

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



UNIFIED FIRE AUTHORITY BOARD AGENDA

August 17, 2021 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:

<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTj9lSDIxMS96KzZXZz09>

Password: 123911

Notice: Members of the Public will be required to wear a mask if attending in person. UFA Personnel and Board Members will comply with current UFA mask policy (emailed separately).

1. Call to Order – Chair Perry
2. Public Comment
Please limit comments to three minutes each. The UFA Board typically will not engage directly but may direct staff to address comments following the meeting.
There are three options for comments during this meeting:
 - a. In-Person.
 - b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the queue and invited to speak.
 - c. EMAIL: Public comments will be accepted prior to the meeting via email at publiccomment@unifiedfire.org until 7:00 a.m. August 16, 2021. Emailed comments submitted prior to 7:00 a.m. August 16, 2021, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.
3. Minutes Approval – Chair Perry
 - a. July 20, 2021
4. Consent Agenda
 - a. Review of July Disbursements – CFO Hill
5. Committee Updates
 - a. Benefits & Compensation Committee (No meeting) – Chair Dahle
 - b. Governance Committee (No meeting) – Chair Silvestrini
 - c. Finance Committee (No meeting) – Chair Stewart
6. UFA Vice Chair Position – Mayor Peterson

7. Consider Resolution 08-2021A Approving Terms of Lease Purchase Agreement with Banc of America Public Capital Corp – CFO Hill
8. UFA Application of ARPA Funds – Chief Petersen
9. Fire Chief Report
 - a. Canyon Structural Inc. Donation – Apartment Fire Prevention
 - b. EMAC Overview – AC Pilgrim
 - c. COVID Update/Delta Variant Response – OC Dern
 - d. Uniform Municipality Patch – DC Robinson

10. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting

11. Adjournment – Chair Perry

The next Board meeting will be held September 21, 2021 at 7:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 13th day of August, 2021 on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



UNIFIED FIRE AUTHORITY BOARD MINUTES

July 20, 2021 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum was obtained
Chair Perry called the meeting to order at 7:30 a.m.
2. Public Comment
None
Public comment was made available live and with a posted email address
3. Approval of Minutes
Council Member Stewart moved to approve the minutes from the June 15, 2021 UFA Board Meeting as submitted
Mayor Peterson seconded the motion
All voted in favor, none opposed
4. Fraud Risk Assessment/Signing Ethical Behavior Statement Annually
 - State Auditor Dougall explained that the intent of the risk assessment is to initiate conversation within companies and their boards addressing their strengths and weaknesses within their organizations
 - Mr. Dougall shared that UFA has made great changes and demonstrates the ethics that he is trying to get all entities to embrace
 - He met with Chief Petersen and is very comfortable UFA has this not only as a priority, but the action at the top along with the accountability of the personnel has made a significant difference
 - Chief explained how the oath is taken upon hiring and promotions within UFA and how ethics are always at the forefront of the organization
 - Chief also gave his support for implementing an ethics training program every 3 years and feels this would offer more value to the organization, if the Board was interested in something such as this
 - He does not want the oath reduced to a checkbox
 - Labor President Steve Quinn expressed his view that the UFA is in a very good place today, the oath is meaningful and every time someone dons their uniform, they are reminded of what they are sworn to do
 - Mr. Quinn also asked that the ethics policy not be reduced to a checkbox, that would cheapen the work that has been done
 - Auditor Dougall has asked Chief Petersen for suggestions to better address a focus on ethical behavior within organizations, and reiterated that the intent of the audit item allows for an organization to approach this target in a way that works best for them

- Council Member Stewart expressed his support of the discussion and was appreciative that staff and Board supported this critical issue
 - Council Member Stewart was the chair during the challenging times with the previous Chief and wants to be sure we never return to that situation
 - He expressed his support for a program that all employees and Board complete every three years
 - He also expressed hope that Auditor Dougal would be agreeable to change the form

5. Consent Agenda

a. Review of June Disbursements

- Council Member Stewart asked for a clarification on the unemployment
- CFO Hill stated that generally it is WL employees who we pay unemployment for

Mayor Silvestrini moved to approve the June disbursements as submitted

Mayor Overson seconded the motion

All voted in favor

6. Committee Updates

- Benefits & Compensation Committee
 - No meeting held
- Governance Committee
 - No meeting held
- Finance Committee
 - No meeting held

7. Quarterly Financial Report

- CFO Hill provided an overview of the report
 - Ambulance revenue is on a 6-7 week lag, but there will be no problem meeting budget
 - Mayor Peterson asked as to the status of the Mental Health & Wellness Grant
 - Due to COVID, an extension was granted through 2021
 - The program will begin ramping up and the program will continue
 - Mayor Sondak asked as to the Canyon Recreation Fee from SLCo
 - SLCo has completed all payments
 - Deputy Mayor Kanter stated that SLCo is working to restore the cuts made during COVID
 - CFO Hill also pointed out in the report that the savings in vacancies will more than cover the OT expenses

Council Member Stewart moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Mayor Knopp seconded the motion

All voted in favor, none opposed

8. Merit System Coordinator

- Chief Petersen explained that the ILA requests the Fire Chief to nominate a Merit Systems Coordinator to the Board for the purpose of maintaining the merit and classification plan system
- This individual works immediately under the direction of the Board

- Historically the HR Director has served in this capacity and Chief Petersen suggests that Kylie Day, the new HR Director be appointed as such

Mayor Hale moved to nominate HR Director Kiley Day as Merit System Coordinator

Mayor Dahle seconded the motion

All voted in favor, none opposed

9. Use of Cloud for UFA Data Storage

- In a previous meeting, Council Member Stewart had inquired as to what use UFA was making of the Cloud
- IT Manager Watts stated that UFA is continuing to reduce the footprint and dependency on hardware, but some systems will remain on-site
- The IT Division has a plan for systems and hardware and an ongoing evaluation of options for security and data storage
- Council Member Stewart expressed his appreciation for the review and the plan to move more of the storage needs to a secure cloud storage system

10. Apartment Fire Analysis

- Fire Prevention has been working to compile data on apartment fires, causes, costs, etc. for the past 5 years
- The intent is to reach out to apartment managers and owners to educate them and help them be successful in providing a safe living environment
- Working with Information Outreach, Fire Prevention is developing brochures and materials for distribution to tenants regarding awareness of behaviors that could lead to fires in apartment type housing
- Board Members ask questions related to code requirements and legislation and asked for more information to distribute to property owners and tenants
 - Fire Marshal Larson stated that Fire Prevention is working on compiling information for distribution and will send it to Board Members once complete

11. Fire Chief Report

- Millcreek Apartment Fire Investigation – DC Ball/BATF Agent in Charge Mike Minichino
 - DC Ball introduced Agent Mike Minichino to provide an overview of the incident
 - No final report has been issued regarding the cause/origin, but it is not believed to have been intentionally set
 - This was a complex investigation and due to size and in order to complete the investigation quickly, the ATF National Response Team was brought in
 - This team consists of experts in all subject matters the investigation may need/want
 - It took 8 days of systematic work by 60 individuals excavating the scene
 - 100 interviews were conducted, and thousands of cell phone videos were reviewed
 - Mayor Silvestrini thanked all for the work and stated that the building has been surrendered to the owners who are in the process of clean-up and resuming construction
- Firework Education, Enforcement, and Response
 - OC Dern outlined the additional staffing and apparatus used over the July 4th weekend
 - 2 additional Chief Officer and 2 resources were staffed
 - 3 additional Type VI and a Water Tender
 - Extended peak-load ambulances until midnight to help with the burden on fire resources
 - Responded to 33 total fires from July 3-5

- 14 were firework related, 1 in a restricted area
 - Many dumpster fires
- Not overly busy this holiday
- Had extra staff from Emergency Management, Fire Prevention, Investigations, and some day staff out patrolling on both July 3 and 4
 - 285 citizen contacts by this patrol
- Working to mitigate any overlapping patrol contact with UPD for the 24th
 - 226 complaint calls July 2-5
- Chief Petersen recommended that going forward, we continue to look at 900 E. in Millcreek and 1300 E. south of Millcreek as historical boundaries for a cleaner message for the public
 - Will get some traction with the Governor to define a point where municipalities can ban fireworks when hazardous conditions exist, such as drought
- Community Events
 - PIO Love stated that there are currently over 240 events calendared for Information Outreach and crews, this is over 100 more than normal
 - Staff emphasized that UFA loves the opportunity engage with the communities and appreciates how included they are in the programs, thanks was given to the Board for the two additional staff members during peak season and the Fire Chief for providing additional assistance of personnel who are on light duty
 - The number and the scope of the events has increased from 2-3 personnel to 8-10 needed and requires more planning
 - Whenever we can plan early for limited resources, including coordinating our overall community events, UFA can be even more successful in being present in the community
- UFA Response to Surfside Building Collapse
 - Division Chief Case provided an overview of the collapse and response
 - UFA sent Battalion Chief Russell, who was assigned as a Safety Officer AND Retired BC Ulibarri who served as an Ops Section Chief
- Wildland Fuels Mitigation
 - Division Chief Widdison explained how Emigration Canyon residents pooled funds for further mitigation work in a 5-acre area behind Station 119
 - This is in addition to what mitigation work is normally offered
 - Chief pointed out that this is a great option if a municipality desires additional professional help with fuels mitigation
- Firefighter Hiring Update
 - HR Director Day provided an update to the current hiring process
- EMAC Deployment - Oregon
 - Chief informed the Board of the current EMAC deployment to Bend Oregon
 - There are 6 employees from the field and 6 from day staff
- Red Lodge FF
 - UFA personnel and Honor Guard supported the Fire Chief and family of the Red Lodge Firefighter who was caught in a burn over
 - The Firefighter may be at the Burn Center here in Salt Lake for the next 6-10 months

12. Closed Session

None

13. Adjournment

Mayor Silvestrini moved to adjourn the July 20, 2021 meeting

Council Member Stewart seconded the motion
All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
Council Member Chrystal Butterfield
Council Member Gary Bowen
Mayor Robert Dahle
Council Member Trish Hull
Mayor Robert Hale
Mayor Dan Knopp
Council Member Jared Henderson
Mayor Harris Sondak
Mayor Tom Westmoreland

Mayor Kristie Overson
Mayor Mike Peterson
Council Member Allan Perry
Deputy Mayor Catherine Kanter
Council Member Sheldon Stewart
Mayor Jeff Silvestrini
Council Member Dea Theodore

STAFF IN ATTENDANCE:

CFO Tony Hill
Chief Petersen

CLO Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Burchett
AC Pilgrim
AC Higgs
Arriann Woolf
Aaron Lance
Aaron Whitehead
BC Lynn
BC Fossum
OC Dern
Bill Brass
Captain Beckman
Captain Ayres
Chris Hygon
Calogero Ricotta
Captain Greensides

David Chipman (public)
Division Chief Case
Division Chief Larson
Division Chief Widdison
Division Chief Ball
Division Chief Robinson
Division Chief Mecham
Division Chief Torgersen
Edward Walden
Erica Langenfass
Ginger Watts
Jill Tho
John Guldner, Alta
Justin Watters
John Dougall, State Auditor

Kamarie DeVoogd
Kate Turnbaugh
Kiley Day
Lana Burningham
Larson Wood
Mike Minichino, ATF
Matt McFarland
Patrick Costin
Rachel Anderson, UFSA
Reid Demman, Surveyor
Ryan Love
Shelli Fowls
Steve Quinn
Tim Tingey, CWH
Tua Tho

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JULY 2021

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Jul-21	7/22/2021	2	PAYROLL TRANS FOR 7/15/21 PAY PERIOD	N/A	\$ 1,616,214.45
Jul-21	7/9/2021	1	PAYROLL TRANS FOR 6/30/21 PAY PERIOD	N/A	1,568,269.72
Jul-21	7/21/2021	11	URS ACH PAYMENT - 7/22/21 PAYROLL	N/A	561,313.56
Jul-21	7/15/2021	85004	SELECTHEALTH	7312021	551,971.80
Jul-21	7/15/2021	3	URS ACH PAYMENT- 7/9/21 PAYROLL	N/A	548,984.35
Jul-21	7/8/2021	84972	SL EMERGENCY COMMUNICATIONS CT	IVC03197	451,665.00
Jul-21	7/29/2021	85046	UTAH LOCAL GOVERNMENTS TRUST	Multiple	406,480.10
Jul-21	7/23/2021	9	EFTPS - 7/22/21 PAYROLL	N/A	355,837.13
Jul-21	7/12/2021	2	EFTPS - 7/9/21 PAYROLL	N/A	329,821.24
Jul-21	7/21/2021	12	FUNDS TRANSFER FROM FIRE TO EM - SLCO REIMB PAID 7/21/21	N/A	327,085.41
Jul-21	7/6/2021	7062021	WELLS FARGO BUSINESS CARD	Multiple	299,406.15
Jul-21	7/21/2021	10	STATE TAX ACH - 7/22/21 PAYROLL	N/A	197,236.89
Jul-21	7/26/2021	14	FUNDS TRANSFER FROM FIRE TO EM - SLCO REIMB PAID 07/26/21	N/A	188,222.25
Jul-21	7/29/2021	85032	DEPARTMENT OF HEALTH	21H5001352	80,893.46
Jul-21	7/22/2021	85017	UTAH LOCAL GOVERNMENTS TRUST	Multiple	71,204.61
Jul-21	7/8/2021	84976	UTAH LOCAL GOVERNMENTS TRUST	Multiple	70,835.84
Jul-21	7/15/2021	85002	PUBLIC EMPLOYEES HEALTH PROGRAM	JUNEBILL2021	69,265.92
Jul-21	7/22/2021	85010	FUEL NETWORK	Multiple	67,348.20
Jul-21	7/14/2021	71422	WEIDNER FIRE	Multiple	39,609.77
Jul-21	7/22/2021	85012	ROCKY MTN POWER	Multiple	25,177.63
Jul-21	7/22/2021	85019	CUSTOM BENEFIT SOLUTIONS, INC.	7222021	22,478.58
Jul-21	7/15/2021	84994	CUSTOM BENEFIT SOLUTIONS, INC.	7092021	21,989.06
Jul-21	7/29/2021	85042	SKAGGS PUBLIC SAFETY UNIFORM & EQUIP	Multiple	18,119.44
Jul-21	7/15/2021	84993	AFLAC GROUP INSURANCE	6302021	17,529.88
Jul-21	7/29/2021	85031	CUSTOM BENEFIT SOLUTIONS	Multiple	15,793.60
Jul-21	7/8/2021	84974	UNIFIED FIRE SERVICE AREA	Multiple	15,671.76
Jul-21	7/22/2021	85008	COMCAST	125885546	15,601.14
Jul-21	7/15/2021	84977	CAPSTONE STRATEGIES	44378	13,333.33
Jul-21	7/31/2021	15	TRANSFER FUNDS FOR PATIENT REFUNDS 07/28/21	N/A	13,325.17
Jul-21	7/21/2021	72123	MAYORS FINANCIAL ADMIN	MFA0000761	12,222.39
Jul-21	7/15/2021	84998	LOCAL 1696 - IAFF	7092021	9,419.49
Jul-21	7/29/2021	85044	TELEFLEX LLC	Multiple	9,396.00
Jul-21	7/22/2021	85021	LOCAL 1696 - IAFF	7222021	9,381.06
Jul-21	7/15/2021	84981	DEPARTMENT OF PSYCHIATRY	Multiple	8,938.43
Jul-21	7/15/2021	85006	SELECTHEALTH	07312021RET	8,471.70
Jul-21	7/7/2021	70721	LES OLSON COMPANY	Multiple	6,406.40
Jul-21	7/22/2021	85015	UNIVERSITY OF UTAH	UFA-2021-6	6,240.00
Jul-21	7/15/2021	84990	UNIVERSITY MEDICAL BILLING	Multiple	6,090.00
Jul-21	7/28/2021	72821	WEIDNER FIRE	Multiple	5,150.27
Jul-21	7/8/2021	84963	LIFE-ASSIST, INC	1095440	4,930.02
Jul-21	7/29/2021	85035	GALLAGHER BENEFIT SERVICES, INC	232549	4,500.00
Jul-21	7/8/2021	84968	APPLICANTPRO	155074	4,169.00
Jul-21	7/21/2021	72121	NAPA AUTO PARTS	Multiple	3,894.04
Jul-21	7/8/2021	84969	KRONOS INCORPORATED	Multiple	3,776.83
Jul-21	7/29/2021	85047	ZOLL MEDICAL CORPORATION	3313825	3,606.70
Jul-21	7/16/2021	4	UNEMPLOYMENT ACH PAYMENT- 7/9/21 PAYROLL	N/A	3,249.64
Jul-21	7/15/2021	84995	FIDELITY SECURITY LIFE INSURANCE CO	164807771	3,221.76
Jul-21	7/15/2021	84987	SATCOM GLOBAL INC.	Multiple	2,980.68
Jul-21	7/29/2021	85041	SALT LAKE COUNTY SURVEYOR'S OFFICE	20-100A	2,500.00
Jul-21	7/29/2021	85040	PURCELL TIRE CO.	Multiple	2,272.40

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2021-07 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JULY 2021

GL Period	Check Date	Ref#	Vendor Name	Invoice#	Check Amount
Jul-21	7/7/2021	70722	SERVICEMASTER OF SALT LAKE	134995A	2,250.00
Jul-21	7/22/2021	85029	FIREFIGHTERS CREDIT UNION	07222021TV	2,236.34
Jul-21	7/22/2021	85007	BLOMQUIST HALE EMPLOYEE ASSISTANCE	JUL21255	2,230.00
Jul-21	7/15/2021	85005	FIREFIGHTERS CREDIT UNION	07092021TV	2,184.09
Jul-21	7/22/2021	85013	SATCOM GLOBAL INC.	AI07210520	2,184.03
Jul-21	7/29/2021	85039	LIFE-ASSIST, INC	Multiple	2,122.62
Jul-21	7/8/2021	84959	EAGLE MOUNTAIN CITY	202682	2,039.76
Jul-21	7/15/2021	84997	INFOARMOR	6302021	1,997.70
Jul-21	7/22/2021	85026	PUBLIC EMPLOYEES LT DISABILITY	7222021	1,905.12
Jul-21	7/2/2021	8	RECORD US MERCHANT FEE FOR JUNE 7/2/21	N/A	1,866.00
Jul-21	7/29/2021	85037	KRONOS INCORPORATED	11790429	1,818.48
Jul-21	7/21/2021	72124	MOUNTAIN ALARM	2473496	1,795.20
Jul-21	7/22/2021	85020	FIREFIGHTERS CREDIT UNION	07222021SF	1,784.54
Jul-21	7/15/2021	84996	FIREFIGHTERS CREDIT UNION	07092021SF	1,713.19
Jul-21	7/15/2021	84985	LIFE-ASSIST, INC	1111786	1,676.75
Jul-21	7/8/2021	84965	THE RESCUE SOURCE	24668B	1,674.03
Jul-21	7/22/2021	85024	OFFICE OF RECOVERY SERVICES	7222021	1,591.03
Jul-21	7/15/2021	85001	OFFICE OF RECOVERY SERVICES	7092021	1,452.62
Jul-21	7/8/2021	84960	INTERSTATE BILLING SERVICE, INC.	Multiple	1,348.71
Jul-21	7/15/2021	84978	COOKIE JAR DEVELOPMENT	20210005	1,250.00
Jul-21	7/29/2021	85045	UNIVERSITY OF UTAH	44385	1,096.18
Jul-21	7/15/2021	84991	UTAH COMMUNICATIONS AUTHORITY	INV-1212	1,075.53
Jul-21	7/29/2021	85038	L.N. CURTIS AND SONS	INV495023	1,026.80
Jul-21	7/14/2021	71421	APPARATUS EQUIPMENT & SERVICE, INC	Multiple	995.56
Jul-21	7/22/2021	85009	DOMINION ENERGY	Multiple	914.16
Jul-21	7/8/2021	84955	A TO Z LANDSCAPING, INC.	27043A	835.33
Jul-21	7/29/2021	85030	BOUND TREE MEDICAL, LLC.	84112646	816.00
Jul-21	7/22/2021	85025	OSDC	07222021BH	796.70
Jul-21	7/8/2021	84970	POWERED CONTROL SYSTEMS	Multiple	792.00
Jul-21	7/8/2021	84961	JAN-PRO OF UTAH	Multiple	680.00
Jul-21	7/8/2021	84957	DOMINION ENERGY	Multiple	597.37
Jul-21	7/8/2021	84975	UTAH BROADBAND LLC	Multiple	597.00
Jul-21	7/8/2021	84958	DOMINION ENERGY	G-ADM 6/21	582.36
Jul-21	7/15/2021	84989	STEP INTO COMFORT LLC	105788	578.00
Jul-21	7/29/2021	85043	SYMBOL ARTS, LLC	0388730-IN	550.00
Jul-21	7/15/2021	84988	SNOWBIRD RESORT LLC	Multiple	516.82
Jul-21	7/12/2021	1	TO RECORD WELLS FARGO CLIENT ANALYSIS FEES	N/A	484.26
Jul-21	7/29/2021	85036	INTERSTATE BILLING SERVICE, INC.	Multiple	439.90
Jul-21	7/29/2021	85034	DOMINION ENERGY	Multiple	381.24
Jul-21	7/15/2021	84984	HAYLEY ADAMS	Multiple	360.00
Jul-21	7/8/2021	84956	CITY CENTER PSYCHOLOGY PLLC	Multiple	350.00
Jul-21	7/15/2021	84980	CUSTOM BENEFIT SOLUTIONS	41771	332.50
Jul-21	7/22/2021	85011	KRONOS INCORPORATED	11788697	296.40
Jul-21	7/15/2021	84983	EAGLE EYE PROMOTIONS	68245	279.36
Jul-21	7/22/2021	85018	UTAH VALLEY UNIVERSITY	A27195	225.00
Jul-21	7/22/2021	85028	UTAH RETIREMENT SYSTEMS	Multiple	201.20
Jul-21	7/22/2021	85016	UTAH BROADBAND LLC	1087873	199.00
Jul-21	7/8/2021	84966	WELCH, JAIME ALLISON	133	180.00
Jul-21	7/15/2021	84992	WELCH, JAIME ALLISON	134	180.00
Jul-21	7/15/2021	85000	ND CHILD SUPPORT DIVISION	7092021	179.00

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2021-07 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
JULY 2021

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jul-21	7/22/2021	85023	ND CHILD SUPPORT DIVISION	7222021	179.00
Jul-21	7/15/2021	84982	DOMINION ENERGY	Multiple	160.11
Jul-21	7/15/2021	85003	SALT LAKE VALLEY LAW ENFORCE ASSOC	7092021	152.00
Jul-21	7/22/2021	85027	SALT LAKE VALLEY LAW ENFORCE ASSOC	7222021	152.00
Jul-21	7/27/2021	13	FUNDS TRANSFER FROM FIRE TO EM - CCTA GRANT REIMB 7/26/21	N/A	151.03
Jul-21	7/8/2021	84973	SUBURBAN PROPANE-1243	Multiple	150.00
Jul-21	7/15/2021	84979	COPPERTON IMPROVEMENT DISTRICT	W-#115 6/21	145.00
Jul-21	7/8/2021	84967	WORKFORCEQA LLC	151583	141.00
Jul-21	7/6/2021	5	RECORD XPRESS BILL PAY FEES FOR JUNE 7/6/21	N/A	137.09
Jul-21	7/8/2021	84962	KRONOS INCORPORATED	11779999	116.24
Jul-21	7/6/2021	16	RECORD PAYMENTECH FEE FOR JUNE 7/6/21	N/A	113.10
Jul-21	7/8/2021	84964	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 6/21	103.52
Jul-21	7/29/2021	85033	DESERET NEWS	2021-131192	73.58
Jul-21	7/16/2021	7	RECORD CONVENIENT PAY FEES FOR JUNE 7/16/21	N/A	65.95
Jul-21	7/6/2021	6	RECORD AMERICAN EXPRESS FEE FOR JUNE 7/6/21	N/A	50.60
Jul-21	7/15/2021	84999	MOUNTAIN AMERICA CREDIT UNION	7092021	26.00
Jul-21	7/22/2021	85022	MOUNTAIN AMERICA CREDIT UNION	7222021	26.00
Jul-21	7/8/2021	84971	ROCKY MOUNTAIN WATER COMPANY	Multiple	22.88
Jul-21	7/15/2021	84986	ROCKY MOUNTAIN WATER COMPANY	Multiple	17.90
Jul-21	7/19/2021	84831	DOMINION ENERGY (voided check)	Multiple	(914.16)
					<u>\$ 8,156,228.97</u>

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2021-07 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING
JULY 2021

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jul-21	7/30/2021	3	EOC TRANSFER - 07/22/21 PAYROLL	N/A	\$ 104,835.94
Jul-21	7/30/2021	2	EOC TRANSFER - 07/09/21 PAYROLL	N/A	97,881.76
Jul-21	7/29/2021	7656	SKAGGS PUBLIC SAFETY UNIFORM & EQUIP	450_A_68019_1	19,791.52
Jul-21	7/31/2021	1	FUNDS TRANSFER FROM EM TO FIRE - JUNE EM PCARDS	N/A	17,815.53
Jul-21	7/15/2021	7644	TELEIRA	22267	17,694.00
Jul-21	7/29/2021	7650	COMPUNET, INC	174912	14,400.00
Jul-21	7/28/2021	72822	JORDAN COMMONS FUNDING LLC	2021-2022	6,397.23
Jul-21	7/29/2021	7654	IDENTISYS INC.	Multiple	6,015.55
Jul-21	7/29/2021	7653	HAPI	UFA_001_WEBSITE	6,000.00
Jul-21	7/22/2021	7648	ROCKY MTN POWER	E-EOC 6/21	5,061.00
Jul-21	7/7/2021	70724	LES OLSON COMPANY	Multiple	4,230.73
Jul-21	7/8/2021	7641	LIFE-ASSIST, INC	1095424	4,227.84
Jul-21	7/22/2021	7646	FUEL NETWORK	Multiple	3,568.84
Jul-21	7/8/2021	7642	UTAH LOCAL GOVERNMENTS TRUST	1591686C	2,612.50
Jul-21	7/29/2021	7655	SALT LAKE COUNTY SURVEYOR'S OFFICE	20-100B	2,500.00
Jul-21	7/22/2021	7649	UTAH LOCAL GOVERNMENTS TRUST	1592518C	2,243.73
Jul-21	7/7/2021	70725	SERVICEMASTER OF SALT LAKE	134995B	1,500.00
Jul-21	7/29/2021	7652	FIRSTTWO INC	1488	1,200.00
Jul-21	7/14/2021	71423	LES OLSON COMPANY	Multiple	1,177.91
Jul-21	7/29/2021	7657	SYRINGA NETWORKS LLC	21JUL0205	1,175.00
Jul-21	7/8/2021	7638	A TO Z LANDSCAPING, INC.	27043B	556.89
Jul-21	7/29/2021	7651	CUSTOM BENEFIT SOLUTIONS	347B	500.00
Jul-21	7/8/2021	7640	DOMINION ENERGY	G-EOC 6/21	388.24
Jul-21	7/22/2021	7647	POWER STROKES PAINTING INC.	1948	343.36
Jul-21	7/15/2021	7645	PUBLIC EMPLOYEES HEALTH PROGRAM	06302021EOC	309.39
Jul-21	7/7/2021	70723	GOLD CUP SERVICES INC	Multiple	180.44
Jul-21	7/8/2021	7639	COMPUNET, INC	172078	135.00
Jul-21	7/15/2021	7643	PURE WATER SOLUTIONS OF AMERICA LLC	72076	105.00
Jul-21	7/28/2021	72823	WAXIE SANITARY SUPPLY	80132782	90.46
Jul-21	7/7/2021	70726	GOLD CUP SERVICES INC	914817	65.00
					\$ 323,002.86

**UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND
JULY 2021**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Jul-21	7/21/2021	72122	CDW GOVERNMENT LLC	Multiple	6,402.09
Jul-21	7/22/2021	85014	TESSCO TECHNOLOGIES INC.	553382	35,192.64
					\$ 41,594.73

Note 1: Zions escrow funds were fully distributed in December 2019
X:\Board Docs\2021-07 Disbursements\55



UNIFIED FIRE AUTHORITY

TO: UFA Board Members

FROM: Tony Hill, CFO

SUBJECT: Lease Purchase Agreement with Banc of America Public Capital Corp

DATE: August 17, 2021

As part of the 2021-22 budget process and in accordance with our capital replacement plan, the UFA Board approved \$10,808,525 in debt be issued for the purchase of fire apparatus, light fleet, equipment, and building improvements. We have gone through the competitive bid process and put together a RFP review committee consisting of the finance committee chair and staff from command staff and finance. We received 5 bids. The winning bid came from Banc of America Public Capital Corp and we are asking for your approval to move forward with them on this project. Below are some of the highlights of the lease purchase financing.

Lessor: Banc of America Public Capital Corp

Escrow agent: Bank of America (set-up fee waived)

Total Amount: \$10,808,525

Interest Rate: 0.8497%

Annual Payment: \$1,583,543.66

Draw Down Period: 36 months

Lease Length: 7 years – Final payment August 2027

Closing date: August 30, 2021

UNIFIED FIRE AUTHORITY
Resolution No. 08-2021A of 2021
(Approval and Authorization to Execute Lease/Purchase Agreement)

A RESOLUTION APPROVING EXECUTION OF AGREEMENT WITH BANC OF AMERICA
PUBLIC CAPITAL CORP TO PROVIDE LEASE/PURCHASE FINANCING

Unified Fire Authority has determined that leasing personal property, such as apparatuses, light fleet, equipment, and building improvements, pursuant to a lease/purchase agreement, is for a valid public purpose and is essential to the operations of the UFA.

The UFA Board approved, as part of the capital replacement plan and its FY 21/22 annual budget, the issuance of \$10,808,525.00 in debt to fund the lease/purchase of such items.

UFA conducted an RFP process in which competitive bids were solicited for financing in which five bids were received. The selection committee chose to recommend to the Board a bid from Banc of America Public Capital Corp as having the best proposal. Its proposed terms are:

Lessor:	Banc of America Public Capital Corp
Escrow agent:	Bank of America (set-up fee waived)
Total Amount:	\$10,808,525
Interest Rate:	0.8497% per annum
Annual Payment:	\$1,583,543.66
Draw Down Period:	36 months
Lease Length:	7 years – Final payment August 2027
Closing Date:	August 30, 2021

NOW, THEREFORE, be it resolved by the Board of Directors of the Unified Fire Authority:

SECTION 1. APPROVAL OF SELECTION AND TERMS. The Board approves the selection of Banc of America Public Capital Corp. based on its proposal and affirms that the proposed terms of the lease/purchase agreement are in the best interests of the UFA.

SECTION 2. AUTHORIZATION TO ENTER AGREEMENT. The Fire Chief of UFA, in consultation with the Chief Financial Officer and Chief Legal Officer, is hereby authorized and

directed to negotiate, execute, and deliver a lease/purchase agreement with Banc of America Public Capital Corp. consistent with the above terms on behalf of the UFA by the Closing Date.

SECTION 3. EFFECTIVE DATE. This Resolution shall take effect upon approval.

Passed by the Board of the Unified Fire Authority, this 17th day of August, 2021.

UNIFIED FIRE AUTHORITY

By: _____
Chair

APPROVED AS TO FORM:

ATTEST:

Chief Legal Officer

Clerk



UNIFIED FIRE AUTHORITY

TO: Board of Directors
FROM: Dan Petersen, Fire Chief
SUBJECT: Federal American Rescue Plan Act (ARPA) Funds
DATE: August 11, 2021

At the April 2021 UFA Board meeting, the Board passed a motion asking staff to request that funding from the American Rescue Plan be distributed to UFA for expenditures directly related to the COVID-19 pandemic. Invoices were sent to municipalities the end of April for a voluntary payment to recover fund balance, particularly the transfer to the Capital Replacement Plan.

UFA utilized fund balance to cover the estimated \$1.66 million impact from COVID for staffing and PPE. The first round of CARES funding provided full reimbursement to the UFA of \$730,000, leaving an estimated \$930,000. This reduced the transfer to the Capital Replacement Fund Balance.

Some of you have processed your payment, however, a few municipalities have indicated they may not be able to pay the invoice. I am concerned about the potential imbalance that will occur if a few municipalities determine they are not able to share the ARPA funds. Those who contribute will be paying a larger share than those who do not. I would like to replenish the Capital Fund to continue with our stated goal of a sustainable Capital Replacement Plan without the potential imbalance between members.

I am proposing we consider increasing the member fee or implement a special assessment to replenish the Capital Fund during the budget process for FY22/23 and provide a credit to the member fee or the special assessment for those municipalities who have shared their ARPA funds. For the UFSA municipalities, the credit would be provided to UFSA.

My request today is to gain consensus on this proposal. The formal consideration of this proposal would be integrated into the budget process for FY22/23.



UNIFIED FIRE AUTHORITY

MEMORANDUM

TO: UFA Board of Directors
FROM: Division Chief Robinson
DATE: August 11, 2021

SUBJECT: City/Township Patch Project

Providing meaningful community and partner involvement is a sustaining goal identified in UFA's Strategic Plan. It is our goal to be the local fire department for each community we serve. To accomplish this goal, the Logistics Division has initiated the City/Township Patch Project as was outlined in the FY21-22 budget. The intent of this project is to replace the UFA patch on the right shoulder of the Class B Firefighter uniform shirt with a patch displaying the name and logo of the municipality being served. The city/township patches will be attached to the uniform shirt with velcro. This will allow Firefighters to change the patch as they rove between stations.

Logistics Division worked with SymbolArts to provide the patch designs for reference. The city/township patches are the same shape and size as our UFA logo patches, with the municipality name across the top and logo embroidered below. Below is an example of the patch design.

