



UFA Command Staff Meeting Highlights

September 23, 2024

Present

Chief Burchett
AC Pilgrim
Fire Marshal Larson
HR Director Day

CFO Hill
DOC Easton
Cyndee Young

Absent

AC Robinson
AC Dern

OC Russell
CLO Roberts

Policy – HR Director Day

100-170 Uniform Policy

- Changes made were to address the change to First Tactical and the 7/1/26 sunset of the 5.11
- Language was also streamlined for the Class A uniforms
- All changes were administrative and mainly housed in the Appendix
- PAC will review the changes and then the policy will come to Command Staff for finalization

Chief Burchett

- IAFF Fallen Firefighter Memorial Event
 - Chief Burchett attended the event in Colorado Springs last week
 - The event went well, and UFA was well represented
 - Captain Hambleton's family was appreciative for the support
- ChamberWest Leadership Academy
 - An event will be hosted at the training tower in October
- Chief's Schedule This Week:
 - **Monday, 9/23**
 - Command Staff
 - ChamberWest Leadership Board of Trustees
 - **Tuesday, 9/24**
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 - **Wednesday, 9/25**
 - Weekly Wednesday Command Staff
 - Station 125 Annual Meeting
 - **Thursday, 9/26**
 - State Fire Chief's Legislative Meeting
 - Ride Along w/BC Ascarte

- **Friday, 9/27**
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HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- Mandatory Exemption Committee
 - Command Staff discussed mirroring the Sick Leave Bank Request Committee to the Mandatory Exemption Committee
 - There was no opposition as the committee members are pretty much the same
- Job Descriptions
 - Job descriptions are in the process of finalization by Command Staff for Engineers, Heavy Rescue, HazMat, and FF/PM positions

DOC Easton

- Questions w/Chief
 - Reviewed the 5 questions that have been submitted and determined who will join Chief on the video
- Country Music Festival
 - DOC Easton will be distributing a link for one free and additional discount tickets for an upcoming music festival

AC Pilgrim

- Brighton Pancake Breakfast
 - The breakfast went well this past Saturday, 9/21
- U of U Annual Physical Update
 - The processes followed for our annual physicals have recently been reviewed
 - Updates to the process now include a behavioral health questionnaire
 - These will be given as part of the intake paperwork completed during the annual physicals
 - This is requirement of all public safety agencies as part of the behavioral health legislation
- Uniform Vendors Update
 - The Galls online portal is up and running and many orders have already been placed
 - Chief Burchett stated that it was quick and easy to complete his order
 - AC Pilgrim noted that it is expected that orders will take 2-3 weeks initially, but then are anticipated to be shortened to less than two weeks
 - If any feedback or issues during ordering are found, please reach out to Captain Burningham
 - Two meeting were held with Skaggs last week and AC Pilgrim says the shirts should be on the shelves today, 9/23, this will be verified
 - Work is currently taking place to get LN Curtis up and running very soon