernmental	78,538	87,860	9,322	89.4
Appropriated fund balance	-	94,297	94,297	0.0
Interest income	108,450	40,000	(68,450)	271.1
Miscellaneous revenue	2,909	3,000	91	97.0
<b>TOTAL EM REVENUES</b>	<b><u>\$ 2,900,558</u></b>	<b><u>\$ 3,309,857</u></b>	<b><u>\$ 409,299</u></b>	<b><u>87.6</u></b>

<b>EMERGENCY MANAGEMENT EXPENDITURES</b>	<u>Actual</u>	<u>Encumbrance</u>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Salaries & benefits	\$ 1,303,939	\$ -	\$ 1,303,939	\$ 1,725,704	\$ 421,765	75.6
Capital outlay	-	-	-	-	-	0.0
Clothing provisions	1,386	-	1,386	3,000	1,614	46.2
Communication equipment	1,500	-	1,500	3,000	1,500	50.0
Community outreach	11,050	-	11,050	7,000	(4,050)	157.9
Computer equipment	5,521	-	5,521	10,000	4,479	55.2
Computer software & software subscriptions	202,860	1,240	204,100	170,625	(33,475)	119.6
Education, training & certifications	6,512	-	6,512	10,100	3,588	64.5
Emergency activations	78,538	-	78,538	78,538	-	100.0
Maintenance of building & grounds	25,559	31,397	56,956	57,000	44	99.9
Maintenance of machinery & equipment	29,998	393	30,391	36,790	6,399	82.6
Maintenance of office equipment	1,574	2,026	3,600	5,000	1,400	72.0
Food provisions	9,074	-	9,074	10,000	926	90.7
Gasoline, diesel, gas & grease	20,334	-	20,334	28,000	7,666	72.6
Grant purchases	46,866	200,499	247,365	493,940	246,575	50.1
Identification supplies	-	-	-	1,500	1,500	0.0
Intergovernmental disbursement	150,000	-	150,000	150,000	-	100.0
Janitorial supplies and service	23,408	4,042	27,450	32,100	4,650	85.5
Miscellaneous rental	20,889	1,227	22,116	27,000	4,884	81.9
Office supplies	3,023	-	3,023	5,000	1,977	60.5
Professional fees	2,253	15,817	18,070	43,000	24,930	42.0
Printing charges	2,600	-	2,600	4,000	1,400	65.0
Small equipment	10,724	4,188	14,912	17,006	2,094	87.7
Software maintenance	-	-	-	9,900	9,900	0.0
Subscriptions & memberships	5,661	-	5,661	7,000	1,339	80.9
Telephone service	3,984	-	3,984	5,000	1,016	79.7
Telephone - cellular	15,831	-	15,831	40,000	24,169	39.6
Travel & transportation	13,512	-	13,512	28,000	14,488	48.3
Utilities	86,728	-	86,728	104,800	18,072	82.8
Vehicle maintenance	11,044	157	11,201	15,000	3,799	74.7
Transfer to General fund	181,854	-	181,854	181,854	-	100.0
Transfer to EOC Vehicle Replacement fund	-	-	-	-	-	0.0
<b>TOTAL EM EXPENDITURES</b>	<b><u>\$ 2,276,222</u></b>	<b><u>\$ 260,986</u></b>	<b><u>\$ 2,537,208</u></b>	<b><u>\$ 3,309,857</u></b>	<b><u>\$ 772,649</u></b>	<b><u>76.7</u></b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>\$ 624,336</u></b>		<b><u>\$ 363,350</u></b>	<b><u>\$ -</u></b>		

Note: Balances include payroll through 6/25/24 and pcards through 5/31/24.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - CAPITAL REPLACEMENT FUNDS  
AS OF JUNE 30, 2024**

**FIRE CAPITAL REPLACEMENT**

<b>REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Transfer from General fund	\$ 5,483,081	\$ 5,483,081	\$ -	100.0
Interest income	225,582	25,000	(200,582)	902.3
Federal grants	-	-	-	0.0
Miscellaneous intergovernmental	-	-	-	0.0
Sale of capital assets	189,081	97,500	(91,581)	193.9
Loan Proceeds	-	-	-	0.0
Reimbursements	532,579	299,300	(233,279)	177.9
Miscellaneous revenue	-	-	-	0.0
Appropriation of fund balance	-	612,217	612,217	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b>\$ 6,430,323</b>	<b>\$ 6,517,098</b>	<b>\$ 86,775</b>	<b>98.7</b>

<b>EXPENDITURES</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Capital outlay - light fleet (financed)	\$ 377,108	\$ -	\$ 377,108	\$ 431,980	\$ 54,872	87.3
Capital outlay - light fleet (cash)	282,624	426,272	708,896	745,000	36,104	95.2
Capital outlay - heavy apparatus (financed)	(1,740,000)	1,703,907	(36,093)	-	36,093	0.0
Capital outlay - communications equipment (financed)	-	-	-	-	-	0.0
Capital outlay - communications equipment (cash)	-	93,173	93,173	125,000	31,827	74.5
Capital outlay - computer equipment (financed)	-	-	-	-	-	0.0
Capital outlay - computer equipment (cash)	(5,933)	93,753	87,820	164,695	76,875	53.3
Capital outlay - medical equipment (financed)	(329)	-	(329)	500,000	500,329	-0.1
Capital outlay - station equipment (financed)	(858)	1,500	642	-	(642)	0.0
Capital outlay - station equipment (cash)	83,506	34,922	118,428	119,665	1,237	99.0
Capital outlay - building & improvements (financed)	-	-	-	-	-	0.0
Noncapital equipment (financed)	151,273	12,359	163,632	150,980	(12,652)	108.4
Noncapital equipment (cash)	350,607	12,838	363,445	372,955	9,510	97.5
Bank fees	-	-	-	-	-	0.0
Capital lease payments - principal	3,230,961	-	3,230,961	3,230,962	1	100.0
Capital lease payments - interest	388,200	-	388,200	388,199	(1)	100.0
Debt issuance costs	-	-	-	-	-	0.0
Contribution to fund balance	-	-	-	287,662	287,662	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b>\$ 3,117,159</b>	<b>\$ 2,378,724</b>	<b>\$ 5,495,883</b>	<b>\$ 6,517,098</b>	<b>\$ 1,021,215</b>	<b>84.3</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 3,313,164</b>	<b>\$ -</b>	<b>\$ 934,440</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>

**EOC CAPITAL REPLACEMENT**

<b>REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Transfer from EOC fund	\$ -	\$ -	\$ -	0.0
Appropriation of fund balance	-	47,000	47,000	0.0
Sale of capital assets	43,560	-	(43,560)	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b>\$ 43,560</b>	<b>\$ 47,000</b>	<b>\$ 3,440</b>	<b>92.7</b>

<b>EXPENDITURES</b>	<b>Actual</b>	<b>Encumbrance</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Capital outlay	\$ 41,738	\$ -	\$ 41,738	\$ 41,000	\$ (738)	101.8
Noncapital expenditures	-	-	-	6,000	6,000	0.0
Contribution to fund balance	-	-	-	-	-	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b>\$ 41,738</b>	<b>\$ -</b>	<b>\$ 41,738</b>	<b>\$ 47,000</b>	<b>\$ 5,262</b>	<b>88.8</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 1,822</b>	<b>\$ -</b>	<b>\$ 1,822</b>	<b>\$ -</b>	<b>\$ (1,822)</b>	<b>-</b>

# Operations Report

Calendar YTD Incident Responses

Count of Incidents YTD  
**18,310**

Incident Responses Last Month

Count of Incidents Last Month

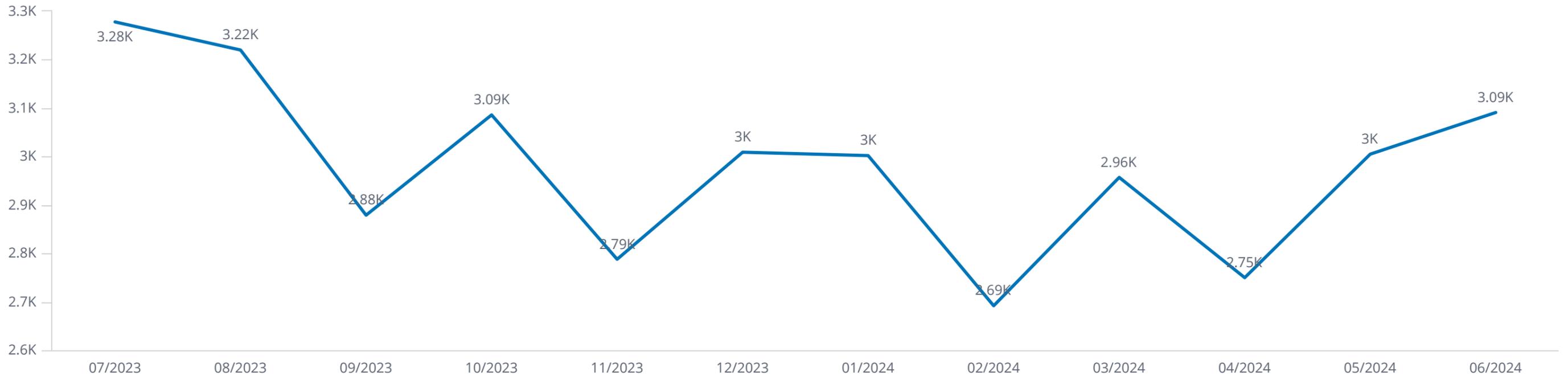
**3,091**

Difference from last year **128**

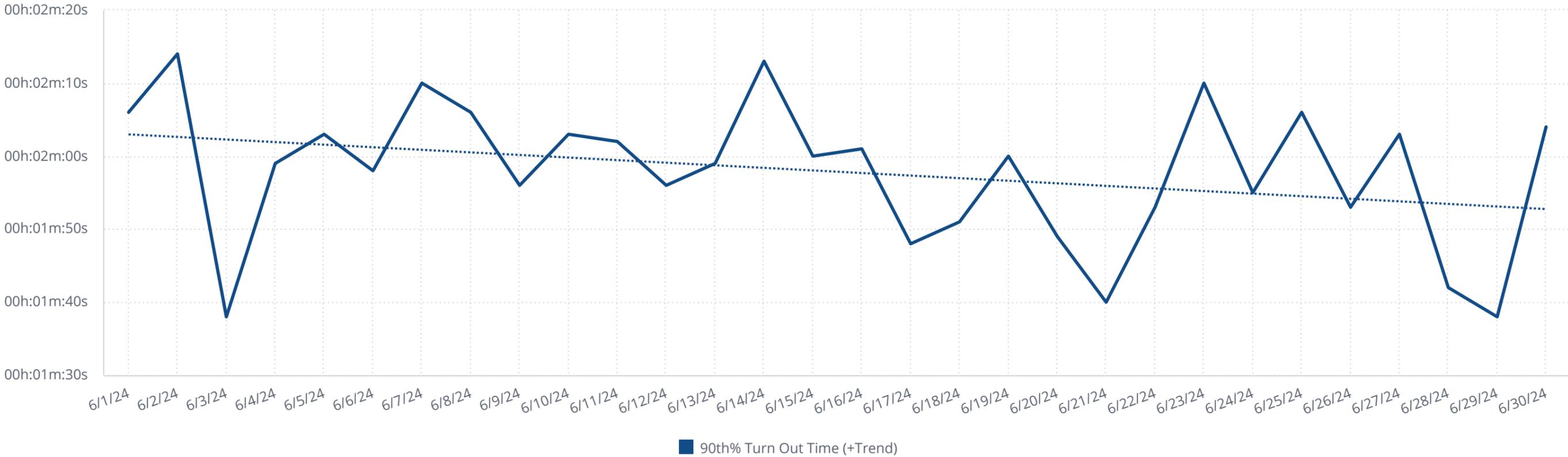
Count of Incident Type Groups

Incident Type Group	Incident Count
100 - Fire	113
300 - Rescue & EMS	2,047
400 - Hazardous Condition	63
500 - Service Call	138
600 - Good Intent Call	541
700 - False Alarm	180
800 - Severe Weather & Natural Disaster	6
900 - Special Incident	3

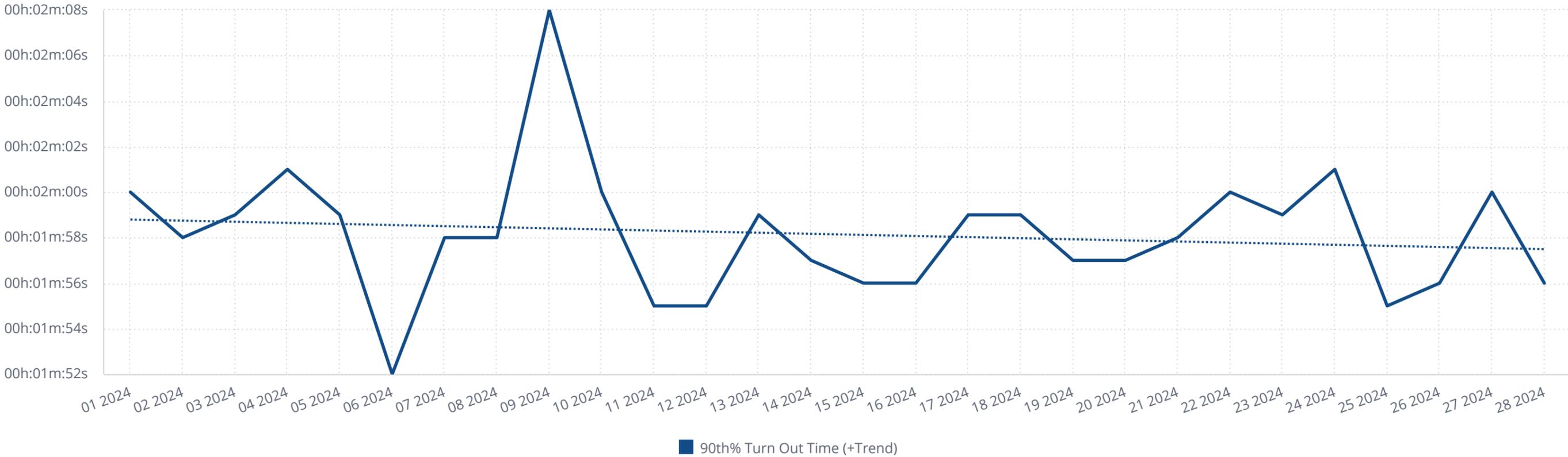
Incident Count by Month YTD



Turn Out Time Last Month



Turn Out Time YTD



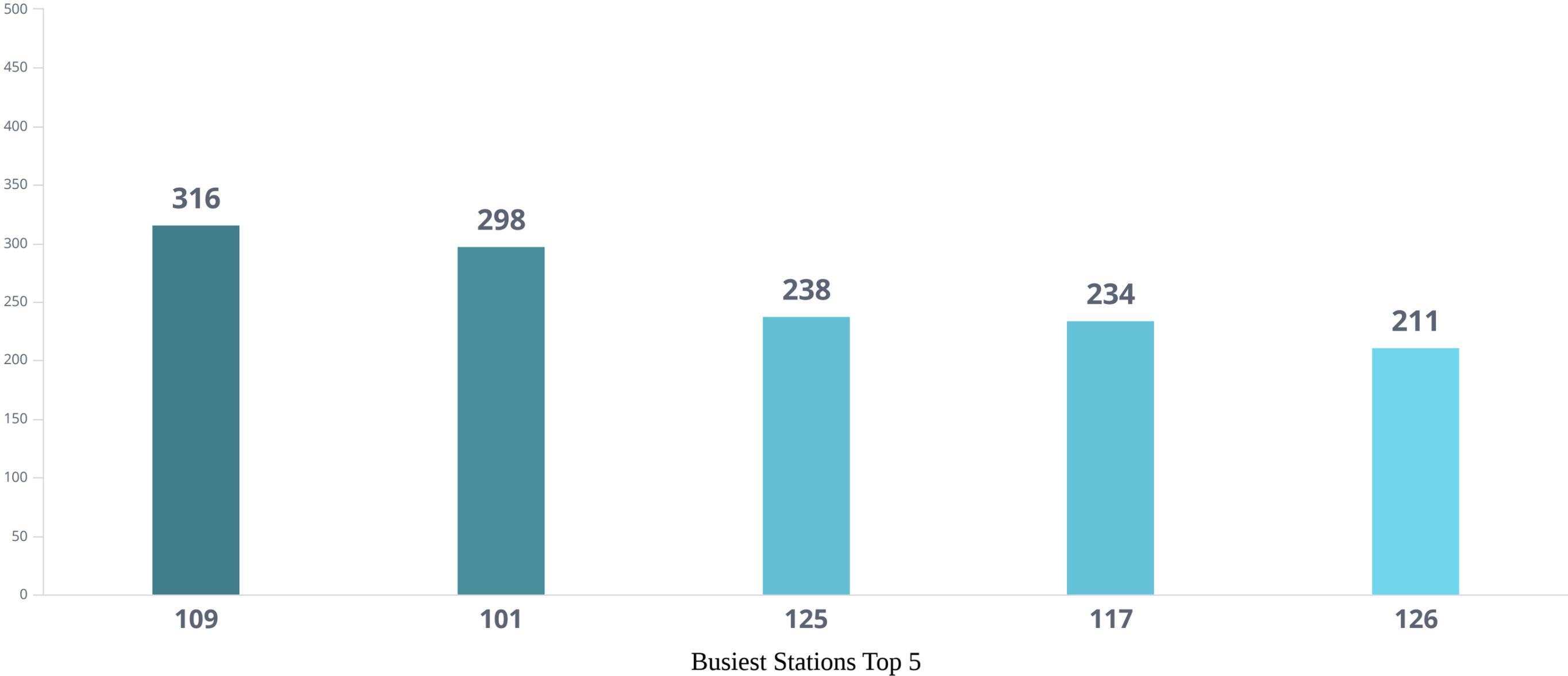
Turn Out Time Last Month

90th% Turn Out Time Last Month  
**00h:01m:59s**

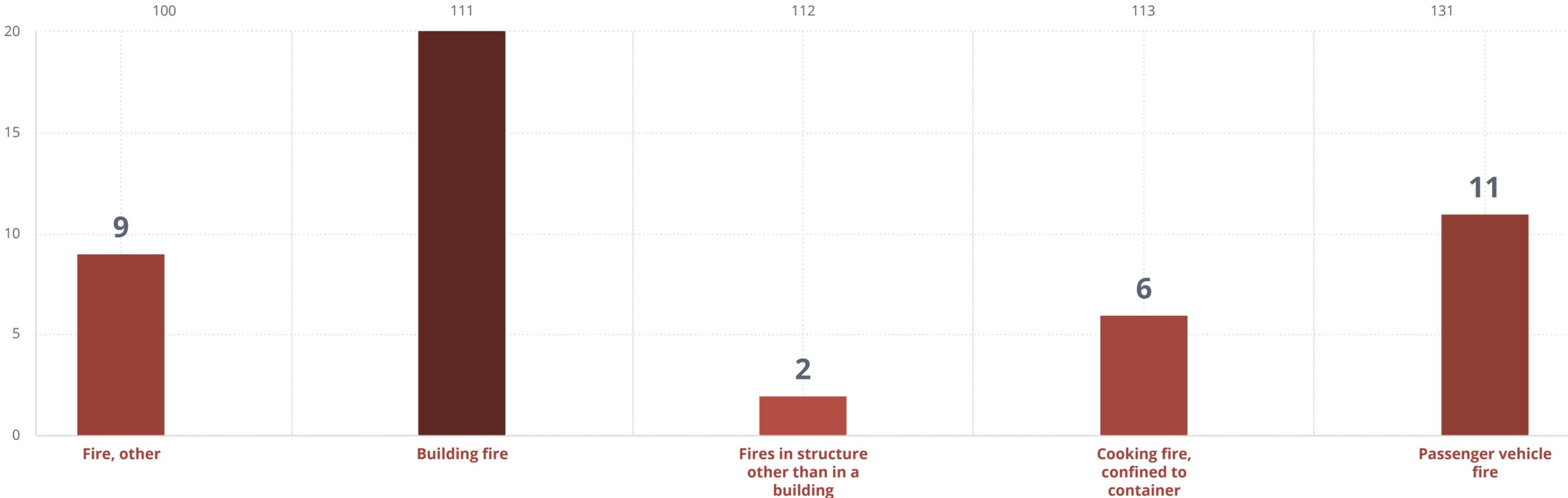
Turn Out Time YTD

90th% Turn Out Time YTD  
**00h:01m:58s**

Busiest Station Top 5

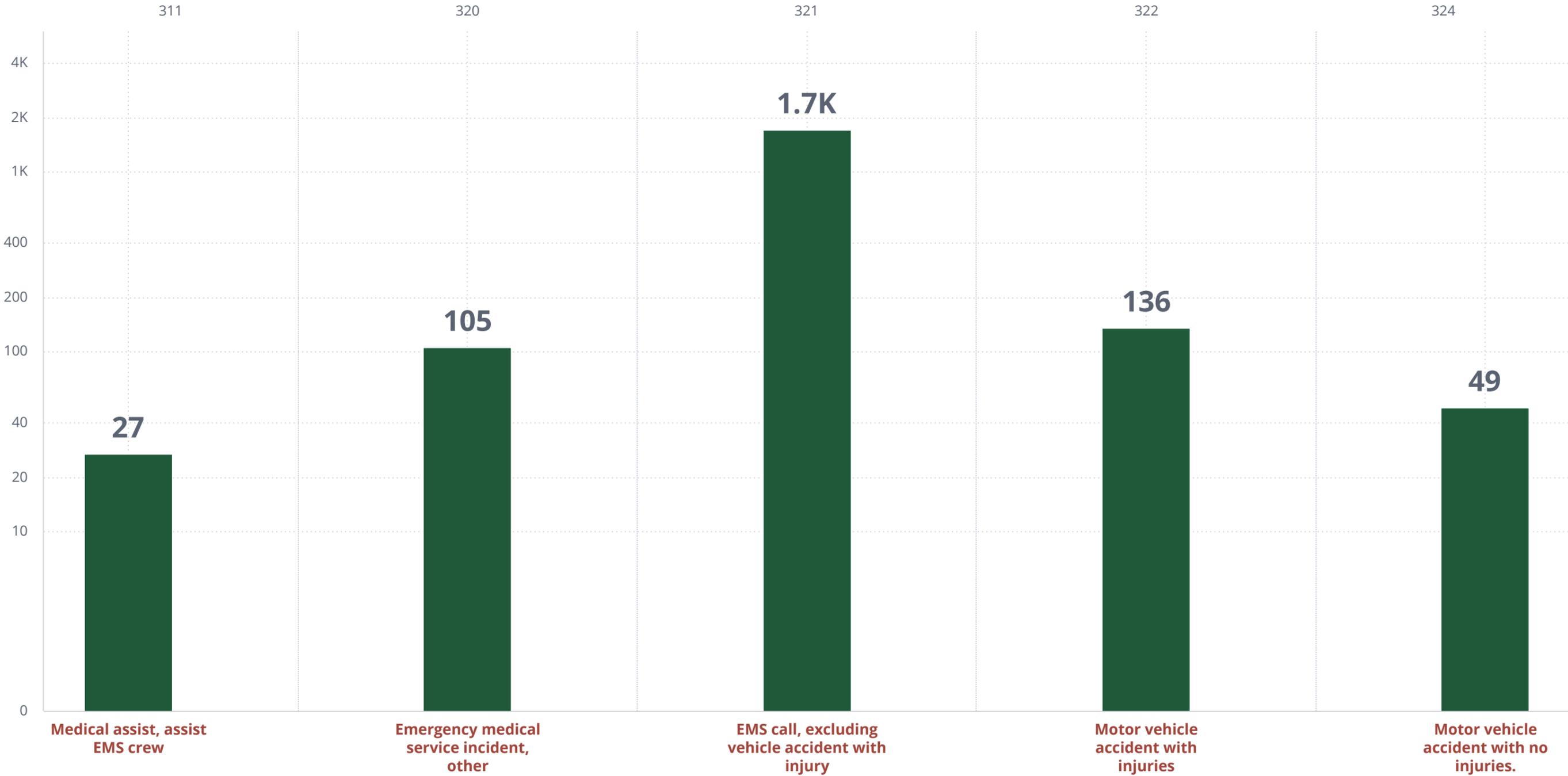


Top 5 Fire Incident Types



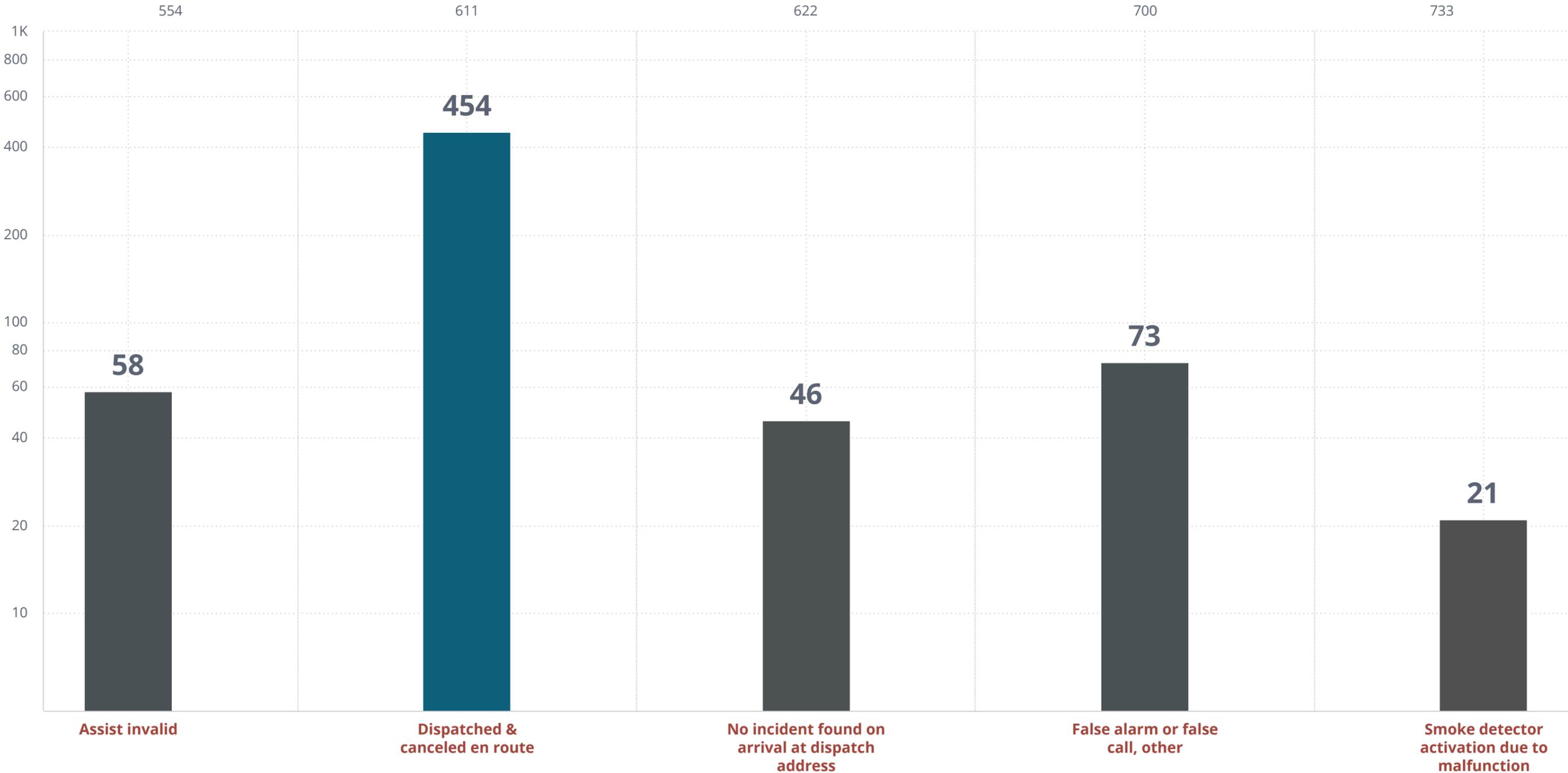
Top 5 Fire Incident Types

Top 5 EMS Incident Types



Top 5 EMS Incident Types

Top 5 Incident Types Other (Neither Fire nor EMS)



Top 5 Incident Types Other





## 2024 Mission: Lifeline® EMS Recognition

The American Heart Association proudly recognizes

### Unified Fire Authority South Salt Lake, Utah

**Mission: Lifeline®-EMS - SILVER**  
Achievement Award

The American Heart Association/American Stroke Association recognizes this prehospital provider organization for demonstrating continued success in using the **Mission Lifeline®** program.

Thank you for applying the most up-to-date evidence-based treatment guidelines to improve patient care and outcomes in the community you serve.\*

**Nancy Brown**  
Chief Executive Officer  
American Heart Association

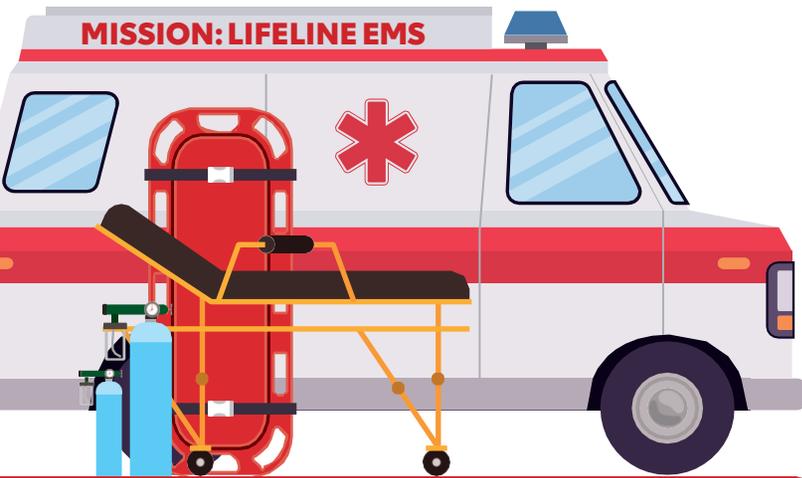
**Joseph C. Wu, MD, PhD, FAHA**  
President  
American Heart Association



\*For more information, please visit [Heart.org/MissionLifeline](https://www.heart.org/MissionLifeline)



2024  
**EMS RECOGNITION  
CRITERIA**  
(based on 2023 data)



The American Heart Association is excited to continue recognizing EMS agencies for applying the most up-to-date evidence-based treatment guidelines to improve care and outcomes in the communities they serve.

Prehospital personnel are the first providers of care to patients suffering from cardiac emergencies. The role of EMS in the system-of-care for these patients is crucial and often sets the course for the patient's outcome.

For additional Mission: Lifeline EMS Recognition information, please visit [www.heart.org/missionlifeline](http://www.heart.org/missionlifeline) or email [MissionLifeline@heart.org](mailto:MissionLifeline@heart.org).

### Mission: Lifeline EMS Award

- AHAEMS1** Pre-arrival notification for suspected stroke
- AHAEMS2** Documentation of last known well for patients with suspected stroke
- AHAEMS3** Evaluation of blood glucose for patients with suspected stroke
- AHAEMS4** Stroke Screen Performed and Documented
- AHAEMS5** 12-lead ECG performed within 10 minutes for suspected heart attack
- AHAEMS6** Aspirin administration for STEMI-positive ECG
- AHAEMS7** Pre-arrival notification ≤ 10 minutes for STEMI positive ECG

**Volume Criteria:** At least 4 patients for the calendar year (>1 STEMI patient and >1 Stroke Patient)

### Mission: Lifeline System of Care Target Heart Attack Award

- AHAEMS8** EMS First Medical Contact (FMC) to PCI ≤ 90 minutes for Patients with STEMI
- AHAEMS9** Door to Thrombolytic Administration ≤ 30 minutes for Patients with STEMI

**Volume Criteria:** At least 4 STEMI patients for the calendar year

#### AWARD LEVELS



Aggregated annual compliance of ≥75% for all required measures and Silver or Gold award in 2022



Aggregated annual compliance of ≥75% for all required measures



At least one calendar quarter of compliance ≥75% for all required measures



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

TO: UFA Board of Directors  
FROM: Chief Burchett  
DATE: July 16, 2024

SUBJECT: Employee Health & Wellness Update

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One of my stated priorities as Fire Chief is a proactive and holistic approach to the overall health and wellness of our employees. As such, I wanted to highlight a few areas that have seen improvement over the last two years and share some future plans. As a reminder, overall employee wellness falls into the following areas:

- Financial
- Social/Cultural
- Physical
- Behavioral Health

### **Financial**

The organization is fortunate to have employees who are educated in financial planning. Utilizing their skills, we created a personal finance introductory course and made it available to all employees. The next step is to develop and provide a retirement planning workshop. This workshop will not only be for those considering retirement, but to ensure that all employees are educated on what is required, what options are available, and ready for the decisions needing to be made when considering and preparing to retire.

### **Social/Cultural**

Command Staff and Information Outreach (IO) have worked together to find ways to improve social/cultural relations. Changes to the banquet, promotional ceremonies, lifesaving awards, and incident recognition awards have been made over the past couple years and are being delivered more consistently. The addition of a summer picnic will be another opportunity to build social connections outside of the workplace.

### **Physical**

The establishment, review, and validation of the current Firefighter Physical Agilities Test (FPAT) has been completed. The policy has been finalized and approved, and “Phase 1” of its implementation will take place this year. New fitness equipment has been ordered to help personnel succeed in physical fitness and comply with the FPAT Policy requirements. Outside resources for employees seeking further guidance in their physical wellness have also been made available.

## **Mental/Behavioral Health**

Grant funding from the State of Utah was received to enhance our current program and meet legislative requirements. A consultant was hired to evaluate and provide guidance on policy, training, and best practices for mental/behavioral health. FY24/25, the budget was increased to better match utilization of resources by employees, family members, and retirees.

- **Peer Support Training**  
The peer support group has and continues to receive training from outside experts who specialize in behavioral health for first responders. A recent example is the training received from the University of Central Florida's R.E.A.C.T. Program (Recognize, Evaluate, Advocate, Coordinate, Track). This as well as other trainings on best practices have prepared our Peer Support Team to better address the needs of the organization as the 'first line of defense' for our personnel.
- **Behavioral Health After Action Review (BHAAR)**  
This process is provided to our personnel on an as requested basis, typically as a follow up to traumatic calls. The Health & Safety Officer coordinates with the Battalion Chiefs to have experienced peer support members provide behavioral health support, while personnel are still on duty and in a timely fashion. This reduces the potential for long-term behavioral health challenges.

Crews are now seeing improved response from the peer support members and the facilitation of BHAAR's. The system is working as intended based on the training and improvements implemented over the past few months.

Lastly, thank you to the UFA Board Members for continuing to show support for employee health and wellness through these important efforts.