



UFA Command Staff Meeting Highlights

November 18, 2024

Present

Chief Burchett	HR Director Day
AC Pilgrim	CFO Hill
AC Robinson	CLO Roberts
AC Dern	DOC Easton
OC Russell	Cyndee Young
Fire Marshal Larson	

Guests

- BC Fossum – Liability/Workers Comp

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Policy – HR Director Day

400-XXX Line of Duty Death & Serious Injury

- This policy is now ready for PAC, 12/12

1200-120 Respiratory Protection Program

- This policy is still in the process of review
- Chief Burchett wants to ensure that everything within the policy is doable once in place
- It is expected to go to PAC 12/12

Chief Burchett

- Fire Marshal Position
 - Chief Burchett met with Local 1696 last week to discuss this position and the proposed changes
 - Chief stated that this position is a new concept, and wants to be thoughtful with changes in order to move the organization forward
 - More information on this position will be presented in the coming weeks
- Riverton Station 120
 - Chief Burchett and AC Dern attended the Riverton council work session last week
 - Riverton had considered the placement of an animal shelter at Station 120, but decided to move the shelter to another one of the Riverton City properties
- Recreation Area Funding
 - Chief Burchett and CFO Hill met with SLCo last week to discuss the funding
 - Discussion continues on their willingness to provide the funding

- Chief's Schedule This Week:
 - **Monday, 11/18**
 - Morning Meeting w/ACs
 - Command Staff
 - 20-Year Certificate Captain Steve Schmidt, Station 126
 - Life Saving Award Station 125
 - **Tuesday, 11/19**
 - UFA/UFSA Board Meetings
 - Recreation Area Discussion SLCo Council
 - Monthly Meeting w/President Young
 - 25-Year Certificate BC Aldridge, Station 121
 - UFSA Potential Tax Increase Presentation, Eagle Mountain
 - **Wednesday, 11/20**
 - 25-Year Certificate, PM Chad Johnson, Logistics
 - Weekly Wednesday Command Staff
 - 25-Year Certificate Shirl White
 - VECC Board of Trustees
 - ChamberWest Leadership Institute
 - UFSA Potential Tax Increase Presentation, Copperton
 - **Thursday, 11/21**
 - USFCA Monthly Legislative Meeting
 - Recruit Camp Welcome
 - Vacation – Acting Chief AC Robinson
 - **Friday, 11/22 – 12/1**
 - Vacation – Acting Chief AC Robinson

HR Director Day

- Light Duty Update
 - Reviewed current LD assignments
- Utah Local Government Trust Discount
 - The trust has offered a 5% discount if they are able to pull every driving record monthly on all employees
 - Currently, per policy, Shelli Fowlks pulls records periodically for Medicare
 - Command Staff is not comfortable and feels it is not worth the savings to have the trust accessing employee driving records

DOC Easton

- Adopt a Family Requests
 - Members of the public and some staff have asked if UFA adopts a family each year
 - Crews usually do this within their communities, on their own
- Medal Policy Update
 - Reviewed the changes in ribbon colors from SymbolArts
- Liaison Talking Points
 - Discussed talking points for the December flyer
- Day Staff Christmas Luncheon
 - IO will be hosting the annual Christmas luncheon
 - Command Staff will purchase the main course as a holiday gift for day staff

- The luncheon is scheduled for 12/5
- IO will distribute information
- KSL Crew Follow-Up
 - KSL will be doing a follow-up with the crew from the Riverton garage fire
 - The video of the event has hit 300,000 views

CFO Hill

- SLCo Audit
 - Auditors found issues with gift cards and Costco and Amazon Prime accounts
 - CFO Hill stated that this is a good reminder and something to consider with the Costco and Amazon accounts within UFA
 - Command Staff discussed who utilizes and has access to these accounts
 - Chief Burchett asked that this review be added to the budget process annually
 - AC Robinson will find who has the accounts and access for better management by Divisions

Fire Marshal Larson

- Inspections
 - Crews are doing a great job completing inspections within their municipalities
 - FM Larson wishes to remind them to only complete assigned inspection for Operations, no HazMat or Fire Prevention inspections
 - An LMS assignment is pending
- Midvale City
 - Midvale City Council is holding a special meeting tonight, 11/18, to establish a deadline for interested candidates for Mayor

AC Pilgrim

- Midvale Liaison Assignment
 - Command Staff discussed a replacement for FM Larsen
 - For now, no assignment will be finalized
- Legislative Interim Update
 - AC Pilgrim provided a brief update
 - Wildland risk areas, the ambulance audit, bomb squad appropriations, etc.
 - AC Pilgrim will be sitting in on all meetings
- Special Enforcement Staff Captain Interviews
 - Two candidates have moved forward into interviews next Monday

AC Robinson

- Fire Training Feasibility Study
 - AC Robinson met with AJC Architects last week on the study details
 - The document will now be reviewed with internal staff
- Kearns Office Options
 - Kearns is converting the Oquirrh Hills Elementary into city offices and UPD space
 - Options for additional UFA office space was reviewed
 - There does not seem to be as much office space as anticipated

- Light Fleet Lease Options
 - CFO Hill, DC Greensides and AC Robinson met last week regarding the value of leasing light fleet
 - There is potential to do this, however, it would need to be a phased in approach
 - Chief Burchett asked if there is any consideration to go electric
 - SLC FD has electric vehicles
 - AC Robinson will look into how this works with the state fuel system
 - Command Staff is open to try this out as well