



UFA Command Staff Meeting Highlights

December 16, 2024

Present

Chief Burchett
AC Dern
AC Pilgrim
OC Russell
Fire Marshal Larson

CFO Hill
CLO Roberts
DOC Easton
Cyndee Young

Absent

HR Director Day
AC Robinson

Guests

- BC Fossum – Liability/Workers Comp
- Dan DeVoogd – Fire Prevention Certifications
- Dave Mills – Fire Prevention Certifications

Liability/Workers Comp – BC Fossum

- Reviewed recent injury and accident claims

Fire Prevention Certifications – FM Larson

Congratulations to Captain Dan DeVoogd for his completion of the Fire Code Plans Examiner Test

Congratulations to Dave Mills for his completion of the Fire Code Fire Inspector I

Congratulations to Sean Callesto for his completion of the Fire Code Fire Inspector II

Chief Burchett

- New Budget Asks
 - Chief is asking that Division Leaders with any new asks associated with staffing Stations 107 and 253 for the coming year to clearly identify these items
 - Chief wants to begin looking at how staffing these two stations will impact the member fee
- Chief's Schedule This Week:
 - **Monday, 12/16**
 - Morning Meeting w/ACs
 - Command Staff
 - UTTF1 Executive Board Meeting

- UFSA Funding Meeting
- **Tuesday, 12/17**
 - Exit Interview FF Jesse Krinke
- **Wednesday, 12/18**
 - Liaison Meeting
 - Weekly Wednesday Command Staff
 - ChamberWest Leadership Board of Trustees
- **Thursday, 12/19**
 - State Fire Chief's Legislative Meeting
 - 25-Year Certificate Captain Henderson @ 106
 - Lifesaving Award Station 106
 - Lifesaving Award Station 104
 - FM Larson Swearing Out & Retirement Party
 - IT Strategy Discussion
- **Friday, 12/20**
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AC Dern

- Non-Sworn Staff CPR
 - Command Staff is considering an option given by DC Ayres to offer a CPR hands only or RQI for all non-sworn staff
 - Command Staff will discuss this further
- Narcotics Billing
 - The costs for and tracking associated with narcotics has increased
 - UFA does bill for narcotics
 - Command Staff discussed capturing these increased costs
 - AC Dern will gather some more information for Command Staff to discuss further
- P25 Radio Transition
 - Comms has the new code plugs built that will fix the temporary communication issues with Sandy
 - The reprogramming begins today, 12/16, more information will be provided to crews who are impacted
 - AC Dern is meeting with VECC and UCS today to iron out some other issues
 - It is possible that more radio programming will be done January or February 2025
- Zoom Licenses
 - Discussed the move away from Zoom licensure to Microsoft Teams

DOC Easton

- Coat Drive
 - IO is helping with the coat drive this year
 - IO is distributing messaging to our communities that the stations are drop off locations for the new or gently used apparel
- Liaison Talking Points
 - Discussed talking points in preparation for distribution
- Banquet Update
 - The contract is being prepared
 - The minimum guaranteed room reservations were decreased to 30 rooms

- The room will be available until 1:00 a.m., bars will remain open until midnight
- The dancefloor was removed as was one bar in order to keep the costs where they need to be, but keep the food at the same great level as last year

CFO Hill

- Payroll Completion
 - Payroll is asking that all timecards be completed today in order for them to process timecards a day earlier due to the holiday

Fire Marshal Larson

- Final Monday Command Staff
 - This was FM Larson's last Command Staff
 - Thank you for all your dedication and work throughout your wonderful career
 - [Click Here to View Retirement Flyer](#)