



UFA Command Staff Meeting Highlights

October 14, 2024

Present

Chief Burchett

AC Pilgrim

AC Dern

AC Robinson

Fire Marshal Larson

HR Director Day

CFO Hill

CLO Roberts

DOC Easton

Cyndee Young

Absent

OC Russell

Policy – HR Director Day

100-330 Unmanned Aircraft Systems (UAS)

- This policy is in its annual review
- Command Staff has finalized their review
- This is now ready for PAC

910-060 Captain

- The task book component was added to align with policy
- Clarifying language was added as well
- Leadership sessions will be taught twice per year going forward to allow everyone interested to attend
- Requirements for testing were discussed
- Chief Burchett asked that the testing dates and leadership sessions be published as soon as they are determined
- Also discussed was the sustainability of the program beyond the current leadership, with going to twice a year sessions

Chief Burchett

- ChamberWest Event
 - Fire Training hosted a successful ChamberWest event last week
 - Thanks to Captain Jon Wilde and the crew of 103B who helped run scenarios
 - Fire Training has done great work getting the grounds cleaned up and organized while balancing all the training taking place
- Manual Processes for Payroll
 - CFO Hill has compiled a list of all the manual processes that staff must do to complete payroll each month
 - A meeting will be scheduled to discuss these processes and determine if they can be discontinued or if there is another way to accomplish them every pay cycle that is less laborious

- Chief's Schedule This Week:
 - **Monday, 10/14**
 - Morning Meeting w/ACs
 - Command Staff
 - Monthly Meeting Local President Young
 - **Tuesday, 10/15**
 - UFA/UFSA Board Meetings
 - Meeting Mayor Silvestrini, Mayor Weichers, Council Member Henderson
 - Lifesaving Awards Station 109
 - IT/Comms Annual Meeting
 - Annual Meeting IT Manager Bowden
 - UFSA Potential Tax Increase Presentation/Midvale
 - **Wednesday, 10/16**
 - Liaison Meeting
 - Annual Meeting/Ride Along BC Torgersen
 - VECC Board of Trustees
 - ChamberWest Leadership Institute Meeting
 - **Thursday, 10/17**
 - Vacation – No Acting Chief
 - **Friday, 10/18 – 10/20**
 - Vacation – No Acting Chief

HR Director Day

- Light Duty Update
 - Reviewed current LD assignments

AC Dern

- USAR Deployment
 - Part of the taskforce flew home Saturday, 10/12
 - The remaining members should arrive the afternoon Tuesday, 10/15
 - Chief Burchett thanks everyone who signed up and worked extra shifts during the deployment
- Wildland Update
 - Crews are on the Yellow Lake fire currently, this will be their last deployment of the season
 - Engine 302 has returned, but has been busy all season

DOC Easton

- Promotional Ceremony
 - The next ceremony is November 4
 - It will be held here at the ECC
- UTTF-1 Media
 - The media will be meeting the taskforce upon their return tomorrow, 10/15

AC Pilgrim

- VEBA
 - The quarterly VEBA meeting was held last week
 - Our account administrators have been responsive to our feedback and have made changes to the account to make things more user friendly
 - The group also discussed overall health of the VEBA and how investment decisions over the last few years have met the intent of the fund
 - This is what the VEBA Board has worked toward over the last several years, and the account is doing exactly what it was designed to do

AC Robinson

- Modular Trailer Donation
 - UTA has offered to donate a modular trailer for Fire Training
 - AC Robinson will talk with DC Prokopis on whether this can be used at Fire Training
- Feasibility Study
 - The first meeting for the study begins this Wednesday, 10/16