



# UFA Command Staff Meeting Highlights

## September 16, 2024

### Present

Chief Burchett	HR Director Day
AC Pilgrim	CFO Hill
AC Dern	CLO Roberts
OC Russell	DOC Easton
Fire Marshal Larson	Cyndee Young

### Absent

AC Robinson

### Guests

- BC Fossum – Liability/Workers Comp

### Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

### Policy – HR Director Day

#### 100-330 Unmanned Aircraft Systems (UAS)

- This policy was updated to current FAA guidelines
- Some administrative changes were made as well
- Command Staff will review

#### 500-030 EMS Skills Evaluation & Remediation

- Made an additional verbiage change to ensure this policy was coordinating accurately with UFA Policy and Procedure 910-090 Entry Level Firefighter and Paramedic

### Chief Burchett

- UFA/UFSA Agenda Review
  - Reviewed agendas in preparation for the meetings tomorrow, 9/17
- Station 102 9/11 Memorial Sculpture Unveiling
  - The event took place Saturday and went well
- Chief's Schedule This Week:
  - **Monday, 9/16**
    - Morning Meeting w/ACs
    - Command Staff
    - UFSA Tax Presentation Discussion w/IO
  - **Tuesday, 9/17**
    - UFA/UFSA Board Meetings
  - **Wednesday, 9/18**
    - Weekly Wednesday Command Staff

- WFCFA FORCE Group Meeting
- VECC Board of Trustees
- ChamberWest Leadership Institute Retreat
- **Thursday, 9/19**
  - ChamberWest Leadership Institute Retreat
- **Friday, 9/20 – Sunday, 9/22**
  - IAFF Fallen Firefighter Memorial – Acting Chief AC Pilgrim

#### HR Director Day

- Light Duty Update
  - Reviewed current LD assignments
- Special Hire/Internal Hire
  - There was a request from the FF Hiring Committee to change the name of the Special Hire to Internal Hire
  - Chief Burchett is open to ideas and suggestions of change, but feels that “Internal Hire” does not really capture the process
    - There is a possibility that new hires would be external
- Mourning Bands
  - HRD Day researched where it would be best to add approval to wear mourning bands on 9/11
    - It really didn’t fit well in either the funeral or uniform policy
  - Chief Burchett feels that his annual email is appropriate

#### AC Dern

- EMAC Deployment
  - DC Widdison and Sam Nelson are deployed to the Line Fire
  - AC Dern feels that EMAC requests will continue, possibly into November
- Olympic Oval Visit
  - Dr. BZ and crews will visit the oval to create a preplan for assisting with injured hockey players
- High-Rise Training
  - UFRA is driving a statewide training policy
  - UFA will host 3 days at the Fire Training Tower and SLC Fire will host another 3 days
  - Many are already signed up to attend
  - There will be some specialized equipment purchased and added to the budget
    - A plan will be developed on how to deploy equipment, as it will not be housed on all apparatus

#### DOC Easton

- Picnic Survey
  - There has been great feedback from the survey from both those who did and did not attend
  - DOC Easton will leave the survey open another week and then Command Staff will review the comments
  - [Click Here to Provide Your Feedback](#)

- Brighton Pancake Breakfast
  - The breakfast is planned for this Saturday morning, 9/21
- Award Ceremony Nominations
  - There have been 26 entries for awards
  - The Customer Service Committee will review the awards, they will then be brought to Command Staff

#### Fire Marshal Larson

- Alta Water System Planning and Fire Flow Meeting
  - FM Larson attended a meeting last week with Alta, to discuss long-term planning for their water supply
- Knox Box Grant
  - FM Larson met with the SLC Fire Marshal to begin work on a joint Knox Box ekey system grant
  - State grants will also be pursued, if any become available

#### AC Pilgrim

- Galls & Skaggs Uniform Update
  - Working with Galls to meet the deadline today, 9/16, for their online portal
    - There is potential for a 24-28 hour delay due to our Galls rep becoming ill
  - A memo is pending with information on pricing and how to order
  - Skaggs agreed to stock shirts weeks ago, but none have been stocked to date
  - Staff continues to visit Skaggs daily to verify if they have been stocked and to revisit our expectations of customer service
  - Skaggs states that their website is almost ready, but we have not seen anything yet
  - [Click Here to View Memo 24-137 Galls Uniform eEquip Ordering Site Roll Out & Uniform Update](#)
- Behavioral Health Program Manager Update
  - Interviews will continue through the end of the month
- Pre-Hire Psych Meeting – Corey Stewart
  - A meeting is scheduled to evaluate the process and how things have been going after our first year of implementing this as part of the hiring process
- DEM Class
  - AC Pilgrim, Chief Fossum and Captain Call will be helping DEM teach the Operations Section Chief course next week in Taylorsville
  - The course in Utah is part of a hub-site training being facilitated by FEMA
  - There will be upwards of 300 attendees, 30 in Utah, that will be taking the course

#### OC Russell

- IST – Incident Support Team
  - OC Russell explained the IST to Command Staff and his role
  - His team is one of three federal teams that are deployed to manage operational resources
  - There are 6,600 members in the system and 81 rostered IST's

- UFA currently has 6 who deploy and are on two of the three teams, with 5-6 alternates.