



UFA Command Staff Meeting Highlights

November 19, 2025

12:30 pm

Guests

- BC Fossum-Liability and Workers Compensation Claims

Policies-HRD Day

Chief Burchett

- Acting In Fire Chief (November 22-29)
 - AC Robinson will serve as Acting In Chief.
- Midvale City Legislative Breakfast (December 11)
 - Kay and Russell will be attending; Chief Burchett may also attend.
- UFA/UFSA Agenda Items
 - Command Staff reviewed potential board agenda items. The UFA and UFSA Board Meetings will be a week earlier this month, on December 9th.
- ECC Holiday Lunch
 - Operations will be hosting the luncheon; details will be sent out soon.
 - Command Staff will pay for the main dish, and all staff may sign up to bring a side dish.
- Coins/Letters/Awards for Outgoing Board Members
 - Due to the recent elections, the UFA/UFSA Board of Directors will be changing. Micayla will order thank-you awards for the four members leaving the Boards.
 - Command Staff discussed giving a challenge coin and display box to any mayor and or councilmember who has served on the UFA/UFSA Boards and is now leaving office.
- Upcoming LMI Meeting Agenda Items
 - Command Staff discussed agenda items for the LMI meeting scheduled for Tuesday, November 25, at 7:30 am at the Union Hall.
- Chief's Schedule This Week:
 - Monday, November 17th
 - Meeting with ACs
 - Station 112-C Platoon Annual Visit
 - ChamberWest Board of Trustees Meeting
 - Tuesday, November 18th
 - UFA/UFSA Board Meetings
 - Kade Martin Funeral Services
 - Wednesday, November 19th
 - Legislative Meeting

- Operations Meeting
- Command Staff
- SLVECC Board of Trustees Meeting
- Thursday, November 20th
 - 20 Years of Service Coin-Mike Washburn
 - Station 253-A Platoon Annual Visit
 - Questions w/the Chief
- Friday, November 21st
 - Weekly Command Staff Agenda Review

HRD Day-Absent

AC Dern

- PowerDMS Protocol Signature
 - PowerDMS allows staff to review and acknowledge protocols.
 - The Medical Division is reviewing whether this process would be beneficial.
 - Command Staff approved use of this feature for protocol review and signoffs.
- ME107
 - Medic Engine 107 is now in service.
 - Some calls of other agencies, such as West Valley and West Jordan, are being coded as UFA incidents incorrectly.
 - VECC is aware and working to correct the issue.
- Station 127 Camp Williams
 - The building currently used for Station 127 will be repurposed by Camp Williams.
 - A new building is being identified.
- IHC Feedback
 - DC Ayres noted the Medical Division is not receiving feedback from IHC every 24 hours as state EMS rules require.
 - The Medical Division will continue working with IHC directly to obtain feedback before elevating the issue.

Micayla Dinkel

- None

DOC Easton

- “Questions with the Chief” video will be recorded this Thursday.
- Command Staff reviewed a request from Fox 13 News and declined the request.
- Information Outreach received a request to assist with fire code concerns at Cyprus High School. Since Utah conducts fire inspections for public schools, the request will be forwarded to the State.

CFO Hill

- None

OC Kay

- None

CLO Roberts

- None

AC Robinson

- BLM/Wildland Fire Station Update
 - The RFQ process has begun.
 - AC Robinson provided an update on the proposed RFQ timeline.
- Salt Lake Community College Firefighter Program
 - AC Robinson presented fee options for the program use of the UFA training facility.
 - Command Staff approved a proposed rate to charge SLCC for a UFA cadre member to be on-site when the facility is being used.
 - Command Staff approved a proposed per student per semester fee to cover consumable costs.
 - AC Robinson will confirm whether 25 hours per week is sufficient to cover cadre presence and will identify a method for cost tracking.
- Food Bank Assistance Request
 - Salt Lake County Emergency Management requested the use of the fire stations as food drop-off locations in support of a food drive for the next few weeks. Command Staff approved this request.
- Annual UCA Conference Update
 - The UCA Conference was held last week in St. George.
 - During the conference, the "BONK" report (failed radio transmission tracking) was shared with all attendees.
 - UFA recorded only five instances in which a radio transmission failed, which is very low for surrounding agencies and for the industry.
 - AC Robinson thanked the Communications Staff for their outstanding performance and for the service they provided to our crews.

AC Russell

- UFA Uniform Committee Update
 - LN Curtis and Galls notified UFA of a 5% uniform costs due to taxes and tariffs.
 - A memo will be sent out to inform the employee group of this potential increase.
- Health and Wellness Meeting
 - The quarterly mental health and wellness meeting scheduled for November 20, 2025, has been canceled.

FM Watkins

- WUI Update

- A meeting with Cottonwood Heights and Magna regarding HB48 took place this week.
- FM Watkins has established a helpful contact at the State to assist with identifying potential municipal exemptions and the process to document the exemptions.