



# UFA Command Staff Meeting Highlights

## August 26, 2025

### 10:00 am

#### Guests

- Liability and Workers Compensation Claims
  - Reviewed the liability and workers compensation claims

#### Policies-HRD Day

- 910-080 Firefighter Specialist-Appendix
  - Proposal to remove CERT trainer certification requirement from the PIO section. CERT training has not been conducted by IO in over four years now. Should the CERT training/guidance of the program remain with IO, Prevention or EM. Although UFA is not teaching the CERT program anymore, it was decided that there still should be those qualified to teach CERT to support the municipalities with their CERT programs.
  - The group discussed adding additional or different requirements for PIO. DOC Easton will meet with his team and bring this policy back for further discussion.
- 400-125 Rover Bid Policy
  - Recommendation to change the rover bid frequency from every six months to once a year. OC Kay will check with the Battalion Chief's regarding moving the rover bid assignment from the BCs to the staffing office.
  - Correct some additional grammar in the policy
  - OC Kay will meet with Captain Simons and the BC's regarding these changes before moving forward.
- 400-080 Cleaning and Disinfecting Equipment
  - Grammar updates and the addition of the rehab unit changes. Policy was approved to move forward to PAC.

#### Chief Burchett

- Acting In Chief (Aug 29-Sept 2) Chief Robinson
- IAFF Fallen Memorial (Sept 19-20) Colorado Springs
  - No UFA member names are being added to the wall this year. Command Staff attendance was discussed. The three Assistant Chiefs and Ops Chief Kay will decide who is going on behalf of UFA and let Chief Burchett know.
- Operations Chief Meeting Agenda Items
  - Insurance memo will be discussed with the group.
- North View Leadership Survey
  - The Fire Chief from North View has asked UFA to participate in a leadership survey as part of his executive fire officer project. Command Staff approved this request.

- Questions w/the Chief Video
  - Video was approved by Command Staff.
- Utah State Fire Chiefs Association Fall Meeting (Sept 17, 2025, South Jordan)
  - All the Assistant Chiefs were encouraged to attend.
- UFSA/SLCO Facilitation Discussion
  - Micayla to schedule a meeting for all who are on the committee this week. A third facilitation meeting is pending as well.
- Chief's Schedule This Week:
  - Monday, August 25<sup>th</sup>
    - Labor/Command Staff Meeting
    - Morning Meeting w/Acs
    - Randy Stevens Years of Service Award
    - Darkhorse Meeting
    - Station 116 C Platoon Annual Visit
  - Tuesday, August 26<sup>th</sup>
    - Command Staff
    - Mountain View Corridor Project EMS Workshop
    - Station 251 C Platoon Annual Visit
  - Wednesday, August 27<sup>th</sup>
    - Operations Chief Meeting
    - Station 104 A Platoon Annual Visit
  - Thursday, August 28<sup>th</sup>
    - USFCA Monthly Legislative Meeting
    - Station 106 A Platoon Annual Visit
    - Station 112 A Platoon Annual Visit
  - Friday, August 29<sup>th</sup>
    - Weekly Command Staff Agenda Review

#### HRD Day

- Light Duty Update
  - Reviewed current light-duty assignments

#### AC Dern-Online

- Seasonal Wildland Firefighters EMT School Request
  - The request for the seasonal wildland firefighters to attend UFA's EMT school was made. The seasonals would be paying for the class as private students. Command Staff discussed the pros and cons of allowing this. It was decided that the request to attend the upcoming EMT class would not be allowed. It will be for the recruits graduating from camp only. Chief Burchett asked that the group work on establishing a policy/procedure that might permit this request in the future that is transparent, addresses budget, and allows for better planning.
  - Recruit Camp
    - AC Dern gave an update on recruit camp, and all recruits are doing well.
  - Wildland Deployments

- AC Dern stated that Salt Lake 1 is assigned to the Cottonwood Fire in Nevada and stated that the REMS unit has been out on assignment and has had some equipment issues that the Wildland Division is addressing.

#### Micayla Dinkel

- None

#### DOC Easton

- Safety Campaigns
  - IO has been working on creating social safety campaigns that will be launched soon. The Liaisons will be able to distribute and present them in September-October meetings.
- Liaison Talking Points
  - Command Staff reviewed the Liaison talking points that will be sent out for the month of September.

#### CFO Hill

- None

#### OC Kay

- Eagle Mountain Fire-08/25/25
  - OC Kay informed Command Staff of a fire that UFA crews responded to on 08/25/25 in Eagle Mountain. The crews on scene did an excellent job with this large fire. Chief Dern asked Chief Kay to gather some talking points regarding the incident to be able to share with the board members. Command Staff will review the talking points before they are disturbed to all.

#### CLO Roberts

- None

#### AC Robinson

- Station 110/116 Diesel Particulate Study
  - Update on the diesel particulate study quotes for Station 110 and Station 116. Command Staff approved one of the quotes, and AC Robinson will move forward with scheduling.
- New Apparatus Roll Up Doors
  - Division Chief Greensides sent out two renderings of the new Type 1 engines that show roll up compartment doors painted in red and also in a raw anodized aluminum color that is not painted. Logistics is recommending we consider going with the raw anodized aluminum doors. The painted roll up compartment doors have been a challenging maintenance item. The paint on these doors is chipping off. Command Staff discussed the issue and approved the change to the raw anodized aluminum roll up doors.

#### AC Russell

- Committee Lists and Survey
  - The UFA Committee Survey was sent out the August 1, 2025 and closes on August 29, 2025. There have been around 35 responses received so far.
- Apparatus Placement Safety Bulletin
  - Apparatus Placement Safety Bulletin was reviewed by Command Staff and approved for distribution.

FM Watkins-Absent

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