

THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE



UNIFIED FIRE AUTHORITY BOARD AGENDA

October 17, 2023, 7:30 a.m.

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:
<https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTj9lSDIxMS96KzZXZz09>
Password: 123911

Note: This is an informational meeting only, no action will be taken on any agenda items

1. Call to Order – Mayor Silvestrini
2. Public Comment
Please limit comments to three minutes each. The UFA Board typically will not engage directly but may direct staff to address comments following the meeting.
There are three options for comments during this meeting:
 - a. In-Person.
 - b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the “Raise Hand” button at the bottom of the screen. You will then be added to the queue and invited to speak.
 - c. EMAIL: Public comments will be accepted prior to the meeting via email at publiccomment@unifiedfire.org until 7:00 a.m. October 16, 2023. Emailed comments submitted prior to 7:00 a.m. October 16, 2023, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFA Board, but not read into the meeting record or addressed during the meeting.
3. Committee Updates
 - a. Benefits & Compensation Committee (No meeting) – Chair Dahle
 - b. Governance Committee (No meeting) – Chair Silvestrini
 - c. Finance Committee (Next meeting 11/29/23) – Chair Henderson
4. Behavioral Health Usage Budget Transfer – AC Pilgrim
5. Operations Report – AC Dern
6. SWOC Analysis – Captain Quinn

7. Fire Chief Report
 - a. Canyon Contribution
 - b. IT Transition – IT Manager Bowden
 - c. EM Director Selection & Introduction – AC Robinson

8. Possible Closed Session

The Board may consider a motion to enter Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Open the Meeting

9. Adjournment – Mayor Silvestrini

The next UFA Board meeting will be held November 21, 2023, at 7:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting will also be held electronically to allow members of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 16th day of October, 2023, on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Cynthia Young, UFA Board Clerk



UNIFIED FIRE AUTHORITY

MEMORANDUM

TO: UFA Board of Directors
FROM: Chief Burchett
DATE: October 17, 2023

SUBJECT: Behavioral Health Program Funding

Intent

To inform the UFA Board of Directors about a funding shortage related to our behavioral health program due to an increase in utilization of available resources.

Background

Since February 2023, the UFA Behavioral Health Program has seen a significant increase in utilization, with a large spike beginning in April 2023. This trend has continued into the current fiscal year and to date, the funds allocated in the 2023-2024 budget have been spent.

During the budget process, \$45,000 was requested in the Administration and Planning Budget to go towards the cost of external clinicians. This was the same amount requested during the previous three budget cycles. This fiscal year, an average of nearly \$16,000 a month for clinical support has been used. (This is an average monthly increase of \$12,600 compared to last fiscal year.)

As a matter of context, there are over 650 individuals who have sought care over the last 3 years. Currently, there are roughly 320 individuals who have been seen over the last eighteen months, with almost half being new to the program since February 2023.

Discussion

As one of the solutions to solve the funding shortfall, I approached all Divisions asking what areas could be considered for a budget transfer to help offset these increased costs. After a thorough review, it was determined that \$75,000 could be made available to help cover the anticipated overage. This transfer was approved by the Finance Committee last week.

Moving forward, the following changes will be implemented to increase the efficiency of behavioral health funding.

- A program coordinator (grant funded) will be hired to work closely with providers to ensure timely billing, and to also assist with regular management of referrals and anticipated costs before services are provided.
- Work will be done to increase utilization of the EAP by continuing to direct family members and retirees to these services and provide further education on what SelectHealth offers with insurance and through contract providers.
- Funding changes and a whole system review by a third-party professional (grant funded) will identify inefficiencies or areas needing reinforcement.

Closing

Health and Wellness is one of my priorities as the Fire Chief and my message has been to seek care when needed. The messaging is working, and we are proud to be able to take care of our employees mental health.

UFA Board of Directors Report

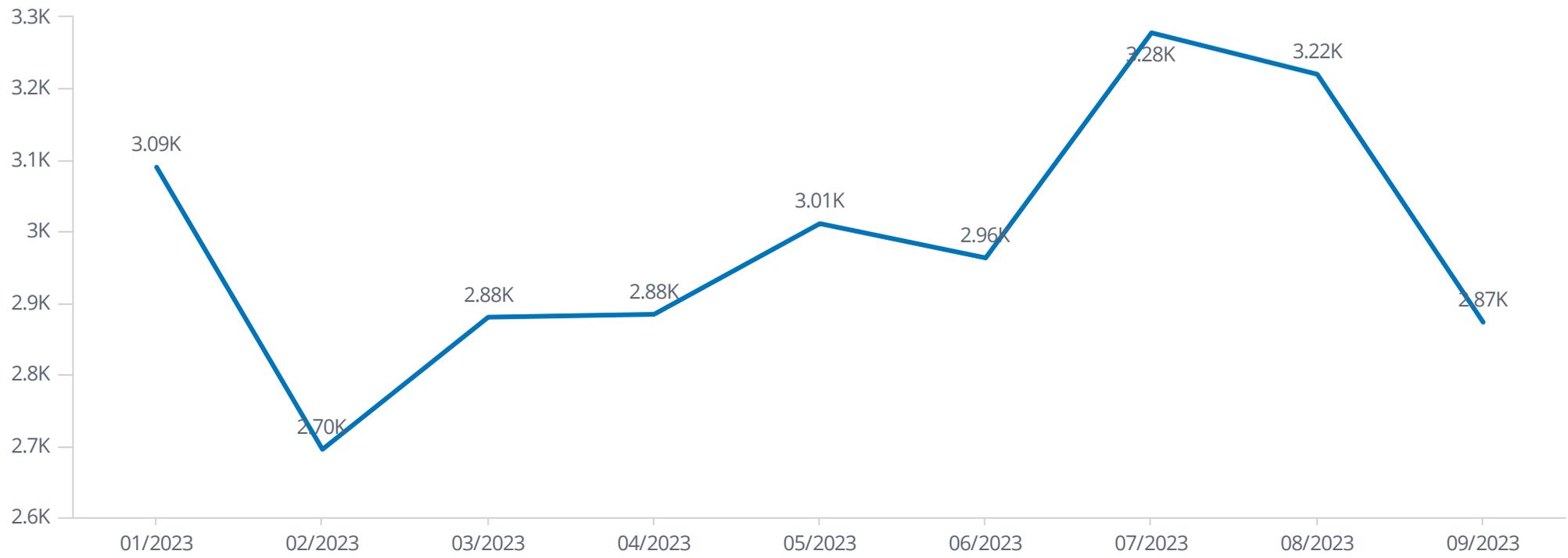
Calendar YTD Incident Responses

Count of Incidents YTD
27,990

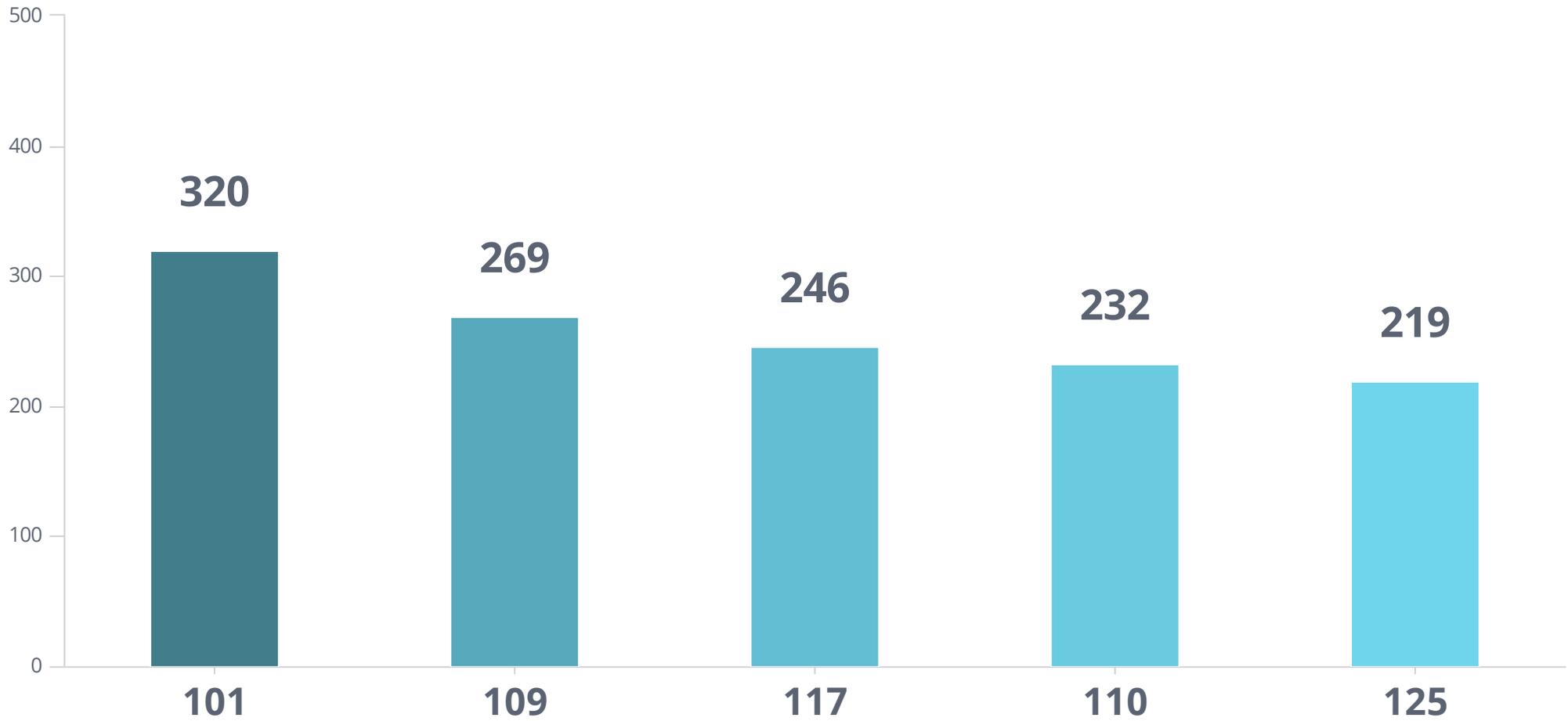
Incident Responses Last Month

Count of Incidents Last Month	
2,873	
Difference from last year	-36

Incident Count by Month YTD

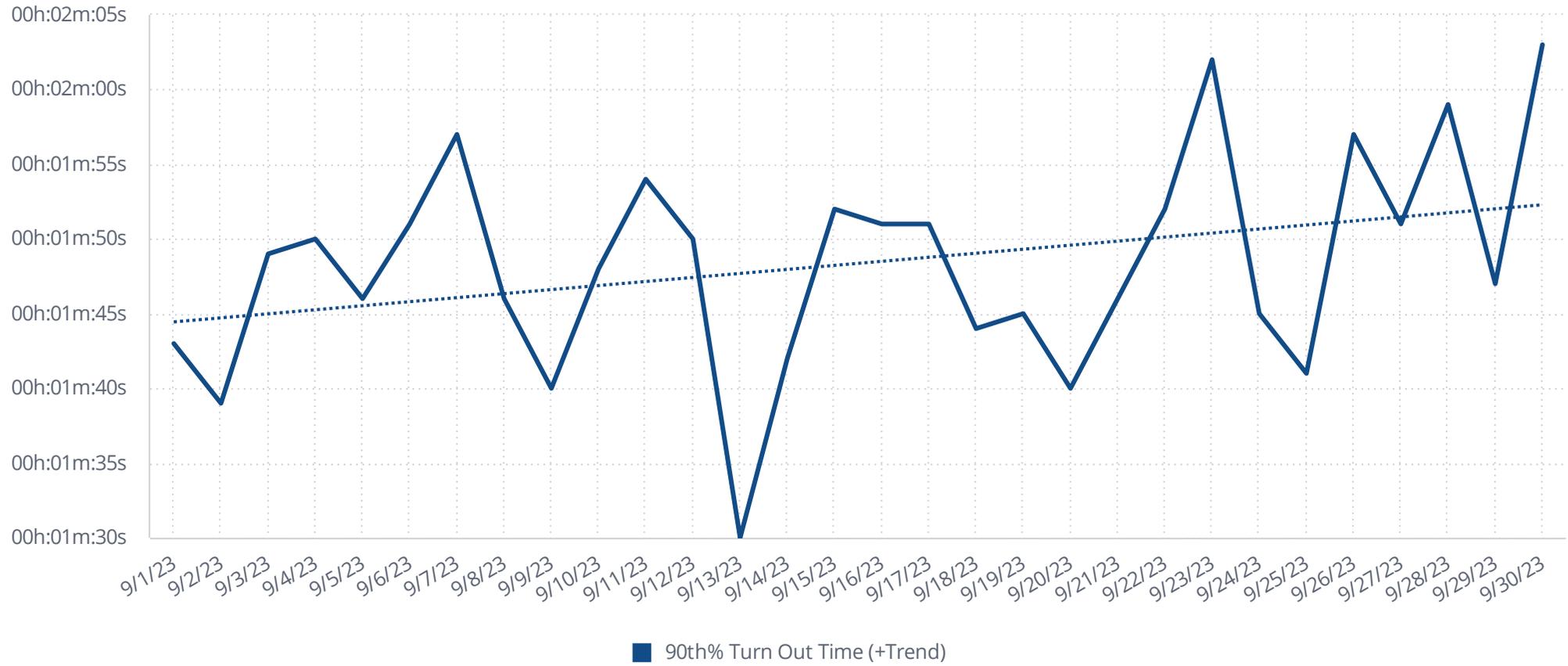


Busiest Station Top 5



Busiest Stations Top 5

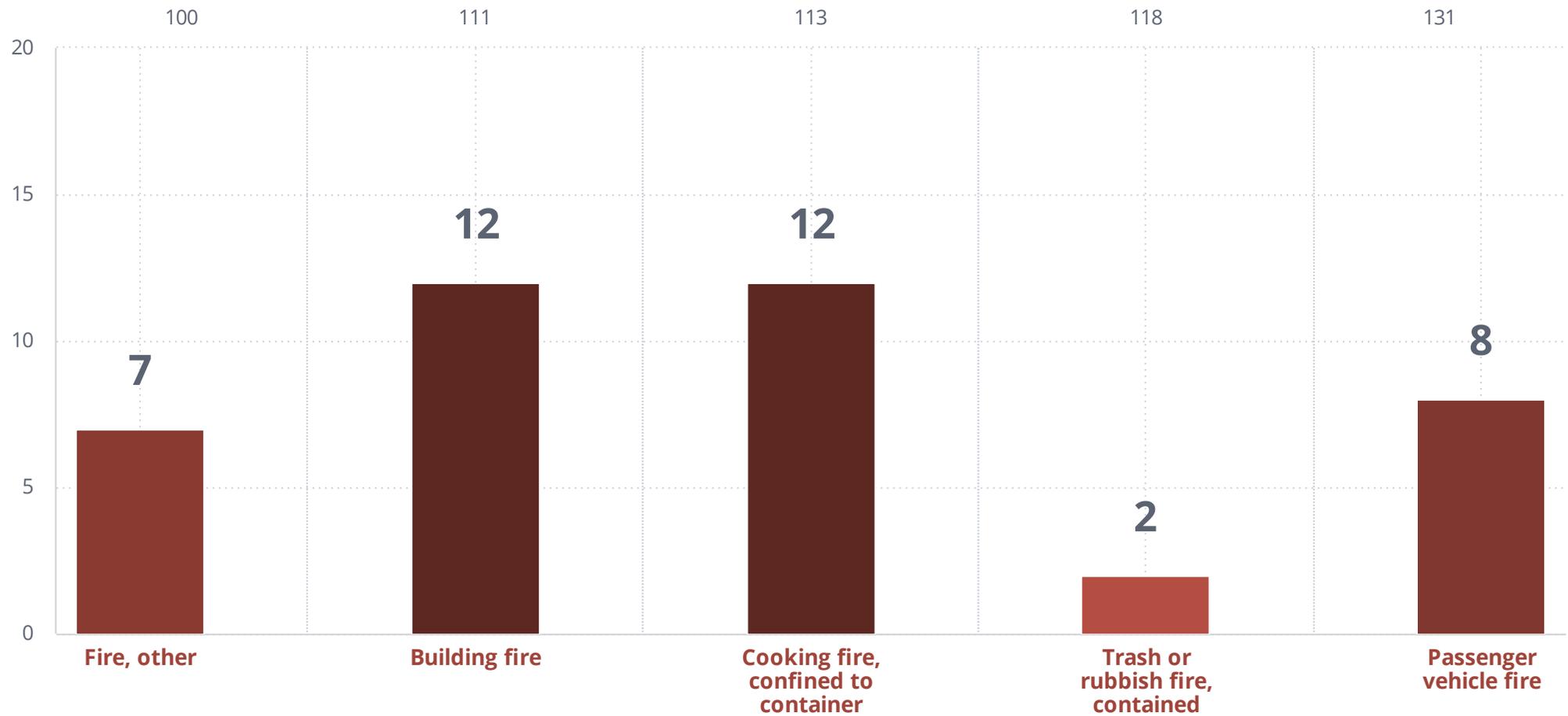
Turn Out Time



Count of Incident Type Groups

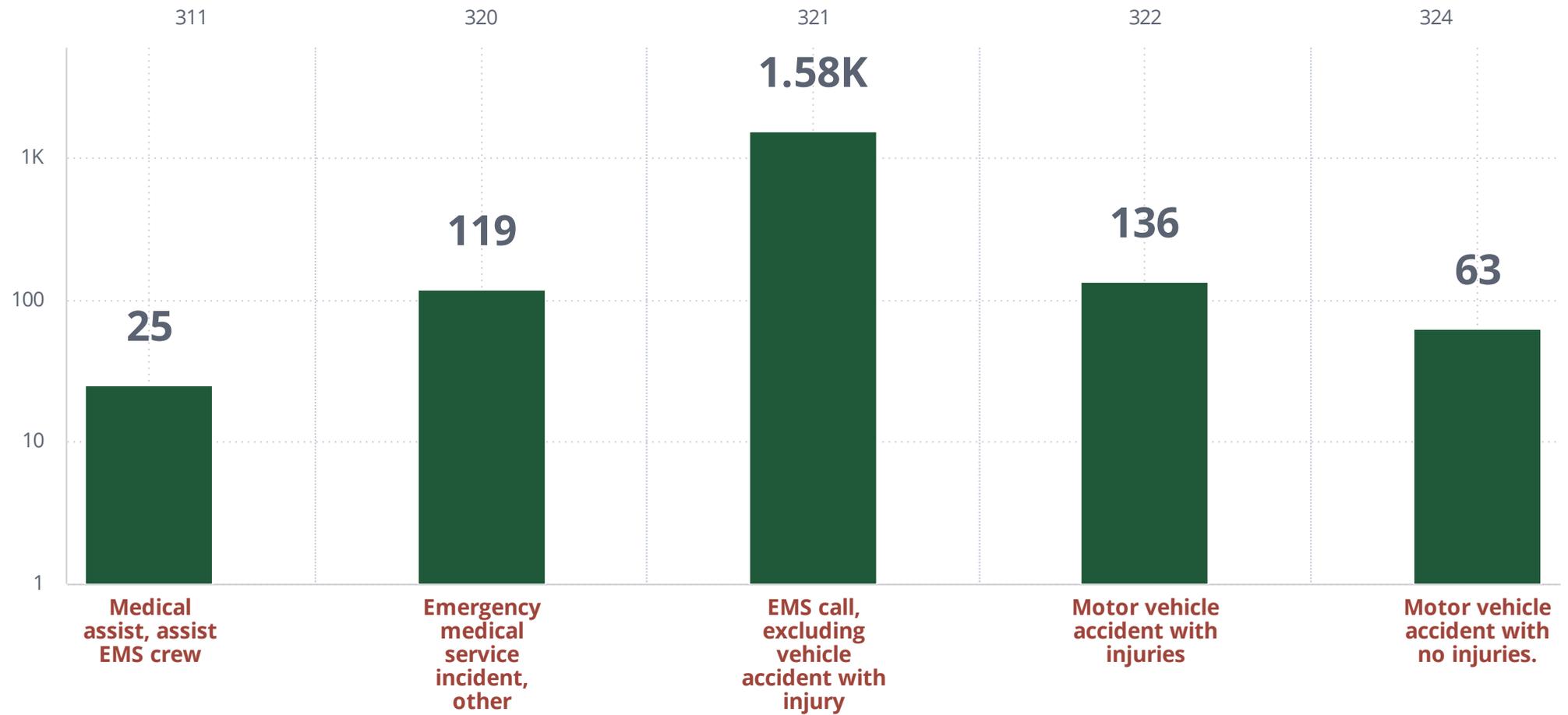
Incident Type Group	Incident Count
100 - Fire	66
300 - Rescue & EMS	1,951
400 - Hazardous Condition	56
500 - Service Call	118
600 - Good Intent Call	468
700 - False Alarm	197
800 - Severe Weather & Natural Disaster	6
900 - Special Incident	11

Top 5 Fire Incident Types



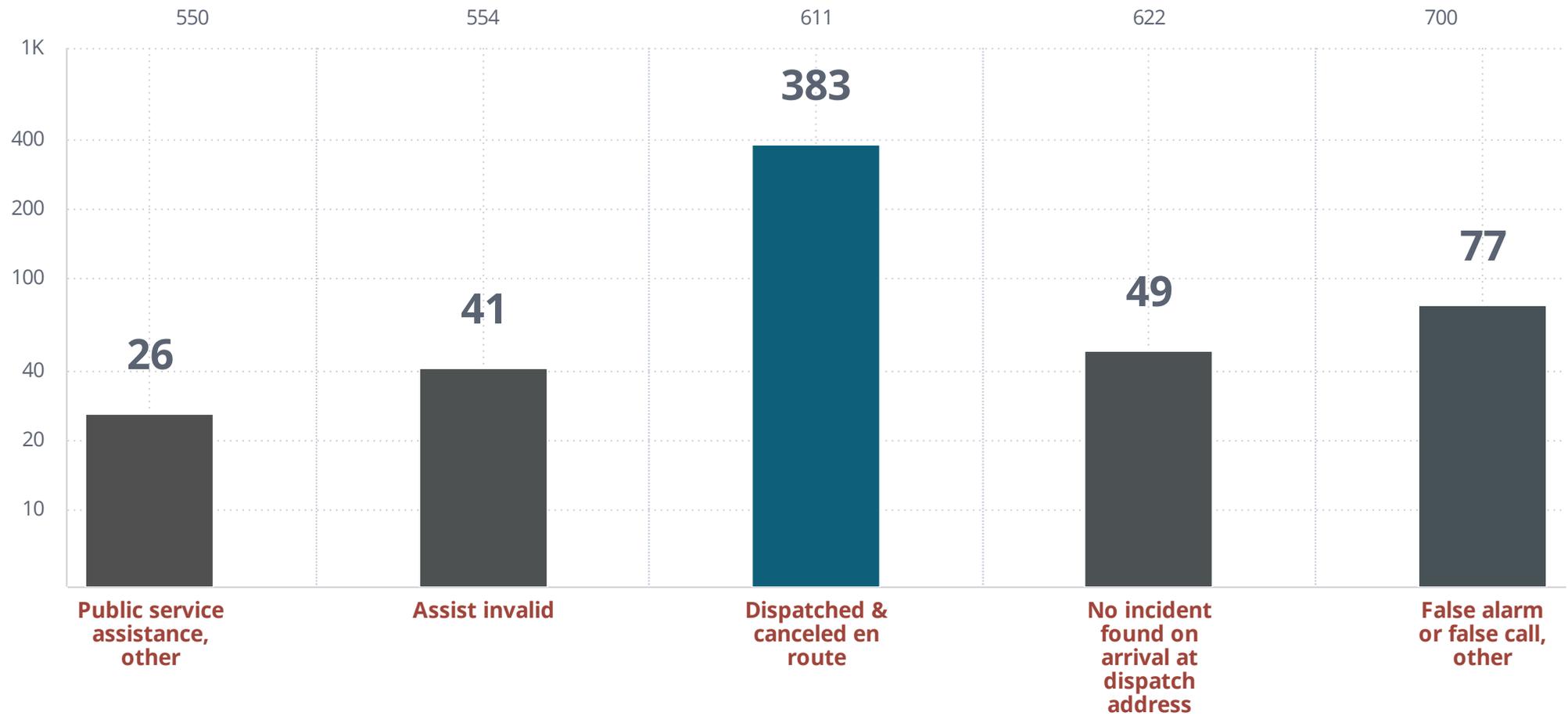
Top 5 Fire Incident Types

Top 5 EMS Incident Types



Top 5 EMS Incident Types

Top 5 Incident Types Other (Neither Fire nor EMS)



Top 5 Incident Types Other