



UNIFIED FIRE AUTHORITY BOARD MINUTES

October 15, 2024, 7:30 a.m.

Electronically Via ZOOM Webinar/UFA Headquarters – 3380 South 900 West SLC, UT 84119

1. Call to Order
Quorum present
Chair Weichers called the meeting to order at 7:30 a.m.
2. Public Comment
None
Public comment was available live and with a posted email address
3. Approval of Minutes
Mayor Silvestrini moved to approve the minutes from the September 17, 2024, UFA Board Meeting as submitted
Mayor Overson seconded the motion
All voted in favor, none opposed
4. Consent Agenda
 - Review of September Disbursements
 - CFO Hill pointed out that the final debt service payment to Zions Bank from the 2017, \$800,000 lease finance
 - This will be replaced with a new lease, it is expected to be a \$2M payment
 - No questions

Mayor Silvestrini moved to approve the September disbursements as submitted
Council Member Fotheringham seconded the motion
All voted in favor, none opposed
5. Committee Updates
 - Benefits & Compensation Committee – Chair Silvestrini
 - Next meeting 1/23/25
 - Governance Committee – No current Chair
 - No meeting held
 - Finance Committee – Chair Henderson
 - Next meeting 12/3/24
6. Quarterly Report
 - CFO Hill reviewed the report for the first quarter
 - All salaries and overtime are in line with the budget
 - CFO Hill noted that while some line items may show a large percentage of budget spent, look instead at the “actual” column, as some of the monies have only been encumbered rather than actually already spent

- Council Member Fotheringham asked about the insurance numbers, CFO Hill explained that most all premiums for the year are paid at the beginning of the year
 - These include insurance for earthquake, cybersecurity, station, vehicle, etc.
- WL Enterprise Fund
 - All expenditures will be covered by revenue in the coming months as the season draws to a close
- Mayor Weichers asked if a decrease in interest income has been accounted for
 - CFO Hill explained that, while this is difficult, the budget was built conservatively since rates are uncertain and he is confident that the budget will still be on target

Mayor Silvestrini moved to approve the quarterly financial report including the list of expenditures for the last quarter as presented

Council Member Buroker seconded the motion

All voted in favor, none opposed

7. Consider the Date of November 19, 2024, for a Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2024-2025 Fiscal Year Budget

Council Member Fotheringham moved to set the date of November 19, 2024, for a Public Hearing to receive and consider comments on proposed amendments to the 2024-2025 Fiscal Year Budget

Council Member Stewart seconded the motion

All voted in favor, none opposed

8. Operations Report

- AC Dern presented the report from last month
 - 28,130 YTD incidents
 - There were 3,093 incidents
- USAR Update
 - DC Case recently returned from hurricane response and support
 - An overview of what the taskforce did and a brief explanation of events in response in North Carolina, Tennessee, and some time in Florida
 - There are 28 federal response teams in the country and UTTF1 consists of paid professional Firefighters from 9 agencies throughout Utah
 - 30 UFA employees were deployed
 - The remaining task force members arrive this afternoon, 10/15
 - There are 6 weeks remaining in Hurricane Season, our taskforce will return to the top of the list for deployment once they have completed the required rest period

9. Fire Chief Report

- Strategic Plan Quarterly Progress Update – AC Pilgrim
 - AC Pilgrim explained the process and work being done to better track and measure progress of action items
 - A couple items accomplished thus far;
 - A lot of headway has been made with regard to behavioral health in what is now offered and with available resources
 - There is now a \$0 copay cost when utilizing behavioral health resources
 - During the annual physical exams for field personnel, a behavioral health check has been added
 - The first Heavy Rescue School was held in June with 16 employees completing the program
 - In the coming months, work will begin in preparation of the 2026 Strategic Plan and review of the Standards of Cover

- Fire Training Grounds Update – AC Robinson
 - Recruit Camp starts Monday, 10/21
 - There are a few capital projects taking place at Fire Training
 - A slideshow was presented displaying the projects and how funds are being allocated
 - Two existing burn props are being rehabilitated and the flashover prop is being replaced
 - A feasibility study is included in the budget and recently the agreements were put into place with AJC Architects and Construction Control for study estimating and budgeting
 - A conceptual plan of the site will be created and cost estimation of the project will be completed
 - The study will look at all 15 acres and provide concepts for improvement which include classrooms, multi-purpose buildings, additional training props, and some roadway and utility improvements
 - This study should be completed by the end of December or beginning of January
 - Council Member Buroker asked as to the growth and neighboring home in Magna and the effect of activity on the training grounds
 - AC Robinson explained that this is an issue and it is being taken into consideration and it is a priority to shield the neighbors
 - A change in burning of Class A materials to natural gas type props to reduce smoke is being considered

- Fire Marshal Position
 - Fire Marshal Larsen has decided to retire at the end of the year
 - Chief Burchett explained how FM Larson laid the groundwork on Community Risk Reduction as part of Fire Prevention
 - Community Risk Reduction is already a part of fire service across the country and is in the early stages here at UFA
 - Chief Burchett feels that this is an opportunity to further the work and vision of FM Larson and make it a larger part of prevention
 - Utilizing the Darkhorse software, which is used to identify future station locations, all incident data can be input and pulled to determine areas of risk and to focus limited resources with greater impact
 - As an example, Chief explained that areas with a higher risk of overdose, a campaign can be directed to these areas
 - FM Larson explained how the fire service has changed, the challenges, demographics, and needs of the community have changed
 - Community Risk Reduction is a national process, and Fire Prevention is an element of risk reduction and can use data for a systematic approach to identifying these challenges

- Battalion Chief Position
 - Chief Burchett explained that he never held the position of Battalion Chief
 - Recently, Chief has joined the BC's on some ride alongs to get a better awareness of the workload
 - The Board Packet included a map of the areas the BCs cover and a list of stations, personnel, and apparatus they oversee, this is in addition to their responsibilities to attend council meetings, act as Liaisons, and afterhours staffing management

- These ride alongs have helped Chief Burchett understand and appreciate all that they do for the organization and communities we serve
- PIO Awards
 - The Annual State PIO Conference took place last week
 - Out of 4 awards, our team was presented with 2 of them
 - The entire team won the Incident Media Relations Award for an incident last spring
 - Courtney Samuel received the Team Player Award for his willingness to help other agencies beyond UFA
 - Congratulations to all IO
- Annual Awards Banquet
 - All Board Members are invited to the banquet, 10/30, 6:00 p.m. at the JATC
 - IO has sent an invite with information

10. Closed Session
No closed session

11. Adjournment
Council Member Fotheringham moved to adjourn the October 15, 2024 meeting
Council Member Harris seconded the motion
All voted in favor, none opposed

BOARD MEMBERS IN ATTENDANCE:

Council Member Kathleen Bailey
Council Member Chrystal Butterfield
Council Member Catherine Harris
Council Member Paul Fotheringham
Mayor Marcus Stevenson
Mayor Kristie Overson
Mayor Mike Weichers
Council Member Jared Henderson

Council Member Tyler Huish
Deputy Mayor Catherine Kanter
Council Member Tish Buroker
Mayor Jeff Silvestrini
Council Member Sheldon Stewart

BOARD MEMBERS ABSENT:

Council Member Trish Hull
Mayor Roger Bourke

Mayor Dan Knopp
Mayor Tom Westmoreland

STAFF IN ATTENDANCE:

Chief Dominic Burchett
CFO Tony Hill

CLO Brian Roberts
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Dern
AC Pilgrim
AC Robinson
Adam Park
Amanda Lawrence
Bill Brass
Brad Larson
Bret Morley
Brian Case

Calogero Ricotta
Courtney Samuel
Dan DeVogd
Debbie Cigarroa
Erica Langenfass
Evan Berrett, Eagle Mtn.
Jared Gerber
Jay Torgersen
Jon Wilde

Kelly Bird
Kiley Day
Kiyoshi Young
Lana Burningham
Lee Ascarte
Mike Greensides
Molly Swenson
Nile Easton
Rachel Anderson
Rian Andrus
Rob Ayres
Shelli Fowlks
Station 104
Station 113
Station 115
Steve Prokopis
Tara Behunin
Val Greensides
Wade Russell

DRAFT