

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



## **UNIFIED FIRE AUTHORITY BOARD AGENDA**

July 19, 2022, 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTj9lSDIxMS96KzZXZz09>

Password: 123911

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1. Call to Order – Chair Dahle
2. Public Comment  
Please limit comments to three minutes each. The UFA Board typically will not engage directly but may direct staff to address comments following the meeting.  
There are three options for comments during this meeting:
  - a. In-Person.
  - b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the que and invited to speak.
  - c. EMAIL: Public comments will be accepted prior to the meeting via email at [publiccomment@unifiedfire.org](mailto:publiccomment@unifiedfire.org) until 7:00 a.m. July 18, 2022. Emailed comments submitted prior to 7:00 a.m. July 18, 2022, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.
3. Minutes Approval – Chair Dahle
  - a. June 21, 2022
4. Consent Agenda
  - a. Review of June Disbursements – CFO Hill
5. UFA Board Vice Chair Position – Chair Dahle
6. Discussion regarding Capital Plan Budget Issues – Chair Dahle
7. Committee Updates
  - a. Benefits & Compensation Committee (No meeting) – Chair Dahle
  - b. Governance Committee (No meeting) – Chair Silvestrini
  - c. Finance Committee (No meeting) – Chair Stewart

8. Quarterly Financial Report – CFO Hill
9. Fee Schedule Review – CFO Hill
10. Consideration of the Date of August 16, 2022 at 6:00 p.m. for a Public Hearing to Receive and Consider Comments on the Unified Fire Authority Fee Schedule – CFO Hill
11. Standards of Cover Document – Chief Burchett//BC Fossum
12. Morocco/International Travel Discussion – DC Case
13. Fire Chief Report
  - a. Promotions and Hiring
  - b. 100-day Plan Update
  - c. Information Outreach Events – DOC Easton
  - d. July 4<sup>th</sup> Recap and Staffing for July 24<sup>th</sup> – OC Dern
  - e. Wildland Fire Updates – DC Widdison
  - f. Seismic Report – AC Robinson

14. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting

15. Adjournment – Chair Dahle

**The next UFA Board meeting will be held August 16, 2022, at 7:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119**

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.**

**In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.**

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 18<sup>th</sup> day of July, 2022, on the UFA bulletin boards, the UFA website [www.unifiedfire.org](http://www.unifiedfire.org), posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



## UNIFIED FIRE AUTHORITY BOARD MINUTES

June 21, 2022, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum was obtained  
Acting Vice Chair Perry called the meeting to order at 7:31 a.m.
2. Public Comment  
None  
Public comment was made available live and with a posted email address
3. Approval of Minutes  
Council Member Stewart moved to approve the minutes from the May 17, 2022, UFA Board Meeting as submitted  
Mayor Knopp seconded the motion  
All voted in favor, none opposed
4. Consent Agenda
  - a. Review of May Disbursements
    - CFO Hill stated that the increase in payroll was due to overtime with the last couple pay periods

Mayor Silvestrini moved to approve the May disbursements as submitted  
Mayor Overson seconded the motion  
All voted in favor, none opposed
5. Committee Updates
  - Benefits & Compensation Committee
    - No meeting held
  - Governance Committee
    - No meeting held
  - Finance Committee
    - No meeting held
6. Consider Resolution 06-2022A to Authorize Designation of URS Savings Plan Contributions for Tier 2 Employees and for UFA to Pick-Up Additional Employee Contribution Amount
  - This is a follow-up resolution to the 2020 decision for UFA to pick-up the employee contribution for Tier 2 employees
  - The new percentage is 2.59% beginning July 1, 2022

Mayor Weichers arrived

- Council Member Stewart asked if this was related to the new legislation, CFO Hill stated that it is, but not completely
- This has no budgetary impact as the 401K contribution is reduced so the amount remains the same

Council Member Harris arrived

Council Member Stewart moved to adopt Resolution 06-2022A authorizing designation of URS Savings Plan contributions for Tier 2 employees and for UFA to pick-up the additional employee contribution amount

Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

7. Public Hearing to Receive and Consider Comments on Proposed Third Amendments To the 2021/2022 Fiscal Year Budget

Council Member Stewart moved to open the Public Hearing to receive and consider comments on proposed amendments to the 2021/2022 Fiscal Year Budget

Deputy Mayor Kanter seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

- Amendments were reviewed
- No questions from the Board or public

Mayor Silvestrini moved to close the Public Hearing to receive and consider comments on proposed amendments to the 2021/2022 Fiscal Year Budget

Mayor Weichers seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y

Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

8. Consider Resolution 06-2022B to Approve a Third Budget Amendment for the 2021/2022 Fiscal Year

Council Member Hull moved to approve Resolution 06-2022B amending the 2021/2022 Fiscal year Budget as presented

Mayor Knopp seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

9. Public Hearing to Receive and Consider Comments on the Final Budget for the 2022/2023 Fiscal Year

- CFO Hill reminded the Board that the average Member Fee is 6.83%
- Included in this is COLA and many other items proposed and adopted
- This resolution contains four exhibits
  - Tentative budget
  - Wage schedules
  - Employee benefits
  - Fee Schedule
    - The Fee Schedule will be discussed further in the agenda
    - There are no changes to fees for this budget and no impact on revenue while awaiting updating of the fees

Mayor Silvestrini moved to open the Public Hearing to receive and consider comments on the Final Budget for the 2022/2023 Fiscal Year

Council Member Stewart seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-

Knopp	Y		
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- No public comment

Council Member Hull moved to close the Public Hearing to receive and consider comments on the Final Budget for the 2022/2023 Fiscal Year

Mayor Weichers seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

10. Consider Resolution 06-2022C to Adopt the Final Budget for the 2022/2023 Fiscal Year  
 Mayor Silvestrini moved to adopt Resolution 06-2022C approving the Final Budget for the 2022/2023 Fiscal Year including the adjustment approved today by the Board  
 Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bourke	-	Perry	Y
Butterfield	Y	Silvestrini	Y
Dahle	-	Stevenson	Y
Harris	Y	Stewart	Y
Henderson	Y	Theodore	Y
Hull	Y	Weichers	Y
Kanter	Y	Westmoreland	-
Knopp	Y		

11. Seismic Retrofit Update

- Chief Burchett introduced Logistics Division Chief Mike Greensides
- Division Chief Greensides provided an update to the seismic work
  - 5 Station structural
    - Stations 110
      - This project has been completed
    - Stations 107/109/115
      - Six weeks into the retrofit at Station 107
      - Work is progressing as expected
      - Have received one costly potential change order regarding an unanticipated issue in a critical load bearing wall, however, the project remains within budget
      - Expected completion date is July 15
      - Anticipate work to begin on Station 109 on August 1 and Station 115 on September 1

## 12. Fire Chief Report

- ESO Update – OC Dern
  - This multi-year project to replace the tablets & software in the engines and ambulances is coming to a close
  - ESO was selected as the software program that captures all data on all calls
  - This data is used for billing, records, analytics, response performance, etc.
  - The goal was to capture not only more, but better data, while providing a better user experience
  - The end of this month, UFA will transition and go live with ESO
  - All Ops personnel have received 4 hours of training to manage the software and enter information correctly in the process
  - The tablets have been holding up well in the extreme conditions the crews work in every day (cold, heat, etc.)
- Fire School 101 Recap – Steve Quinn/Kiyoshi Young
  - This was another successful event with 10 attendees
  - Local 1696 is considering hosing another one this year, but will definitely host one in 2023
- Fee Schedule
  - The Fee Schedule was discussed last month
  - No changes have been made to this schedule
  - Chief Burchett determined that the best approach is for the Divisions to review their numbers in preparation for review at the July Board Meeting and for voting on at the August meeting
  - CLO Roberts stated that in order to make changes to the schedule, a public meeting must be held in the evening
  - The public hearing date will be decided at the July meeting, with the public hearing in August
- COVID/COOP Update
  - Chief Burchett noted the large uptick in sick calls are due to COVID
  - These were impactful to staffing as this was more than was seen in the past
  - The numbers are quickly returning to normal
  - Chief Burchett reminded the Board that the COOP plan has identified a number of options if experiencing minimum staffing challenges
- 4<sup>th</sup> of July Response
  - The maps have been distributed, the interactive map is on the website
  - Will be meeting with PD to ensure responses and patrolling are done in the most efficient manner
  - There will be multiple staff out patrolling during the holiday
- Update on 100 Day Plan
  - Chief Burchett will be extending his 100-day plan as he would like to begin meeting with councils as well
  - Station visits have been going well, moral seems to be good, and the questions are basically consistent between stations
  - Chief has met with all Fire Chiefs within the valley, relationships are strong thanks to the work Chief Petersen did while he was here
- Crew Highlight
  - Chief Burchett honored Mitch King and Jubal Perez for their role in helping a retiree with a wheelchair ramp at his home and fixing his Jazzy scooter on their own time
  - While this was done for a retiree in this instance, it represents what crews do on a daily basis for members of their community

13. Closed Session  
None

14. Adjournment  
Mayor Knopp moved to adjourn the June 21, 2022 meeting  
Council Member Stewart seconded the motion  
All voted in favor, none opposed

**BOARD MEMBERS IN ATTENDANCE:**

Council Member Kathleen Bailey  
Council Member Chrystal Butterfield  
Council Member Catherine Harris  
Council Member Trish Hull  
Mayor Marcus Stevenson  
Mayor Dan Knopp  
Mayor Kristie Overson  
Council Member Jared Henderson

Mayor Mike Weichers  
Council Member Allan Perry  
Deputy Mayor Catherine Kanter  
Council Member Sheldon Stewart  
Mayor Jeff Silvestrini  
Council Member Dea Theodore

**BOARD MEMBERS ABSENT:**

Mayor Robert Dahle  
Mayor Roger Bourke  
Mayor Tom Westmoreland

**STAFF IN ATTENDANCE:**

Chief Burchett  
CFO Tony Hill

CLO Roberts  
Cynthia Young, Clerk

**OTHER ATTENDEES:**

Aaron Whitehead  
AC Higgs  
AC Pilgrim  
Anthony Widdison  
Bill Brass  
Brad Larson  
Brandon Dodge  
Brian Anderton  
Brooke Burton  
Calogero Ricotta  
Clint Mecham

Courtney Samuel  
David Chipman  
Dustin Dern  
Jared Wayman  
Jay Torgersen  
Jill Tho  
Kiley Day  
Kimberly Ruesch  
Kiyoshi Young  
Krystal Griffin  
Lana Burningham

Mike Greensides  
Mitch King  
Nathan Cherpeski, Herriman  
Nile Easton  
Patrick Costin  
Rob Ayres  
Ryan Love  
Shelli Fowls  
Station 126  
Steve Quinn  
Tim Tingey, CWH

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**JUNE 2022**

<b>GL Period</b>	<b>Check Date</b>	<b>Ref#</b>	<b>Vendor Name</b>	<b>Invoice#</b>	<b>Check Amount</b>
Jun-22	6/25/2022	2	PAYROLL TRANS FOR 6/15/22 PAY PERIOD	N/A	\$ 1,525,953.54
Jun-22	6/10/2022	1	PAYROLL TRANS FOR 5/31/22 PAY PERIOD	N/A	1,298,814.03
Jun-22	6/7/2022	60722101	SELECTHEALTH	221370006322	549,230.50
Jun-22	6/24/2022	62422101	UTAH RETIREMENT SYSTEMS	Multiple	538,821.92
Jun-22	6/13/2022	61322101	UTAH RETIREMENT SYSTEMS	Multiple	521,683.77
Jun-22	6/27/2022	12	EFTPS - 06/25/22 PAYROLL	N/A	314,376.16
Jun-22	6/13/2022	6	EFTPS - 06/10/22 PAYROLL	N/A	250,588.36
Jun-22	6/6/2022	6062022	WELLS FARGO BUSINESS CARD	Multiple	221,542.24
Jun-22	6/30/2022	14	TRANSFER FUNDS FIRE TO EM FEMA CCTA GRANT	N/A	184,920.17
Jun-22	6/23/2022	13	STATE TAX W/H ACH - JUNE 2022 PAYROLL	N/A	174,645.92
Jun-22	6/23/2022	85965	L.N. CURTIS AND SONS	INV601561	95,183.64
Jun-22	6/16/2022	85933	FUEL NETWORK	F2211E01014	86,272.46
Jun-22	6/9/2022	85924	PUBLIC EMPLOYEES HEALTH PROGRAM	5202022	68,097.52
Jun-22	6/15/2022	61522101	STRATOS WEALTH PARTNERS	Multiple	37,767.87
Jun-22	6/22/2022	62222001	GCS BILLING SERVICES	2921	33,976.81
Jun-22	6/27/2022	62722101	STRATOS WEALTH PARTNERS	Multiple	33,960.23
Jun-22	6/1/2022	60122001	GCS BILLING SERVICES	2891	33,110.28
Jun-22	6/30/2022	85978	SERVICEAIDE INC	INV00627	26,500.00
Jun-22	6/30/2022	85983	CUSTOM BENEFIT SOLUTIONS, INC.	6242022	21,686.81
Jun-22	6/16/2022	85951	CUSTOM BENEFIT SOLUTIONS, INC.	061022C	21,641.39
Jun-22	6/9/2022	85916	AFLAC GROUP INSURANCE	5312022	18,917.23
Jun-22	6/16/2022	85936	ROCKY MTN POWER	Multiple	18,534.18
Jun-22	6/15/2022	61522002	NAPA AUTO PARTS	44712	15,888.29
Jun-22	6/2/2022	85911	UNIFIED FIRE SERVICE AREA	145	15,671.76
Jun-22	6/16/2022	85939	UNIFIED FIRE SERVICE AREA	148	15,671.76
Jun-22	6/23/2022	85959	COMCAST	147725158	15,517.86
Jun-22	6/29/2022	62922002	LES OLSON COMPANY	Multiple	13,890.62
Jun-22	6/15/2022	61522001	APPARATUS EQUIPMENT & SERVICE INC	Multiple	13,786.07
Jun-22	6/2/2022	85913	UNIVERSITY OF UTAH	Multiple	12,480.00
Jun-22	6/1/2022	60122002	MAYORS FINANCIAL ADMIN	MFA0000790	12,222.39
Jun-22	6/22/2022	62222003	MAYORS FINANCIAL ADMIN	MFA0000792	12,222.39
Jun-22	6/16/2022	85941	UTAH VALLEY UNIVERSITY	J0183359	11,456.00
Jun-22	6/16/2022	85940	UNIVERSITY MEDICAL BILLING	44713	9,724.00
Jun-22	6/16/2022	85953	LOCAL 1696 - IAFF	061022C	9,435.92
Jun-22	6/30/2022	85985	LOCAL 1696 - IAFF	6242022	9,353.63
Jun-22	6/2/2022	85902	APA BENEFITS INC	Multiple	9,338.64
Jun-22	6/6/2022	8	TRANSFER FUNDS FOR PATIENT REFUNDS - MAY 2022	N/A	8,591.92
Jun-22	6/7/2022	60722102	SELECTHEALTH	Multiple	6,771.80
Jun-22	6/9/2022	85921	ENTERPRISE RENT-A-CAR CO OF UT, LLC	Multiple	6,703.51
Jun-22	6/16/2022	85938	TELEFLEX LLC	9505488467	6,600.00
Jun-22	6/2/2022	85914	ZOLL	INV00113549	6,119.25
Jun-22	6/2/2022	85910	TELEFLEX LLC	9505473153	5,950.00
Jun-22	6/16/2022	85932	FERRELLGAS	1119512097	4,866.99
Jun-22	6/9/2022	85917	BLOMQUIST HALE EMPLOYEE ASSISTANCE	Multiple	4,460.00
Jun-22	6/2/2022	85912	UNIVERSITY OF UTAH	44705	3,920.00
Jun-22	6/30/2022	85980	UNIVERSITY OF UTAH	44735	3,920.00
Jun-22	6/9/2022	85922	FIDELITY SECURITY LIFE INSURANCE CO	5312022	3,379.95
Jun-22	6/16/2022	85934	JOHN PARAS FURNITURE	J16152	3,059.70
Jun-22	6/16/2022	11	FUNDS TRANSFER TO UFSA FOR PAYMENT MADE TO UFA IN ERROR	N/A	2,984.28
Jun-22	6/9/2022	60922102	UTAH DEPT WORKFORCE SERVICES	Multiple	2,833.23

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**JUNE 2022**

<b>GL Period</b>	<b>Check Date</b>	<b>Ref#</b>	<b>Vendor Name</b>	<b>Invoice#</b>	<b>Check Amount</b>
Jun-22	6/15/2022	61522004	WEIDNER & ASSOCIATES INC	63078	2,700.12
Jun-22	6/13/2022	5	TO RECORD MANUAL CHECK #85928 (PAYROLL ACH RETURN)	N/A	2,676.94
Jun-22	6/9/2022	85926	SALT LAKE COUNTY SURVEYOR'S OFFICE	21-101	2,500.00
Jun-22	6/2/2022	85904	HAVIS INC	SIN162603	2,400.00
Jun-22	6/16/2022	85930	BOUND TREE MEDICAL LLC	84531096	2,400.00
Jun-22	6/23/2022	85957	ADAMS, HAYLEY	Multiple	2,400.00
Jun-22	6/23/2022	85964	JON'S LOCK & KEY	170148475	2,249.00
Jun-22	6/30/2022	85979	TELEFLEX LLC	9505615783	2,200.00
Jun-22	6/9/2022	85923	INFOARMOR	5312022	2,194.30
Jun-22	6/16/2022	85952	FIREFIGHTERS CREDIT UNION	061022TV	2,172.00
Jun-22	6/30/2022	85991	FIREFIGHTERS CREDIT UNION	06242022TV	2,162.00
Jun-22	6/1/2022	60122003	SERVICEMASTER OF SALT LAKE	136007	2,124.65
Jun-22	6/30/2022	85977	PURCELL TIRE CO.	Multiple	1,989.98
Jun-22	6/23/2022	85958	APA BENEFITS INC	51632	1,944.00
Jun-22	6/23/2022	85968	R.C. WILLEY FINANCIAL SERVICES	47154028	1,879.97
Jun-22	6/1/2022	1	RECORD US MERCHANT FEE	N/A	1,801.30
Jun-22	6/16/2022	85955	FIREFIGHTERS CREDIT UNION	061022SF	1,731.00
Jun-22	6/30/2022	85984	FIREFIGHTERS CREDIT UNION	06242022SF	1,721.00
Jun-22	6/9/2022	85919	DOMINION ENERGY	Multiple	1,708.72
Jun-22	6/2/2022	85906	LIFE-ASSIST INC	1209073	1,659.85
Jun-22	6/30/2022	85982	XANTIE LLC	2127	1,656.25
Jun-22	6/30/2022	85989	PUBLIC EMPLOYEES LT DISABILITY	6242022	1,578.84
Jun-22	6/2/2022	85903	DOMINION ENERGY	Multiple	1,496.85
Jun-22	6/22/2022	62222002	LES OLSON COMPANY	EA1139399	1,471.92
Jun-22	6/1/2022	60122004	VEHICLE LIGHTING SOLUTIONS INC	10599	1,284.72
Jun-22	6/15/2022	15	TRANSFER FUNDS FOR PATIENT REFUNDS - JUNE	N/A	1,282.07
Jun-22	6/30/2022	85971	DOMINION ENERGY	Multiple	1,257.23
Jun-22	6/16/2022	85954	OFFICE OF RECOVERY SERVICES	061022C	1,243.93
Jun-22	6/30/2022	85988	OFFICE OF RECOVERY SERVICES	6242022	1,243.93
Jun-22	6/22/2022	62222004	WEIDNER & ASSOCIATES INC	63163	1,206.00
Jun-22	6/16/2022	85942	UNITED STATES TREASURY	44725	1,173.06
Jun-22	6/9/2022	85920	DOMINION ENERGY	G-ADM 5/22	993.71
Jun-22	6/29/2022	62922001	APPARATUS EQUIPMENT & SERVICE INC	22-IV-1056	825.53
Jun-22	6/2/2022	85905	JAN-PRO OF UTAH	327065	816.00
Jun-22	6/1/2022	60122005	WEIDNER & ASSOCIATES INC	62909	750.00
Jun-22	6/13/2022	7	RECORD CLIENT ANALYSIS FEE	N/A	730.10
Jun-22	6/30/2022	85972	DOMINION ENERGY	G-ADM 6/22	716.12
Jun-22	6/30/2022	85973	HONEY BUCKET	552807883	674.00
Jun-22	6/23/2022	85956	A WARRIOR'S LIGHT	Multiple	660.00
Jun-22	6/15/2022	61522003	TECHNOLOGY NET CO INC	4447	650.00
Jun-22	6/23/2022	85960	DOMINION ENERGY	Multiple	633.87
Jun-22	6/2/2022	85908	MEANING TO LIVE	44699	600.00
Jun-22	6/23/2022	85966	MEANING TO LIVE	44721	600.00
Jun-22	6/16/2022	85937	SNOWBIRD RESORT LLC	2BY5Y7-C53122	530.69
Jun-22	6/2/2022	85901	A WARRIOR'S LIGHT	Multiple	420.00
Jun-22	6/29/2022	62922003	VEHICLE LIGHTING SOLUTIONS INC	10973	386.45
Jun-22	6/30/2022	85970	A WARRIOR'S LIGHT	Multiple	360.00
Jun-22	6/16/2022	85929	APA BENEFITS INC	51290	333.20
Jun-22	6/23/2022	85962	JAN-PRO OF UTAH	327895	294.00
Jun-22	6/8/2022	60822001	BESTSHRED, LLC	6162053122	268.00

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**JUNE 2022**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jun-22	6/30/2022	85976	LOVE COMMUNICATIONS LLC	61777	262.50
Jun-22	6/3/2022	2	RECORD PAYMENTECH FEE	N/A	236.75
Jun-22	6/2/2022	85907	LOVE COMMUNICATIONS LLC	61447	225.00
Jun-22	6/16/2022	85935	PURCELL TIRE CO.	280009495	212.40
Jun-22	6/9/2022	85927	UTAH BROADBAND LLC	1195754	199.00
Jun-22	6/6/2022	4	RECORD XPRESS BILL PAY FEE FOR UFSA & UFA	N/A	187.79
Jun-22	6/9/2022	85915	A WARRIOR'S LIGHT	208	180.00
Jun-22	6/16/2022	85947	ND CHILD SUPPORT DIVISION	6102022	179.00
Jun-22	6/30/2022	85987	ND CHILD SUPPORT DIVISION	6242022	179.00
Jun-22	6/2/2022	85909	PURCELL TIRE CO.	280008854	160.50
Jun-22	6/16/2022	85949	SALT LAKE VALLEY LAW ENFORCE ASSOC	6102022	152.00
Jun-22	6/30/2022	85990	SALT LAKE VALLEY LAW ENFORCE ASSOC	6242022	152.00
Jun-22	6/30/2022	85975	L.N. CURTIS AND SONS	INV606643	124.59
Jun-22	6/23/2022	85963	JOHNSON ROBERTS & ASSOCIATES INC	148405	122.50
Jun-22	6/9/2022	85925	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 5/22	119.05
Jun-22	6/9/2022	85918	COPPERTON IMPROVEMENT DISTRICT	W-#115 5/22	118.00
Jun-22	6/6/2022	3	RECORD AMERICAN EXPRESS FEE	N/A	88.91
Jun-22	6/16/2022	85931	DOMINION ENERGY	G-#101 5/22	76.99
Jun-22	6/23/2022	85969	SALT LAKE COUNTY	PWO0001223	72.00
Jun-22	6/15/2022	9	RECORD CONVENIENTPAY FEE FOR MAY 2022	N/A	64.30
Jun-22	6/6/2022	10	RECORD US MERCHANT FEE FOR MAY 2022	N/A	45.00
Jun-22	6/30/2022	85981	UTAH VALLEY UNIVERSITY	A27910	40.00
Jun-22	6/16/2022	85946	MOUNTAIN AMERICA CREDIT UNION	6102022	26.00
Jun-22	6/30/2022	85986	MOUNTAIN AMERICA CREDIT UNION	6242022	26.00
					<b><u>\$ 6,395,045.57</u></b>

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING**  
**JUNE 2022**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jun-22	6/9/2022	7788	HAGERTY CONSULTING INC	Multiple	\$ 135,869.00
Jun-22	6/30/2022	4	FUNDS TRANSFER FROM EM TO FIRE - 6/25/22 PAYROLL	N/A	56,566.06
Jun-22	6/27/2022	3	FUNDS TRANSFER FROM EM TO FIRE - 6/10/22 PAYROLL	N/A	53,688.46
Jun-22	6/2/2022	2	FUNDS TRANSFER FROM EM TO FIRE - 5/25/22 PAYROLL	N/A	47,923.99
Jun-22	6/30/2022	7797	SKAGGS PUBLIC SAFETY UNIFORM & EQUIP	450_A_117061_1	17,940.00
Jun-22	6/2/2022	1	FUNDS TRANSFER FROM EM TO FIRE - APRIL 2022 PCARDS	N/A	15,016.40
Jun-22	6/30/2022	89	FUNDS TRANSFER FROM EM TO FIRE - MAY 2022 PCARDS	N/A	11,466.56
Jun-22	6/16/2022	7792	ROCKY MTN POWER	E-ECC 5/22	4,658.32
Jun-22	6/16/2022	7791	FUEL NETWORK	F2211E01014	3,180.31
Jun-22	6/22/2022	62222005	MAYORS FINANCIAL ADMIN	FAC0000806	3,111.40
Jun-22	6/9/2022	7790	SALT LAKE COUNTY SURVEYOR'S OFFICE	21-101	2,500.00
Jun-22	6/1/2022	60122006	SERVICEMASTER OF SALT LAKE	136007	1,738.35
Jun-22	6/29/2022	62922005	WAXIE SANITARY SUPPLY	Multiple	1,291.19
Jun-22	6/16/2022	7793	SYRINGA NETWORKS LLC	22JUN0193	1,175.00
Jun-22	6/23/2022	7794	L.N. CURTIS AND SONS	INV602372	979.00
Jun-22	6/9/2022	7787	DOMINION ENERGY	G-ECC 5/22	813.04
Jun-22	6/30/2022	7795	COMPUNET INC	197854	748.40
Jun-22	6/30/2022	7796	DOMINION ENERGY	G-ECC 6/22	585.91
Jun-22	6/8/2022	60822004	LES OLSON COMPANY	EA1139403	355.65
Jun-22	6/8/2022	60822003	GOLD CUP SERVICES INC	Multiple	313.05
Jun-22	6/9/2022	7789	PUBLIC EMPLOYEES HEALTH PROGRAM	5202022	309.96
Jun-22	6/29/2022	62922004	LES OLSON COMPANY	MNS20134	300.00
Jun-22	6/8/2022	60822002	BESTSHRED, LLC	6162053122	162.00
					<b>\$ 360,692.05</b>

**UNIFIED FIRE AUTHORITY  
CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND  
JUNE 2022**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jun-22	6/23/2022	85967	MOPA LLC	22-8381	\$ 86,193.12
Jun-22	6/8/2022	21014	CDW GOVERNMENT LLC	Multiple	32,920.30
Jun-22	6/23/2022	85961	FOOTHILL FITNESS EQUIPMENT	10573	13,042.99
Jun-22	6/30/2022	85974	JOHN PARAS FURNITURE	J15945	5,099.50
					<b>\$ 137,255.91</b>



**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF JUNE 30, 2022**

<b>FIRE REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Cottonwood Heights	\$ 4,018,105	\$ 4,018,105	\$ -	100.0
Unified Fire Service Area	42,062,996	42,062,996	-	100.0
Herriman	4,539,081	4,539,081	-	100.0
Holladay	2,620,964	2,620,964	-	100.0
Riverton	5,431,622	5,431,622	(0)	100.0
MIDA contract	68,691	50,000	(18,691)	137.4
MEMBER FEES & SERVICE CONTRACTS	<u>58,741,459</u>	<u>58,722,768</u>	<u>(18,691)</u>	100.0
Ambulance service fees	9,371,893	9,082,546	(289,347)	103.2
Collections revenues	208,544	-	(208,544)	0.0
AMBULANCE OPERATIONS	<u>9,580,437</u>	<u>9,082,546</u>	<u>(497,891)</u>	105.5
SL County canyon recreation area fees	3,151,513	3,037,591	(113,922)	103.8
Witness/jury duty fees	56	-	(56)	0.0
Fire and medical report fees	4,257	4,000	(257)	106.4
Hazmat & tank permit fees	200,450	180,000	(20,450)	111.4
Firewatch	4,725	9,000	4,275	52.5
Fireworks permit fees	5,715	6,000	285	95.3
Blast permits	700	-	(700)	0.0
Wildland reimbursements	26,371	-	(26,371)	0.0
CPR class fees	14,995	8,100	(6,895)	185.1
Event billings - Information Outreach	33,540	20,000	(13,540)	167.7
Event billings - Special Enforcement	2,829	7,000	4,171	40.4
UFA-hosted event revenue	11,200	11,200	-	100.0
OTHER FEES	<u>3,456,349</u>	<u>3,282,891</u>	<u>(173,458)</u>	105.3
UFSA management fees	430,091	430,091	-	100.0
Miscellaneous intergovernmental	1,237,182	1,219,742	(17,440)	101.4
Municipal EM planner reimbursement	190,679	210,660	19,981	90.5
Federal assistance & member pass-through	791,287	-	(791,287)	0.0
INTERGOVERNMENTAL REVENUES	<u>2,649,240</u>	<u>1,860,493</u>	<u>(788,747)</u>	142.4
Federal grants	76,675	266,706	190,031	28.7
EMS per capita grant	27,016	27,016	-	100.0
Donations	2,300	2,300	-	100.0
GRANTS AND DONATIONS	<u>105,991</u>	<u>296,022</u>	<u>190,031</u>	35.8
Interest income	69,804	60,000	(9,804)	116.3
Sale of materials	63,023	58,040	(4,983)	108.6
Rental income	94,896	94,896	-	100.0
USAR reimbursements	523,796	750,391	226,595	69.8
USAR reimbursements - deployments	397,355	153,579	(243,776)	258.7
Insurance reimbursements	41,584	24,000	(17,584)	173.3
Miscellaneous revenues	30,765	5,500	(25,265)	559.4
Warranty reimbursements	323	-	(323)	0.0
MISCELLANEOUS INCOME	<u>1,221,547</u>	<u>1,146,406</u>	<u>(75,141)</u>	106.6

Note: Balances include payroll through 7/10/2022 and pcards through 5/31/22.

**UNIFIED FIRE AUTHORITY**  
**REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)**  
**AS OF JUNE 30, 2022**

<b>FIRE REVENUES (Continued)</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Budget</u>
Transfer from Emergency Services fund	180,726	180,726	-	100.0
Appropriation of fund balance	-	4,429,019	4,429,019	0.0
OTHER FINANCING SOURCES	180,726	4,609,745	4,429,019	3.9
<b>TOTAL FIRE REVENUES</b>	<b><u>\$ 75,935,748</u></b>	<b><u>\$ 79,000,871</u></b>	<b><u>\$ 3,065,123</u></b>	<b><u>96.1</u></b>
				<b>% of</b>
<b>FIRE EXPENDITURES</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Budget</u>
Salaries & wages	38,012,163	39,441,362	1,429,199	96.4
Overtime	5,195,223	4,826,713	(368,510)	107.6
Benefits	17,040,338	17,839,195	798,857	95.5
SALARIES & BENEFITS	<u>\$ 60,247,724</u>	<u>\$ 62,107,270</u>	<u>\$ 1,859,546</u>	<u>97.0</u>
Art & photo services	610	1,000	390	61.0
Awards & banquet	50,717	74,600	23,883	68.0
Bank fees	13,089	14,450	1,361	90.6
Community outreach	225	3,500	3,275	6.4
Honor guard & pipe band	7,067	9,000	1,933	78.5
Identification supplies	8,490	18,000	9,510	47.2
Line of duty death	1,894	-	(1,894)	0.0
Office supplies	15,738	28,550	12,812	55.1
Postage	3,771	9,500	5,729	39.7
Printing charges	8,747	21,050	12,303	41.6
Subscriptions & memberships	44,210	67,860	23,650	65.1
UFA-hosted event costs	14,234	13,200	(1,034)	107.8
GENERAL & ADMINISTRATIVE	<u>\$ 168,792</u>	<u>\$ 260,710</u>	<u>\$ 91,918</u>	<u>64.7</u>
Bedding & linen	1,391	15,000	13,609	9.3
Books, publications & subscriptions	17,696	49,752	32,056	35.6
Clothing provisions	826,176	998,624	172,448	82.7
Dining & kitchen supplies	2,009	5,000	2,991	40.2
Emergency activations & non-USAR deployments	39,223	39,127	(96)	100.2
Food provisions	29,926	56,100	26,174	53.3
Gasoline, diesel, oil & grease	630,713	500,000	(130,713)	126.1
Janitorial supplies and service	71,783	84,000	12,217	85.5
Medical supplies	471,532	526,100	54,568	89.6
Physical exams	165,216	166,805	1,589	99.0
Training supplies	11,007	22,000	10,993	50.0
Canine expenses	3,638	5,000	1,362	72.8
Expenses to be reimbursed by related organization(s)	46,085	43,780	(2,305)	105.3
OPERATING COSTS	<u>\$ 2,316,395</u>	<u>\$ 2,511,288</u>	<u>\$ 194,893</u>	<u>92.2</u>
Liability insurance & claims	522,073	548,000	25,927	95.3
Ambulance - State Medicaid assessment	291,893	400,000	108,107	73.0
Dispatch service contract	917,710	916,000	(1,710)	100.2
CONTRACTUAL COSTS	<u>\$ 1,731,676</u>	<u>\$ 1,864,000</u>	<u>\$ 132,324</u>	<u>92.9</u>
Auditor	8,990	8,990	-	100.0
Contract hauling	250	1,000	750	25.0
Intergovernmental expenditures	-	4,200	4,200	0.0
Professional fees	1,026,589	1,493,675	467,086	68.7
Ambulance service fees	401,428	550,000	148,572	73.0
PROFESSIONAL SERVICES	<u>\$ 1,437,257</u>	<u>\$ 2,057,865</u>	<u>\$ 620,608</u>	<u>69.8</u>

Note: Balances include payroll through 7/10/2022 and pcards through 5/31/22.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF JUNE 30, 2022**

<b>FIRE EXPENDITURES (Continued)</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<b>% of Budget</b>
GRANT PURCHASES	\$ 129,532	\$ 251,082	\$ 121,550	51.6
Miscellaneous rental	43,855	47,600	3,745	92.1
Rent of buildings	146,670	147,000	330	99.8
RENT	\$ 190,525	\$ 194,600	\$ 4,075	97.9
Maintenance of machinery & equipment	245,971	329,168	83,197	74.7
Maintenance of buildings & grounds	144,518	302,700	158,182	47.7
Maintenance of office equipment	30,091	20,000	(10,091)	150.5
Software maintenance	319,036	362,955	43,919	87.9
Vehicle maintenance	634,034	785,000	150,966	80.8
Vehicle repairs - accident related	16,345	50,000	33,655	32.7
REPAIR & MAINTENANCE	\$ 1,389,995	\$ 1,849,823	\$ 459,828	75.1
Communications equipment	94,376	134,500	40,124	70.2
Computer equipment	50,875	108,850	57,975	46.7
Computer software	381,634	409,497	27,863	93.2
Small equipment noncapital	185,267	477,515	292,248	38.8
Small equipment - photography	6,308	5,625	(683)	112.1
Training props	9,130	9,130	-	100.0
Visual & audio aids	490	2,500	2,010	19.6
SOFTWARE & EQUIPMENT	\$ 728,080	\$ 1,147,617	\$ 419,537	63.4
Education, training & certifications	154,763	275,342	120,579	56.2
Travel & transportation	95,434	120,000	24,566	79.5
Mileage reimbursement	218	2,000	1,782	10.9
TRAINING & TRAVEL	\$ 250,415	\$ 397,342	\$ 146,927	63.0
Computer lines	187,220	208,242	21,022	89.9
Heat & fuel	147,163	119,000	(28,163)	123.7
Light & power	232,910	274,000	41,090	85.0
Sanitation	22,768	31,750	8,982	71.7
Telephone	67,327	71,750	4,423	93.8
Telephone - cellular	118,949	219,500	100,551	54.2
Water & sewer	59,097	84,800	25,703	69.7
UTILITIES	\$ 835,434	\$ 1,009,042	\$ 173,608	82.8
Capital outlay	87,691	101,800	14,109	86.1
Principal payment on related party note payable	123,865	123,865	-	100.0
Interest expense	64,196	64,196	-	100.0
CAPITAL OUTLAY & LONG-TERM DEBT	\$ 275,752	\$ 289,861	\$ 14,109	95.1
TRANSFER TO FIRE CAPITAL REPLACEMENT FUND	4,749,573	4,772,931	23,358	99.5
TRANSFER TO EM VEHICLE REPLACEMENT FUND	25,012	26,690	1,678	0.0
TRANSFER TO WILDLAND	260,669	260,751	82	0.0
FUND TRANSFERS & CONTRIBUTIONS	\$ 5,035,254	\$ 5,060,372	\$ 25,118	0.0
<b>TOTAL FIRE EXPENDITURES</b>	<b>\$ 74,736,831</b>	<b>\$ 79,000,872</b>	<b>\$ 4,264,041</b>	<b>94.6</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 1,198,917</b>	<b>\$ (1)</b>		

Note: Balances include payroll through 7/10/2022 and pcards through 5/31/22.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - ENTERPRISE FUND (WILDLAND)  
AS OF JUNE 30, 2022**

<b>WILDLAND REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Wildland reimbursements - Hand crew	1,035,175	1,435,000	399,825	72.1
Wildland reimbursements - Engine 302	306,595	367,000	60,405	83.5
Wildland reimbursements - Engine 301	325,545	360,000	34,455	90.4
Wildland reimbursements - Single resource	645,050	642,000	(3,050)	100.5
Wildland reimbursements - Fuels crew	31,431	58,000	26,569	54.2
Wildland reimbursements - Camp Williams	42,106	42,100	(6)	100.0
Camp Williams contract	627,631	622,154	(5,477)	100.9
State grants	40,687	85,900	45,213	47.4
Transfer from General Fund	260,669	260,751	82	100.0
Appropriation of net assets	-	8,510	8,510	0.0
Sale of materials	1,420	-	(1,420)	0.0
<b>TOTAL WILDLAND REVENUES</b>	<b><u>\$ 3,316,309</u></b>	<b><u>\$ 3,881,415</u></b>	<b><u>\$ 565,106</u></b>	<b>85.4</b>
<b>WILDLAND EXPENSES</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Salaries & benefits	3,315,462	3,163,897	(151,565)	104.8
Awards	4,918	6,000	1,082	82.0
Books, publications & subscriptions	536	1,050	514	51.0
Capital outlay	40,629	46,000	5,371	88.3
Clothing provisions	11,124	26,000	14,876	42.8
Communication equipment	904	1,000	96	90.4
Capital lease payments	138,397	138,397	-	100.0
Computer equipment	4,228	2,500	(1,728)	169.1
Computer lines	5,467	5,500	33	99.4
Computer software	3,163	2,200	(963)	143.8
Education, training & certifications	1,973	3,300	1,327	59.8
Food provisions	903	1,200	297	75.3
Gasoline, diesel, oil & grease	55,934	60,000	4,066	93.2
Heat & fuel	1,375	1,400	25	98.2
Interest expense	2,796	2,795	(1)	100.0
Janitorial supplies and service	-	500	500	0.0
Light & power	1,781	2,500	719	71.2
Maintenance of machinery & equipment	5,918	6,600	682	89.7
Maintenance of buildings	111	1,000	889	11.1
Maintenance of office equipment	1,250	300	(950)	416.7
Medical supplies	3,580	3,000	(580)	119.3
Miscellaneous rental	3,750	2,845	(905)	131.8
Office supplies	1,091	1,500	409	72.7
Professional fees	368	3,150	2,782	11.7
Postage	208	200	(8)	104.0
Physical exams	2,068	19,800	17,732	10.4
Sanitation	465	-	(465)	0.0
Small equipment	20,987	58,500	37,513	35.9
Subscriptions & memberships	598	3,920	3,322	15.3
Telephone services	3,939	6,200	2,261	63.5
Travel & transportation	229,021	230,500	1,479	99.4
Vehicle maintenance	24,512	50,000	25,488	49.0
Water & sewer	698	850	152	82.1
Contribution to Fund Balance	-	28,811	28,811	0.0
<b>TOTAL WILDLAND EXPENSES</b>	<b><u>\$ 3,888,154</u></b>	<b><u>\$ 3,881,415</u></b>	<b><u>\$ (6,739)</u></b>	<b>100.2</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>\$ (571,845)</u></b>	<b><u>\$ -</u></b>		

Note: Balances include payroll through 7/10/2022 and pcards through 5/31/22.

**UNIFIED FIRE AUTHORITY**  
**REVENUES AND EXPENDITURES - SPECIAL REVENUE FUND (EMERGENCY MANAGEMENT)**  
**AS OF JUNE 30, 2022**

<b>EMERGENCY MANAGEMENT (EM) REVENUES</b>	<u>Actual</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
SL County emergency fees	\$ 2,268,186	\$ 2,268,186	\$ 1	100.0
Federal grants	36,499	336,546	300,047	10.8
Federal grants - CCTA	343,635	343,441	(194)	100.1
Contribution from SL County	94,008	82,921	(11,087)	113.4
Miscellaneous intergovernmental	1,158	-	(1,158)	0.0
Interest income	6,903	3,000	(3,903)	230.1
Sale of materials	16	-	(16)	0.0
Miscellaneous revenue	23,475	18,800	(4,675)	124.9
<b>TOTAL EM REVENUES</b>	<b>\$ 2,773,879</b>	<b>\$ 3,052,894</b>	<b>\$ 279,015</b>	<b>90.9</b>

<b>EMERGENCY MANAGEMENT EXPENDITURES</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Salaries & benefits	\$ 1,324,202	\$ 1,537,475	\$ 213,273	86.1
Capital outlay	41,966	66,966	25,000	62.7
Clothing provisions	2,095	3,000	905	69.8
Communication equipment	2,940	9,000	6,060	32.7
Community outreach	138	1,000	862	13.8
Computer equipment	22,009	15,000	(7,009)	146.7
Computer software	101,543	153,800	52,257	66.0
Education, training & certifications	1,774	2,600	826	68.2
Emergency activations	1,824	1,072	(752)	170.1
Maintenance of building & grounds	43,990	55,000	11,010	80.0
Maintenance of machinery & equipment	27,864	31,000	3,136	89.9
Maintenance of office equipment	3,074	7,000	3,926	43.9
Food provisions	9,432	10,000	568	94.3
Gasoline, diesel, gas & grease	21,617	22,000	383	98.3
Grant purchases	425,948	579,987	154,039	73.4
Identification supplies	(357)	2,500	2,857	-14.3
Janitorial supplies and service	25,378	27,000	1,622	94.0
Miscellaneous rental	21,598	19,500	(2,098)	110.8
Office supplies	2,924	10,000	7,076	29.2
Professional fees	15,596	72,399	56,803	21.5
Postage	72	-	(72)	0.0
Printing charges	2,559	4,000	1,441	64.0
Small equipment	49,185	45,269	(3,916)	108.7
Software maintenance	6,512	12,900	6,388	50.5
Subscriptions & memberships	5,502	7,000	1,498	78.6
Telephone service	4,114	11,000	6,886	37.4
Telephone - cellular	15,643	34,000	18,357	46.0
Travel & transportation	10,961	10,000	(961)	109.6
Utilities	74,341	94,900	20,559	78.3
Vehicle maintenance	20,514	26,800	6,286	76.5
Transfer to General fund	180,726	180,726	-	100.0
<b>TOTAL EM EXPENDITURES</b>	<b>\$ 2,465,684</b>	<b>\$ 3,052,894</b>	<b>\$ 587,210</b>	<b>80.8</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 308,195</b>	<b>\$ -</b>		

Note: Balances include payroll through 7/10/2022 and pcards through 5/31/22.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - CAPITAL PROJECTS FUNDS  
AS OF JUNE 30, 2022**

**FIRE CAPITAL REPLACEMENT**

<b>REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Transfer from General fund	\$ 4,749,573	\$ 4,772,931	\$ 23,358	99.5
Interest income	5,396	20,000	14,604	27.0
Sale of capital assets	96,151	100,000	3,849	96.2
Loan Proceeds	10,808,525	10,808,525	-	100.0
Reimbursements	-	124,000	124,000	0.0
Appropriation of fund balance	-	1,714,525	1,714,525	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b>\$15,659,645</b>	<b>\$ 17,539,981</b>	<b>\$ 1,880,336</b>	<b>89.3</b>
<b>EXPENDITURES</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	
Capital outlay - light fleet (financed)	\$ 435,213	\$ 739,854	\$ 304,641	58.8
Capital outlay - heavy apparatus (financed)	7,442,706	8,459,039	1,016,333	88.0
Capital outlay - communications equipment (financed)	16,860	100,000	83,140	16.9
Capital outlay - communications equipment (cash)	86,193	93,000	6,807	92.7
Capital outlay - computer equipment (financed)	101,396	325,000	223,604	31.2
Capital outlay - computer equipment (cash)	254,505	452,100	197,595	56.3
Capital outlay - medical equipment (financed)	221,450	500,000	278,550	44.3
Capital outlay - station equipment (financed)	290,013	404,985	114,972	71.6
Capital outlay - station equipment (cash)	13,195	13,950	755	94.6
Capital outlay - building & improvements (financed)	83,800	129,890	46,090	64.5
Noncapital equipment (financed)	132,614	149,757	17,143	88.6
Noncapital equipment (cash)	710,793	856,155	145,362	83.0
Capital lease payments - principal	4,914,972	4,921,825	6,853	99.9
Capital lease payments - interest	139,874	139,875	1	100.0
Contribution to fund balance	-	254,551	254,551	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b>\$14,843,584</b>	<b>\$ 17,539,981</b>	<b>\$ 2,696,397</b>	<b>84.6</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 816,061</b>	<b>-</b>		

**EOC CAPITAL REPLACEMENT**

<b>REVENUES</b>	<b>Total</b>	<b>Budget</b>	<b>Unearned</b>	<b>% of Budget</b>
Transfer from EOC fund	\$ -	\$ -	\$ -	0.0
Transfer from General fund	25,012	26,690	1,678	93.7
Sale of capital assets	16,700	-	(16,700)	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b>\$ 41,712</b>	<b>\$ 26,690</b>	<b>\$ (15,022)</b>	<b>156.3</b>
<b>EXPENDITURES</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Capital outlay	\$ -	\$ -	\$ -	0.0
Contribution to fund balance	-	26,690	26,690	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b>\$ -</b>	<b>\$ 26,690</b>	<b>26,690</b>	<b>0.0</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>\$ 41,712</b>	<b>\$ -</b>	<b>\$ (41,712)</b>	

Note: Balances include payroll through 7/10/2022 and pcards through 2/28/22.

# FEE SCHEDULE

## COMMUNITY EVENTS INSIDE UFA'S SERVICE AREA

Fee Type	Description	Existing Fee	Proposed Fee	Methodology
<b>Event staffing</b>	Two Emergency Medical Technicians (EMTs)	\$80	\$110	Two topped-out Specialists on OT \$85/hr plus equipment
	2 Paramedics (PMs)	\$110	\$125	Two topped-out PM on OT \$90/hr plus equipment
<b>Event equipment</b> <i>(per hour unless otherwise noted minimum daily charge of 3 hours; maximum daily charge of 10 hours). Travel, setup, and take down time will be added to the amount billed.</i>	Large first aid trailer (28' graphic-wrapped trailer staffed with 4 EMTs and golf cart)	\$180	\$220	Four topped-out Specialists on OT \$170/hr plus equipment. Includes setup and take down
	Small first aid trailer (15' graphic-wrapped trailer staffed with two EMTs and golf cart)	\$120	\$150	Two topped-out Specialists on OT \$85/hr + equipment
	BLS Ambulance (BLS capable/licensed with 2 staff, vehicle, equipment)	\$125	\$150	Two topped-out Specialists on OT \$85/hr + vehicle
	ALS Ambulance (ALS capable/licensed with 2 staff, vehicle, equipment)	\$150	\$175	Two topped-out PM on OT \$90/hr + vehicle

## MEDICAL

Fee Type	Description	Existing Fee	Proposed Fee	Methodology
<b>EMT Course</b>	Student tuition, unaffiliated attendee	\$1,350	\$1,400	Public EMT training, based on covering UFA costs, yet competitive within market
	Student tuition, UFA employee (for two UFA employees)	\$675	\$700	
<b>CPR/AHA</b>	CPR class fee, including book & card	\$50	\$50	Market-competitive for CPR class and covers personnel, supplies, and administrative costs
	Healthcare provider card, ACLS card, PALS card	\$5	\$6-\$8	Actual card cost is between \$3-5 per card, depending on type. Charging additional \$3 to cover the administrative cost of issuing cards.
	Healthcare provider card w/ mannequin rental	\$7	\$8-\$10	Same as above, but additional \$2 to cover wear & tear of equipment
	Heartsaver card	\$20	\$20	Actual card cost is \$17 plus administrative cost of issuing cards.
	CPR book	\$15	\$15	Actual book cost is \$12 plus administrative cost for purchase/distribution of books to students upon request.

# FEE SCHEDULE

## RECORDS

Fee Type	Description	Existing Fee	Proposed Fee	Methodology
<b>Flat Fee</b>	Medical Record <i>(No charge to the patient)</i>	\$10	\$10	Staff time & supplies (reviewed 2021)
	NFIR Fire reports <i>(No charge to property owner)</i>	\$5	\$5	
	Investigative reports with NFIR Fire report	\$10	\$10	
	Investigative reports, NFIR Fire report, and photos	\$15	\$15	
<b>Product</b>	Page size up to 11x14, black & white <i>(per page)</i>	\$0.25	\$0.25	Unified Fire Authority (UFA) adheres to the Government Records Access and Management Act (GRAMA) that governs the access to government records in Utah. Furthermore, the Act establishes the fees a governmental agency may charge for records.  UFA charges a reasonable flat fee for medical records, fire reports, investigative reports, and investigative photos. UFA has developed a fee schedule in lieu of calculating labor costs individually for each request. The cost is based on the average staff time of the lowest-paid employee with the necessary skill and training to fulfill these standard requests, regardless of the number of pages in the report. In addition, UFA has compared the flat fee to other agencies and found it to align with the flat fee other agencies charge. Furthermore, UFA has found businesses requesting records prefer a flat fee for these standard requests for prepayment purposes.  For all other records, UFA charges a reasonable fee to cover the cost of providing the records; this may include the cost of the product, providing the service, and delivery. Staff time is calculated based on the salary of the lowest-paid employee with the necessary skill and training to fulfill the request.
	Page size up to 11x14, color <i>(per page)</i>	\$0.50	\$0.50	
	Page size 11x17, black & white <i>(per page)</i>	\$0.50	\$0.50	
	Page size 11x17, color <i>(per page)</i>	\$1	\$1	
	Larger paper formats	Reproduction cost	Reproduction cost	
	Maps in larger formats, black & white <i>(minimum)</i>	Reproduction cost	Reproduction cost	
	Maps in larger formats, color <i>(minimum)</i>	Reproduction cost	Reproduction cost	
	CD/DVD	Reproduction cost	Reproduction cost	
Audio, video, or other media	Reproduction cost	Reproduction cost		
	Photographs <i>(i.e. negatives, prints, slides, digital images)</i>	Reproduction cost	Reproduction cost	
<b>Fee for Service</b>	Search, compilation, and redaction necessary to complete the request:			
	First fifteen minutes		No charge	
	<i>Over 15 minutes – charge based on the salary of the lowest-paid employee who has the necessary skill, knowledge, and training to perform the requested work at the discretion of UFA.</i>			
<b>Fee for Delivery</b>	Fees for the US Postal Service or an authorized delivery service		Service's current rates	

# FEE SCHEDULE

## SPECIAL ENFORCEMENT

Fee Type	Description	Existing Fee	Proposed Fee	Methodology
<b>Blasting permit</b>	Annual permit	\$350	\$350	
<b>K9 Stand-By</b>	Explosive Detection Canine use for special events	\$75/hour	\$75/hour	Average hourly OT rate of dog handlers plus canine and equipment costs

## PREVENTION FEES & PERMITS

Fee Type	Description			Existing Fee	Proposed Fee	Methodology
	Solid Pounds (lbs)	Liquid Gallons (gal)	Gas Cubic feet (ft <sup>3</sup> )			
<b>Material</b>						
Above Ground Tanks Installation (flammable)			< 500 ft <sup>3</sup> R-3 Occup. Exempt	\$195*	\$230*	Based on average hourly Inspector cost, based on time allocated for each type of permit, including travel time and vehicle cost. Also includes administrative cost to collect payment, track applications, and bill for renewals.  *If extra inspection time or visits are required, additional fees may apply (\$85 per hour per inspector).
Below Ground Tanks Installation (flammable)				\$195*	\$230*	
Above Ground Tanks Installation (flammable)		≥ 500 gal		\$395*	\$530*	
Below Ground Tanks Installation (flammable)		≥ 500 gal		\$395*	\$530*	
Pyroxylin plastics. Cellulose nitrate (pyroxylin) plastics (annual)	≥ 25 lbs			\$195	\$230	
Body Shop / Garage under 5,000 ft <sup>2</sup> (annual)				\$195	\$230	
Fireworks - Outdoor Public Display (per event) Cities, County Exempt				\$485*	\$700*	
Open Flame Proximal Audience Indoor Approved Fireworks (per event)				\$195*	\$230*	
Application of Flammable Finishes, Spray or Dip		More than 9 ft <sup>2</sup> for flammable liquid spray application or ≥ 55 gal for dip tank operations		\$195	\$230	

# FEE SCHEDULE

Fee Type	Description		Existing Fee	Proposed Fee	Methodology	
Hazardous Materials(annual)	≤ 500lbs	≤ 55 gal	≤ 200 ft <sup>3</sup> corrosive or Oxidizer 504 ft <sup>3</sup> Oxygen	\$195	\$230	<p>Based on average hourly Inspector cost, based on time allocated for each type of permit, including travel time and vehicle cost. Also includes administrative cost to collect payment, track applications, and bill for renewals.</p> <p>*If extra inspection time or visits are required, additional fees may apply (\$85 per hour per inspector).</p>
Hazardous Materials(annual)	> 500lbs	> 55 gal	> 200 ft <sup>3</sup> corrosive or oxidizer 504 ft <sup>3</sup> oxygen	\$240	\$350	
"H" Occupancy Hazardous Materials Permit Dispense &Use (annual)		≤ 500 gal tank	≤ 500 ft <sup>3</sup>	\$195	\$230	
"H" Occupancy Hazardous Materials Permit Dispense &Use (annual)		> 500 gal tank	> 500 ft <sup>3</sup> or anyhighly toxic gas	\$485	\$700	
Other Occupancy Hazardous Materials Permit Dispense andUse (annual)		> 500 gal tank	> 500 ft <sup>3</sup>	\$195	\$230	
Aerosol Products (annual)			≥ 500 lbs. Level 2 or 3 aggregate quantity	\$195	\$230	
Flammable Cryogenic Fluid (annual)		Indoors ≥ 1 gal Outdoors ≥ 60 gal		\$195	\$230	



# UNIFIED FIRE AUTHORITY

## MEMORANDUM

TO: UFA Board of Directors  
FROM: Chief Burchett  
DATE: July 19, 2022

SUBJECT: Standards of Cover Document

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### **Intent**

To provide an overview of the Standards of Cover document and explain the benefits of such document.

### **Background**

A Standards of Cover is a living document that is continually revisited to ensure UFA is meeting the needs and expectations of the communities served. It is made up of several sections, primarily the Community Risk Assessments (CRAs), the Standards of Cover (SOC), the current baseline standards being delivered to the communities and the benchmark goals for the communities.

**The Community Risk Assessment** identifies potential and real risks for each community. While many of the risks identified are common throughout the service area, each community has specific hazards or risks that are unique, as is the risk tolerance of the communities to those risks.

**The Standards of Cover** identifies the level of service provided to each community and mitigating factors to meet the needs of the specific risks in each area.

**The Baseline Standards** are based on real data to identify call processing times, turnout times and response times for the service being provided.

**The Benchmark Statements** are those goals that are identified and accepted by the Board and UFA Administration that provide response times that are established by the Board for identified risks

The entire document is an industry standard used to identify best practices, gaps in service level and requires Board approval due to the potential budgetary impacts.

This document is extremely valuable in balancing the risk tolerance with budgetary impacts and allows UFA to continually strive to be the best fire department for the communities we serve.

### **Discussion**

Staff is looking for recommendations on the best path forward for dissemination, understanding, feedback and eventually, full Board approval.