



# UFA Command Staff Meeting Highlights

## October 30, 2024

### Present

Chief Burchett

AC Pilgrim

AC Dern

OC Russell

Fire Marshal Larson

HR Director Day

CFO Hill

CLO Roberts

DOC Easton

Cyndee Young

### Absent

AC Robinson

### Guests

- BC Fossum – Liability/Workers Comp

### Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

### Policy – HR Director Day

900-080 FF Lateral Process

900-090 PM Lateral Process

- Both policies have been to PAC
- PAC has some feedback and questions for Command Staff
- Command Staff discussed this feedback

910-035 Fire Marshal

- Changes were made to align with the PDP and to better meet the change in the position title to meet the community risk reduction focus
- Much discussion was had regarding certification requirements of the position
- This policy will now go before PAC

910-060 Captain

- This policy has already been reviewed by PAC
- Some questions arose and were brought back to Command Staff for discussion

910-085 FF II

- This is a new policy
- As this policy will have a budgetary impact, it will now go to Benefits & Compensation for consideration and review and be included in the budget proposal for FY25/26

### Chief Burchett

- PM Registry
  - During some of Chief Burchett's station visits, the topic of the registry has come up
  - Command Staff discussed retention time of the registry and the possibility of shortening the registry posting time or hold a fall and spring registry option
  - Also discussed was the completion of requirements necessary to be eligible for the registry
  - This discussion will continue and will include Division Chief Ayres as well
- UCA Cutover (Utah County vs SLCo)
  - The cutover to the P25 system has begun
  - UFA IT has been working to ensure UFA is as prepared as possible when the cutover for SLCo and Utah County occurs
  - Some of the smaller agencies have had some challenges with the change and UCA is working to get those issues resolved in time for larger agencies in the valley to change over
  - A memo is pending on the cutover to P25
- UFSA Tax Presentation Update
  - The tax presentations have gone well thus far and Chief Burchett, CFO Hill, and DA Anderson have completed half of them
- Chief's Schedule This Week:
  - **Monday, 10/28**
    - Morning Meeting w/ACs
    - Station 125 Annual Meeting
    - Captain Taylor 25 Year Certificate, Station 123
    - Exit Interview FF Sam Matyjasik
    - UFSA Potential Tax Increase Presentation/Millcreek
  - **Tuesday, 10/29**
    - Station 102 Annual Meeting
    - Station 111 Annual Meeting
    - UFSA Potential Tax Increase/SLCo
  - **Wednesday, 10/30**
    - Captain Scott McNeil 25 Year Certificate
    - Meeting w/Labor President & Vice
    - Weekly Wednesday Command Staff
    - Annual Awards Ceremony
  - **Thursday, 10/31**
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  - **Friday, 11/1 – 11/3**
    - Vacation – Acting Chief AC Dern

### HR Director Day

- Light Duty Update
  - Reviewed current LD assignments
- Juneteenth 2025
  - HR is working to complete the 2025 Holiday Calendar and is asking for direction on celebrating Juneteenth this coming year

- Originally, the UFA Board voted to follow the Federal model and observe Juneteenth on the actual day
- The State of Utah chose the Friday/Monday model but has indicated it may change to line up with the Federal holiday
- It is unknown what the state will do in 2025, but for now, UFA will stay with the Federal model and may review again next year depending on what the state does

#### AC Dern

- Fire Training Props
  - The props have been completed and all clearance is done
- BC Academy Leadership ICS 400
  - The class was held this week, 10/28-29
  - Eight individuals from UFA were in attendance and another eight from outside agencies
  - The next class, Division/Group Supervisor Course, will be held in January

#### DOC Easton

- Promotional Ceremony, 11/4
  - Discussed the event for next Monday night
  - The ceremony will be held at the ECC
- Award Ceremony, 10/30
  - The ceremony will take place at the JATC
- Questions For Chief
  - Reviewed questions and determined who will join Chief to answer them, in preparation for filming next week, 11/7

#### Fire Marshal Larson

- Code Hearings
  - FM Larson attended the fire and building code hearings last week in California
  - Presented were potential changes for next edition of the codes Many topics including:
    - Valet trash collection in large complexes
    - Institutional occupancies and residential R2 occupancy apartment buildings with 25% or greater fire damage will be required to rebuild with fire sprinkling systems
    - Short-term rental regulation, as currently there is nothing in the code to cover these situations
    - Much discussion on the WUI Code
      - AC Pilgrim added that there will be big push in legislation in the upcoming session

#### AC Pilgrim

- IAFF Peer Support Class
  - UFA Peer Support members attended a class this week
  - AC Pilgrim also attended and felt it was very insightful on what the peer support group deals with

- Work continues on a peer support comprehensive handbook that will provide guidance and resources