



## UNIFIED FIRE AUTHORITY BOARD MINUTES

August 20, 2024, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

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1. Call to Order  
Quorum present  
Vice Chair Stevenson called the meeting to order at 7:30 a.m.
2. Public Comment  
None  
Public comment was available live and with a posted email address
3. Approval of Minutes  
Mayor Overson moved to approve the minutes from the UFA Finance Committee Meeting May 7, 2024 and the July 16, 2024 UFA Board Meeting as submitted  
Council Member Buroker seconded the motion  
All voted in favor, none opposed
4. Consent Agenda
  - Review of July Disbursements
    - No discussion

Mayor Knopp moved to approve the July disbursements as submitted  
Council Member Huish seconded the motion  
All voted in favor, none opposed
5. Committee Updates
  - Benefits & Compensation Committee – Chair Silvestrini
    - No meeting held
  - Governance Committee – No current Chair
    - No meeting held
  - Finance Committee – Chair Henderson
    - No meeting held
6. Operations Report
  - AC Dern presented the report from last month
  - Council Member Buroker asked if there was information on how mild or severe the fire incidents are
    - AC Dern explained that once the Captains complete their incident reports, the fires are categorized
    - A mild incident does not extend to the building
    - A more severe incident extends into the current or an adjacent building
  - EMAC Update (Emergency Management Assistance Compact)
    - The first request for fire suppression assistance arrived in July from Oregon

- A crew that was sent demobilized early and were reassigned to a second request from California, they have since returned home
- A third request was received, and crews are currently assigned to the California Park Fire and should be home this next weekend
- As a reminder, AC Dern explained that UFA is reimbursed for the apparatus that is deployed and that money is deposited into the Capital Replacement Fund for future apparatus purchases
- Special Operations Division Update – OC Russell
  - OC Russell introduced Captain Chad Green who was chosen to oversee crews and manage the budget for Special Operations
  - This was a position previously held by DC Case who also oversees the USAR Program and will continue to do so as both of these assignments are a full-time position
  - Council Member Buroker asked how UFA coordinates and integrates with the volunteer search and rescue
    - Captain Green explained that work is always ongoing with the SLCo Sheriff and search and rescue to build relationships and provide a better service with both entities
- 24<sup>th</sup> Of July Update – OC Russell
  - OC Russell provided an update on the moderately busy 24<sup>th</sup> of July
  - On the 24<sup>th</sup>, there were 21 fire related incidents: 15 small grass fires, 2 dumpsters, and 4 house fires
  - As a reminder, additional apparatus was up staffed with a total of 8 additional crewmembers
  - The call volume was managed with minimal property loss
  - OC Russell appreciates and thanks the dedication and performance of the crews during both July holidays
  - Council Member Buroker feels it is important to follow-up and provide information to residents on what they can do to protect their homes once they go to sleep
    - OC Russell explained that areas with higher risk are targeted via social media on how best to protect themselves
    - Chief Burchett also explained that following firework season, UFA Lobbyists, senators, and firework vendors meet with the intent of discussing how the season went and if any legislative changes are necessary
      - A safe firework season continues to be a collaborative effort to find the best way for residents to celebrate the holidays safely
- Station 113 Incident
  - Chief Burchett mentioned a near miss incident at Station 113 yesterday
  - A few employees working on installing equipment on an ambulance drilled into an oxygen tank
  - The oxygen exploded sending two to the hospital with minor injuries
  - The explosion caused some damage to both an engine and the ambulance and some equipment on both
  - Mayor Knopp inquired as to the status and any additional information regarding the house explosion in Holladay
    - Chief Burchett explained that UFA is no longer involved
    - CLO Roberts stated that in order to update the Board, this topic will be discussed at next months meeting during closed session

## 7. Fire Chief Report

- Special Hiring Update – HRD Day
  - HRD Day explained how a second recruit camp/special hiring will begin in October
  - A recent process was held and there are 5-6 individuals who will be added to the October camp

- This is different than has been done in the past, but the intent is to ensure there is ample staff for the January Station 107 new ambulance
- Special Enforcement Relocation Update – AC Robinson
  - With the 24/25 budget including the addition of an ambulance at Station 107, staff members from Special Enforcement, who are currently housed there, will need to be moved
  - Transitioning Station 107 back into an operational fire station requires this relocation
  - The seven employees will be moved to the Logistics warehouse where they, their equipment, and their vehicles can be comfortably housed
  - This move is tentatively scheduled for completion by September 15
- Potential Kearns Office Space – AC Robinson
  - Mayor Bush of Kearns has entered into a long-term lease with Granite School District to repurpose a closed elementary school to house their city staff and a Kearns UPD precinct
  - During the search to relocate Special Enforcement staff, Mayor Bush asked if UFA would be interested in utilizing any of the space and has invited UFA to participate in the office design and discussion
  - UFA is evaluating which staff, if any, could potentially relocate to this location

8. Closed Session  
No closed session

9. Adjournment  
Mayor Knopp moved to adjourn the August 20, 2024 meeting  
Council Member Hull seconded the motion  
All voted in favor, none opposed

**BOARD MEMBERS IN ATTENDANCE:**

Council Member Kathleen Bailey  
Council Member Chrystal Butterfield  
Council Member Paul Fotheringham  
Council Member Trish Hull  
Mayor Marcus Stevenson  
Mayor Dan Knopp  
Mayor Tom Westmoreland  
Council Member Jared Henderson

Mayor Kristie Overson  
Council Member Tyler Huish  
Deputy Mayor Catherine Kanter  
Council Member Tish Buroker  
Council Member Sheldon Stewart

**BOARD MEMBERS ABSENT:**

Mayor Mike Weichers  
Mayor Jeff Silvestrini

Council Member Catherine Harris  
Mayor Roger Bourke

**STAFF IN ATTENDANCE:**

Chief Dominic Burchett  
CFO Tony Hill

CLO Brian Roberts  
Cynthia Young, Clerk

**OTHER ATTENDEES:**

AC Dern  
AC Pilgrim  
AC Robinson  
OC Russell  
Ben Porter  
Bill Brass  
Bryan Case  
Calogero Ricotta  
Chad Green  
Chris Cawley, Alta  
Courtney Samuel

Debbie Cigarroa  
Embret Fossum  
Eric Holmes  
Erica Langenfass  
Jay Torgersen  
Jill Tho  
Kenneth Aldridge  
Kiley Day  
Lana Burningham  
Lee Ascarte  
Mike Greensides

Nile Easton  
Paul Story  
Rachel Anderson  
Rob Ayres  
Shelli Fowlks  
Steve Prokopis  
Steve Quinn  
Tara Behunin  
Tony Barker  
Val Greensides

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