



UNIFIED FIRE AUTHORITY BOARD AGENDA

March 20, 2018 7:30 a.m.

NOTICE IS HERBY GIVEN THAT THE UNIFIED FIRE AUTHORITY BOARD OF DIRECTORS SHALL ASSEMBLE FOR A MEETING AT UFA EOC LOCATED AT 3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

1. Call to Order – Chair Dahle
2. Public Comment
Please limit comments to three minutes each
3. Consent Agenda – CFO Hill
 - a. Review of February Disbursements
4. Minutes Approval –Chair Dahle
 - a. February 20, 2018
5. Administer Oath of Office for Board Members- Clerk Roper
(Councilmember Nicole Martin & Mayor Tom Westmoreland)
6. Committee Updates
 - a. Benefits & Compensation Committee – Chair Dahle
 - Next Meeting: Thursday, March 29, 2018 – 8am-10am at EOC
 - b. Governance Committee – Chair Silvestrini
 - c. Finance Committee – Chair Stewart
 - Chief Petersen's Draft Budget for meeting scheduled on April 3, 2018 at 8am
 - Budget Review meeting scheduled on May 1, 2018 at 8am
 - d. Board Policy Committee – Chair Dahle
7. Board Direction to Compensation Committee on Target Wage for Sworn Staff Compared to Other Agencies – Chief Petersen
8. Fiscal Year 2018-2019 Budget Calendar – CFO Hill
9. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2017-2018 Fiscal Year Budget - CFO Hill

10. Consider Resolution 03-2018A to approve a Budget Amendment for the 2017-2018 Fiscal Year - CFO Hill

11. Fire Chief Report – Chief Petersen

- a. Lobbyist Discussion
- b. Ambulance Staffing Update
- c. Minimum Staffing Overtime
- d. Camp Williams Contract
- e. Sandy Contract

12. Possible Closed Session

The Board may consider a motion to enter into Closed Session. A closed meeting described under Utah Code Section 52-4-205 may be held for specific purposes including, but not limited to:

- a. discussion of the character, professional competence, or physical or mental health of an individual;
- b. strategy sessions to discuss pending or reasonably imminent litigation;
- c. strategy sessions to discuss the purchase, exchange, or lease of real property;
- d. discussion regarding deployment of security personnel, devices, or systems; and
- e. investigative proceedings regarding allegations of criminal misconduct.

A closed meeting may also be held for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

Re-Opening the Meeting

13. Adjournment – Chair Dahle

The next Board meeting will be held on April 17, 2018 at 7:30 a.m. at
UFA EOC located at 3380 South 900 West, Salt Lake City, UT 84119

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFA MEETINGS.

In accordance with the Americans with Disabilities Act, UFA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7220. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFA Board to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 16th day of March 2018 on the UFA bulletin boards, the UFA website www.unifiedfire.org, posted on the Utah State Public Notice website <http://www.utah.gov/pmn/index.html> and was emailed to at least one newspaper of general circulation with the jurisdiction of the public body.

Michelle Roper, UFA Board Clerk

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
FEBRUARY 2018

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Feb-18	2/23/2018	2	PAYROLL TRANS FOR 02/15/2018 PAY PERIOD	n/a	\$ 1,160,603.42
Feb-18	2/9/2018	1	PAYROLL TRANS FOR 01/31/2018 PAY PERIOD	n/a	1,049,789.96
Feb-18	2/15/2018	81151	SELECTHEALTH	2282018	523,290.20
Feb-18	2/14/2018	81145	SANDY CITY CORPORATION	180123	436,551.56
Feb-18	2/22/2018	6	URS ACH PAYMENT - 2/23/18 PAYROLL	n/a	411,703.51
Feb-18	2/13/2018	3	URS ACH PAYMENT 2/10/18 PAYROLL	n/a	404,468.46
Feb-18	2/26/2018	4	EFTPS - 2/23/18 PAYROLL	n/a	243,344.07
Feb-18	2/9/2018	2	EFTPS - 2/10/18 PAYROLL	n/a	211,484.06
Feb-18	2/6/2018	20620181	WELLS FARGO BUSINESS CARD	Multiple	190,752.03
Feb-18	2/22/2018	5	STATE TAX ACH PAYMENT - 2/23/18 PAYROLL	n/a	127,587.80
Feb-18	2/28/2018	9	TRANSFER PROCEEDS FROM SALE TO CAPITAL REPLACEMEN	n/a	80,850.00
Feb-18	2/7/2018	81123	UTAH LOCAL GOVERNMENTS TRUST	Multiple	68,474.31
Feb-18	2/22/2018	81157	PUBLIC EMPLOYEES HEALTH PROGRAM	JANBILL2018	67,024.43
Feb-18	2/6/2018	1	TRANSFER UPD SUBLEASE REVENUE FROM FIRE TO EM	n/a	55,056.00
Feb-18	2/14/2018	81146	STATE OF UTAH GASCARD	Multiple	40,311.35
Feb-18	2/14/2018	81143	ROCKY MTN POWER	Multiple	22,738.25
Feb-18	2/22/2018	81152	CUSTOM BENEFIT SOLUTIONS, INC.	2232018	21,163.18
Feb-18	2/7/2018	81127	CUSTOM BENEFIT SOLUTIONS, INC.	2092018	21,107.62
Feb-18	2/21/2018	22120	GCS BILLING SERVICES	Multiple	20,488.32
Feb-18	2/7/2018	81120	UNIFIED FIRE SERVICE AREA	Multiple	15,671.76
Feb-18	2/22/2018	81167	COMCAST	61503552	14,395.41
Feb-18	2/15/2018	81149	SELECTHEALTH	02282018RET	14,291.70
Feb-18	2/14/2018	21419	APPARATUS EQUIPMENT & SERVICE INC.	Multiple	12,551.11
Feb-18	2/7/2018	81125	MAYORS FINANCIAL ADMIN	MFA0000670	12,222.39
Feb-18	2/14/2018	81141	MAYORS FINANCIAL ADMIN	MFA0000680	12,222.39
Feb-18	2/14/2018	81137	DEPARTMENT OF HEALTH	Multiple	8,378.00
Feb-18	2/6/2018	20718	APPARATUS EQUIPMENT & SERVICE INC.	Multiple	8,137.26
Feb-18	2/7/2018	81129	LOCAL 1696 - IAFF	2092018	7,387.00
Feb-18	2/22/2018	81154	LOCAL 1696 - IAFF	2232018	7,354.94
Feb-18	2/14/2018	81138	DOMINION ENERGY	Multiple	6,917.05
Feb-18	2/22/2018	81166	CENTURYLINK	Multiple	6,058.97
Feb-18	2/22/2018	81172	PROPANE ADVANTAGE	1099700100	5,783.24
Feb-18	2/14/2018	81147	UTAH DEPT WORKFORCE SERVICES	Multiple	5,172.91
Feb-18	2/22/2018	81177	SKAGGS PUBLIC SAFETY UNIFORMS & EQUIP	3023763RI	4,925.76
Feb-18	2/22/2018	81162	ALP CONSTRUCTION INC	Multiple	4,730.00
Feb-18	2/22/2018	81169	GALLAGHER BENEFIT SERVICES INC	137749	4,500.00
Feb-18	2/14/2018	81134	CAPITAL ONE COMMERCIAL	Multiple	4,345.28
Feb-18	2/7/2018	81110	DOMINION ENERGY	Multiple	4,199.16
Feb-18	2/22/2018	81176	ROWLAND, GERALD KIM	43132	4,166.67
Feb-18	2/26/2018	81182	DOMINION ENERGY	Multiple	3,944.45
Feb-18	2/6/2018	20722	WEIDNER FIRE	Multiple	3,887.35
Feb-18	2/21/2018	22121	NAPA AUTO PARTS	Multiple	3,756.60
Feb-18	2/22/2018	81168	DOMINION ENERGY	Multiple	3,720.20
Feb-18	2/7/2018	81130	OFFICE OF RECOVERY SERVICES	2092018	3,243.90
Feb-18	2/22/2018	81155	OFFICE OF RECOVERY SERVICES	2232018	3,243.90
Feb-18	2/7/2018	81112	INTERMOUNTAIN HEALTHCARE	EAP-01875	2,820.00

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2018-02 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
FEBRUARY 2018

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Feb-18	2/14/2018	81139	KRONOS INCORPORATED	Multiple	2,385.00
Feb-18	2/22/2018	81161	FIREFIGHTERS CREDIT UNION	02232018TV	2,320.43
Feb-18	2/6/2018	20721	VEHICLE LIGHTING SOLUTIONS, INC	2140	2,319.16
Feb-18	2/7/2018	81115	L.N. CURTIS AND SONS	Multiple	2,269.68
Feb-18	2/7/2018	81128	FIREFIGHTERS CREDIT UNION	02092018TV	2,268.20
Feb-18	2/7/2018	81109	CUSTOM BENEFIT SOLUTIONS	Multiple	2,237.90
Feb-18	2/7/2018	81116	LARRY H. MILLER FORD	460768	2,026.54
Feb-18	2/26/2018	81181	CUSTOM BENEFIT SOLUTIONS	26081	1,894.00
Feb-18	2/22/2018	81153	FIREFIGHTERS CREDIT UNION	02232018ST	1,842.02
Feb-18	2/7/2018	81126	FIREFIGHTERS CREDIT UNION	02092018SF	1,787.18
Feb-18	2/22/2018	81180	WASATCH FRONT WASTE & RECYCLING DISTRICT	Multiple	1,736.00
Feb-18	2/22/2018	81158	PUBLIC EMPLOYEES LT DISABILITY	2232018	1,520.68
Feb-18	2/28/2018	8	TO RECORD BANKING FEES FOR FEBRUARY 2018	n/a	1,433.10
Feb-18	2/7/2018	81118	MAYORS FINANCIAL ADMIN	Multiple	1,402.54
Feb-18	2/7/2018	81121	UTAH BROADBAND, LLC	Multiple	1,194.00
Feb-18	2/22/2018	81164	CANON FINANCIAL SERVICES, INC.	Multiple	1,063.03
Feb-18	2/14/2018	81142	MAYORS FINANCIAL ADMIN	SLC0000184A	994.80
Feb-18	2/7/2018	81117	LEAF	8074548	900.00
Feb-18	2/22/2018	81163	ARTHUR J. GALLAGER & CO INSURANCE BROKER	2462912	810.30
Feb-18	2/7/2018	81111	FORTE OF UTAH	Multiple	629.80
Feb-18	2/22/2018	81178	SNOWBIRD SKI & SUMMER RESORT	Multiple	609.72
Feb-18	2/22/2018	81173	PURCHASE POWER	Multiple	577.03
Feb-18	2/21/2018	22119	APPARATUS EQUIPMENT & SERVICE INC.	Multiple	576.34
Feb-18	2/15/2018	81150	UTAH RETIREMENT SYSTEMS	Multiple	547.96
Feb-18	2/6/2018	20720	MOUNTAIN ALARM	Multiple	524.70
Feb-18	2/14/2018	81135	CENTURYLINK	Multiple	501.67
Feb-18	2/14/2018	81140	LOWE'S	Multiple	390.60
Feb-18	2/26/2018	81184	SHRED-IT USA	Multiple	336.61
Feb-18	2/21/2018	22122	WEIDNER FIRE	50780	325.00
Feb-18	2/7/2018	81124	WORKFORCEQA, LLC	523090	270.50
Feb-18	2/22/2018	81179	UTAH CORRECTIONAL INDUSTRIES	187UC0000002528	207.12
Feb-18	2/26/2018	81185	UTAH BROADBAND, LLC	698922	199.00
Feb-18	2/14/2018	81144	SALT LAKE COUNTY SERVICE AREA #3	Multiple	186.12
Feb-18	2/7/2018	81113	INTERSTATE BILLING SERVICE, INC.	3009282679	183.04
Feb-18	2/7/2018	81114	KRONOS INCORPORATED	11274727	180.00
Feb-18	2/22/2018	81174	ROADPOST USA, INC	RU08149552A	157.62
Feb-18	2/7/2018	81107	CENTURYLINK	1431262266	135.11
Feb-18	2/7/2018	81132	UNIFIED POLICE FEDERATION	2092018	133.00
Feb-18	2/22/2018	81159	UNIFIED POLICE FEDERATION	2232018	133.00
Feb-18	2/14/2018	21418	A COMPANY INC-SLC	A-933770	123.00
Feb-18	2/21/2018	22118	A COMPANY INC-SLC	A-936336	123.00
Feb-18	2/14/2018	81136	COPPERTON IMPROVEMENT DISTRICT	W-#115 1/18	115.00
Feb-18	2/22/2018	81170	INTERSTATE BILLING SERVICE, INC.	3008408346	104.10
Feb-18	2/22/2018	81171	PITNEY BOWES GLOBAL	3305393416	98.55
Feb-18	2/7/2018	81119	ROCKY MOUNTAIN WATER COMPANY	Multiple	91.30
Feb-18	2/7/2018	81108	CENTURYLINK	CL-FIRE 2/18B	69.34

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2018-02 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - GENERAL FUND POOLED CHECKING
FEBRUARY 2018

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name</u>	<u>Invoice#</u>	<u>Check Amount</u>
Feb-18	2/6/2018	20719	GOLD CUP SERVICES INC.	Multiple	69.00
Feb-18	2/7/2018	81133	UTAH STATE TAX COMMISSION	02092018DC	60.00
Feb-18	2/22/2018	81160	UTAH STATE TAX COMMISSION	02232018DC	60.00
Feb-18	2/7/2018	81122	UTAH COUNTY FIRE OFFICERS ASSOC	2017-26J	50.00
Feb-18	2/14/2018	21420	VEHICLE LIGHTING SOLUTIONS, INC	2201	41.18
Feb-18	2/14/2018	81148	UTAH VALLEY UNIVERSITY	A24515	40.00
Feb-18	2/22/2018	81165	CENTURYLINK	1431968612	34.06
Feb-18	2/22/2018	81175	ROCKY MOUNTAIN WATER COMPANY	Multiple	28.60
Feb-18	2/26/2018	81183	ROCKY MOUNTAIN WATER COMPANY	14002	15.50
Feb-18	2/7/2018	81131	POLICE & FIRE MEMORIAL FOUNDATON	2092018	1.00
Feb-18	2/22/2018	81156	POLICE & FIRE MEMORIAL FOUNDATON	2232018	1.00
					<u>\$ 5,385,149.06</u>

Note 1: This is a pooled cash account - disbursements listed include those for UFA's Wildland Enterprise fund

Note 2: Payroll totals are for all UFA funds, not just General Fund

X:\Board Docs\2018-02 Disbursements\10

UNIFIED FIRE AUTHORITY
CASH DISBURSEMENTS - SPECIAL REVENUE FUND
FEBRUARY 2018

<u>GL Period</u>	<u>Check Date</u>	<u>Ref#</u>	<u>Vendor Name/Description</u>	<u>Invoice#</u>	<u>Check Amount</u>
Feb-18	2/28/2018	5	TO RECORD INTERFUND XFER OF OVERHEAD COSTS FR	n/a	\$ 100,000.00
Feb-18	2/22/2018	6969	ALLSTEEL INC.	Multiple	52,273.03
Feb-18	2/26/2018	2	TRANSFER FROM EOC TO FIRE - 1/25/2018 PAYROLL	n/a	42,674.44
Feb-18	2/26/2018	3	TRANSFER FROM EOC TO FIRE - 2/10/2018 PAYROLL	n/a	42,469.33
Feb-18	2/26/2018	4	TRANSFER FROM EOC TO FIRE - 2/25/2018 PAYROLL	n/a	38,795.63
Feb-18	2/26/2018	1	TRANSFER FROM EOC TO FIRE - 1/10/2018 PAYROLL	n/a	33,988.51
Feb-18	2/28/2018	7	TRANSFER FROM EOC TO FIRE - JANUARY PCARDS	n/a	12,196.13
Feb-18	2/14/2018	6960	BROADWAY MEDIA, LLC	367	9,999.00
Feb-18	2/14/2018	6963	REAL MEDIA, LLC	1645	9,750.00
Feb-18	2/7/2018	6958	PAUL BARTHOLOMEW PRODUCTIONS	#SALT-0001	4,835.00
Feb-18	2/14/2018	6967	UTAH CORRECTIONAL INDUSTRIES	187UC0000002420	4,546.03
Feb-18	2/14/2018	6962	MAYORS FINANCIAL ADMIN	SLC0000184B	3,936.19
Feb-18	2/14/2018	6964	ROCKY MTN POWER	E-EOC 1/18	3,103.02
Feb-18	2/7/2018	6959	UTAH LOCAL GOVERNMENTS TRUST	1562566C	1,540.33
Feb-18	2/14/2018	6965	STATE OF UTAH GASCARD	Multiple	1,428.93
Feb-18	2/14/2018	6966	SYRINGA NETWORKS, LLC	18FEB0241	1,175.00
Feb-18	2/22/2018	6970	CENTURYLINK	TL-EOC 2/18	837.46
Feb-18	2/14/2018	6961	CAPITAL ONE COMMERCIAL	1.13275E+11	459.11
Feb-18	2/22/2018	6968	PUBLIC EMPLOYEES HEALTH PROGRAM	01312018EOC	266.54
Feb-18	2/6/2018	20723	GOLD CUP SERVICES INC.	601731	174.75
Feb-18	2/26/2018	6973	SHRED-IT USA	8124107003D	131.28
Feb-18	2/22/2018	6971	ROADPOST USA, INC	RU08149552B	52.54
Feb-18	2/22/2018	6972	WASATCH FRONT WASTE & RECYCLING DISTRICT	4332C	50.00
					<u>\$ 364,682.25</u>



UNIFIED FIRE AUTHORITY BOARD MINUTES

February 20, 2018 7:30 a.m.

Station 126 - 607 East 7200 South Midvale, UT 84047

Notice: Some Board members may participate by electronic means.

1. Call to Order
Quorum was obtained. Chair Dahle called the meeting to order at 7:42 a.m.
2. Public Comment
None
3. Consent Agenda
Review of January Disbursements
 - This is the first time this has been added to the agenda/minutes
 - The intent is for the Board to look over them and ask CFO Hill any questions prior to the following meeting
 - This will be a standing item on the monthly agenda
4. Approval of Minutes
Councilmember Stewart made a motion to approve the January 16, 2018 minutes
Mayor Peterson seconded motion
All voted in favor
5. Administer Oath Of Office for Board Members
Councilmember Martin and Mayor Westmoreland absent and will receive oath at March meeting
6. Legislative Update- Dave Nicponski, UFA Lobbyist
 - Handed out a sheet of 52 bills that are current track/watch items
 - Discussion concerning the watch list
7. Committees Updates
 - Benefits & Compensation Committee
 - Goal is to do an initial look at all benefits and prioritize where the benefits should fall
 - Expecting to get a final number mid-March to present to the Finance Committee
 - Typically we have tried to target a 3-3.5% increase
 - Will be difficult to do COLA this year
 - We are trying to move our agency to the top 3rd or #3 position

- Arriann Woolf and Cal Ricotta explained the comparison data between UFA and other agencies in the surrounding areas that are similar to UFA
 - This year there is better comparison with anything that contributes to “income”
 - VEBA contribution, longevity bonus, etc.
 - Much discussion about using/continuing to use Park City in the data
 - Some feel that it skews the data and they are an outlier
 - You can’t do a comparison and ignore the top paying department
 - Chief Petersen would rather say #4 than omit Park City
 - Historically they have been used in comparisons
 - Chief will have labor weigh in
 - HR will provide updated attrition data and prepare a report on the impact of recruitment/retention numbers
 - Continue discussion at the next meeting on a benchmark (3rd or #3) with relation to the market
 - It was suggested to use a flexible system; base on the group that we are having a difficult time keeping (raises based on difficulty of retention for that position)
 - Next meeting: resurrect debate and get motion to take a position before passing the recommendation onto the Finance Committee
 - An email will be sent out prior to March meeting with all updates

• Governance Committee
Nothing

- Finance Committee
- Both meetings are set for the budget process & are waiting for the budget to be built
 - Benefits and Comp will have something to the Finance Committee by first of April

8. Valuation of Cedar Fort Volunteer Fire Department Apparatus Surplus Swap/CanAm

- Have traded two apparatus for the CanAm
- They wish to have the Crimson Pumper
 - Since they are a small volunteer department, we are discounting 50% for the pumper, charging them \$11,500.
 - They are our neighbor to Eagle Mtn.
 - Chief Petersen wants to bring these issues to the Board when discounting more than usual

Councilmember Stewart made a motion to approve discount
Mayor Silvestrini seconded motion
All in favor

9. Proposed Change of Primary Meeting Location to EOC 3380 South 900 West, SLC, UT
Enables staff to better support a meeting of this size

Councilmember Bowen made a motion to approve change of meeting location
Mayor Silvestrini seconded motion
All in favor

*Note: A reminder for the new meeting location will be sent out prior to March meeting

10. Kronos Update

- 6-8 weeks out until UFA goes live with Kronos in the cloud
- Software maintenance fees will continue monthly
- We will own rather than lease licenses
- All updating and support will be done by Kronos staff

11. Request for Public Hearing for Budget Amendments

Set the date of March 20, 2018 for public hearing to receive and consider comments on proposed amendments to the 2017-2018 fiscal year budgets.

Mayor Silvestrini made a motion to set date

Mayor Hale seconded

All in favor

12. Fire Chief Report

- Board Orientation
 - For all new and interested members.
 - Provides background of the organization, budget, and member fee plan
 - Provides tools to help board members be successful
 - Tour of stations and logistics
 - March 16th is the best date so far
 - Notify Michelle Roper if there are any specific items you would like incorporated into the training
- Annual Year-In-Review Banquet, March 3, 2018
 - Please consider attending
 - RSVP period has been extended

13. Possible Closed Session

None

14. Adjournment

Mayor Silvestrini made a motion

Councilmember Stewart seconded

All in favor

Board member photos have been postponed until March 20th meeting.

BOARD MEMBERS IN ATTENDANCE:

Mayor Silvestrini
Mayor Overson
Mayor Westmoreland
Mayor Peterson
Councilmember Bowen
Mayor Dahle

Councilmember Perry
Councilmember Stewart
Mayor Sondak
Mayor Hale
Councilmember Bailey

BOARD MEMBERS ABSENT:

Councilmember Martin
Councilmember Granato
Councilmember Snelgrove

Councilmember Ferguson
Councilmember Bush

OTHER ATTENDEES:

AC Andrus
AC Watson
Arriann Woolf
CFO Hill
Chief Petersen
CLO Roberts
Cynthia Young

Brett Wood, Herriman City
Jarín Blackham
Cynthia Mathews
Rachel Anderson
Michelle Roper
Nile Easton
Dave Nicponski

Talsan Schulzke
Zach Robinson
Steve Ball
Cal Ricotta
Mayor Watts
Bill Brass

DRAFT

Proposed FY18-19 Budget Timeline

January 11, 2018	Budget kick-off meeting with divisions
January 12, 2018	Budget documentation sent to divisions
January 30 - February 5, 2018	Division budget preview/preparation meetings with Finance
February 16, 2018	Compensation and Benefits Committee - Initial insurance renewal presentation from Gallagher Benefit Services and preliminary wage and benefit discussion
February 26 - March 6, 2018	Division budget meetings with Fire Chief and budget committee
March 29, 2018	Compensation and Benefits Committee - Final insurance renewal presentation from Gallagher Benefit Services and final wage and benefit discussion
April 3, 2018	Fire Chief/CFO present FY18-19 Proposed Budget to Finance Committee
April 17, 2018	FY18-19 budget update at Board Meeting
May 1, 2018	Division budget presentations at Finance Committee meeting. Finance Committee approves FY18-19 budget and forwards to the UFA Board
May 15, 2018	Board adopts FY18-19 Tentative Budget at board meeting
June 19, 2018	Board adopts FY18-19 Final Budget at board meeting

**UNIFIED FIRE AUTHORITY
BUDGET AMENDMENTS
03/20/2018**

GENERAL FUND

1. \$110,010 Sale of ambulance stretchers (lot of 14)		
a. Sale of Capital Assets	\$110,010	1039150
b. Transfer to Capital Replacement fund	\$110,010	1080100
2. \$4,000 Sale of 2009 Ford F-150		
a. Sale of Capital Assets	\$4,000	1039150
b. Transfer to Capital Replacement fund	\$4,000	1080100
3. \$29,500 Trade of 3 apparatus to Cedar Fort FD for UTV and additional funds		
a. Sale of Capital Assets	\$29,500	1039150
b. Capital Outlay – machinery & equip	\$18,000	1086216
c. Transfer to Capital Replacement fund	\$11,500	1080100
4. \$32,812 SHSP 2017 grant for RTF supplies and equipment		
a. Federal grants	\$32,812	1033200
b. Grant expenditures	\$32,812	1089266
5. \$48,562 Camp Williams revenue adjustment to actual		
a. Camp Williams	-\$2,687	1031900
b. Wildland reimbursements	\$51,249	1035200
c. Salaries & wages	\$20,000	1085100
d. Employee benefits	\$10,562	1085130
e. Workers compensation	\$5,000	1085135
f. Unemployment insurance	\$9,000	1085145
g. Books & publications	\$500	1085215
h. Gasoline, diesel, oil & grease	\$1,000	1085265
i. Vehicle maintenance	\$2,500	1085440
6. \$38,207 Medical tuition exceeding budget		
a. Paramedic school fees	\$32,000	1035300
b. EMT school fees	\$6,207	1035302
c. Books & publications	\$3,000	1095215
d. Clothing provisions	\$400	1095219
e. Education & certifications	\$15,000	1095250
f. Medical supplies	\$14,607	1095335
g. Printing services	\$200	1095370
h. Subscriptions & memberships	\$5,000	1095415
7. \$88,840 Increased USAR reimbursements due to two new FTEs approved by Board		
a. USAR reimbursements	\$88,840	1039450
b. Salary/wages	\$65,000	1087100
c. Employee benefits	\$22,100	1087130
d. Workers compensation	\$1,250	1087135
e. Uniform allowance	\$490	1087140

**UNIFIED FIRE AUTHORITY
BUDGET AMENDMENTS
03/20/2018**

8. \$91,773 Reimbursement from UTTF-1 for hurricane deployment costs		
a. USAR reimbursements	\$91,773	1039450
b. Salary/wages - deployment	\$13,875	1087101
c. Overtime – deployment	\$77,898	1087121
9. \$862,973 Reimbursement for EMAC deployments to California (Oct & Dec 2017)		
a. Misc Intergovernmental	\$862,973	1034200
b. Salary/wages – non-USAR deployment	\$87,934	1089102
c. Overtime – non-USAR deployment	\$366,273	1089122
d. Benefits – non-USAR deployment	\$17,940	1089132
e. Non-USAR deployment costs	\$28,032	1089252
f. Transfer to Capital Replacement fund	\$362,794	1080100

WILDLAND – ENTERPRISE FUND

1. \$2,500 ATV transfer from WL to General Fund (Information Outreach for E911 rebuild)		
a. Sale of capital assets	\$2,500	2039150
b. Transfer to General fund	\$2,500	2097422

EMERGENCY SERVICES – SPECIAL REVENUE FUND

1. \$226,212 Reduction of SL County EM fees due to lack of 2018 funding for two proposed allocations		
a. Salaries & wages	\$100,000	4040100
b. Employee benefits	\$62,176	4040130
c. Communication equipment noncap	\$32,018	4040220
d. Small equipment noncap	\$32,018	4040410
e. Salt Lake County fees	\$226,212	4034300
2. \$100,274 SL County funding for SAFE Neighborhoods program		
a. Misc Intergovernmental	\$100,274	4034200
b. SAFE Program supplies	\$100,274	4040269
3. \$17,500 Sale of 2011 Toyota 4Runner		
a. Sale of Capital Assets	\$17,500	4039160
b. Transfer to Capital Replacement fund	\$17,500	4045100

FIRE CAPITAL REPLACEMENT FUND

1. \$110,010 Transfer proceeds from sale of ambulance stretchers (lot of 14)		
a. Transfer from General Fund	\$110,010	5531810
b. Contribution to fund balance	\$110,010	5540910
2. \$4,000 Transfer proceeds from sale of 2009 Ford F-150		
a. Transfer from General Fund	\$4,000	5531810
b. Contribution to fund balance	\$4,000	5540910
3. \$11,500 Transfer proceeds from trade of 3 apparatus to Cedar Fort FD for UTV and additional funds		
a. Transfer from General Fund	\$11,500	5531810
b. Contribution to fund balance	\$11,500	5540910

EOC CAPITAL REPLACEMENT FUND

1. \$17,500 Transfer proceeds from sale of 2011 Toyota 4Runner		
a. Transfer from EOC Special Revenue Fund	\$17,500	5631810
b. Contribution to fund balance	\$17,500	5640210

UNIFIED FIRE AUTHORITY
Resolution No. 03-2018A of 2018
(Second Amendment of the Budget for Fiscal Year 2017-2018)

A RESOLUTION AMENDING FOR THE SECOND TIME THE BUDGET OF
THE UNIFIED FIRE AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1,
2017 AND ENDING JUNE 30, 2018.

PREAMBLE

Unified Fire Authority is a political subdivision, duly organized and existing under the laws of the State of Utah. Unified Fire Authority finds that certain exigencies of its operations require that amendments be made to the current budget and related documents. UCA §11-13-515, §11-13-519, and §11-13-520 provide UFA with authority to amend its budget as necessary by adoption of a resolution by its governing body.

All conditions precedent to amend said budget have been accomplished.

Be it resolved by the Unified Fire Authority Board of Directors:

SECTION 1. Purpose. The purpose of this Resolution is to accomplish the second amendment to the budget for Fiscal Year 2017-2018.

SECTION 2. Adoption of Amendment. The second budget amendment, attached hereto and made part of this Resolution by reference, shall be and hereby is adopted and incorporated into the budget of Unified Fire Authority for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

SECTION 3. Effective Date. This Resolution shall take effect on Mar 20, 2018.

DATED this 20th day of March, 2018.

UNIFIED FIRE AUTHORITY

By: _____
Chairperson

APPROVED AS TO FORM:

ATTEST:

Chief Legal Counsel

Clerk