



UFA Command Staff Meeting Highlights

September 15, 2026

10:00 am

Guests

- None

Policies-HRD Day

- No policies to review.

Chief Burchett-Vacation

HRD Day

- Light Duty
 - Command Staff reviewed the current Light Duty report and discussed the status of employees currently on light duty.
- Sick Leave Bank Update
 - HRD Day provided an update on the sick bank. The bank balance remains at 481 hours.

Micayla Dinkel

- Nothing to report

AC Dern

- Station 110 Update
 - Assistant Chief Dern reported that Salt Lake County is moving forward with conveying Station 110 to Cottonwood Heights. As part of the transfer, \$300,000 in capital project funding will be added to address needed improvements to the station.
 - Logistics is prepared to move forward with the planned upgrades once the transfer is complete and will work closely with Cottonwood Heights on the upgrades.
- Paramedic Staffing
 - Assistant Chief Dern reported that an Operations Chiefs meeting is scheduled for next week. Chief Burchett and Assistant Chief Dern will attend to discuss options for addressing paramedic staffing.
 - Following the Operations Chiefs meeting, Assistant Chief Dern will meet with the medical group to review the proposed options and ensure that any potential changes will not negatively impact service delivery or patient care.

DOC Easton

- Coat Drive
 - DOC Easton discussed UFA's traditional involvement in an annual coat drive. KSL recently contacted UFA regarding the possibility of partnering with UFA on a coat collection effort that would include media involvement.
 - Command Staff agreed that IO should coordinate an initial meeting with the organizations involved to gather additional information and determine the scope and expectations of UFA's participation.

- External Ride-Along Requests
 - Command Staff discussed a recent request from an external EMS student to participate in a ride-along. UFA is currently not allowing general public ride-alongs.
 - Command Staff confirmed that the current freeze on open public ride-alongs will remain in place.

CFO Hill

- Finance Staffing Change
 - AP/AR Manager Molly McClellan will be leaving UFA effective September 30, 2026. Thank you, Molly, for your service and time with UFA.
 - Finance and HR will begin the recruitment process to fill the position.

OC Kay-Vacation

CLO Roberts

- Nothing to report

AC Robinson

- Fuel Budget Projections
 - Assistant Chief Robinson reported that he recently received the first fuel cost projections for the current fiscal year. Based on the initial projections, fuel expenses are anticipated to exceed the budget. Logistics will work closely with Finance in monitoring the fuel line item and be ready to prepare any potential budget amendments.

AC Russell

- Nothing to report

FM Watkins

- Residential Fire-Service Features/Code Updates
 - Meeting was held last week and focused on identifying and discussing potential building code issues that may arise during the upcoming legislative session.