



UFA Command Staff Meeting Highlights

November 25, 2025

10:00 am

Guests

- BC Fossum-Liability and Workers Compensation Claims

Policies-HRD Day

- None

Chief Burchett-Absent

HRD Day

- Light Duty Update
 - Command Staff reviewed the light-duty assignments.

AC Dern

- Standards of Cover Update
 - Good progress is being made on the Standards of Cover. The committee is working with Darkhorse to gather accurate data. Each liaison has received their section for review. A draft of the document should be ready in December for the assistant chiefs to review.

Micayla Dinkel

- None

DOC Easton

- Social Media Update
 - DOC Easton shared the public education video about carbon monoxide, which is trending well.
- 2026 UFA Banquet
 - The date for the UFA banquet will be April 24, 2026.
 - The venue RFP is almost complete, and the location will be announced soon.
- Questions with the Chief Video
 - Command Staff will finish reviewing the video and work with IO to make any updates needed before it is sent out.

CFO Hill

- None

OC Kay

- RFP-Cardiac Monitors
 - The Medical Division is doing an RFP to select the new cardiac monitors.
 - There will be some Stryker test monitors for Operations Personnel to demo on December 8, 10, and 12. The Zoll monitor demo will be on December 3, 5, and 19. The Battalion Chief will facilitate the rotation of the crews to participate in the demos.
- 2025 Vacation Draw
 - 2025 Vacation Draw will be done virtually.
 - Please refer to memo [25-182](#) *Vacation Draw 2026* and [25-205](#) *Vacation Draw Procedure and Information* to address any questions.

CLO Roberts

- None

AC Robinson

- Hose and Ground Ladder Testing Results
 - AC Robinson reviewed the results of hose testing and ladder testing.
 - Over 82,000 ft. of hose was tested, the failure rate was 2.95%
 - All ladders tested had a 0% fail rate.

AC Russell

- 4 Hours Administrative Holiday Leave
 - Command Staff approved four hours of administrative leave for all day personnel to use during December.
- Uniform Survey
 - A uniform survey will come out soon and be available on Target Solutions for all employees regarding the current uniform vendors and uniforms.

FM Watkins

- WUI Code
 - AC Dern asked for clarification on whether the WUI code does indeed need to be adopted by all the municipalities, to include those that have been identified as “exempt”.
 - FM Watkins clarified that the state is recommending that all municipalities adopt the code, but that it need not be applied once adopted if there are no areas with sufficient exposure scores.