



## UNIFIED FIRE AUTHORITY BOARD AGENDA

January 21, 2020 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

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1. Call to Order – Chair Dahle
2. Recognition of Brighton Town – Chair Dahle
3. Administer Oath of Office for New Board Members – Cyndee Young, Clerk
4. Recognition of UPD Officer Eric Salway – Chief Petersen
5. Public Comment  
Please limit comments to three minutes each
6. Minutes Approval – Chair Dahle
  - a. December 17, 2019
7. Board Elections – CLO Roberts
  - a. Chair
  - b. Vice Chair
8. Consent Agenda
  - a. Review of December Disbursements – CFO Hill
9. Committee Updates
  - a. Benefits & Compensation Committee (2/13/20) – Chair Dahle
  - b. Governance Committee (No meeting) – Chair Silvestrini
    - i. Progress on Municipality ILA Approvals
  - c. Finance Committee (4/16/20) – Chair Stewart
10. Sub-Committee Member Updates – Chair
11. Facility Use Policy – CLO Roberts
12. Quarterly Financial Report – CFO Hill

13. Fire Chief Report
  - a. Legislative Update – Dave/Ashley Spatafore
  - b. US&R Alaska Training
  - c. Emergency Management Meeting with London Fire

14. Possible Closed Session

The Board may consider a motion to enter into Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting

15. Adjournment – Chair

**The next Board meeting will be February 18, 2020 at 7:30 a.m. at  
UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119**

**THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.**

**In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.**

**CERTIFICATE OF POSTING**

The undersigned, does hereby certify that the above agenda notice was posted on this 17<sup>th</sup> day of January 2020 on the UFA bulletin boards, the UFA website [www.unifiedfire.org](http://www.unifiedfire.org), posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



## UNIFIED FIRE AUTHORITY BOARD MINUTES

December 17, 2019 7:30 a.m.

UFA Headquarters – 3380 South 900 West SLC, UT 84119

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*Notice: Some Board members may participate by electronic means.*

1. Call to Order  
Quorum was obtained  
Chair Dahle called the meeting to order at 7:33 a.m.
2. Public Comment  
Council Member Hull thanked UFA for their response at a Magna fire with a casualty  
Mayor Hale thanked UFA for their response and management of the propane leak and the evacuation of Hillcrest High School
3. Approval of Minutes  
Mayor Silvestrini moved to approve the minutes from the November 19, 2019 UFA Board Meeting as submitted  
Mayor Wilson seconded the motion  
All voted in favor
4. Consent Agenda
  - a. Review of November Disbursements  
  
Mayor Wilson moved to approve the November disbursements as submitted  
Mayor Peterson seconded the motion  
All voted in favor
5. Committee Updates
  - Benefits & Compensation Committee
    - No meeting held
    - Meeting scheduled for 2/13/20
  - Governance Committee
    - No meeting held
    - CLO Roberts stated that there is good progress being made on the ILA approvals
  - Finance Committee
    - No Meeting held
    - Meeting Scheduled for 4/16/20

6. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2019/2020 Fiscal Year Budget – CFO Hill

Mayor Sondak moved to open the Public Hearing to receive and consider comments on the proposed amendments to the 2019/2020 Fiscal Year Budget  
Mayor Wilson seconded the motion  
All voted in favor

No comments

Mayor Wilson moved to close the Public Hearing to receive and consider comments on the proposed amendments to the 2019/2020 Fiscal Year Budget  
Mayor Silvestrini seconded the motion  
All voted in favor

7. Consider Resolution 12-2019A to Approve a Second Amendment to the 2019/2020 Fiscal Year Budget – CFO Hill

Council Member Stewart moved to approve a second amendment to the 2019/2020 Fiscal Year Budget  
Council Member Perry seconded the motion  
All voted in favor

8. Consider Resolution 12-2019B Approving Proposed Exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2020 – CFO Hill

- These are the charges to UFSA from UFA for administrative services
- The Finance Committee has reviewed these charges and has approved them
- This list is updated annually, Council Member Stewart asked that the time be reported quarterly rather than only annually

Mayor Hale moved to adopt Resolution 12-2019B approving Exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2020  
Mayor Overson seconded the motion  
All voted in favor

9. Approval of the FY20/21 Budget Calendar – CFO Hill

Council Member Hull moved to approve the fiscal year 20/21 Budget calendar as presented  
Mayor Wilson seconded the motion  
All voted in favor

10. Fire Chief Report

- Pancake Breakfasts 2020
  - DOC Easton asked the Board to consider the events for next year
  - The average cost for each of these events is \$300 for supplies and \$600-\$700 for additional staffing
  - There will be some additional costs for the coming year and wants to gauge support
  - Also, is the Board fine with accepting sponsorship to help offset some of the costs

- Mayor Silvestrini believes this is a great way to educate the public on UFA and agrees with sponsorship
    - Mayor Peterson also agreed with sponsorship, as long as it is handled appropriately
  - Chief Petersen stated that as this moves forward, a budget will be built and DOC Easton will reach out to each Council Member to ensure those municipalities who wish to host this event will have the opportunity to do so
  - It was also noted that extending the invitation to PD to join the event has been favorable
  - Mayor Sondak urged caution to ensure that UFA is not endorsing a particular business and to be careful with the donations
    - Chief Petersen agreed and will not allow sponsorship by anyone there to just strictly sell a product
    - To date, the sponsors have consisted of restoration firms
- Seismic Grant Support Letters
  - There has been good response, almost all letters have been received
- Update on Municipal Emergency Managers
  - Julie Harvey and Jim Woodward were introduced as the new Municipal Emergency Managers
  - This offering will remain revenue neutral for UFA, but provide a much needed service to the municipalities who are utilizing this resource
  - The cost is more than initially estimated, as the cost per day went up \$1,100, it is now \$19,100 for this annual service
  - Council Member Stewart reiterated that this is of no cost to UFA and is fully funded by the communicantes who subscribe to this service
- Legislative Update
  - Retirement Plan
    - Discussing modifications to the Tier 2
    - Chief Petersen noted that there is currently a push for the municipalities to pick-up 14-16% of the costs, this is not being pushed by either Fire or PD
    - Watch for this, UFA will work in partnership with PD and the League
  - Fire Academy Funding
    - Funds are currently coming from legislators, but are at risk of dropping
  - Distracted Driving
    - Hoping for opportunities here
  - Task Force I
    - UFA is seeing opportunities for the State to see the value of our Task Force and allowing our team to stay within the state to help with needs
  - More information will be provided at the next Board meeting as the Spatafores (Lobbyists) are scheduled to be in attendance

11. Closed Session

Mayor Silvestrini moved to enter into Closed Session

Council Member Snelgrove seconded the motion

All voted in favor

*Vote:*

Council Member Snelgrove  
Mayor Peterson  
Council Member Stewart  
Council Member Bowen  
Mayor Overson  
Council Member Henderson

Council Member Hull  
Council Member Perry  
Mayor Silvestrini  
Mayor Hale  
Mayor Wilson  
Mayor Sondak

Council Member Stewart moved to re-open the meeting to the public  
Mayor Silvestrini seconded the motion  
All voted in favor

Mayor Sondak left at 9:54 a.m.

12. Consideration of Fire Chief and Chief Legal Officer Job Performance and Compensation – Chair Dahle

- Arri Woolf presented the Board with a market study of both positions, comparing similar districts, and comparing annual base wage
  - This was done with both in and out of state departments, but compared to SLC dollars
- The Board is very happy with the performance of both Chief Petersen and CLO Roberts
- Mayor Wilson suggested that if a market adjustment is in order, that the Board should conduct the same for the whole Leadership Team to determine where all members of UFA fall, then complete a collective market analysis
- Mayor Dahle determined that the Board is not prepared to discuss this right now and asked that this be referred back to the Benefits and Compensation Committee for further research
  - This will also allow Mayor Dahle the time to visit with both Chief Petersen and CLO Roberts

Council Member Stewart moved to agenda this for the Benefits and Compensation Committee in order for them to reach a recommendation for the Board  
Mayor Peterson seconded the motion  
All voted in favor

13. Adjournment

Mayor Silvestrini moved to adjourn the December 17, 2019 meeting at 9:20 a.m.  
Council Member Stewart seconded the motion  
All voted in favor

**BOARD MEMBERS IN ATTENDANCE:**

Mayor Jeff Silvestrini  
Mayor Kristie Overson  
Mayor Tom Westmoreland-Phone In  
Mayor Mike Peterson  
Council Member Gary Bowen  
Mayor Robert Dahle  
Council Member Allan Perry

Council Member Sheldon Stewart  
Council Member Richard Snelgrove  
Council Member Jared Henderson  
Mayor Jenny Wilson  
Mayor Harris Sondak  
Mayor Robert Hale  
Council Member Trish Hull

BOARD MEMBERS ABSENT:  
Mayor Kelly Bush  
Council Member Kathleen Bailey

SLCo Surveyor Reid Demman

STAFF IN ATTENDANCE:  
CFO Tony Hill  
Chief Petersen

CLO Roberts  
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Jay Ziolkowski  
AC Mike Watson  
AC Stephen Higgs  
Arriann Woolf  
BC Dern  
BC Watkins  
BC Pilgrim  
BC Fowlks  
Bill Brass  
Brett Wood, Herriman  
Captain Bogenschutz

Captain Park  
Dan Knopp, BCC  
District Chief Prokopis  
District Chief Woolsey  
Division Chief Case  
Division Chief Burchett  
Division Chief Mecham  
Division Chief Robinson  
Division Chief Torgersen  
Kate Turnbaugh  
Keith Zuspan, BCC

Larson Wood  
Matt McFarland  
Mike Reberg, SLCo  
Nile Easton, DOC  
Rachel Anderson, UFSA  
Ryan Love  
Steve Quinn  
Tim Tingey, CWH  
Mayor Wilson Security

DRAFT



**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**DECEMBER 2019**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Dec-19	12/19/2019	83307	U.S. BANCORP GOV'T LEASING & FINANCE	Multiple	\$ 2,800,000.00
Dec-19	12/24/2019	2	PAYROLL TRANS FOR 12/15/2019 PAY PERIOD	N/A	1,373,232.65
Dec-19	12/10/2019	1	PAYROLL TRANS FOR 11/30/2019 PAY PERIOD	N/A	1,285,191.74
Dec-19	12/12/2019	83279	SELECTHEALTH	12312019	557,063.10
Dec-19	12/10/2019	2	URS ACH PAYMENT - 12/10/2019 PAYROLL	N/A	476,117.58
Dec-19	12/26/2019	5	URS ACH PAYMENT - 12/24/2019 PAYROLL	N/A	468,028.47
Dec-19	12/11/2019	1	EFPTS - 12/10/2019 PAYROLL	N/A	274,626.90
Dec-19	12/26/2019	3	EFTPS - 12/24/2019 PAYROLL	N/A	264,663.35
Dec-19	12/6/2019	12062019	WELLS FARGO BUSINESS CARD	Multiple	242,308.17
Dec-19	12/26/2019	4	STATE TAX ACH PAYMENT - 12/24/2019 PAYROLL	N/A	165,787.05
Dec-19	12/5/2019	83269	UTAH LOCAL GOVERNMENTS TRUST	Multiple	68,715.18
Dec-19	12/26/2019	83329	UTAH LOCAL GOVERNMENTS TRUST	Multiple	68,470.49
Dec-19	12/26/2019	83330	AFLAC GROUP INSURANCE	11277	52,698.93
Dec-19	12/19/2019	83305	STATE OF UTAH - GASCARD	Multiple	39,422.74
Dec-19	12/26/2019	83314	CUSTOM BENEFIT SOLUTIONS	170A	29,073.37
Dec-19	12/26/2019	83312	CASELLE, INC	99227	27,132.00
Dec-19	12/23/2019	122319	GCS BILLING SERVICES	Multiple	26,135.17
Dec-19	12/26/2019	83331	CUSTOM BENEFIT SOLUTIONS, INC.	12242019	24,836.84
Dec-19	12/12/2019	83272	CUSTOM BENEFIT SOLUTIONS, INC.	12102019	24,711.84
Dec-19	12/19/2019	83303	ROCKY MTN POWER	Multiple	19,845.33
Dec-19	12/26/2019	83313	COMCAST	92358572	15,177.66
Dec-19	12/12/2019	83285	SELECTHEALTH	12312019RET	12,956.40
Dec-19	12/19/2019	83309	UTAH DEPT WORKFORCE SERVICES	Multiple	9,931.97
Dec-19	12/26/2019	83326	UNIVERSITY MEDICAL BILLING	Multiple	9,874.00
Dec-19	12/19/2019	83308	UNIVERSITY MEDICAL BILLING	Multiple	9,066.00
Dec-19	12/26/2019	83333	LOCAL 1696 - IAFF	12242019	7,980.24
Dec-19	12/12/2019	83276	LOCAL 1696 - IAFF	12102019	7,969.24
Dec-19	12/26/2019	83340	WELLS FARGO ADVISOR FBO UFA4064-8710	12242019FQ	7,000.00
Dec-19	12/5/2019	83261	DOMINION ENERGY	Multiple	6,824.23
Dec-19	12/19/2019	83299	JERRY SEINER	Multiple	6,089.65
Dec-19	12/11/2019	28	TRANSFER FUNDS FOR PATIENT REFUNDS 12/11/19	N/A	6,000.00
Dec-19	12/23/2019	122320	NAPA AUTO PARTS	Multiple	5,888.08
Dec-19	12/5/2019	83262	GALLAGHER BENEFIT SERVICES, INC	187104	4,500.00
Dec-19	12/26/2019	83318	GALLAGHER BENEFIT SERVICES, INC	189082	4,500.00
Dec-19	12/26/2019	83324	ROWLAND, GERALD KIM	43770	4,166.67
Dec-19	12/26/2019	83317	FERRELLGAS	Multiple	3,607.61
Dec-19	12/5/2019	83263	HIRERIGHT, LLC	G2859388	3,383.93
Dec-19	12/12/2019	83288	DEPARTMENT OF PSYCHIATRY	2020048	3,262.50
Dec-19	12/12/2019	83283	FIDELITY SECURITY LIFE INSURANCE CO	164076833	3,104.42
Dec-19	12/12/2019	83273	FIDELITY SECURITY LIFE INSURANCE CO	164041782	3,098.58
Dec-19	12/5/2019	83259	CREATIVE CULTURE INSIGNIA, LLC	8661	2,910.00
Dec-19	12/26/2019	83315	DOMINION ENERGY	Multiple	2,525.13
Dec-19	12/5/2019	83260	DEPARTMENT OF HEALTH	20EM000078	2,471.50
Dec-19	12/19/2019	83296	CUSTOM BENEFIT SOLUTIONS	Multiple	2,294.40

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**DECEMBER 2019**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Dec-19	12/4/2019	120420	SERVICEMASTER OF SALT LAKE	132789A	2,250.00
Dec-19	12/19/2019	83298	EPISCOPAL DIOCESE OF UTAH	1119	2,184.58
Dec-19	12/26/2019	83341	FIREFIGHTERS CREDIT UNION	12242019TV	2,050.25
Dec-19	12/12/2019	83284	FIREFIGHTERS CREDIT UNION	12102019TV	1,988.65
Dec-19	12/12/2019	83289	DOMINION ENERGY	Multiple	1,943.01
Dec-19	12/12/2019	83275	INFOARMOR	3379NOV19	1,927.85
Dec-19	12/26/2019	83327	UNIVERSITY OF UTAH	43811	1,900.00
Dec-19	12/4/2019	120419	APPARATUS EQUIPMENT & SERVICE, INC	19-IV-3152	1,894.50
Dec-19	12/26/2019	83320	KRONOS INCORPORATED	11537757	1,808.50
Dec-19	12/11/2019	121122	WHEELER POWER SYSTEMS	Multiple	1,774.73
Dec-19	12/19/2019	83310	WASATCH FRONT WASTE RECYCLE DIST	Multiple	1,736.00
Dec-19	12/12/2019	83278	OFFICE OF RECOVERY SERVICES	12102019	1,717.55
Dec-19	12/26/2019	83335	OFFICE OF RECOVERY SERVICES	12242019	1,717.55
Dec-19	12/19/2019	83300	KRONOS INCORPORATED	11537332	1,679.31
Dec-19	12/26/2019	83336	PUBLIC EMPLOYEES LT DISABILITY	12242019	1,626.61
Dec-19	12/26/2019	83332	FIREFIGHTERS CREDIT UNION	12242019ST	1,619.05
Dec-19	12/12/2019	83274	FIREFIGHTERS CREDIT UNION	12102019SF	1,588.42
Dec-19	12/11/2019	121121	QUALITY TIRE COMPANY	Multiple	1,574.32
Dec-19	12/12/2019	83290	GRAINGER	9357314492	1,508.50
Dec-19	12/26/2019	83321	L.N. CURTIS AND SONS	Multiple	1,273.99
Dec-19	12/12/2019	83291	L.N. CURTIS AND SONS	Multiple	1,022.26
Dec-19	12/11/2019	121120	GOLD CUP SERVICES INC.	Multiple	935.03
Dec-19	12/19/2019	83297	DOMINION ENERGY	Multiple	861.37
Dec-19	12/19/2019	83295	A TO Z LANDSCAPING, INC.	23799A	835.33
Dec-19	12/12/2019	83281	UTAH RETIREMENT SYSTEMS	120319MISC	814.03
Dec-19	12/11/2019	121119	APPARATUS EQUIPMENT & SERVICE, INC	19-IV-3240	624.03
Dec-19	12/12/2019	83294	UTAH BROADBAND, LLC	Multiple	597.00
Dec-19	12/26/2019	83311	A.J. ART & FRAME	11/12/19B	586.00
Dec-19	12/4/2019	120421	VEHICLE LIGHTING SOLUTIONS, INC	6306	580.00
Dec-19	12/26/2019	83325	SHRED-IT USA	Multiple	543.80
Dec-19	12/19/2019	83304	SNOWBIRD RESORT LLC	Multiple	515.92
Dec-19	12/19/2019	83306	TORGERSEN, THOMAS H.	43811	500.00
Dec-19	12/5/2019	83271	WORKFORCEQA, LLC	539922	445.50
Dec-19	12/12/2019	83286	BLUETARP CREDIT SERVICES	43674783	291.45
Dec-19	12/5/2019	83264	JAN-PRO OF UTAH	305972	280.00
Dec-19	12/26/2019	83319	HENRY SCHEIN, INC.	71773188	241.85
Dec-19	12/12/2019	83277	ND CHILD SUPPORT DIVISION	12102019	214.80
Dec-19	12/26/2019	83334	ND CHILD SUPPORT DIVISION	12242019	214.80
Dec-19	12/5/2019	83268	UTAH BROADBAND, LLC	878557	199.00
Dec-19	12/26/2019	83328	UTAH BROADBAND, LLC	888667	199.00
Dec-19	12/26/2019	83322	ROADPOST USA INC	RU08217103A	181.89
Dec-19	12/23/2019	122321	UNITED SITE SERVICES	114-9544284	179.00
Dec-19	12/26/2019	83316	ECMS	INV335435	171.75
Dec-19	12/12/2019	83280	UNIFIED POLICE FEDERATION	12102019	171.00

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING**  
**DECEMBER 2019**

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Dec-19	12/26/2019	83338	UNIFIED POLICE FEDERATION	12242019	171.00
Dec-19	12/5/2019	83270	WELLINGS, LINDSAY GARDNER	43794	140.00
Dec-19	12/12/2019	83287	COPPERTON IMPROVEMENT DISTRICT	W-#115 11/19	115.00
Dec-19	12/12/2019	83292	SALT LAKE COUNTY SERVICE AREA #3	W/S-#113 11/19	99.54
Dec-19	12/5/2019	83266	L.N. CURTIS AND SONS	Multiple	89.71
Dec-19	12/5/2019	83258	CENTERPOINT	1835	79.85
Dec-19	12/26/2019	83337	UHEAA	12242019MW	62.41
Dec-19	12/5/2019	83265	KRONOS INCORPORATED	Multiple	58.57
Dec-19	12/12/2019	83293	SATCOM GLOBAL INC.	AI12190737	47.08
Dec-19	12/12/2019	83282	UTAH STATE TAX COMMISSION	12102019SC	40.00
Dec-19	12/26/2019	83339	UTAH STATE TAX COMMISSION	12242019SC	40.00
Dec-19	12/5/2019	83267	ROCKY MOUNTAIN WATER COMPANY	Multiple	35.15
Dec-19	12/19/2019	83302	PURCHASE POWER	Multiple	31.04
Dec-19	12/26/2019	83323	ROCKY MOUNTAIN WATER COMPANY	106467	16.25
					<b><u>\$ 8,480,636.89</u></b>

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**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - EMERGENCY MANAGEMENT CHECKING**  
**DECEMBER 2019**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Dec-19	12/31/2019	2	EOC TRANSFER - 12/24/19 PAYROLL	N/A	\$ 71,562.63
Dec-19	12/31/2019	1	EOC TRANSFER - 12/10/19 PAYROLL	N/A	59,549.29
Dec-19	12/11/2019	7368	HAGERTY CONSULTING, INC.	Multiple	55,806.00
Dec-19	12/31/2019	3	FUNDS TRANSFER FROM EM TO FIRE - NOVEMBER PCARDS	N/A	28,717.88
Dec-19	12/19/2019	7372	ROCKY MTN POWER	E-EOC 11/19	3,546.29
Dec-19	12/26/2019	7379	UTAH LOCAL GOVERNMENTS TRUST	1579946C	1,688.27
Dec-19	12/19/2019	7373	STATE OF UTAH - GASCARD	Multiple	1,623.34
Dec-19	12/4/2019	120422	SERVICEMASTER OF SALT LAKE	132789B	1,500.00
Dec-19	12/5/2019	7367	UTAH LOCAL GOVERNMENTS TRUST	1579267C	1,443.58
Dec-19	12/23/2019	122322	LES OLSON COMPANY	Multiple	1,193.67
Dec-19	12/19/2019	7374	SYRINGA NETWORKS, LLC	19DEC0225	1,175.00
Dec-19	12/11/2019	121123	GOLD CUP SERVICES INC.	Multiple	696.40
Dec-19	12/5/2019	7365	DOMINION ENERGY	G-EOC 11/19	628.58
Dec-19	12/19/2019	7371	A TO Z LANDSCAPING, INC.	23799B	556.89
Dec-19	12/5/2019	7366	KANTER, CATHERINE	43801	365.46
Dec-19	12/23/2019	122323	WAXIE SANITARY SUPPLY	Multiple	276.59
Dec-19	12/26/2019	7376	CUSTOM BENEFIT SOLUTIONS	170B	115.59
Dec-19	12/26/2019	7378	SHRED-IT USA	8128737705D	111.74
Dec-19	12/11/2019	7370	MAYORS FINANCIAL ADMIN	SLC0000280	110.00
Dec-19	12/26/2019	7377	ROADPOST USA INC	RU08217103B	60.63
Dec-19	12/19/2019	7375	WASATCH FRONT WASTE RECYCLE DIST	6539C	50.00
Dec-19	12/11/2019	7369	MAYORS FINANCIAL ADMIN	FAC0000523	40.00
					<b>\$ 230,817.83</b>

**UNIFIED FIRE AUTHORITY**  
**CASH DISBURSEMENTS - FIRE CAPITAL REPLACEMENT FUND**  
**DECEMBER 2019**

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Dec-19	12/2/2019	20	NATIONAL AUTO FLEET GROUP	Multiple	\$ 213,519.50
Dec-19	12/19/2019	83301	NATIONAL AUTO FLEET GROUP	Multiple	189,861.24
Dec-19	12/17/2019	21	KHI MECHANICAL	Multiple	32,770.40
Dec-19	12/13/2019	22	NATIONAL AUTO FLEET GROUP	2818436	37,780.26
Dec-19	12/6/2019	12062019	AMAZON	112-5676174-4370624	418.87
					<b>\$ 474,350.27</b>



**2020 UNIFIED FIRE AUTHORITY SUB-COMMITTEES**

<b>GOVERNANCE COMMITTEE - Public Meeting</b>				<b>STAFF</b>
1	Bush	Kearns		AC Ziolkowski
2	Overson	Taylorville		Chief Petersen
3	Chair Silvestrini	Millcreek		Clerk Cyndee Young
4	Snelgrove	SLCO		CLO Brian Roberts
5	Westmoreland	Eagle Mountain		
<b>FINANCE COMMITTEE - Public Meeting</b>				<b>STAFF</b>
1	Dahle	Holladay		AC Ziolkowski
2	Hale	Midvale	UFSA	CFO Tony Hill
3	Perry	White City	UFSA	Chief Petersen
4	Peterson	Cottonwood Heights		Clerk Cyndee Young
5	Silvestrini	Millcreek	UFSA	CLO Brian Roberts
6	Sondak	Alta		
7	Chair Stewart	Riverton	UFSA	
<b>COMPENSATION &amp; BENEFITS COMMITTEE - Public Meeting</b>				<b>STAFF</b>
1	Bowen	Emigration Canyon		AC Ziolkowski
2	Bush	Kearns		Arriann Woolf, HR
3	Chair Dahle	Holladay		Calogero Ricotta
4	Hale	Midvale		CFO Tony Hill
5	Hull	Magna		Chief Petersen
6	Overson	Taylorville		Clerk Cyndee Young
7	Peterson	Cottonwood Heights		CLO Roberts
8	Stewart	Riverton / Finance Chair		Sylvia Cardenas



## **POLICY:**

The Board of Unified Fire Authority finds the following:

1. The training rooms and associated equipment located in UFA fire facilities constitute assets constructed and acquired with public funds and their use must be consistent with the public trust in which they are held. For facilities acquired with bond funds the use must be consistent with the terms of the bond indentures and all applicable federal regulations to protect the tax exempt status of the bonds. In addition, use of the facilities and equipment must be consistent with the needs of the department.
2. It is the policy of the UFA that fire department facilities shall be first dedicated to the needs of the department, and when otherwise available, may be used for ~~government sponsored the uses provided for in this policy. Use of the facilities and equipment by individuals or for profit organizations is strictly prohibited. Use of the facilities and equipment by non-profit entities is prohibited unless such use constitutes government sponsored use.~~
- ~~3. It is the policy of UFA that government sponsored use shall be those functions and activities that a governmental entity determines are associated with the accomplishment of the governmental entity's purpose.~~
- 4.3. It is the policy of the UFA that use of UFA facilities shall be at no cost to the UFA and reasonable fees shall be charged sufficient to cover all costs associated with the use of UFA facilities ~~for all government sponsored use by third parties.~~

## **Purpose and Intent**

In enacting this section, it is the purpose and intent of the Board to provide guidance to UFA personnel, governmental entities, and the public regarding the conditions of and procedures for use of UFA facilities that are appropriate for public use.

## **Definitions**

1. Departmental Use – the use of UFA facilities and equipment by the Department.
- ~~1.2.~~ Member Use – the use of UFA facilities and equipment by a UFA Member entity.
- ~~2.3.~~ Government Sponsored Use – the use of Departmental facilities and equipment by another governmental entity or a non-profit entity performing a function necessary to a governmental entity and whose use is sponsored by that governmental entity.
4. Quasi-Governmental Use – the use of Department facilities and equipment by a body or entity sponsored or supported by a governmental entity to assist the entity in performing governmental functions. Examples of a quasi-governmental use is the use of facilities by a community counsel or advisory body.

5. Non-Profit Use – the use for civic purposes of Department facilities and equipment by a duly recognized non-profit entity under state and federal law under limited circumstances and under specific restrictions.
6. Limited-purpose Public Use – the use for civic purposes of Department facilities and equipment under limited circumstances and under specific restrictions by individual members of the public.
7. Commercial Use – the use of Department facilities and equipment by a for-profit entity or for commercial purposes.
8. Political Use – the use of Department facilities and equipment by partisan political entities or for partisan political purposes.
9. Personal Use – the use of Department facilities and equipment for personal use, such as parties, weddings, etc.
- 3-10. Facility Use Agreement – an agreement between a ~~governmental entity~~ third party user and the UFA that governs the conditions of use of UFA facilities and related equipment.
11. Sponsor – a governmental entity sponsors a ~~non-profit~~ use of a Departmental facility if it submits a written request for such use to the UFA, pays the fees for such use and such use is pursuant to the written facility use agreement between the governmental entity and the UFA.
- 4-12. Facilities and Equipment- mean those areas of UFA facilities, and attendant equipment, that are suitable for non-departmental use by government entities and other third-party civic purposes such as community rooms, classrooms, and conference spaces.

### Scope of Use

1. Commercial, Political, and Personal Use of UFA facilities and equipment is prohibited.
2. For other uses provided for in this Policy, each UFA Member entity will evaluate the UFA facilities within its municipal boundaries and determine the desired scope of use for designated areas within each facility. UFA facilities outside the municipal boundaries of member entities will be evaluated and designated by the UFA.
3. Such determination will identify the uses described in this Policy that the Member entity wishes to allow in the designated areas of the facility. Once such a determination is made, the UFA, in consultation and agreement with the UFA Member and UFSA (if applicable), will create specific usage policies for that facility, including any and all

restrictions and limitations on such usage. Once agreed upon, such usage policy will become applicable to the facility until revised or revoked by either the UFA or Member entity.

## **Priority of Use**

The primary use of UFA facilities and related equipment is for departmental use. All other uses are subordinate to this primary use. UFA may restrict, cancel, or prohibit any such use by governmental, quasi-governmental, or limited-purpose public use based upon the needs of the department in its sole discretion and at any time. The ~~second~~ priority for scheduling the use of UFA facilities and related equipment- after such primary use, and if determined to be an approved use as provided for above, is as follows:

1. Member Use of the UFA Member in which the facility is located.
2. Member Use of another UFA Member.
3. Government-sponsored Use by the UFA Member in which the facility is located
4. Government-sponsored Use by another UFA Member.
4. Quasi-governmental Use of the UFA Member in which the facility is located.
6. Quasi-governmental Use involving another UFA Member.
7. Government-sponsored or Quasi-governmental Use by a non-member governmental entity.
8. Non-profit or Limited-purpose Public Use.

~~is for programs and activities of a UFA member entity. The third priority for scheduling the use of UFA facilities and equipment is for programs and activities of a non-member governmental entity. The fourth priority for scheduling the use of UFA facilities and equipment is for government sponsored uses of UFA member entities. The fifth priority for scheduling the use of UFA facilities is for government sponsored uses of non-member governmental entities. The UFA, at its sole discretion, reserves the right, after consultation with the governmental entity, to cancel or modify Priority 2-5 usage reservations if the facilities are required for UFA purposes.~~

## **Fees**

The Fire Chief or designee shall establish reasonable fees for non-UFA use of UFA facilities and related equipment and update those fees regularly so that the UFA incurs no expense for their use.

Admission fees may not be charged by the user of facility by the governmental entity or the sponsored user for admission to the facility. ~~Sales of products or services are not permitted on UFA property.~~

## **Facility Use Agreements**

Each ~~governmental entity~~ third-party desiring to use UFA facilities and related equipment shall enter into a written Facility Use Agreement with the UFA setting forth

the conditions of use. An entity may enter into a single master agreement covering all entity usage or entity sponsored usage. Each agreement shall protect the UFA from liability arising out of the facility usage, injury or damage to the facility and UFA equipment, provide for adequate supervision and/or security for individuals using the facility, preparation of the facility for use, maintenance and cleaning of the facility, interruption or cancellation of use, separation of activities from office and living space of UFA employees and facility and equipment fees.

### **Termination and Cancellation of Use**

Fire Stations and related facilities, by their nature, are subject to interruptions in staffing and/or emergency usage requirements. No Facility Use Agreement may unconditionally guarantee the condition or possession of the facilities or that the usage of a facility will not be interrupted. The UFA reserves the right to cancel or terminate facility usage if necessary.

### **Reservations**

Reservation requests shall be made in writing to the ~~Community Services Bureau~~ \_\_\_\_\_ of the UFA which shall coordinate the scheduling with the Division Commander of the division in which the facility is located.

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF DECEMBER 31, 2019**

<b>FIRE REVENUES</b>	<u>Total</u>	<u>Budget</u>	<u>Unearned</u>	<b>% of Budget</b>
Alta	\$ 76,333	\$ 152,665	\$ 76,333	50.0
Cottonwood Heights	1,909,411	3,818,822	1,909,411	50.0
Unified Fire Service Area	24,445,420	49,086,896	24,641,477	49.8
Holladay	1,293,452	2,586,904	1,293,452	50.0
MIDA contract	<u>50,000</u>	<u>50,000</u>	<u>-</u>	100.0
MEMBER FEES & SERVICE CONTRACTS	<u>27,774,615</u>	<u>55,695,287</u>	<u>27,920,672</u>	49.9
Ambulance service fees	2,775,758	7,500,000	4,724,242	37.0
Collections revenues	<u>91,711</u>	<u>-</u>	<u>(91,711)</u>	0.0
AMBULANCE OPERATIONS	<u>2,867,469</u>	<u>7,500,000</u>	<u>4,632,531</u>	38.2
SL County canyon recreation area fees	1,587,857	3,175,714	1,587,857	50.0
CERT class fees	-	5,500	5,500	0.0
Fire and medical report fees	1,925	4,500	2,575	42.8
Hazmat & tank permit fees	96,296	135,000	38,704	71.3
Firewatch	6,900	7,000	100	98.6
Fireworks permit fees	2,390	4,000	1,610	59.8
Blast permits	-	2,450	2,450	0.0
Paramedic & PA school fees	11,500	13,500	2,000	85.2
CPR class fees	8,762	8,100	(662)	108.2
EMT school fees	33,717	65,000	31,284	51.9
Event billings - Information Outreach	19,205	20,000	795	96.0
Event billings - Special Enforcement	<u>-</u>	<u>20,000</u>	<u>20,000</u>	0.0
OTHER FEES	<u>1,768,552</u>	<u>3,460,764</u>	<u>1,692,212</u>	51.1
UFSA management fees	147,324	317,150	169,827	46.5
Miscellaneous intergovernmental	307,224	343,013	35,789	89.6
Municipal EM planner reimbursement	<u>113,770</u>	<u>135,000</u>	<u>21,230</u>	84.3
INTERGOVERNMENTAL REVENUES	<u>568,318</u>	<u>795,163</u>	<u>226,845</u>	71.5
Federal grants	62,463	422,386	359,923	14.8
Donations	<u>4,091</u>	<u>4,091</u>	<u>-</u>	100.0
GRANTS AND DONATIONS	<u>66,554</u>	<u>452,500</u>	<u>385,946</u>	14.7
Interest income	175,536	200,000	24,464	87.8
Sale of materials	4,540	-	(4,540)	0.0
Rental income	47,448	94,896	47,448	50.0
USAR reimbursements	224,183	695,794	471,611	32.2
USAR reimbursements - deployments	242,605	242,955	350	99.9
Insurance reimbursements	16,716	24,000	7,284	69.7
Miscellaneous revenues	<u>1,224</u>	<u>-</u>	<u>(1,224)</u>	0.0
MISCELLANEOUS INCOME	<u>712,252</u>	<u>1,257,645</u>	<u>545,393</u>	56.6
Transfer from Emergency Services fund	145,000	145,000	-	100.0
Appropriation of fund balance	<u>-</u>	<u>3,751,829</u>	<u>3,751,829</u>	0.0
OTHER FINANCING SOURCES	<u>145,000</u>	<u>3,896,829</u>	<u>3,751,829</u>	3.7
<b>TOTAL FIRE REVENUES</b>	<b><u>\$ 33,902,759</u></b>	<b><u>\$ 73,058,188</u></b>	<b><u>\$ 39,155,429</u></b>	<b>46.4</b>

*Note: Balances include payroll through 12/25/2019 and pcards through 11/30/2019.*

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF DECEMBER 31, 2019**

<b>FIRE EXPENDITURES</b>	<b>Total</b>	<b>Budget</b>	<b>Unexpended</b>	<b>% of Budget</b>
Salaries & wages	15,923,976	37,528,230	21,604,254	42.4
Overtime	2,269,832	3,492,138	1,222,306	65.0
Benefits	7,487,780	17,293,354	9,805,574	43.3
SALARIES & BENEFITS	<u>\$ 25,681,588</u>	<u>\$ 58,313,722</u>	<u>\$ 32,632,134</u>	<u>44.0</u>
Art & photo services	-	1,000	1,000	0.0
Awards & banquet	5,773	50,000	44,227	11.5
Bank fees	6,687	18,000	11,313	37.2
Community outreach	80	3,500	3,420	2.3
Honor guard & pipe band	4,028	9,000	4,972	44.8
Identification supplies	8,021	17,000	8,979	47.2
Line of duty death	-	-	-	0.0
Office supplies	24,332	41,700	17,368	58.4
Postage	4,567	11,100	6,533	41.1
Printing charges	6,435	18,800	12,365	34.2
Subscriptions & memberships	20,256	47,290	27,034	42.8
GENERAL & ADMINISTRATIVE	<u>\$ 80,179</u>	<u>\$ 217,390</u>	<u>\$ 137,211</u>	<u>36.9</u>
Bedding & linen	10,105	15,000	4,895	67.4
Books, publications & subscriptions	30,237	57,588	27,351	52.5
Clothing provisions	44,704	505,250	460,546	8.8
Dining & kitchen supplies	3,613	4,500	887	80.3
Emergency activations	8,313	9,313	1,000	89.3
Food provisions	21,570	52,900	31,330	40.8
Gasoline, diesel, oil & grease	199,981	500,000	300,019	40.0
Janitorial supplies and service	53,643	53,500	(143)	100.3
Medical supplies	229,912	508,500	278,588	45.2
Physical exams	63,045	160,300	97,255	39.3
Training supplies	2,840	22,000	19,160	12.9
Canine expenses	1,186	5,000	3,814	23.7
Expenses to be reimbursed by related organization(s)	49,528	61,000	11,472	81.2
OPERATING COSTS	<u>\$ 718,677</u>	<u>\$ 1,954,851</u>	<u>\$ 1,236,174</u>	<u>36.8</u>
Liability insurance & claims	278,318	472,500	194,182	58.9
Ambulance - State Medicaid assessment	92,448	350,000	257,552	26.4
UCANN	-	45,000	45,000	0.0
Dispatch service contract	364,925	741,550	376,625	49.2
CONTRACTUAL COSTS	<u>\$ 735,691</u>	<u>\$ 1,609,050</u>	<u>\$ 873,359</u>	<u>45.7</u>
Auditor	8,900	8,900	-	100.0
Contract hauling	-	1,000	1,000	0.0
Intergovernmental expenditures	-	4,000	4,000	0.0
Professional fees	798,592	1,098,575	299,983	72.7
Ambulance service fees	95,331	350,000	254,669	27.2
PROFESSIONAL SERVICES	<u>\$ 902,823</u>	<u>\$ 1,462,475</u>	<u>\$ 559,652</u>	<u>61.7</u>
GRANT PURCHASES	<u>\$ -</u>	<u>\$ 448,409</u>	<u>\$ 448,409</u>	<u>0.0</u>
Miscellaneous rental	14,866	30,000	15,134	49.6
Rent of buildings	73,334	147,000	73,666	49.9
RENT	<u>\$ 88,200</u>	<u>\$ 177,000</u>	<u>\$ 88,800</u>	<u>49.8</u>

*Note: Balances include payroll through 12/25/2019 and pcards through 11/30/2019.*

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - GENERAL FUND (FIRE)  
AS OF DECEMBER 31, 2019**

<b>FIRE EXPENDITURES (Continued)</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Facilities maintenance charge	-	-	-	0.0
Maintenance of machinery & equipment	26,189	140,500	114,311	18.6
Maintenance of buildings & grounds	96,824	322,500	225,676	30.0
Maintenance of office equipment	106	2,000	1,894	5.3
Software maintenance	282,911	436,900	153,989	64.8
Vehicle maintenance	320,685	775,000	454,315	41.4
Vehicle repairs - accident related	20,547	50,000	29,453	41.1
REPAIR & MAINTENANCE	<u>\$ 747,262</u>	<u>\$ 1,726,900</u>	<u>\$ 979,638</u>	<u>43.3</u>
Communications equipment	23,150	85,000	61,850	27.2
Computer equipment	7,033	126,500	119,467	5.6
Computer software	277	21,600	21,323	1.3
Small equipment noncapital	174,905	475,230	300,325	36.8
Small equipment - photography	-	1,000	1,000	0.0
Training props	9,641	39,000	29,359	24.7
Visual & audio aids	129	2,500	2,371	5.2
SOFTWARE & EQUIPMENT	<u>\$ 215,135</u>	<u>\$ 750,830</u>	<u>\$ 535,695</u>	<u>28.7</u>
Education, training & certifications	61,719	176,305	114,586	35.0
Travel & transportation	62,539	120,000	57,461	52.1
Mileage reimbursement	408	2,000	1,592	20.4
TRAINING & TRAVEL	<u>\$ 124,666</u>	<u>\$ 298,305</u>	<u>\$ 173,639</u>	<u>41.8</u>
Computer lines	96,020	200,250	104,230	48.0
Heat & fuel	26,721	130,000	103,279	20.6
Light & power	124,661	300,000	175,339	41.6
Sanitation	11,636	32,000	20,364	36.4
Telephone	32,723	77,500	44,777	42.2
Telephone - cellular	51,965	193,500	141,535	26.9
Water & sewer	48,900	85,200	36,300	57.4
UTILITIES	<u>\$ 392,626</u>	<u>\$ 1,018,450</u>	<u>\$ 625,824</u>	<u>38.6</u>
Capital outlay	-	150,000	150,000	0.0
Principal payment on capital lease	3,189,208	3,235,730	46,522	98.6
Principal payment on related party note payable	47,095	114,357	67,262	41.2
Interest expense	313,358	358,675	45,317	87.4
CAPITAL OUTLAY & LONG-TERM DEBT	<u>\$ 3,549,661</u>	<u>\$ 3,858,762</u>	<u>\$ 309,101</u>	<u>92.0</u>
TRANSFER TO FIRE VEHICLE REPLACEMENT FUND	-	1,057,916	1,057,916	0.0
TRANSFER TO WILDLAND	-	164,128	164,128	0.0
CONTRIBUTION TO FUND BALANCE	-	-	-	0.0
FUND TRANSFERS & CONTRIBUTIONS	<u>\$ -</u>	<u>\$ 1,222,044</u>	<u>\$ 1,222,044</u>	<u>0.0</u>
<b>TOTAL FIRE EXPENDITURES</b>	<u><b>\$ 33,236,508</b></u>	<u><b>\$ 73,058,188</b></u>	<u><b>\$ 39,821,680</b></u>	<u><b>45.5</b></u>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<u><b>\$ 666,251</b></u>	<u><b>\$ -</b></u>		

*Note: Balances include payroll through 12/25/2019 and pcards through 11/30/2019.*

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - ENTERPRISE FUND (WILDLAND)  
AS OF DECEMBER 31, 2019**

<b>WILDLAND REVENUES</b>	<u>Total</u>	<u>Budget</u>	<u>Unearned</u>	<b>% of Budget</b>
Wildland reimbursements - Hand crew	776,561	850,000	73,439	91.4
Wildland reimbursements - Engine 302	130,071	250,000	119,929	52.0
Wildland reimbursements - Engine 301	128,470	250,000	121,530	51.4
Wildland reimbursements - Single resource	294,927	600,000	305,073	49.2
Wildland reimbursements - Camp Williams	21,901	100,000	78,099	21.9
Camp Williams contract	320,413	605,922	285,509	52.9
State grants	27,479	64,000	36,521	42.9
Transfer from General Fund	-	164,128	164,128	0.0
Appropriation of net assets	-	105,271	105,271	0.0
<b>TOTAL WILDLAND REVENUES</b>	<b><u>\$ 1,699,822</u></b>	<b><u>\$ 2,989,321</u></b>	<b><u>\$ 1,289,499</u></b>	<b>56.9</b>
				<b>% of</b>
<b>WILDLAND EXPENSES</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<b>% of Budget</b>
Salaries & benefits	1,479,064	2,300,583	821,519	64.3
Awards	3,614	5,000	1,386	72.3
Books, publications & subscriptions	186	1,200	1,014	15.5
Capital outlay	20,000	20,000	-	100.0
Clothing provisions	1,960	46,500	44,540	4.2
Communication equipment	1,419	27,000	25,581	5.3
Capital lease payments	132,970	132,971	1	100.0
Computer equipment	4,157	3,000	(1,157)	138.6
Computer lines	-	600	600	0.0
Computer software	-	1,000	1,000	0.0
Education, training & certifications	1,035	2,000	965	51.8
Food provisions	16,580	26,500	9,920	62.6
Gasoline, diesel, oil & grease	20,920	45,000	24,080	46.5
Heat & fuel	219	1,000	781	21.9
Interest expense	8,222	8,222	-	100.0
Janitorial supplies and service	71	500	429	14.2
Light & power	1,163	2,500	1,337	46.5
Maintenance of machinery & equipment	1,550	3,500	1,950	44.3
Maintenance of buildings	278	3,500	3,222	7.9
Medical supplies	102	1,500	1,398	6.8
Miscellaneous rental	1,184	2,845	1,661	41.6
Office supplies	713	1,500	787	47.5
Professional fees	342	1,825	1,483	18.7
Postage	-	50	50	0.0
Physical exams	-	12,525	12,525	0.0
Sanitation	-	1,000	1,000	0.0
Small equipment	18,587	66,000	47,413	28.2
Subscriptions & memberships	129	1,400	1,271	9.2
Telephone services	1,719	9,400	7,681	18.3
Travel & transportation	56,500	117,000	60,500	48.3
Vehicle maintenance	11,298	56,000	44,702	20.2
Water & sewer	386	850	464	45.4
Contribution to Fund Balance	-	86,850	86,850	0.0
<b>TOTAL WILDLAND EXPENSES</b>	<b><u>\$ 1,784,368</u></b>	<b><u>\$ 2,989,321</u></b>	<b><u>\$ 1,204,953</u></b>	<b>59.7</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>\$ (84,546)</u></b>	<b><u>\$ -</u></b>		

*Note: Balances include payroll through 12/25/2019 and pcards through 11/30/2019.*

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - SPECIAL REVENUE FUND (EMERGENCY SERVICES)  
AS OF DECEMBER 31, 2019**

<b>EOC REVENUES</b>	<u>Actual</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
SL County emergency fees	\$ 1,193,102	\$ 2,418,703	\$ 1,225,602	49.3
Federal grants	48,282	155,000	106,718	31.1
Federal grants - CCTA	22,575	967,000	944,425	2.3
Appropriated fund balance	-	472,600	472,600	0.0
Interest income	21,460	20,000	(1,460)	107.3
Miscellaneous revenue	3,635	-	(3,635)	0.0
<b>TOTAL EOC REVENUES</b>	<b><u>\$ 1,289,054</u></b>	<b><u>\$ 4,033,303</u></b>	<b><u>\$ 2,744,249</u></b>	<b>32.0</b>

<b>EOC EXPENDITURES</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Salaries & benefits	\$ 628,448	\$ 1,604,075	\$ 975,627	39.2
Books, publications & subscriptions	-	1,000	1,000	0.0
Capital outlay	552,893	556,600	3,707	99.3
Clothing provisions	3,156	5,000	1,844	63.1
Communication equipment	4,617	5,000	383	92.3
Community outreach	2,982	12,450	9,468	24.0
Computer equipment	10,331	29,500	19,169	35.0
Computer software	2,531	9,000	6,469	28.1
Education, training & certifications	5,555	25,000	19,445	22.2
Emergency activations	98	10,000	9,902	1.0
Maintenance of building & grounds	40,111	53,500	13,389	75.0
Maintenance of machinery & equipment	-	9,000	9,000	0.0
Maintenance of office equipment	14,640	34,000	19,360	43.1
Food provisions	6,831	20,000	13,169	34.2
Gasoline, diesel, gas & grease	8,972	18,000	9,028	49.8
Grant purchases	396,691	783,478	386,787	50.6
Identification supplies	-	1,000	1,000	0.0
Janitorial supplies and service	18,157	20,500	2,343	88.6
Miscellaneous rental	6,655	-	(6,655)	0.0
Office supplies	2,542	10,000	7,458	25.4
Professional fees	18,958	270,000	251,042	7.0
Postage	-	-	-	0.0
Printing charges	136	10,000	9,864	1.4
Small equipment	9,662	43,700	34,038	22.1
Software maintenance	103,048	98,000	(5,048)	105.2
Subscriptions & memberships	10,734	7,000	(3,734)	153.3
Telephone service	2,539	25,500	22,961	10.0
Telephone - cellular	21,100	25,000	3,900	84.4
Travel & transportation	33,319	30,000	(3,319)	111.1
Utilities	34,888	104,000	69,112	33.5
Vehicle maintenance	3,227	8,000	4,773	40.3
Transfer to General fund	145,000	145,000	-	100.0
Transfer to EOC Vehicle Replacement fund	60,000	60,000	-	100.0
<b>TOTAL EOC EXPENDITURES</b>	<b><u>\$ 2,147,821</u></b>	<b><u>\$ 4,033,303</u></b>	<b><u>\$ 1,885,482</u></b>	<b>53.3</b>

**REVENUES OVER/(UNDER) EXPENDITURES \$ (858,767) \$ -**

*Note: Balances include payroll through 12/25/2019 and pcards through 11/30/2019.*

**UNIFIED FIRE AUTHORITY  
REVENUES AND EXPENDITURES - CAPITAL PROJECTS FUNDS  
AS OF DECEMBER 31, 2019**

**FIRE CAPITAL REPLACEMENT**

<b>REVENUES</b>	<u>Total</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
Transfer from General fund	\$ -	\$ 1,057,916	\$ 1,057,916	0.0
Interest income	39,901	50,000	10,099	79.8
Sale of capital assets	271,219	271,219	-	100.0
Sale of materials	1,600	-	(1,600)	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b><u>\$ 312,720</u></b>	<b><u>\$ 1,400,455</u></b>	<b><u>\$ 1,087,735</u></b>	<b>22.3</b>
<b>EXPENDITURES</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Capital outlay - light fleet (financed)	\$ -	\$ -	\$ -	0.0
Capital outlay - light fleet (cash)	14,122	21,320	7,198	66.2
Capital outlay - computer equipment (financed)	(133)	63,900	64,033	-0.2
Capital outlay - station equipment (cash)	58,134	66,950	8,816	86.8
Capital outlay - building & improvements (financed)	(1,740)	-	1,740	0.0
Capital outlay - building & improvements (cash)	62,046	65,400	3,354	94.9
Noncapital equipment (cash)	168,625	170,840	2,215	98.7
Bank fees	-	1,575	1,575	0.0
Contribution to fund balance	-	1,010,470	1,010,470	0.0
<b>TOTAL FIRE VEHICLE REPLACEMENT</b>	<b><u>\$ 301,054</u></b>	<b><u>\$ 1,400,455</u></b>	<b><u>\$ 1,099,401</u></b>	<b>21.5</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>\$ 11,666</u></b>	<b><u>-</u></b>		

**EOC CAPITAL REPLACEMENT**

<b>REVENUES</b>	<u>Total</u>	<u>Budget</u>	<u>Unearned</u>	<u>% of Budget</u>
Transfer from EOC fund	\$ 60,000	\$ 60,000	\$ -	100.0
Appropriation of/(Contribution to) fund balance	-	-	-	0.0
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b><u>\$ 60,000</u></b>	<b><u>\$ 60,000</u></b>	<b><u>\$ -</u></b>	<b>100.0</b>
<b>EXPENDITURES</b>	<u>Total</u>	<u>Budget</u>	<u>Unexpended</u>	<u>% of Budget</u>
Capital outlay	\$ 60,176	\$ 60,000	\$ (176)	100.3
<b>TOTAL EOC VEHICLE REPLACEMENT</b>	<b><u>\$ 60,176</u></b>	<b><u>\$ 60,000</u></b>	<b><u>(176)</u></b>	<b>100.3</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b><u>\$ (176)</u></b>	<b><u>-</u></b>	<b><u>\$ 176</u></b>	

*Note: Balances include payroll through 12/25/2019 and pcards through 11/30/2019.*

**UFA - Bill Watch List**

Date: January 15, 2020

Contact: Dave@spatafore.info - (801) 541-4441 or Ashley@spatafore.info - (323) 397-9079

Bill #	Sponsor	Short Title	Summary	Position	UFA LEAD/ Comments	Status
<b>HOUSE</b>						
<a href="#">HB 29</a>	Schultz	Building Code Amendments	Adopts and amends the residential provisions of the 2018 edition of the International Swimming Pool and Spa Code; under certain conditions, exempts airport hangars from having a fire-resistance exterior wall rating of not less than two hours	(Monitor)	Bradley Larson/	
<a href="#">HB 66</a>	Albrecht	Wildland Fire Planning and Cost Recovery Amendments	Grants the Public Service Commission rulemaking authority to enact rules establishing procedures for the review and approval of a wildland fire protection plan; provides that a qualified utility or an electric cooperative are not deemed to have negligently, recklessly, or intentionally caused a wildland fire if the qualified utility or electric cooperative is in compliance with an approved wildland fire protection plan	Review	Brian Roberts/ Dominic Burchett/	
<a href="#">HB 92</a>	Snider	Fire Amendments	Prohibits a governmental agency from prohibiting fires being started when the United States National Weather Service clearing index for the area where the fire is to occur is above a certain level	Review	Brian Roberts/ Dominic Burchett/	
<a href="#">HB 101</a>	Moss	Distracted Driver Amendments	Prohibits certain uses of a handheld wireless communication device while operating a motor vehicle on a roadway; amends penalties for a violation	Support	Jay Torgersen/ Mike Greensides/ Layne Hilton	
<a href="#">HB 104</a>	King	911 Responsibilities in an Emergency	Makes it a class B misdemeanor to fail to contact emergency services in the event of a crime or another emergency subject to certain exceptions	(Monitor)	Jay Ziolkowski / This is similar to a bill that failed last year, but with more specific language.	
<b>SENATE</b>						
<a href="#">SB 56</a>	Harper	Public Safety and Firefighter Tier II Retirement Enhancements	Amends the line-of-duty death benefits payable to the surviving spouse of an active member of the New Public Safety and Firefighters; allows for the growth in the insurance premium tax to pay for a portion of the retirement benefits for state employees only;	(Support)	Chief Petersen/	
<b>Bills not numbered:</b>						
	Harrison	Emergency Management Act Amendments		(Support)	Clint Mecham	
	Hutchings	Emergency Task Force Interlocal Agreement	Allows the state and UT-TF1 to enter into an interlocal agreement for a state deployment	(Support)	Brian Roberts	
	Snider	Building Construction Amendments	Incorporates tall wood buildings/ mass timber construction into the building and fire code	(Support)	Bradley Larson/	
	Harper	UFRA Funding		(Support)		
	Harper	Utah Communications Authority Amendments	Will address 911 call taking standards and procedures; updates reporting requirements			
	Weiler	Governmental Immunity Revisions			Brian Roberts	