



UFA Command Staff Meeting Highlights

November 4, 2025

10:00 am

Guests

- BC Fossum-Liability and Workers Compensation Claims

Policies-HRD Day

- 400-120 Bids, Bumps, and Assignments
 - Proposed changes include that the Wildland Duty Officer positions be designated by the Fire Chief and assigned by the Wildland Division Chief, and are exempt from the bump process. Suggested modifications will help keep a true seniority system and avoid bumps starting over when the last junior member bumps into a station and the most senior member decides to take the bump. The intent is that you can only bump someone you have seniority over. With the suggested changes, Command Staff approved the policy to go to PAC.
- 910-060 Captain
 - After discussion from the group regarding assignments to Specialty Programs, Operations Support, and Fire Training, it was decided that Command Staff will review the policy further and may bring the policy back to Command Staff for consideration.
- 910-050 Division Chief
 - Removed that when a Division Chief fills Operations constant staffing shifts, they will be compensated at the platoon/field hourly rate of their operational rank from the Firefighter Pay Plan. Removing this ensures our policy matches current practice. Administrative update/change only.
- 910-070 Staff Captain
 - Removed that when a Staff Captain fills Operations constant staffing shifts, they will be compensated at the platoon/field hourly rate of their operational rank from the Firefighter Pay Plan. Removing this ensures policy matches our current practice. Administrative update/change only.

Chief Burchett

- Winter Fire School 2026 Registration Update
 - UFRA encountered technical difficulties with its registration system. All registrations made on November 3, 2025, most likely did not work. Registration will reopen on Monday, November 10, 2025. UFRA is asking all registered users to register again. If you were charged for the first registration, a refund should

be issued within 3-5 business days. For questions about your registration, please get in touch with Emily Stokes (emilee.stokes@uvu.edu) at UFRA.

- Election Day
 - Many of the UFA municipalities could see changes in elected staff based on the elections today.
- 4th Quarter Promotional Ceremony
 - The promotional ceremony on Monday, November 3rd, went well. JATC is always a great place to hold ceremonies, given the space and parking. Command Staff discussed a few things that can be changed for the next ceremony. Great feedback on those asked to speak for those getting promoted. Thank you to all who attended and gave their support.

- UFA/UFSA November Board Meeting Agenda Items
 - Agenda Review Meeting-Moved to November 12, 2025, at 8:30 am.
 - Discussed agenda items for both UFA and UFSA Meetings.
- November Firefighter Hiring Meeting Agenda Items
 - No official agenda items received.
- November Division Leaders Meeting
 - November 6, 2025, Division Leaders Meeting has been canceled for this month. The next meeting will be on December 4, 2025.
- Acting In Fire Chief Dern (November 7-11), as Chief Burchett is on vacation.

- Chief's Schedule This Week:
 - Monday, November 3rd
 - Meeting with AC's
 - Tim Collins-20 Years of Service Coin
 - Station 253-B Platoon Annual Visit
 - UFA Promotional Ceremony
 - Tuesday, November 4th
 - Meeting with Fire Chief John Evans
 - Command Staff
 - Station 123-B Platoon Annual Visit
 - Station 121-B Platoon Annual Visit
 - Wednesday, November 5th
 - ChamberWest Presentation Review Meeting
 - Firefighter Hiring Meeting
 - Dave Mills and Paul Larsen-25 Years of Service Coins
 - Mayor Silvestrini Retirement Open House
 - Thursday, November 6th
 - ChamberWest Leadership Institute
 - Friday, November 7th
 - Weekly Command Staff Agenda Review

HRD Day

- Command Staff reviewed the light-duty assignments.

AC Dern

- Nothing

Micayla Dinkel

- Nothing

DOC Easton

- Camp 60 Graduation
 - Camp 60 Graduation will be on Thursday, November 13, 2025. It will be at 6:00pm at JATC. Please plan to attend and support our new recruits.

CFO Hill

- Nothing

OC Kay-Absent

CLO Roberts

- Crew Photo Request
 - A request was received by one of the hospitals to share pictures of the UFA crews that are coming into the hospitals to help the staff get to know UFA providers better. It was decided that maintaining updated crew photos would be challenging due to frequent crew rotations.

AC Robinson-Absent

AC Russell

- Years of Service Coins
 - Assistant Chief Russell confirmed the location for the years of Service Coins that will be given on Wednesday to Dave Mills and Paul Larsen. The presentation will be at Station 117 in Fire Prevention at 2:30 pm.

FM Watkins

- HB48
 - FM Watkins, EM Director Behunin, and DC Widdison will be attending the meeting. The meeting will be held on November 6, 2025, at the Utah Department of Natural Resources Auditorium located at 1594 West Temple Street, Salt Lake City, 84116.