



UFA Command Staff Meeting Highlights

October 7, 2025

10:00 am

Guests

- BC Fossum-Liability and Workers Compensation Claims
- HR Technician Jill Tho-Employee Electronic Evaluation Process
 - Yearly evaluations will be completed in UKG and be an electronic process. HR is working on the training and will have it ready for the Division Leaders in November. Operations will receive training after that. The policy is being updated to reflect the changes of the new process as well as the supervisor and employee guidelines.

Policies-HRD Day

- 900-085 Special Firefighter Hiring Process of Part-time EMS Variable Wildland and Seasonal Employees
 - Final view of 2.4 making the change that allows part-time EMS variable wildland seasonal employees to have the opportunity to sign up for the non-public EMT class. The slots will be allocated at a first-come first-served basis. Command Staff approved and the policy will be forwarded to PAC.

Chief Burchett

- Review UFA/USFA October Board Meeting Agenda Items
- Chief's Schedule This Week:
 - Monday, October 6th
 - Meeting with AC's
 - Life Saving Award-Station 103
 - Station 103-C Platoon Annual Visit
 - Station 121-C Platoon Annual Visit
 - Tuesday, October 7th
 - ChamberWest Behavioral Health Presentation Prep Meeting
 - Command Staff
 - Station 119-C Platoon Annual Visit
 - Stork Award-Station 107
 - Wednesday, October 8th
 - EMS Legislative Discussion
 - Station 104-A Platoon Annual Visit
 - Sworn Compensation Meeting
 - Thursday, October 9th
 - ChamberWest Leadership Institute Session

- Station 115-A Platoon Annual Visit
- Meeting w/Gold Cross
 - AC Russell and CFO Hill will also attend
- VECC Ops Meeting
- Station 118-A Platoon Annual Visit
- Friday, October 10th
 - Weekly Command Staff Agenda Review

HRD Day

- Light Duty
 - Command Staff reviewed the light-duty assignments.

AC Dern

- Camp Williams
 - Camp Williams has elected to extend the contract through the month of October. Crews will be working on some prescribed burning at Camp Williams. Chief Burchett asked that IO partner with the Guard and share some of the information messaging on the controlled burns in the future on our social media with the public.
- WL Crew Update
 - Salt Lake 1 is still out on assignment, and it will most likely be their last as the wildland season seems to be winding down.
 - The REMS unit received a resource order and is out on assignment.
- NERIS Update
 - The tentative date for NERIS go-live is January 1, 2026. UFA is working with ESO to configure for the change. Once the program is ready, further communication and training will be provided.
- Recruit Camp Update
 - ADO testing is complete, and all recruits did a great job completing the testing. Great job to the training cadre as well.

Micayla Dinkel

- None

DOC Easton

- 2025 Awards Ceremony Program Review
 - Command Staff reviewed the program for the awards ceremony. The 2025 Awards Ceremony will be October 16th at 6:00pm at JATC.

CFO Hill

- None

OC Kay

- None

CLO Roberts-Absent

AC Robinson

- Chili Cook Off-Apparatus Request
 - The Chili Cook Off Event requested the use of a reserve apparatus at the event on October 18th, 2025. Command Staff approved this request. Some of the crews will be rotating through the cookoff as well.
- Station 103 Construction Update
 - New Construction Meetings will be held every Tuesday at 10:00am in Herriman. Logistics will be attending the weekly meetings and AC Robinson will attend when he is available.
- Ignite Conference-March 12-13, 2026
 - Chief Burchett and the Assistant Chief's are registered for the event. If anyone else in Command Staff is interested in attending, please talk with Micayla to get registered.

AC Russell

- UFA Standing Committees
 - After reviewing all the committees, there are some small changes that will be made. AC Russell will be sending out a new policy for Command Staff to review this week regarding the committees. Please review and provide feedback before next week's Command Staff Meeting.
- Cohort CenterPoint Training
 - Training will start October 30th, 2025. Supervisors that have employees enrolled in the class will receive a short 360 survey that needs to be completed before the class starts. Please watch for the survey and get it done to help support the success of the class.
- Special Enforcement
 - The Division has been very busy for the last few weeks assisting law enforcement with the Fox 13 News truck bomb incident as well as supporting the LDS General Conference last weekend. Great job to the Division for their hard work and service.

FM Watkins

- WUI Code Adoption Update
 - Riverton, Taylorville, and Midvale will be exempt. Alta, Holladay, Millcreek, Cottonwood Heights, Brighton, Copperton, Eagle Mountain and Emigration have begun the process to work on the adoption. Magna, White City, and Kearns still need to begin working on adoption.