



## UNIFIED FIRE AUTHORITY BOARD MINUTES

December 17, 2019 7:30 a.m.

UFA Headquarters – 3380 South 900 West SLC, UT 84119

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*Notice: Some Board members may participate by electronic means.*

1. Call to Order  
Quorum was obtained  
Chair Dahle called the meeting to order at 7:33 a.m.
2. Public Comment  
Council Member Hull thanked UFA for their response at a Magna fire with a casualty  
Mayor Hale thanked UFA for their response and management of the propane leak and the evacuation of Hillcrest High School
3. Approval of Minutes  
Mayor Silvestrini moved to approve the minutes from the November 19, 2019 UFA Board Meeting as submitted  
Mayor Wilson seconded the motion  
All voted in favor
4. Consent Agenda
  - a. Review of November Disbursements  
  
Mayor Wilson moved to approve the November disbursements as submitted  
Mayor Peterson seconded the motion  
All voted in favor
5. Committee Updates
  - Benefits & Compensation Committee
    - No meeting held
    - Meeting scheduled for 2/13/20
  - Governance Committee
    - No meeting held
    - CLO Roberts stated that there is good progress being made on the ILA approvals
  - Finance Committee
    - No Meeting held
    - Meeting Scheduled for 4/16/20

6. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2019/2020 Fiscal Year Budget – CFO Hill

Mayor Sondak moved to open the Public Hearing to receive and consider comments on the proposed amendments to the 2019/2020 Fiscal Year Budget

Mayor Wilson seconded the motion

All voted in favor

No comments

Mayor Wilson moved to close the Public Hearing to receive and consider comments on the proposed amendments to the 2019/2020 Fiscal Year Budget

Mayor Silvestrini seconded the motion

All voted in favor

7. Consider Resolution 12-2019A to Approve a Second Amendment to the 2019/2020 Fiscal Year Budget – CFO Hill

Council Member Stewart moved to approve a second amendment to the 2019/2020 Fiscal Year Budget

Council Member Perry seconded the motion

All voted in favor

8. Consider Resolution 12-2019B Approving Proposed Exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2020 – CFO Hill

- These are the charges to UFSA from UFA for administrative services
- The Finance Committee has reviewed these charges and has approved them
- This list is updated annually, Council Member Stewart asked that the time be reported quarterly rather than only annually

Mayor Hale moved to adopt Resolution 12-2019B approving Exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2020

Mayor Overson seconded the motion

All voted in favor

9. Approval of the FY20/21 Budget Calendar – CFO Hill

Council Member Hull moved to approve the fiscal year 20/21 Budget calendar as presented

Mayor Wilson seconded the motion

All voted in favor

10. Fire Chief Report

- Pancake Breakfasts 2020
  - DOC Easton asked the Board to consider the events for next year
  - The average cost for each of these events is \$300 for supplies and \$600-\$700 for additional staffing
  - There will be some additional costs for the coming year and wants to gauge support
  - Also, is the Board fine with accepting sponsorship to help offset some of the costs

- Mayor Silvestrini believes this is a great way to educate the public on UFA and agrees with sponsorship
    - Mayor Peterson also agreed with sponsorship, as long as it is handled appropriately
  - Chief Petersen stated that as this moves forward, a budget will be built and DOC Easton will reach out to each Council Member to ensure those municipalities who wish to host this event will have the opportunity to do so
  - It was also noted that extending the invitation to PD to join the event has been favorable
  - Mayor Sondak urged caution to ensure that UFA is not endorsing a particular business and to be careful with the donations
    - Chief Petersen agreed and will not allow sponsorship by anyone there to just strictly sell a product
    - To date, the sponsors have consisted of restoration firms
- Seismic Grant Support Letters
  - There has been good response, almost all letters have been received
- Update on Municipal Emergency Managers
  - Julie Harvey and Jim Woodward were introduced as the new Municipal Emergency Managers
  - This offering will remain revenue neutral for UFA, but provide a much needed service to the municipalities who are utilizing this resource
  - The cost is more than initially estimated, as the cost per day went up \$1,100, it is now \$19,100 for this annual service
  - Council Member Stewart reiterated that this is of no cost to UFA and is fully funded by the communicantes who subscribe to this service
- Legislative Update
  - Retirement Plan
    - Discussing modifications to the Tier 2
    - Chief Petersen noted that there is currently a push for the municipalities to pick-up 14-16% of the costs, this is not being pushed by either Fire or PD
    - Watch for this, UFA will work in partnership with PD and the League
  - Fire Academy Funding
    - Funds are currently coming from legislators, but are at risk of dropping
  - Distracted Driving
    - Hoping for opportunities here
  - Task Force I
    - UFA is seeing opportunities for the State to see the value of our Task Force and allowing our team to stay within the state to help with needs
  - More information will be provided at the next Board meeting as the Spatafores (Lobbyists) are scheduled to be in attendance

11. Closed Session

Mayor Silvestrini moved to enter into Closed Session

Council Member Snelgrove seconded the motion

All voted in favor

*Vote:*

Council Member Snelgrove  
Mayor Peterson  
Council Member Stewart  
Council Member Bowen  
Mayor Overson  
Council Member Henderson

Council Member Hull  
Council Member Perry  
Mayor Silvestrini  
Mayor Hale  
Mayor Wilson  
Mayor Sondak

Council Member Stewart moved to re-open the meeting to the public  
Mayor Silvestrini seconded the motion  
All voted in favor

Mayor Sondak left at 9:54 a.m.

12. Consideration of Fire Chief and Chief Legal Officer Job Performance and Compensation – Chair Dahle

- Arri Woolf presented the Board with a market study of both positions, comparing similar districts, and comparing annual base wage
  - This was done with both in and out of state departments, but compared to SLC dollars
- The Board is very happy with the performance of both Chief Petersen and CLO Roberts
- Mayor Wilson suggested that if a market adjustment is in order, that the Board should conduct the same for the whole Leadership Team to determine where all members of UFA fall, then complete a collective market analysis
- Mayor Dahle determined that the Board is not prepared to discuss this right now and asked that this be referred back to the Benefits and Compensation Committee for further research
  - This will also allow Mayor Dahle the time to visit with both Chief Petersen and CLO Roberts

Council Member Stewart moved to agenda this for the Benefits and Compensation Committee in order for them to reach a recommendation for the Board  
Mayor Peterson seconded the motion  
All voted in favor

13. Adjournment

Mayor Silvestrini moved to adjourn the December 17, 2019 meeting at 9:20 a.m.  
Council Member Stewart seconded the motion  
All voted in favor

**BOARD MEMBERS IN ATTENDANCE:**

Mayor Jeff Silvestrini  
Mayor Kristie Overson  
Mayor Tom Westmoreland-Phone In  
Mayor Mike Peterson  
Council Member Gary Bowen  
Mayor Robert Dahle  
Council Member Allan Perry

Council Member Sheldon Stewart  
Council Member Richard Snelgrove  
Council Member Jared Henderson  
Mayor Jenny Wilson  
Mayor Harris Sondak  
Mayor Robert Hale  
Council Member Trish Hull

BOARD MEMBERS ABSENT:  
Mayor Kelly Bush  
Council Member Kathleen Bailey

SLCo Surveyor Reid Demman

STAFF IN ATTENDANCE:  
CFO Tony Hill  
Chief Petersen

CLO Roberts  
Cynthia Young, Clerk

OTHER ATTENDEES:

AC Jay Ziolkowski  
AC Mike Watson  
AC Stephen Higgs  
Arriann Woolf  
BC Dern  
BC Watkins  
BC Pilgrim  
BC Fowlks  
Bill Brass  
Brett Wood, Herriman  
Captain Bogenschutz

Captain Park  
Dan Knopp, BCC  
District Chief Prokopis  
District Chief Woolsey  
Division Chief Case  
Division Chief Burchett  
Division Chief Mecham  
Division Chief Robinson  
Division Chief Torgersen  
Kate Turnbaugh  
Keith Zuspan, BCC

Larson Wood  
Matt McFarland  
Mike Reberg, SLCo  
Nile Easton, DOC  
Rachel Anderson, UFSA  
Ryan Love  
Steve Quinn  
Tim Tingey, CWH  
Mayor Wilson Security

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